



How to set up your **NMC Online account**

Introduction

NMC Online is a secure service which allows you to manage your registration with us online. This guidance explains how you can set up your account.

If you need additional help, please call Registrations on **020 7333 9333** or email ukenquiries@nmc-uk.org with your query.

What is NMC Online?

You can find NMC Online on our website: www.nmc.org.uk

Your NMC Online account will enable you to:

- view your registration status
- pay your annual retention or renewal fees
- find out your renewal date
- submit your revalidation application
- set up annual or quarterly Direct Debit for your annual fee payment
- switch Direct Debit payment frequency
- view Direct Debit information
- view and print a statement of entry
- update your contact and address details
- provide equality and diversity information
- provide details about where you work
- apply for readmission.

Setting up your NMC Online account

Step 1

Go to www.nmc.org.uk

Click on 'NMC Online' to access the login page.

Step 2

Click on 'Register'.

The screenshot shows the NMC Online login and registration page. At the top right, there are links for [Register](#), [Log in](#), [Contact us](#), and [Help](#). The NMC logo is on the left. The main content area is divided into two sections: 'Existing Users' and 'New to NMC Online?'. The 'Existing Users' section has input fields for 'Email address' and 'Password', a 'Forgotten your password?' link, and a 'Login >' button. The 'New to NMC Online?' section has a 'Register >' button, which is highlighted by a large blue arrow pointing to it from the right.

Welcome to NMC Online

Existing Users

Email address

Password

[Forgotten your password?](#)

[Login >](#)

New to NMC Online?

[Register >](#)

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[Accessibility](#)

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Step 3

Provide information as requested on screen

We will ask you to enter your:


- email address
- surname*
- NMC Pin*
- date of birth*

* The details you enter must match the information we hold on our register for security reasons. If you get an error message then please contact us.





[Register](#) [Log in](#) [Contact us](#) [Help](#)


Account set up: My details

Email address 

Confirm email address

Surname 

NMC Pin 

Date of birth 

By creating an NMC Online account you are agreeing that all registration notices will be sent to the email address you provide and this will be your address for correspondence. This includes the notices for fee expiry and for the renewal of your registration through revalidation. It is important to keep your email address updated, add "NMC-UK.ORG" to your list of safe senders and regularly check your junk email, to ensure you are up to date with your registration.


☐ I accept the terms and conditions*

Cancel

Continue >

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You will then be asked to enter a password.



[Register](#) [Log in](#) [Contact us](#) [Help](#)

Account set up: My password

Password



Confirm password

Cancel

Register >

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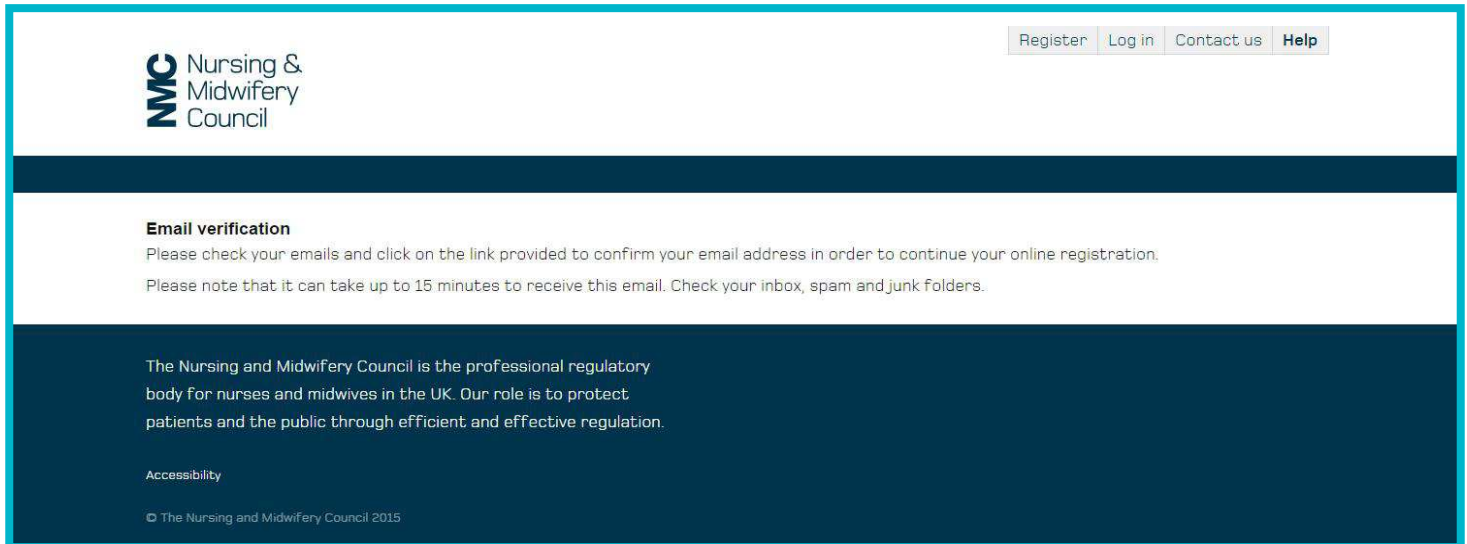
[Accessibility](#) [Website privacy policy](#)

