This is a sample of the questions in the leadership survey – to participate in the actual online survey, please contact

p.knox-clarke@alnap.org

	Draft questionnaire - Agencies
1	How long have you worked in the office in a management / leadership role?
2	Are you.. [role]?
3	How would you describe yourself in terms of nationality / background?
4	How effective is your office in creating a common vision for humanitarian operations in the country?
5	How effective is your office in prioritising actions and creating a plan in order to achieve this vision?
6	How effective is your office in implementing plans for humanitarian operations in the country?
7	Overall, how effective are your office's humanitarian operations in the country?
8	To what degree are the role and main functions of your organisation in addressing the humanitarian crisis in this country agreed by everyone in the office?
9	In your office, is there a sub group that has a formal management or leadership role?
b	[if yes] There are clear criteria for being a member of this sub group, and all members fit these criteria
c	{if yes] The role and functions of this management team are clear and agreed (Everyone knows what the management group is for, and what it does)
10	In the office, we are clear on the information that is required for effective humanitarian programming in our sector
11	We have clear procedures for collecting and analysing as much of this information as possible.
12	In the office, we have a clear and agreed process for making important decisions
13	In general, important decisions are made by:
14	In the office, most important decisions related to humanitarian response are of high quality
15	In the office, most important decisions related to humanitarian response are made quickly
16	Our organisation / office has clear, simple procedures for commonly encountered operational situations (assessment; logistics; security; distributions etc.)
17	There is generally a high degree of trust between managers in the office (as individuals)
18	When disagreements occur between managers in the office, they are normally addressed effectively
19	The factors which are most important in helping us to create a vision; plan a response; and implement the response are (please rank in priority order, with 1 as 'most important' and x as' least important'
20	In my opinion, leadership works best where