

India Application Guide

The online visa application For India presents a number of unique challenges. This guide can assist you with completing the India visa application properly, saving you valuable time and expense.

This guide is divided into two parts! step by step instructions and a checklist of common errors to avoid.

Ready? Let's get started:

The Indian government recommends that the visa application be completed with Internet Explorer 8.0 or newer, Or, Google Chrome. Apple's Safari browser is not recommended as it fails and many users cannot print the completed application.



Step 1

Follow this link <http://indianvisaonline.gov.in/visa/> and click the button "Online Visa Application Registration", circled in red. Clicking this button will open a new visa application.

Step 2

Select the correct India Consulate. Match the consulate with the address on the envelope checklist in your application kit.

Step 3

Select your visa purpose type. The purpose you select will require responses determined by purpose. For example, tourism will ask about a destination, business the name of the company to be visited, etc.

Step 4

On the next screen, record your unique application identification separately. You will need this ID if you need to edit or save and return to your visa application.



Have you ever changed your name? If yes, click the box and give details.

Yes
 No

Date of Birth: 09/19/1980
 Town/City of birth: [Text Field]
 Country of birth: [Dropdown]
 Citizenship/National ID No: [Text Field]
 Religion: [Dropdown]
 Visible identification marks: [Text Field]
 Educational Qualification: [Dropdown]
 Nationality: UNITED STATES OF AMERICA
 Did you acquire Nationality by birth or by naturalization? [Dropdown]
 Prev. Nationality: [Dropdown]

Passport No.: [Text Field]
 Place of Issue: [Text Field]
 Date of Issue: [Date Picker]
 Date of Expiry: [Date Picker]

Any other valid Passport/Identity Certificate(IC) held: Yes / No
 Country of Issue: [Dropdown]
 Passport/IC No.: [Text Field]
 Date of Issue: [Date Picker]
 Place of Issue: [Text Field]
 Nationality mentioned therein: [Dropdown]

Step 5

Complete all the required fields (marked with an asterisk) on this page. When finished, click "Save and Continue."

Helpful Hints:

- Your "Surname" is your last name, write exactly as in your passport
- Your "Given Name" are your first and middle name, write exactly as in your passport
- Do not use punctuation marks. If your name is hyphenated then use a black space instead. Do not use a period if your name has a suffix such as "Jr."
- "Citizenship/National ID No is your Driver's License number
- Answer "Visible Identification Marks" with "None."

Applicant's Address Details

Present Address
 Permanent Address

House No./Street: [Text Field]
 Village/Town/City: [Text Field]
 State/Province/District: [Dropdown]
 Postal/Zip Code: [Text Field]
 Country: [Dropdown]
 Phone No.: [Text Field]
 Mobile No.: [Text Field]
 Email Address: abc@gmail.com
 Click Here for Same Address:

House No./Street: [Text Field]
 Village/Town/City: [Text Field]
 State/Province/District: [Dropdown]

Father's Details
 Mother's Details

Name: [Text Field]
 Nationality: UNITED STATES OF AMERICA
 Previous Nationality: [Dropdown]
 Place of Birth: [Text Field]
 Country of Birth: [Dropdown]

Name: [Text Field]
 Nationality: UNITED STATES OF AMERICA
 Previous Nationality: [Dropdown]
 Place of Birth: [Text Field]
 Country of Birth: [Dropdown]

Applicant's Marital Status: [Dropdown]

Were your Grandfather / Grandmother (paternal/maternal) Pakistan National or belong to Pakistan held area? Yes / No
 If Yes, give details: [Text Field]

Present Occupation: [Dropdown]

Employer Name/Business: [Text Field]
 Designation: [Text Field]
 Address: [Text Field]
 Phone No.: [Text Field]

Are/where you in a Military/Semi-Military/Police/Security Organization? Yes / No
 Organization: [Text Field]
 Designation: [Text Field]
 Rank: [Text Field]
 Place of Posting: [Text Field]

Step 6

Complete all the required fields (marked with an asterisk) on this page. When finished, click "Save and Continue."