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Step 4

Verify your email address

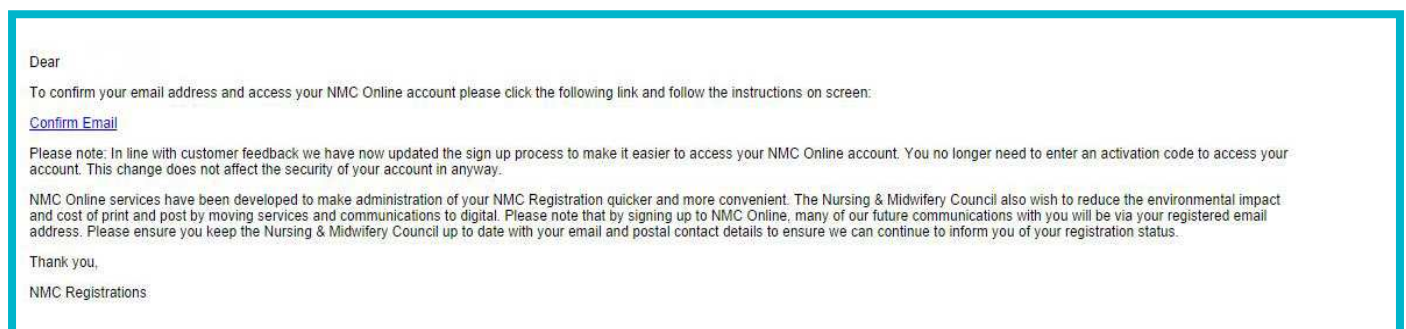
You will receive an email. Please click on the link in this email to continue the registration process.



Please note:

