

## INVITATION TO BID

**NOTICE:** is hereby given that sealed proposals will be received by the Purchasing Agent in the Council Chambers at the East Orange City Hall on **Friday, October 30, 2015**, at 11:00 a.m. prevailing local time or soon thereafter as possible at which time they will be publicly opened and read aloud for the following:

### **DEMOLITION OF EXISTING CLUBHOUSE AND CONSTRUCTION OF A NEW CLUBHOUSE FACILITY INCLUDING ASSOCIATED SITE FEATURES**

Detailed Bid proposal packets are on file at the Division of Procurement, City Hall, 1<sup>st</sup> floor, between the hours of 9:00 am – 4:00 pm., Monday through. There will be a non-refundable cost of \$75.00 per Bid packet to cover the cost of printing and administrative expenses. Checks are to be made payable to the CITY OF EAST ORANGE.

The Proposal Form shall be accompanied by a Proposal Guarantee in the form of Certified Check, Cashier's Check, or Satisfactory Bid Bond in the amount of 10% (ten percent) of the bid. Check or Surety Company Bid Bond shall be made payable to the City of East Orange, NJ. The successful bidder will be required to furnish and purchase order. The Proposal Form shall also be accompanied by the following properly executed: Non-Collusion Affidavit; Affirmative Action Affidavit; Statement of Ownership; Bid Proposal Sheet; Business Registration Certificate; Disclosure of Investment Activities in Iran; Acknowledgement of Receipt of Change to Bidder Document; Public Works Contractor Registration Certificate; Statement of Bidders Qualifications; Qualification Affidavit; Acknowledgement and Statement of Organization; Certification of Bidder's Status...Debarred Contractors; Insurance Requirements; Construction Experience Record; Subcontractor Utilization Certification & Bid Document Submission Checklist. Proposal is to be enclosed in a sealed envelope and distinctly show the name of the Bidder and marked on the outside:

### **DEMOLITION OF EXISTING CLUBHOUSE AND CONSTRUCTION OF A NEW CLUBHOUSE FACILITY INCLUDING ASSOCIATED SITE FEATURES**

**A highly recommended Pre-Bidders Conference is scheduled for Tuesday October 6, 2015 at 10:00 a.m.** at the East Orange Golf Course, 440 Parsonage Hill Rd. Short Hills, New Jersey 07078.

All bids must be presented in **quadruplicate** on the Proposal Forms provided and bids not on the Proposal Forms so provided may be rejected. Appropriately checked literature must accompany each copy of the Proposal Form.

Bids will be accepted by mail, or may be delivered or presented at the date and time set at the place herein listed above. Bids sent by mail, must be received prior to the time set for receiving bids and should be brought to the Division of Procurement, First Floor, City Hall or mailed to:

**City of East Orange,  
DIVISION OF PROCUREMENT  
44 City Hall Plaza  
East Orange, New Jersey 07018**

Bidders are required to comply with N.J.S.A. 34-11 – 56.25 regulating wages on Public Works, with the Equal Employment Opportunity Act, Requirements of P.L. 1975 C127 and N.J.A.C. 17:27 Affirmative Action and with the requirements of P.L. 1977 C33 regarding the submission of a list of all Stockholders or Partners owning more than 10% stock or interest in their Corporation or Partnership.

The City Council reserves the right to reject any or all bids due to any defects or for not adhering to the Specifications or for any reason or to waive informalities and accept any bid that in its judgment will be in the best interest of the City of East Orange. The City Council reserves the right to sever and make awards of all or parts of any bids to one or more bidders.

Lisa L. Jackson, Q.P.A.

City of East Orange