

Recipe “Cookbook”

Rule Development Process & Tracking

Process

Identify rules that require release for public comment, utilize the recipe template and complete the documentation.

The Edit Committee, the Payment Rules Committee and the DSR Committee may all have input into the documentation of each rule, prior to obtaining the consensus of the Task Force.

Edit Committee (EC) evaluates the rule: recommends a definition, identifies sources, if necessary recommends a hierarchy of multiple sources, identifies associated modifiers, and develops query scenarios to test its recommendations. The EC completes its part of the recipe template and circulates it to the Payment Rules Committee. The EC also recommends whether or not supporting rules are needed.

Payment Rules Committee (PRC) evaluates the rule and identifies if pertinent rules have been developed by any of the nationally recognized sources [as identified in the legislation]. The PRC makes a recommendation regarding the source of the rule, or hierarchy if there are multiple sources, taking into consideration correct coding and claims adjudication. As part of its development process, the PRC will reach out to the specialty physicians/organizations that will be impacted by the particular rule for comment. The PRC completes its part of the recipe template and circulates it to the DSR Committee.

DSR Committee evaluates the rule in terms of technical completeness - can a vendor implement the rule with the expected results? The DSR completes its part of the recipe template and submits it for consensus to the Task Force.

The Task Force evaluates the rule. Once consensus is reached the rule can be released for public comment.

The committee co-chairs review any public comments, agree on any changes if necessary, and make a recommendation to the Task Force. The Task Force evaluates the revised rule. Once consensus is reached the rule can be released as final.