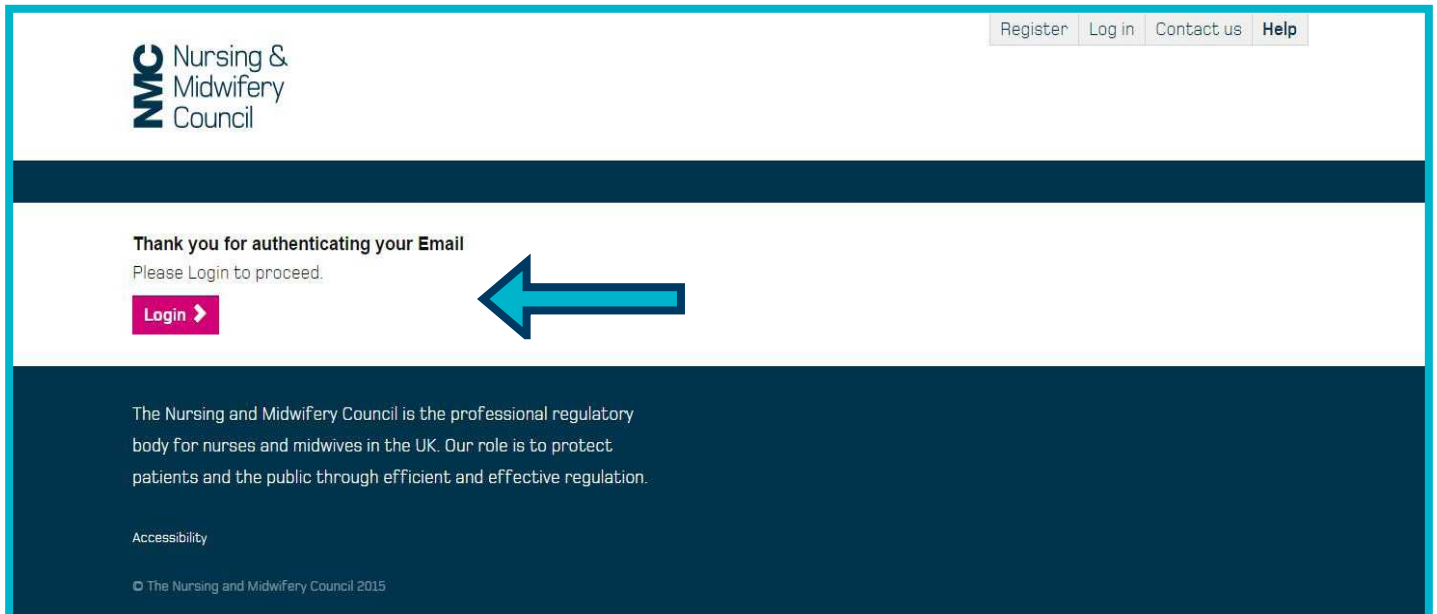
- If this email does not come to your inbox, please check your junk/spam folders.
- You must click this link to verify your email and continue with your registration.
- The email can take up to 15 minutes to arrive.

