

Service Agreement

Owner: _____ Phone 1: _____
Phone 2: _____ Phone 3: _____
E-Mail: _____
Address & Directions: _____

	<i>Name</i>	<i>Breed</i>	<i>Sex</i>	<i>Description</i>	<i>Age</i>
<i>Pet 1</i>					
<i>Pet 2</i>					
<i>Pet 3</i>					
<i>Pet 4</i>					
<i>Pet 5</i>					
<i>Pet 6</i>					

How did client hear about me? _____
Date(s) and time(s) I should visit: _____

Overnight? Yes No
Obtained Key? Yes No Comments: _____
Keeping the key for future visits? Yes No
How will I return the key to the house? _____
_____ *Initials* Client acknowledges that key will be hidden on property, and Pet Sitter will not be held liable for losses if key is stolen

How can Client be reached? (Cell? Text? Verizon?) _____
Emergency in-town contact(s): _____

Vet's Name and Number: _____
Address of Vet's Office: _____
_____ *Initials* If necessary, Client agrees to reimburse any vet fees paid by Pet Sitter.

Pet Care Instructions (Meals, Treats, Walks, etc. Location of Food, Leash, Litter, etc.):

House Sitting Services, for Vacation Clients (Plants, Mail, Lights, Trash/Recycle, etc.):

Medications, Allergies, Special Needs (including how to administer medications):

Anything else I should know (i.e. if anyone else has a key to the home, service providers, information about house alarm, wireless internet info for live-in, etc.):

Payment Information

- Option A. Each day (live-in) is \$.00. This allows for a maximum of 6 hours out of the house each day.
- Option B. Each overnight is \$.00, which includes night care and morning care. This is approximately an 11-hour stay, beginning at 9:00 PM. Each additional visit during the day is \$.00.
- Option C. No overnight; only visits, at \$.00 each.
- Cash or check to be given at interview, or left in the house before client leaves. For weekly clients, Client has the option to pay at the beginning of each week, or to pre-pay a number of visits to be used as “credits”.
- For live-ins or overnights, please give at least one-week notice for any cancellation (two weeks notice during holidays).
- For daily visits, please give at least 72 hours notice for any cancellation (one-week notice during holidays).
- Failure to give adequate notice for any cancellation will be subject to a charge of one-half the fees for each cancelled day/visit.
- In the event that there are insufficient funds in Client’s account and Pick of the Litter is charged a fee for this, Client will reissue payment and reimburse said fee.

Total Amount: \$ _____ (_____ days @ \$ _____ .00 each, visits @ \$ _____ .00 each, and overnights @ \$ _____ .00 each)

Client Name Printed: _____

Signature: _____ Date: _____

Owner and Pet Sitter of Pick of the Litter Pet Sitting-

Name Printed: **Lisa Klauka** _____

Signature: *Lisa Klauka* _____ Date: _____

Subcontracted Pet Sitter-

Name Printed: _____

Signature: _____ Date: _____

Policies

The term Pick of the Litter Pet Sitting as used herein refers to the owner and subcontractors of the company known as Pick of the Litter Pet Sitting

If Client will be delayed in returning home and additional pet care is required, Client agrees to pay for any additional services immediately upon their return.

Client agrees that Pick of the Litter Pet Sitting is not liable for injury to, or loss of, any pets allowed, at the direction of the Client, access to a doggie door, or allowed outside the Client's house off leash or unattended. If applicable, Client's initials here: X indicate that the Client understands this clause and does request their pet(s) be allowed outside of Client's house off leash, and/or to have access to a doggie door. Additionally, if any insurance claim arises from such conduct, Client agrees to pay insurance deductible of \$500.00.

Client agrees to reimburse Pick of the Litter Pet Sitting for any expenses incurred for supplies needed that were not left by Client.

If Client requests that Pick of the Litter Pet Sitting return house key(s) following the conclusion of a job, Client will be charged the equivalent of one visit for the return trip.

Pick of the Litter Pet Sitting accepts no responsibility for security of the premises or loss if other individuals have access to the home during the time Pick of the Litter Pet Sitting will be caring for Client's pet(s). Pet care will be performed only by Pick of the Litter Pet Sitting during all assignments unless prearranged with Client. Further, Pick of the Litter Pet Sitting is not responsible for unsecured access to property (i.e. unlocked gate).

Client agrees that Pick of the Litter Pet Sitting shall not be held responsible for any damage to Client's property, or that of others, caused by Client's pet(s).

Pick of the Litter Pet Sitting is not responsible for any choking, electrocution, or other harm *caused by objects left by or authorized by Client* (bones, rawhides, electrical cords, etc).

Client agrees that it is their responsibility to notify Pick of the Litter Pet Sitting of any pet that has ever caused an injury to any human or other pet. Further, Client will be responsible for all medical expenses and damages resulting from an injury to the pet sitter or other persons by the pet. Client agrees to hold Pick of the Litter Pet Sitting harmless in the event of a claim by any person injured by the pet.

Prices are subject to change at the discretion of Pick of the Litter Pet Sitting. In the event of a price increase, Client has the right to cancel services with no cancellation fee. Holiday rates apply for future bookings on and around holidays.

Client authorizes this contract to be valid approval for future services so as to permit Pick of the Litter Pet Sitting to accept future reservations by telephone or e-mail and enter my premises without additional signed contracts. In addition, Client understands that any and all cancellation fees will apply for future bookings.

Client has read and agrees to the aforementioned Policies. Client has been provided with a copy for their records.


Client—

Name Printed: _____

Signature: _____ Date: _____

Owner of Pick of the Litter Pet Sitting—

Name Printed: Lisa Klauka

Signature:  Date: _____