Helpful Hints:

- Your "Present Address" must match your address on your driver's license
- For "Father's" and "Mother's Details" you must list their first, middle, and last name; and, you must list the city and state of their birth
- If married you must list your spouse's first, middle, and last name; and, you must include their city and state of birth

Other Information	
Countries Visited in Last 10 years	Countries visited in last 10 years (comma separated)
SAARC Country Visit Details	
Have you visited SAARC countries (except your own country) during last 3 years?	Have you visited "South Asian Association for Regional Cooperation" (SAARC) countries (except your own country) during last 3 years? Yes /No
Yes <input checked="" type="radio"/> / No <input type="radio"/>	
Name of SAARC country *	Year*
Select.....	Select.....
	No. of visits*
	Add Row
Reference	
Reference Name in India*	Reference Name and Address in India
Address*	
Phone*	Phone no
Reference Name in UNITED STATES OF AMERICA*	Reference Name and Address in UNITED STATES OF AMERICA
Address*	Address
Phone*	Phone no
<p>To upload Photo click "Upload Image" .Click "Save and Continue" to directly proceed without photo upload</p> <p>PHOTO UPLOAD</p> <p>Upload Image</p>	
<p>Save and Continue Save and Temporarily Exit</p>	

Step 7

Complete the details related to your travel visa purpose. The purpose you select will require responses determined by purpose. For example, tourism will ask about a destination, business the name of the company to be visited, etc,

Helpful Hints:

- All travelers should request a visa validity that **extends beyond your date of departure from India in the event of unforeseen circumstances that may delay departure**
- Business travelers—the company you list much match the company in your Business Introduction Letter
- Non-US citizens should only select **6-month or 1-year validity visas**. Longer-validity visas are unlikely to be granted and refunds of consular fees are not possible

Step 8

Enter your Indian Reference information

Helpful Hints:

- Cruise and Tour clients should refer to the cover letter on their application kit for their reference information
- General tourists may use their hotel information
- Business travelers—the company you list much match the company in your Business Introduction Letter
- Reference in USA may be next of kin or a co-worker
- The reference form **cannot** be of a 'close relative' (like parents, children & spouse) staying under the 'same roof'.

Step 9

Upload your photo following the guidelines on the online application NMI

Helpful Hints:

- A visa specialist can upload your photograph for you after you have completed your application



Step 10

Review your application for accuracy. If satisfied that your responses are accurate and correct, press 'Verified and Continue'. Press 'Modify/Edit' if you need to make changes. Select 'Print Form' from the next screen.

Helpful Hints:

- If you need to edit your response then press 'Edit/Modify' and you will be directed to the first page of application. Your information will be preserved but you will need to redo each screen.



Step 11

Signing Your Visa Application—you must sign your visa application in **two** locations. On the upper-right side of the first page, in the box marked "Signature," and, on the lower right side of the second page, on the dotted line marked "Applicant's Signature."

Helpful Hints:

- You must keep your signature within the box on the first page; writing outside the box will cause a rejection
- Your signatures must match those in your passport

Embassy of India Washington DC
http://www.indianembassy.org/
Visa Application Form

A. Personal Particulars (As in Passport)

1. Surname: NANDHIA
2. Name: ANITA THANI
3. Sex: Male 4. Date of Birth: 08-OCT-1988 5. Place of Birth: WASHINGTON
6. Religion: HINDU 7. NIC Card No: 3269180
8. Nationality: UNITED STATES OF AMERICA Nationality By: BY BIRTH
Previous Nationality: India (to mark, none)

B. Applicant's Contact Details

Present Address: TURNER STT WASHINGTON DC UNITED STATES OF AMERICA 20038
Permanent Address: TURNER STT WASHINGTON DC
E-mail Address: an@gmail.com
Phone No: 202200302 Mobile No: 202200022

C. Profession/Occupation Details

Present Occupation: SELF EMPLOYED (FREELANCER)
Past Occupation: UNEMPLOYED
Name: F B. EVAN Gender: female Salary: \$10000
Employer Details: Address: 201 W 25TH ST Phone No: 2021305800

D. Passport Details

Passport No./Booklet No.: 586770000 Date of Issue: 15-SEP-2014
Place of Issue: WASHINGTON Date of Expiry: 14-OCT-2018 Previous Passport No.:
Any other Identity Certificate held: (Yes/No) NO
Country of Issue: UNITED STATES OF AMERICA
Date of Issue: 15-SEP-2014 Place of Issue: WASHINGTON
Nationality/Status over/under then on:

E. Family Details

Name: Nationality: Prov. Nationality: Place/Country of Birth:
Father's: ASHOK JANKASD UNITED STATES INDIA
Mother's: K S DIXIT UNITED STATES INDIA
Spouse's: SUDHANUSHA UNITED STATES UNITED STATES OF AM

F. Details of Visa Sought

Type of Visa Sought: TOURIST VISA Purpose of Visit: TOURISM
No. of Entries: Multiple Period of Visa: 6 Month Expiry Date of Journey: 31-OCT-2014
Entry Point: DELHI Exit Point: GDMR
Previous Indian Visa No.: 0324238 Date of Issue: 06-DEC-2012 Type of Visa: TOURIST VISA

