

### **What is the Ocean Bank Center?**

The Ocean Bank Center for Educational Materials (OBCEM) is a distribution center that accepts donations of excess inventory, remnants, and surplus supplies from companies which then are donated to Miami-Dade County Public Schools (M-DCPS) classrooms. Students benefit by having the materials they need for their lessons and businesses benefit through a tax deduction on goods donated. The Center is funded by Ocean Bank. To date, more than 800 companies and private individuals have donated \$6.9 million of materials benefiting thousands of M-DCPS classrooms.

### **Instructions to Obtain a Pass for a Visit to the Ocean Bank Center**

Full time teachers & current year PTA/PTSA Presidents in the Miami-Dade County Public Schools are eligible to visit the Center. To obtain a pass for a visit to the Ocean Bank Center for Educational Materials please follow the instructions listed below.

1. Since you are entitled to visit every 6 months, you may request a pass 6 to 8 weeks prior to the 6-month period. (Note: You must complete the on-line Evaluation Form from your previous visit, if you haven't already done so).
2. Go to our Web site at <http://www.educationfund.org/programs/oceanbankcenterforeducationmaterials/requestavisit/> and fill out the application for a pass on line.
3. If you are a PTA/PTSA President, you will also need to bring a letter on your school's stationary stating your name and that you are the President for the current year. The letter should be dated and signed by the Principal.

Visits are on selected Wednesdays 2:00 pm – 6:00 pm, Thursdays 3:00 pm – 7:00pm and Saturdays 9:30 am – 1:00 pm

We are usually prompt, but it can take 3 – 5 weeks to process your request. We will email you a pass for the next available day and time.