Example of a verification email



Step 5

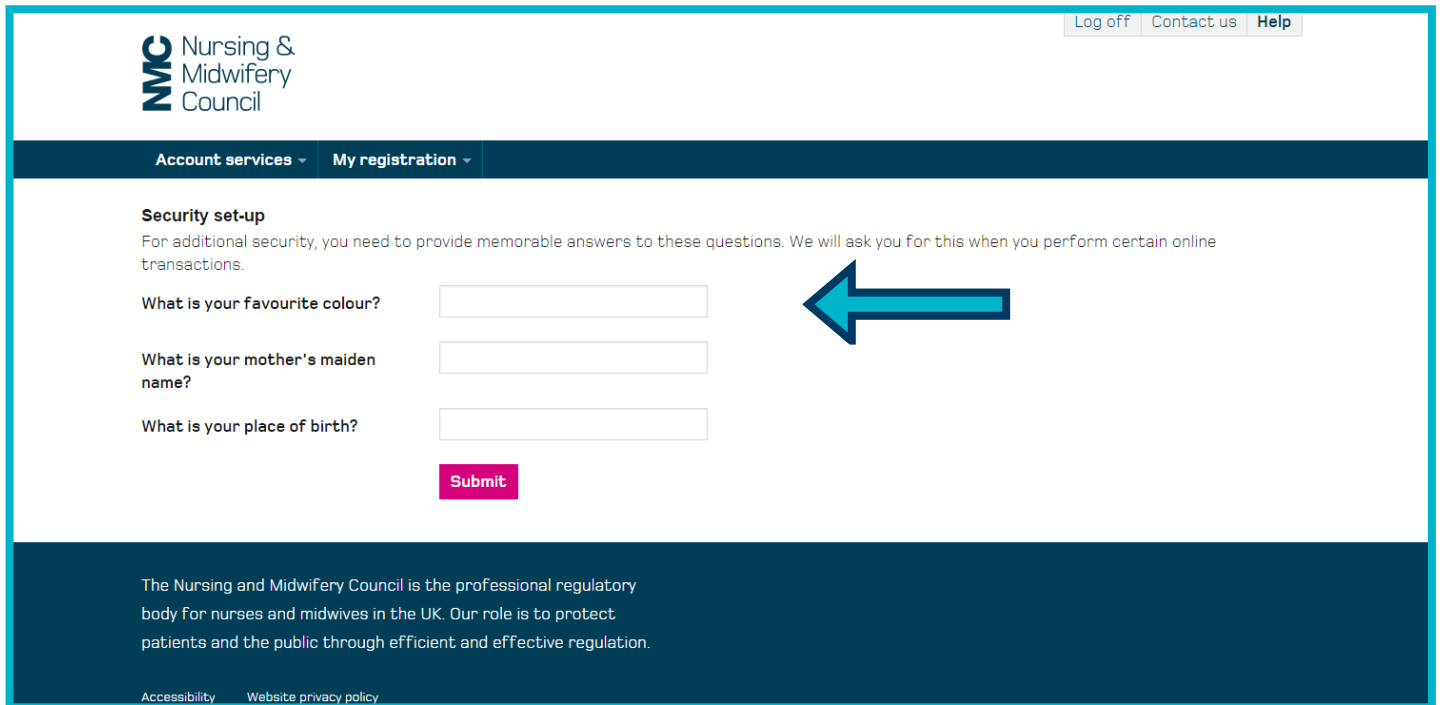
Once you click the link in the email, you will land on the following page. Please login to continue your online registration.



