

**Leon County Viva Florida Time Capsule Committee**  
Meeting Minutes  
August 7, 2013  
3 p.m.

The Leon County Viva Florida Time Capsule Committee (Committee) met in Program Rooms on 1<sup>st</sup> floor of Leon County Main Library located at 200 West Park Avenue.

Members in attendance were: Chairman Robert Bullard, Vice-Chair Laura Lee Corbett, Kim Galban-Countryman, Paula DeBoles-Johnson, and Sharon Gray.

Members absent were: Marion McGee and Brionna Boileau-Theresias

Also in attendance were: Shington Lamy, Assistant to the County Administrator and Donna Cirenza with Library Services

I. Call to Order

Chairman Bullard called the meeting to order at 3:03 p.m.

II. County Staff Update

Mr. Lamy stated that Chris Petley with Leon County Schools was invited and scheduled to attend the meeting to discuss the opportunity to partner in promoting the Viva Time Capsule, but experienced an unexpected scheduling conflict.

However, Mr. Lamy outlined the proposal to include a letter from a 5<sup>th</sup> grader at each of the 23 Leon County elementary schools in the time capsule. The Committee discussed topic ideas and directed staff to work with Leon County Schools on the most appropriate date for submittal to the Committee. Ms. DeBoles-Johnson reminded staff to also reach out to area private schools about participating in the in the letter writing contest.

Chairman Bullard suggested that students be encouraged to submit photos with their letters. Chairman Bullard also stated that the selected letter writers should be invited to the Time Capsule Sealing Ceremony and presented with a certificate in recognition of their letter submittal for the time capsule. ***Ms. Galban-Countryman made the motion to approve the proposal for student letters to the time capsule and it was seconded by Ms. Gray. The motion passed unanimously.***

Mr. Lamy also mentioned that he had been in contact with the Cooperative Extension Office to identify endangered and threatened species in Leon County that may be included in the time capsule. He stated that seedlings of local endangered plants may be preserved in the time capsule and will be presented to the Committee at a future meeting.

III. Review of August 7, 2013 Committee Minutes

Chairman Bullard presented the minutes from the July 24, 2013 Committee meeting. Ms. Gray suggested a minor change to the minutes. ***Ms. Corbett made a motion to approve the minutes as amended and it was seconded by Ms. Gray. The motion passed unanimously.***

IV. Review of Submitted Photos

Mr. Lamy stated that 12 submitted photos had been emailed to the Committee during the previous week without any objections by members and as result would be posted on the Committee website for public viewing and voting on Monday, August 12.

Ms. DeBoles-Johnson suggested that Committee members may need to submit photos to ensure that the time capsule includes a broad range of pictures that reflect life in Leon County today. Mr. Lamy stated that staff will continue to promote the photo contest and work with the Tallahassee Democrat on securing pictures for the time capsule.

V. Review of Community Fact Sheet Proposal: The Year was 2013...

Mr. Lamy presented a draft Community Fact Sheet Ad which he stated would be placed in the newspaper to encourage the public to participate in submitting fun facts about our community including demographic information and events that occurred in 2013.

Chairman Bullard suggested that the public be encouraged to submit additional local data such as the number of homeless, infant mortality rate, and graduation rate in Leon County which would reflect data that the community would like to see improve with future generations. ***Ms. DeBoles-Johnson made a motion to direct staff to submit the Community Fact Sheet ad with the suggested changes and it was seconded by Ms. Corbett. The motion passed unanimously.***

VI. Member Discussion

Chairman Bullard suggested that staff reach out the City of Tallahassee to ensure that the Committee receives input on materials and items from the local sister government. Additionally, he suggested that an aerial shot of Leon County be included to capture the environmental character of the community.

VII. Adjournment

***The Committee meeting adjourned at 3:48 p.m.***