

## Document eSigning Overview

### Purpose

MDScripts has added the ability for practices to collect patient acknowledgment signatures on key documents generated by the dispensing software. Currently the documents that are supported are:

- Print Label Warnings
- Print Invoice

### Process

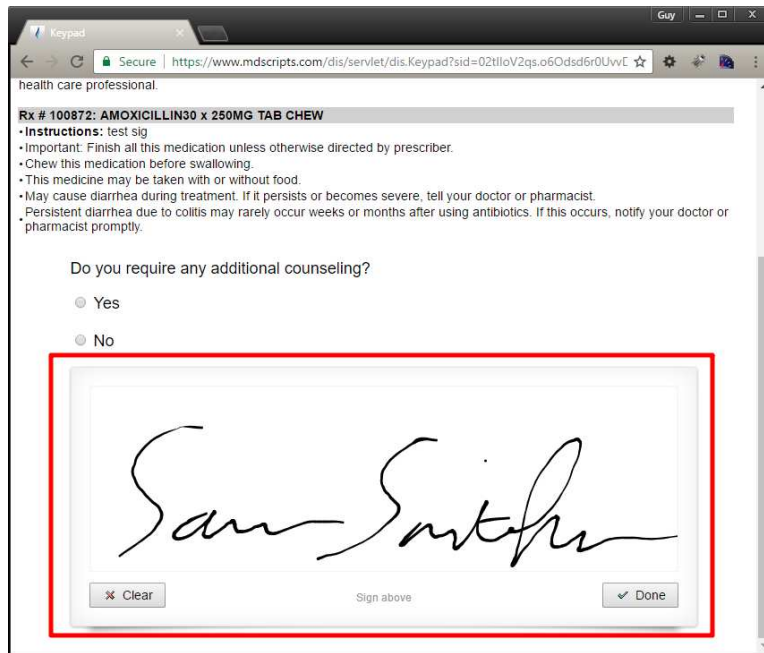
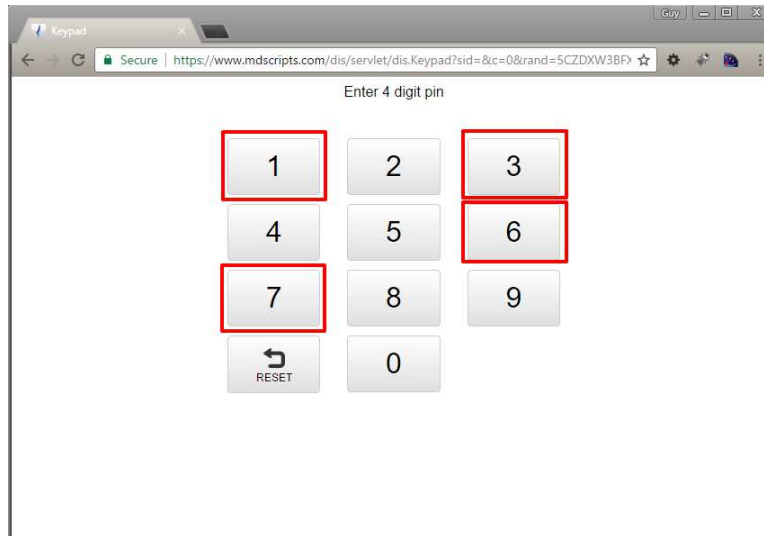
1. The signing process starts with the user generating the **eSign Request** using one of the link options shown on the Checkout screen:

- a. The eSign Request will then be created and assigned a unique PIN number that can be found at the bottom of the Checkout screen

eSignature Documents:

| Signed  | Pin  | Description                      |  |
|---------|------|----------------------------------|--|
| Pending | 6137 | Label Warnings for SMITHSON, SAM |  |

- The patient is given the PIN number to enter on the touch-enabled device in order to retrieve and sign the document.



- The patient can review the document, which is identical the version you can print from MDScripts. They can then use their finger on a touch-enabled device, or a mouse to digitally sign document.
- The touch-enabled device will use a special login to the keypad screen, which can be kept active for the duration of a day.

3. User can retrieve signed documents using the eSignature Documents listing at the bottom of the checkout screen, or from Instant Reports -> eSignature Documents report.

✍ eSignature Documents:

| Signed               | Pin   | Description                      |   |
|----------------------|---|----------------------------------|---|
| 1/31/17 10:45 AM EST |  | Label Warnings for SMITHSON, SAM |  |

**Rx # 100872: AMOXICILLIN30 x 250MG TAB CHEW**

- **Instructions:** test sig
- **Important:** Finish all this medication unless otherwise directed by prescriber.
- Chew this medication before swallowing.
- This medicine may be taken with or without food.
- May cause diarrhea during treatment. If it persists or becomes severe, tell your doctor or pharmacist.
- Persistent diarrhea due to colitis may rarely occur weeks or months after using antibiotics. If this occurs, notify your doctor or pharmacist promptly.

**Additional Questions:**

Do you require any additional counseling?

**Response:** No



SAM SMITHSON

Signed Tue 01/31/17 10:45:29 AM EST

Print

Close Window

- a. eSigned documents will show date and time that patient signed as well as the value for other Response fields shown on the document.

## Setup

- Create a unique API user for each site that will be using eSign process.
- The touch-enabled device at each location will use the API user credentials created and login to the following URL to access the keypad for the PIN:

<https://www.mdscripts.com/dis/servlet/dis.Keypad>

- There is no additional setup needed within MDScripts for the user to create the eSign request.