



Date: October 28, 2015

DPH Numbered Memo 15-05
October 2015

To: All EMS Professionals

From: Wisconsin Emergency Medical Services Section



2016-2018 License/Certification Renewal Requirements

It is time again to renew your EMT license or First Responder certificate. The Wisconsin EMS Office plans to start the License/Certification renewal process November 1, 2015, continuing through June 30, 2016. The following is information to help you complete the 2016-2018 License/Certification renewal process.

All continuing education is a personal responsibility. For the 2016-2018 License/Certification renewal process, your initial or continuing education requirements need to be completed between July 1, 2014, and June 30, 2016. Flexible continuing education may be obtained through any format, but needs to meet the requirements set forth in Administrative Code DHS 110.07. The renewal education refresher requirements are located at:

http://www.dhs.wisconsin.gov/ems/Training_education/retrainingrequirements.htm

First Responder/Emergency Medical Responder (EMR) Certification

To be eligible for recertification as a First Responder/EMR, you must meet all of the following eligibility and training requirements as specified in DHS 110.07:

- Complete an 18-hour First Responder refresher training or complete an initial First Responder/EMR course between July 1, 2014, through June 30, 2016.
- Hold current CPR at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License/Certification Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

EMT Basic

To be eligible for recertification as an EMT Basic, you must meet all of the following eligibility and training requirements as specified in DHS 110.07:

- Complete a 30-hour EMT Basic refresher training between July 1, 2014 and June 30, 2016. Renewal education can be completed in the following format:
 - a. Complete a 30-hour traditional refresher course at a Wisconsin-approved EMS Training Center.
 - b. Complete an alternative flexible refresher which includes 24-hours of flexible content, **AND** a six-hour mini refresher at a Wisconsin-approved EMS Training Center.
 - c. Complete an initial EMT-Basic course, initial EMT-Intermediate Technician (AEMT) course or the didactic portion of the initial EMT-Intermediate or initial EMT-paramedic course.
 - d. Complete the NREMT assessment examinations for this level.
- Hold current CPR at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

EMT Intermediate Technician/AEMT

To be eligible for recertification as an EMT Intermediate Technician/AEMT, you must meet all of the following eligibility and training requirements as specified in DHS 110.07:

- Complete a 42-hour EMT Intermediate Technician/AEMT refresher training between July 1, 2014, and June 30, 2016. Renewal education can be completed in the following format:
 - a. Complete a 42-hour traditional refresher course at a Wisconsin-approved EMS Training Center.
 - b. Complete a 30-hour traditional Basic refresher course at a Wisconsin-approved EMS Training Center **AND** a 12-hour EMT Intermediate Technician/AEMT refresher training at a Wisconsin-approved EMS Training Center.
 - c. Complete an alternative flexible refresher which includes 24-hours of Basic flexible content, a six-hour mini refresher at a Wisconsin-approved EMS Training Center **AND** 12-hours of medical director-approved EMT Intermediate Technician/AEMT refresher based on curriculum. (The refresher must be approved by the medical director of the service where you are credentialed.)

Note: You can use portions of each described above in items a., or b. provided the full 42 hours have been met. Example: You could take a formal 30-hour traditional Basic refresher and 12 hours of medical director-approved flexible content based on the EMT Intermediate Technician/AEMT curriculum.

- d. Complete an initial EMT-intermediate technician course or the didactic portion of the initial EMT-intermediate or initial EMT-Paramedic course.
 - e. Complete the NREMT assessment examinations for this level.
- Hold current CPR at the professional level by an [organization specified in DHS 110.17\(1\)](#).
 - Complete the 2016-2018 License Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

EMT Intermediate

To be eligible for recertification as an EMT Intermediate, you must meet all of the following eligibility and training requirements as specified in DHS 110.07:

- Complete a 48-hour EMT Intermediate refresher training between July 1, 2014 and June 30, 2016. Renewal education can be completed in the following format:
 - a. Complete a 48-hour traditional or transitional I-12 refresher course at a Wisconsin-approved EMS Training Center.
 - b. Complete an alternative flexible refresher by completing 48-hours of flexible content.
 - c. Complete an initial EMT-Intermediate course or the didactic portion of the initial EMT-Paramedic course.
 - d. Complete the NREMT assessment examinations for this level.
- Hold current CPR and ACLS at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

EMT Paramedic

To be eligible for recertification as an EMT Paramedic, you must meet all of the following eligibility and training requirements as specified in DHS 110.07:

- Complete a 48-hour EMT Paramedic refresher training between July 1, 2014 and June 30, 2016. Renewal education can be completed in the following format:
 - a. Complete a 48-hour traditional refresher course at a Wisconsin-approved EMS Training Center.
 - b. Complete an alternative flexible refresher by completing 48-hours of flexible content.
 - c. Complete an initial EMT-paramedic course.
 - d. Complete the NREMT assessment examinations for this level.
- Hold current CPR and ACLS at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

EMT Critical Care Paramedic

To be eligible for recertification as an EMT Critical Care Paramedic, you must meet all of the following eligibility and training requirements as required by DHS 110.07:

- Complete a 48-hour EMT Paramedic refresher training **AND** an additional 24-hours of training, specified by the department for the critical care paramedic, between July 1, 2014 and June 30, 2016. Renewal education can be completed in the following format:
 - a. Complete a 48-hour traditional paramedic refresher course at a Wisconsin-approved EMS Training Center.
 - b. Complete an alternative flexible paramedic refresher by completing 48-hours of flexible content.
 - c. Complete an initial EMT-paramedic course.
 - d. Complete the NREMT assessment examinations for this level.
 - e. Complete a 24-hour Critical Care refresher course at a Wisconsin-approved EMS Training Center.
 - f. Complete an alternative flexible Critical Care refresher by completing 24-hours of flexible content.
 - g. Complete an initial Critical Care Paramedic course.
- Hold current CPR and ACLS at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License Renewal application process by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

Tactical EMS (TEMS) Endorsements

To be eligible for recertification as an EMS provider with TEMS endorsement, you must meet all of the following eligibility and training requirements as required by DHS 110.07:

- Complete refresher training between July 1, 2014 and June 30, 2016, as required by your license level. Renewal education can be completed as shown above for each license level.
- Submit documentation that indicates you are affiliated with a department-recognized tactical team.
- Hold current CPR and ACLS, based on license level at the professional level by an [organization specified in DHS 110.17\(1\)](#).
- Complete the 2016-2018 License Renewal application process for your license level and for TEMS endorsement by June 30, 2016.

If you have an arrest or conviction record, please include this information on your renewal application.

If you have any questions, please contact the Wisconsin EMS office at 608.266.1568 or via email at dhsemssmail@wisconsin.gov. For more information, please visit <http://www.dhs.wisconsin.gov/ems/index.htm>.