

State of Idaho - Public Works Contractor Licensing

MULTI-PURPOSE BALANCE SHEET

(For Class D and C Licenses Only)

Instructions: Complete only the sections that pertain to your company structure. Do not include personal items on corporate and LLC statements. Complete the following schedules and the figures will automatically transfer to Page 1 of the balance sheet. You may substitute a CPA-Prepared financial statement for this balance sheet. *Do not substitute bank financial statements or tax returns as they are unacceptable.* Submit ALL eight pages of the balance sheet.

COMPLETE ONLY ALL SHADED AREAS THAT MAY APPLY

Company: _____ **Date of Balance Sheet:** _____
 (must be less than 6 months old)

License No.: _____

ASSETS

		CURRENT	NON-CURRENT	TOTAL
1. Cash (Schedule A)	a	_____		
2. Cash Equivalents (Schedule B)	a	_____		
3. Investments (Schedule C)			b	_____
4. Accounts Receivable (Schedule D)	a	_____	b	_____
5. Accounts & Notes Receivable (Schedule E)	a	_____	b	_____
6. Inventory (Schedule F)	a	_____		
7. Other Current Assets (Schedule G)	a	_____		
8. Other Long-Term Assets (Schedule H)			b	_____
9. Personal Residential Real Estate (Schedule I) ** LIST ONLY IF CO. PAYS **			b	_____
10. Other Real Estate (Schedule J)			b	_____
11. Equipment (Schedule K)			b	_____
12. TOTALS (SUMS OF LINES 1 THROUGH 11)	a	_____	b	_____
13. TOTAL ASSETS (SUMS OF 12a AND 12b)				c

LIABILITIES & OWNER'S EQUITY

		CURRENT	NON-CURRENT	TOTAL
14. Accounts Payable (Schedule L)	a	_____		
15. Taxes Payable (Schedule M)	a	_____		
16. Notes Payable Equipment (Schedule N)	a	_____	b	_____
17. Notes Payable Residential Real Estate (Schedule O)	a	_____	b	_____
18. Notes Payable Other Real Estate (Schedule P)	a	_____	b	_____
19. Notes Payable Shareholders (Schedule Q)	a	_____	b	_____
20. Notes Payable Other (Schedule R)	a	_____	b	_____
21. Credit Cards (Schedule S)	a	_____	b	_____
22. Other Liabilities (Schedule T)	a	_____	b	_____
23. TOTALS (SUMS OF LINES 14 THROUGH 22)	a	_____	b	_____
24. TOTAL LIABILITIES (SUM OF 23a AND 23b)				c
25. TOTAL OWNERS EQUITY (LINE 13c MINUS LINE 24c)				c
26. WORKING CAPITAL (LINE 12a MINUS LINE 23a)				c

SCHEDULES

(Attach additional pages as necessary)

Instructions: Complete the following schedules and the figures will automatically transfer to Page 1 of the balance sheet.

SCHEDULE A: CASH (CHECKING, SAVINGS, CD, ETC.)

NAME OF BANK	LOCATION/ BRANCH	NATURE OF ACCOUNT (CHECKING, SAVINGS, CD, ETC.)	BALANCE
TOTAL			

SCHEDULE B: CASH EQUIVALENTS (MARKETABLE SECURITIES, STOCKS, BONDS, IRA, ETC.)

DESCRIPTION	ORIGINAL PRICE	MARKET VALUE	LOWER OF COST OR MARKET VALUE
TOTAL			

SCHEDULE C: INVESTMENTS (NON-MARKETABLE STOCKS & INVESTMENTS, INVESTMENTS IN OTHER COMPANIES, ETC.)

DESCRIPTION	ORIGINAL PRICE	MARKET VALUE	LOWER OF COST OR MARKET VALUE
TOTAL			

SCHEDULE D: ACCOUNTS RECEIVABLE (Do not include unearned contracts for which work still needs to be performed or for which construction costs are yet to be incurred. Adjust balance for bad debt reserve if collection is not assured.) Include contract progress billings and retained amounts.

CONTRACT NAME OR PERSON WHO OWES YOU MONEY	TOTAL DUE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS			

SCHEDULE E: NOTES RECEIVABLE (INTEREST MUST BE LISTED)

RECEIVABLE FROM	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE F: INVENTORY (MATERIAL TO BE SOLD TO CUSTOMERS)

DESCRIPTION	YEAR PURCHASED	ORIGINAL COST	CURRENT VALUE
TOTALS			

SCHEDULE G: OTHER CURRENT ASSETS (Employee Advances, Prepaids, Deposits, Cash Value of Life Insurance)

DESCRIPTION	ORIGINAL COST	MARKET VALUE
TOTAL		

SCHEDULE H: OTHER LONG-TERM ASSETS

DESCRIPTION	ORIGINAL COST	MARKET VALUE
TOTAL		

SCHEDULE I: PERSONAL RESIDENCE REAL ESTATE OWNED (LIST MORTGAGES IN SCHEDULE O)

TYPE OF PROPERTY	YEAR PURCHASED	TITLE IN NAME OF	ORIGINAL COST	MARKET VALUE
TOTAL				

SCHEDULE J: OTHER REAL ESTATE OWNED (LIST MORTGAGES IN SCHEDULE P)

TYPE OF PROPERTY	YEAR PURCHASED	TITLE IN NAME OF	ORIGINAL COST	MARKET VALUE
TOTAL				

***SCHEDULE K: CONSTRUCTION EQUIPMENT, TOOLS, VEHICLES, OFFICE EQUIPMENT (ONLY LIST ASSETS THAT ARE USED IN THE BUSINESS. SMALL POWER TOOLS, HAND TOOLS, ETC. THEY MAY BE GROUPED IN ONE "MISCELLANEOUS" CATEGORY. PLEASE LIST CONTRACT INFORMATION IN SCHEDULE N.)**

DESCRIPTION	YEAR PURCHASED	TITLE IN THE NAME OF	ORIGINAL COST	ACCUMULATED DEPRECIATION	BOOK VALUE
TOTAL					

*** PLEASE NOTE A DEPRECIATION SCHEDULE MAY BE SUBSTITUTED FOR THIS FORM.**

SCHEDULE O: NOTES PAYABLE - RESIDENCE REAL ESTATE (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE P: NOTES PAYABLE - OTHER REAL ESTATE (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE Q: NOTES PAYABLE - SHAREHOLDERS AND OTHER RELATED PARTIES (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE R: NOTES PAYABLE - OTHER (OPERATING LOANS, LINES OF CREDIT, ETC) -- (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE S: CREDIT CARDS (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					

SCHEDULE T: OTHER LIABILITIES (INTEREST RATE MUST BE LISTED)

PAYABLE TO	MONTHLY PMT	INTEREST RATE	BALANCE	DUE WITHIN ONE YEAR	DUE AFTER ONE YEAR
TOTALS					