Required Detail of: TOURIST VISA
Places to Visit: Lucknow, Mumbai

Sign Exactly as in Passport

G. Details of previous pending application or unexpired visa, if any (with Visa No./Control No./Date):

H. Has permission to visit or to extend stay in India previously been refused? If so, when and by whom (Mention Control No. and date also):

I. Places to be visited

Place	State	Place	State	Place	State

J. Address of relatives/business associates/contact persons at places of visit:

Name/Father's Name	Relationship with Applicant	Home/Street/Postal/Postal Office	Village/Town/City	District/State	Telephone No.
JAYDEEP PRASAD		INDIA/DELHI/DELHI/DELHI			

K. Address at Place of Stay:

Place	Name and Address of Hotel	District/State	Telephone No.

L. For Transit Visa Only

Place of final destination:
M. If you have emigrated from India to Pakistan on or after 1st March, 1967, please write:
(i) Approximate date of migration
(ii) Address in India before migration

26. I hereby declare that all the statements and information given by me in this application are true to the best of my knowledge and belief. I also declare that I have not submitted any application for visa to visit India under any other name, surname, maiden name etc and that the passport held by me as indicated in column 'E' in the city used Passport that I hold. I realize that should any of the above statements be found to be false, untrue or incorrect, my visa will be liable to cancellation by any competent authority and will be liable to such other penalties as may be prescribed.

Place: Lucknow
Date: 05-DEC-2014
Signature of applicant

COMMON MISTAKES TO AVOID:



Country you are applying Visa from	United States of America
Indian Mission	<ul style="list-style-type: none"> • Don't choose the Mission based solely on driving distance. Each Indian Mission in the US has certain States under its jurisdiction. • You must choose the mission depending on where you are currently living and your proof of address (i.e. if your permanent address is in Chicago but you are living and working in Boston, choose the New York mission). • Please review our website to know which Mission you need to apply.
Passport Number	Details are required for the passport on which you intend to travel. Please be sure to enter the information as Date/Month/Year.
Issue date of Passport	Details are required for the passport on which you intend to travel. Please be sure to enter the information as Date/Month/Year.
Expiry date of Passport	Details are required for the passport on which you intend to travel. Please be sure to enter the information as Date/Month/Year.
Applicant's name to match passport name exactly	<ul style="list-style-type: none"> • Given names are your 'first and middle names' exactly as they appear in your passport. • Surname is your last name exactly as it appears in your passport. • If your name has changed after your passport was issued, then you will need additional documentation for name change. • If your name has a suffix such as Jr. or Sr., write exactly as in your passport.
Duration of visa	<ul style="list-style-type: none"> • Each visa category has a different duration. • There are many rules that govern the visa duration. For example: NON US nationals must only apply for 6 months visa duration, if applying from from the US. • Your fees may change because the fees are different for different visa type & duration.
Visa Type	<ul style="list-style-type: none"> • You must be very sure about the purpose of your visit to India and choose your visa type accordingly. • Choosing the wrong visa type may result in rejection of your application without refund of any fees.
Email Address	<ul style="list-style-type: none"> • Must be the applicants' and must be reachable. Do not put your agent's email. • CKGS/Consulate of India may need to contact you regarding your India visa application. • CKGS will send regular updates to you regarding the status of your India visa application via email, therefore entering incorrect email address may result in delay in the application process.
Mobile/Telephone Number	<ul style="list-style-type: none"> • Must be applicants' and must be contactable. Do not put your agent's telephone numbers. • CKGS/Consulate of India may need to contact you regarding your India visa application. Therefore entering incorrect phone number may result in delay in the application process.
Date of Birth	Should match the details on your passport. Please be sure to enter the information as Date/Month/Year.
Present Address	<ul style="list-style-type: none"> • Present address must be within the jurisdiction of the India Mission you choose at the top of the form. • A proof of address is required to be submitted with your visa application. • Present address should match the address on the proof of address that you will be submitting along with your visa application.
Permanent Address	Can be within the US or outside the US
Reference in USA	Please list a neighbour, employer or colleague as a local reference.
Reference in India	<ul style="list-style-type: none"> • Your reference in India can be your first hotel where you intend to stay. You cannot leave the field blank. • For Business Travellers, contact should match as given in the Business introduction letter. • The reference addresses for India should show the complete city address.
Signatures	<ul style="list-style-type: none"> • Signatures must be in 2 places. • Sign on the first page under the photo on the upper right side and • Also on the second page on the lower right side marked as "Applicant's signature". • Ensure that your passport is signed as well. • Signature on the passport and application form should match.