



RENEWAL OF PASSPORT (PASSPORT RELEASE: 8-10 WEEKS)

1. BY [APPOINTMENT](http://philembassynzl.appointy.com/) (<http://philembassynzl.appointy.com/>)
2. PERSONAL APPEARANCE
3. DULY ACCOMPLISHED E-PASSPORT/PASSPORT APPLICATION FORM
4. ORIGINAL PASSPORT
5. XEROX COPY PASSPORT (DATA PAGE)
6. NSO BIRTH CERTIFICATE
7. COURIER BAG SIGNATURE REQUIRED (WITHIN NZ IF RESIDING IN NZ/
INTERNATIONAL COURIER IF RESIDING OUTSIDE NZ)
8. PAYMENT SHOULD BE CASH/BANK CHECK (PAYABLE TO PHILIPPINE
EMBASSY) OR PLEASE REFER TO OUR [CONSULAR FEES](https://philembassy.org.nz/schedule-of-fees)
(<https://philembassy.org.nz/schedule-of-fees>)
9. *IF MINOR (BELOW 18)* XEROX COPY OF PARENTS PASSPORT
10. *IF FIRST TIME APPLICANT* XEROX COPY OF REPORT OF BIRTH
11. *IF MARRIED* NSO MARRIAGE CONTRACT/REPORT OF MARRIAGE (IF
MARRIED ABROAD)
12. PASSPORT APPLICANTS MUST WEAR A SHIRT WITH COLLAR FOR
DATA CAPTURING PURPOSES (PHOTO)
13. ANY DOCUMENTS THAT MAY BE REQUIRED BY THE PHILIPPINE
EMBASSY

Note: The Philippine Embassy/Consulate General assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted.

LOST PASSPORT OR LOST E-PASSPORT (PASSPORT RELEASE: 8-12 WEEKS PLUS 15 DAYS WAITING PERIOD)

1. BY [APPOINTMENT](http://philembassynzl.appointy.com/) (<http://philembassynzl.appointy.com/>)
2. PERSONAL APPEARANCE
3. DULY ACCOMPLISHED E-PASSPORT/PASSPORT APPLICATION FORM
4. ORIGINAL AND XEROX COPY OF NSO BIRTH CERTIFICATE
5. IF MARRIED, ORIGINAL AND XEROX COPY OF NSO MARRIAGE CONTRACT/REPORT OF MARRIAGE
6. AFFIDAVIT OF LOST (ORIGINAL WITH STAMP OF JUSTICE OF PEACE)
7. POLICE REPORT (ORIGINAL)
8. XEROX COPY LOST PASSPORT
9. COURIER BAG (SIGNATURE REQUIRED)
10. PASSPORT APPLICANTS MUST WEAR A SHIRT WITH COLLAR FOR DATA CAPTURING PURPOSES (PHOTO)
11. PAYMENT SHOULD BE CASH/BANK CHECK (PAYABLE TO PHILIPPINE EMBASSY) OR PLEASE REFER TO OUR [CONSULAR FEES](https://philembassy.org.nz/schedule-of-fees) (<https://philembassy.org.nz/schedule-of-fees>)
12. IF MINOR (BELOW 18) XEROX COPY OF PARENTS PASSPORT
13. ANY DOCUMENTS THAT MAY BE REQUIRED BY THE PHILIPPINE EMBASSY

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