



Facilities – Support Services
2725 Judge Fran Jamieson Way, A207
Viera, FL 32940
321-633-2050
321-633-2051

August 13, 2013
Request for Quote
Recycling Collection Services

Brevard County Facilities requests quotes for providing recycling collection services to the following facilities and may be extended to more buildings in the future as needed;

Item Description		Unit Price		Extended Price
Brevard County Government Center 2725 Judge Fran Jamieson Way Viera, FL	Weekly	\$	Monthly	\$
Moore Justice Center 2825 Judge Fran Jamieson Way Viera, FL	Weekly	\$	Monthly	\$
Brevard County Government Center 400 South Street Titusville, FL	Biweekly	\$	Monthly	\$
South Brevard Service Complex 1515 Sarno Rd, Bldg A Only Melbourne, FL	Biweekly	\$	Monthly	\$
County Service Complex 2572 N Courtenay Parkway Merritt Island, FL	Biweekly	\$	Monthly	\$
Melbourne Courthouse 57 Neiman Ave Melbourne, FL	Biweekly	\$	Monthly	\$
District III Commission Office – 1311 E. Haven Ave Melbourne, FL	Biweekly	\$	Monthly	\$
TOTAL PRICE				\$

☒ **Annual Bid:**

Effective Date: 10/01/2013

Ending Date: 09/30/2014

Renewal Option: ☐ One Year ☒ Other (3) One-Year Options

Quotes shall be received via by *mail, fax or email by **Anissa Pratte, Facilities – Support Services, 2725 Judge Fran Jamieson Way, A207, Viera, FL 32940, (P)321-633-2050, (F)321-633-2051, anissa.pratte@brevardcounty.us**. No later than 4:00 p.m. on **August 27, 2013**. A fax or emailed copy is acceptable. **Any quote received after the 4:00 p.m. deadline will be considered non-responsive.**

All quotes must be F.O.B. Destination to Facilities, including all packing, handling, shipping charges, fuel surcharges and delivery charges to:

DELIVERY TO: Brevard County Facilities, 2725 Judge Fran Jamieson Way, A207, Viera, FL 32940

Number of required for delivery 1 A.R.O.

Note* Please ensure that if you use a third party carrier (Federal Express, Airborne, UPS, USPS, etc.) that they are properly instructed to deliver your bid only to Facilities on the second (2rd) floor at the above address. **Vendors are advised that U.S. Postal Service 1st Class and Express mail is delivered to a P.O. Box and is not delivered to the Facilities Office. Delivery via the USPS is at the vendor's risk. To be considered, a bid must be accepted in Facilities Office no later than the ITB closing date and time.** If the bid is delivered anywhere else, it may not reach Facilities in time.

Additional copies of this bid maybe found on the Facilities website:

<http://www.brevardcounty.us/CentralServices/Facilities/Maintenance>

This service must include the following:

- An appropriate number (as determined by the County) of 64-gallon or larger recycling totes must be provided to each facility.
- Recycled material averages approximately 7,500 pounds of paper a month (at all 7 sites)
- Recyclables will be collected every other week on a specified day unless deemed weekly. (See Price sheet)
- The service will begin 10/01/2013 and terminate 09/30/2014.
- The County must approve any changes in the service or items collected.
- The items collected in Brevard County's Recycling Program will include at least the following:

White office paper	Colored paper	Computer paper
Shredded paper	File Folders	Newspaper
Magazines	Envelopes (including brown Kraft envelopes)	
Maps and site plans	coated/slick paper stock	

VENDOR NAME _____

PRINTED SIGNATURE _____

AUTHORIZED SIGNATURE _____

PHONE # _____ FAX# _____ DATE _____

EMAIL ADDRESS _____

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS
INDEMNIFICATION AND INSURANCE REQUIREMENTS

INDEMNIFICATION

The County shall be held harmless against any and all claims for bodily injury, sickness, disease, death, personal injury, damage to property or loss of use of any property or assets resulting there from, arising out of or resulting from the performance of the products or from the services for which the County is contracting hereunder, provided such is caused in whole or in part by any negligent act or omission of the vendor, or any subcontractor or any of their agents or employees, or arises from a job-related injury.

The vendor agrees to indemnify the County and pay the cost of the County's legal defenses, including fees of attorneys as may be selected by the County, for all claims described in the hold harmless clause herein. Such payment on behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

It is agreed by the parties hereto that specific consideration has been received by the Vendor under this agreement for this hold harmless/indemnification provision.

INSURANCE REQUIREMENTS

The vendor providing services under this agreement will be required to procure and maintain, at their own expense and without cost to the County, until final acceptance by the County of all products or services covered by the purchase order or contract, the following types of insurance. The policy limits required are to be considered minimum amounts:

General Liability Insurance policy with a \$ 1,000,000 combined single limit for each occurrence to include the following coverage: Operations, Products and Completed Operations, Personal Injury, Contractual Liability covering this contract, "X-C-U" hazards, and Errors & Omissions.

Auto Liability Insurance which includes coverage for all owned, non-owned and rented vehicles with a \$ 1,000,000 combined single limit for each occurrence.

Workers' Compensation and Employers Liability Insurance covering all employees of the vendor and subcontractors, as required by law.

In the event that the contract involves professional or consulting services, in addition to the aforementioned insurance requirements, the vendor shall also be protected by a Professional Liability Insurance Policy in the amount of \$1,000,000 per claim.

In the event the contract involves services related to building construction projects the vendor shall also procure and maintain a Builders Risk Insurance Policy with loss limits equal to the value of the construction project.

In addition to the above, Specialty Insurance policies covering specific risks of loss (including but not limited to, for example; Longshore coverage, Crane and Rigging, Inland Marine, etc.) may be required by Brevard County Insurance and Risk Management. Any additional specialty insurance coverage requirement will be dictated by the specific goods, products or services provided under the subject contract and insurance underwriting standards, practices, procedures or products available in the commercial insurance market at the time of the contract inception. The Vendor is required to procure and maintain all such specialty coverage in accordance with prudent business practices within the Vendors industry.

The vendor shall provide certificates of insurance to the County demonstrating that the aforementioned insurance requirements have been met prior to the commencement of work under this contract. The certificates of insurance shall indicate that the policies have been endorsed to cover the County as an additional insured (a waiver of subrogation in lieu of additional insured status on the workers compensation policy is acceptable) and that these policies may not be canceled or modified without thirty (30) days prior written notice to the County.

The insurance coverage enumerated above constitutes the minimum requirements and shall in no way lessen or limit the liability of the vendor under the terms of the contract. Sub-Contractor's insurance shall be the responsibility of the vendor.