Step 6

Set up security

We will ask you to provide memorable answers to questions.



NMC Nursing & Midwifery Council

Log off Contact us Help

Account services ▾ My registration ▾

Security set-up
For additional security, you need to provide memorable answers to these questions. We will ask you for this when you perform certain online transactions.

What is your favourite colour?

What is your mother's maiden name?

What is your place of birth?

Submit

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Accessibility Website privacy policy

You will need to provide these if you want to make changes to your account in the future.

Step 7

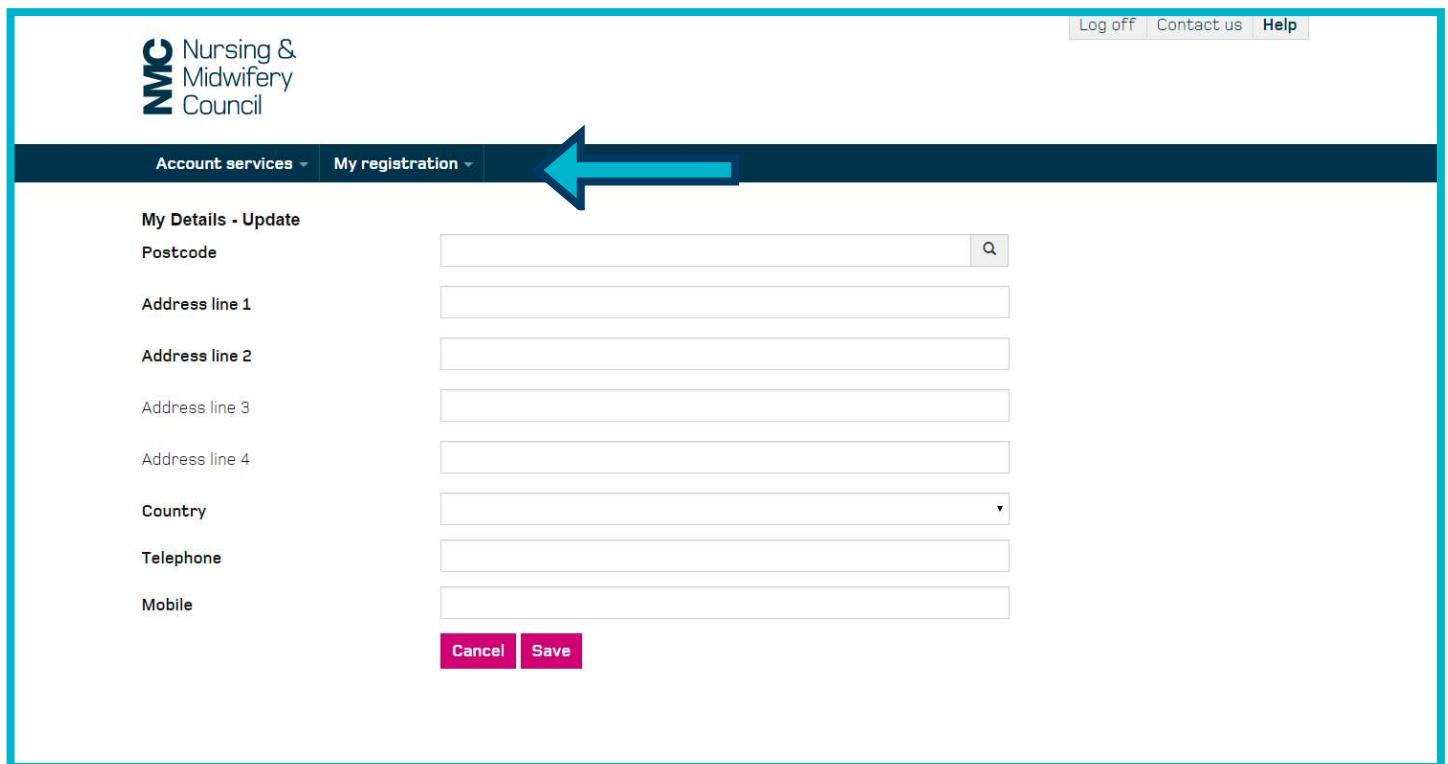
You now have access to your account and will see your home page.

