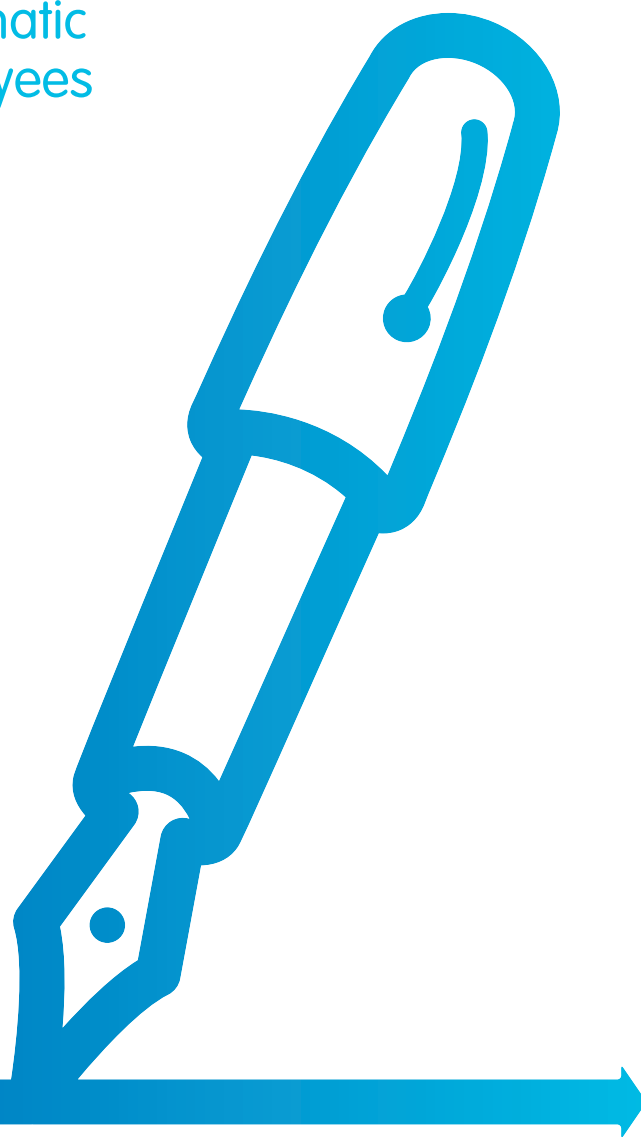


Generic payslip communications

Raising awareness about automatic enrolment amongst your employees



For people, not profit

the
people's
pension

These statements, or variations of them, may be useful for you to add to payslips to raise awareness amongst your employees about automatic enrolment.

First communication

e.g. over three months prior to staging



Version 1

The government wants to encourage all of us to save for our retirement. So, every employer, including [\[insert employer's name\]](#), must enrol their employees in a qualifying pension scheme if they are not already in one. This is called 'automatic enrolment' and could affect you. For more information, visit www.thepeoplespension.co.uk/employees.

Version 2

Have you heard about automatic enrolment? For more information, visit www.thepeoplespension.co.uk/employees.

Version 3

Have you heard about automatic enrolment? Call [\[insert contact point at employer\]](#) for more information.

Second communication

e.g. around two months prior to staging



Version 1

Do you know about automatic enrolment? For more information, visit www.thepeoplespension.co.uk/employees.

Version 2

Do you know about automatic enrolment? Call [\[insert contact point at employer\]](#) for more information.

Version 3

You could be entitled to pension contributions from [\[insert employer's name\]](#) and the government. For more information, visit www.thepeoplespension.co.uk/employees.

Version 4

You could be entitled to pension contributions from [\[insert employer's name\]](#) and the government. Call [\[insert contact point at employer\]](#) for more information.

Version 5

Did you know you could soon be making contributions, along with [\[insert employer's name\]](#) and the government, into your pension pot? Call [\[insert contact point at employer\]](#) for more information.

Third communication

e.g. last payslip before staging



Version 1

Will you be automatically enrolled or ask to join our workplace pension? For more information, visit www.thepeoplespension.co.uk/employees.

Version 2

Will you be automatically enrolled or ask to join our workplace pension? Call [\[insert contact point at employer\]](#) for more information.

Version 3

You could be automatically enrolled or ask to join our workplace pension called 'The People's Pension'. So what's next? Look out for your joiner information soon.

Version 4

Did you know you could soon be making contributions, along with [\[insert employer's name\]](#) and the government, into your pension pot? For more information, visit www.thepeoplespension.co.uk/employees.

Last communication (post staging)

e.g. first or second payslip after staging



Version 1

Are you on the first step to a better retirement? If you've been automatically enrolled or asked to join our workplace pension, called 'The People's Pension', look out for your joiner information soon.

Version 2

Have you received your joiner information? If you've been automatically enrolled or asked to join our workplace pension, keep an eye out for your joiner information. Call [\[insert contact point at employer\]](#) for more information.

Version 3

Have you received your joiner information? If you've been automatically enrolled or asked to join our workplace pension, keep an eye out for your joiner information. Visit www.thepeoplespension.co.uk/employees for more information.

Version 4

If you're on board with our company pension, called 'The People's Pension', you could take your retirement savings to many other levels. Look out for your joiner information soon.

Optional paragraphs

Can be used anytime to raise awareness



Version 1

Automatic enrolment is about giving employees the chance to save more for their retirement through a workplace pension. You could even get contributions to your pension from [\[insert employer's name\]](#) and the government. For more information, visit www.thepeoplespension.co.uk/employees. Saving for your future couldn't be easier.

Version 2

Automatic enrolment is about giving employees the chance to save more for their retirement through a pension scheme. You could even get contributions to your pension from [\[insert employer's name\]](#) and the government. Look out for your joiner information for more information about how this affects you. Visit www.thepeoplespension.co.uk/employees for more information. Saving for your future couldn't be easier.

You can also use our 'generic notice template' and workplace posters which are available from our website at www.thepeoplespension.co.uk/employers/communications-library. These will help you communicate automatic enrolment to your employees and the changes that could affect them.

The communications above, if used, will be deemed to have originated from the employer, who by using one or more of them or variations of them, takes responsibility for the statements made therein.

The People's Pension is the choice for any organisation, large or small, in any sector.

To find out more, or to register:

www.thepeoplespension.co.uk

newbusiness@thepeoplespension.co.uk

Or call us on:

Existing clients: **01293 586666**

New enquiries: **0800 612 8080**

The information in this document is correct as at October 2015 and may be subject to change.



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It is the administrator for the B&CE EasyBuild Stakeholder Pension which is a personal pension scheme.

The company is also a distributor of, and an administrator for, The People's Pension Scheme and the Employee Life Cover from B&CE which are occupational pension schemes to which different law and regulation applies. Further details can be found on our website www.bandce.co.uk/legal