



## Partnership Agreement with Tennessee School District Request for Recognition of Out-of-State and Online EPP

Beginning September 1, out-of-state and online Educator Preparation Providers (EPPs) that place candidates in Tennessee school districts for the required clinical practice component of an educator preparation program must have formal partnership agreements with the school districts hosting their candidates. This includes placement of candidates who are employed as teachers-of-record while completing preparation programs through the job embedded clinical practice option.

Out-of-state and online EPPs that would like to partner with a Tennessee school district must submit a partnership agreement to the Tennessee Department of Education in order to receive partnership recognition. The information completed in Sections 1-5 below may serve as sufficient evidence of a formal partnership agreement. The completed information should be mailed to:

Tennessee Department of Education  
Office of Educator Licensing and Preparation, c/o Martin Nash  
710 James Robertson Parkway, 12th Floor, Andrew Johnson Tower  
Nashville, TN 37243

If you have any questions, contact Martin Nash at [Martin.Nash@tn.gov](mailto:Martin.Nash@tn.gov) or 615-714-3165.

<b>Section 1. Out-of-State or Online EPP Information</b>	
EPP:	EPP Mailing Address:
EPP Contact Person: Name Title	EPP Contact Person: Telephone Email
State in which EPP approval is current:	
Website of state agency for approval verification:	
EPP Head Administrator: Name Title	

<b>Section 2. Tennessee School District Information</b>	
School District Name:	School District Mailing Address:
School District Contact Person: Name Title	School District Contact Person: Telephone Email

**Section 3. Authorized EPP and Tennessee School District Signatures and Partnership Duration**

**We have reviewed and will support the implementation of the partnership agreement:**

EPP Signature	Date
TN School District Signature	Date
Print or Type Name	Print or Type Name
<b>Agreement Begins:</b>	<b>Agreement Ends:</b>
Date	Date

**Section 4. Required Partnership Components**

**A. Describe the roles and responsibilities of the EPP faculty/staff and Tennessee school district personnel, including clinical mentors/cooperating teachers and supervisors as well as the selection criteria for clinical mentors/cooperating teachers.**

EPP Faculty/Staff:

Tennessee School District Personnel:

**B. Describe expectations regarding the delivery of candidate support and evaluation.**

**Section 5. All Tennessee Endorsements Available through the Partnership Agreement**

Home State Endorsement with Grade Range		Tennessee Endorsement with Grade Range	
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	

**Section 6. Additional Partnership Agreement Items (optional)**

**Additional partnership agreement items may accompany the above information as appendices. List each appendix item that supports the partnership agreement.**

Blank area for listing additional partnership agreement items.