Welcome to NMC Online.

Step 8

Providing your personal information

Please go to the 'My Registration' tab and enter your address and telephone contact details.



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Log off Contact us Help

Account services ▾ My registration ▾

My Details - Update

Postcode

Address line 1

Address line 2

Address line 3

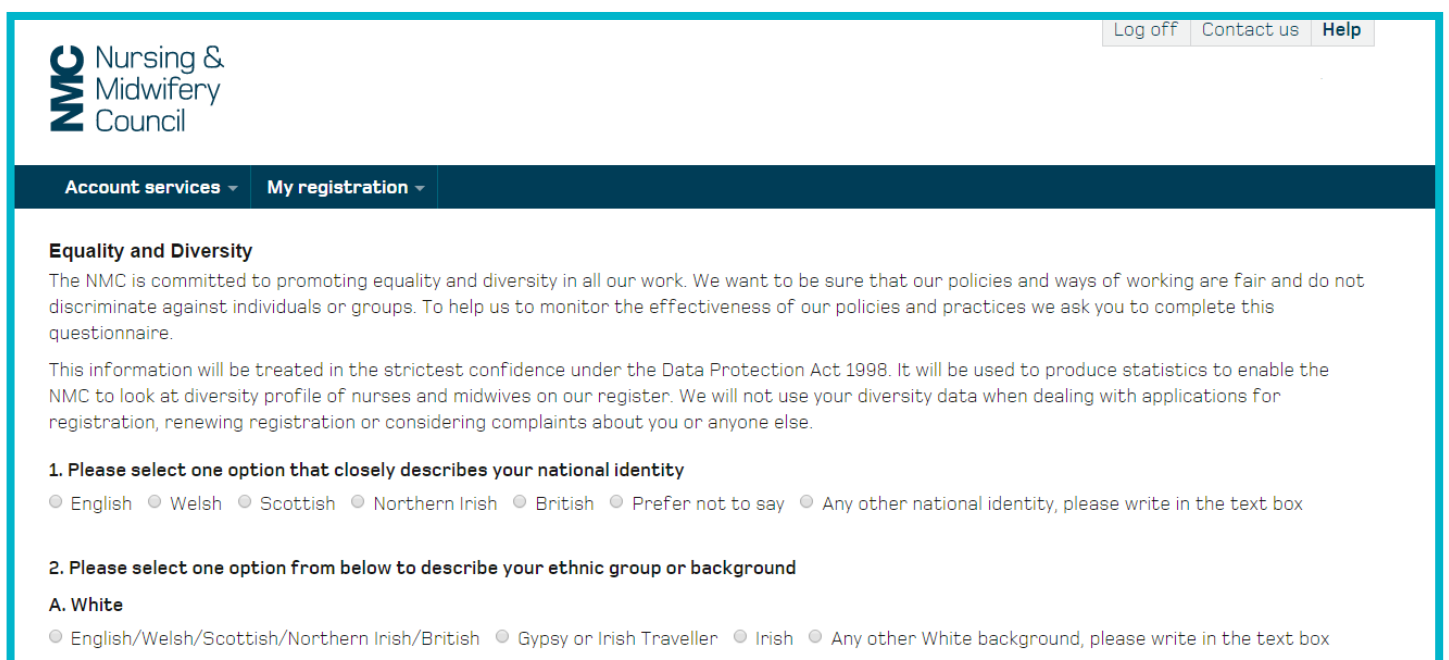
Address line 4

Country

Telephone

Mobile

You will also be asked to complete the 'Equality and Diversity' section.



NMC Nursing & Midwifery Council

Log off Contact us Help

Account services ▾ My registration ▾

Equality and Diversity

The NMC is committed to promoting equality and diversity in all our work. We want to be sure that our policies and ways of working are fair and do not discriminate against individuals or groups. To help us to monitor the effectiveness of our policies and practices we ask you to complete this questionnaire.

This information will be treated in the strictest confidence under the Data Protection Act 1998. It will be used to produce statistics to enable the NMC to look at diversity profile of nurses and midwives on our register. We will not use your diversity data when dealing with applications for registration, renewing registration or considering complaints about you or anyone else.

1. Please select one option that closely describes your national identity

☐ English ☐ Welsh ☐ Scottish ☐ Northern Irish ☐ British ☐ Prefer not to say ☐ Any other national identity, please write in the text box

2. Please select one option from below to describe your ethnic group or background

A. White

☐ English/Welsh/Scottish/Northern Irish/British ☐ Gypsy or Irish Traveller ☐ Irish ☐ Any other White background, please write in the text box

Help

What happens if I forget my password?

You will be able to click on the 'Forgotten your password?' link on the login page. Enter your email address and a link will be sent to you to confirm your email – you will then be able to reset your password. The password field requires a minimum of eight characters, with one upper case letter and one number.

Please note that this link is only valid for 24 hours so if you have not clicked it within this time, you will need to click on the forgotten password link again.

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Register Log in Contact us Help

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Password

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[Accessibility](#) [Website privacy policy](#)

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I am trying to register but am getting a message saying invalid Pin.

The format of your Pin is 99A9999A. The third and last digits are letters and all the others are numbers. Please refer to a recent letter from us as this should contain your NMC Pin.

I am trying to register but my details aren't being recognised.

All of the information you enter must match our records. If the system does not allow you to set up your account, please call us on 020 7333 9333.

I thought I already had an NMC Online account but I can't log in.

Unless you have signed up and created an account on the NMC Online website, you are not an existing user. If you have signed up to one of our mailing lists or used Quick Pay in the past, this does not give you access to NMC Online. Please register for an account on the home page.

What is my username?

Your email address is your username. Please ensure you enter this correctly so you receive the authentication link.

My account is locked, what should I do?

If you enter your username or password incorrectly after three attempts, your account will be locked for 10 minutes. You can then retry or click on the forgotten password link to reset your password. Follow the steps onscreen.

My husband/wife/partner and I are both nurses/midwives. Can we use the same account?

As an NMC Online account is specific to an individual, you must use a separate email address to sign up for your own account.

What are the best web browsers to use?

The NMC Online system supports Internet Explorer version 8 and up. Chrome and Firefox are also supported, and the system can be accessed on Android and iPhones.