



AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES

Contractor has been awarded all Special Item Numbers under the cooperative purchasing program

**SIN 132-33 - PERPETUAL SOFTWARE LICENSES**

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

- Large Scale Computers
  - Application Software
- Microcomputers
  - Application Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**SIN 132-34 - MAINTENANCE OF SOFTWARE**

**SIN 132-50 - TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE (FPDS Code U012)**

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**LexisNexis Special Services Inc.**  
1150 18<sup>th</sup> Street, N.W., Suite 250  
Washington, D.C. 20036  
T: 800-291-3670 F: 202-551-0730  
[www.lexisnexis.com](http://www.lexisnexis.com)

**Contract Number: GS-35F-0476T**

**Period Covered by Contract: June 13, 2007 thru June 12, 2012**

General Services Administration  
Federal Supply Service

Pricelist current through Modification # \_\_\_\_\_, dated \_\_\_\_\_.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

The Geographic Scope of Contract will be domestic delivery only.

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 202-378-1002

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: **13-672-3967**

Block 30: Type of Contractor - **Large Business**

Block 31: Woman-Owned Small Business - **No**

Block 36: Contractor's Taxpayer Identification Number (TIN): **02-0664938**

4a. CAGE Code: **3HV62**

4b. Contractor **has** registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-33	30 days ARO
132-34	As negotiated between Contractor and Ordering Activity
132-50	As negotiated between Contractor and Ordering Activity
132-51	As negotiated between Contractor and Ordering Activity

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: **0% Net 30 days** from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: **None**
- c. Dollar Volume: **None**
- d. Government Educational Institutions: **Government Educational Institutions receive the same pricing as all other Ordering Activities**
- e. Other: **None**

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

Not Applicable

**10. Small Requirements:** The minimum dollar value of orders to be issued is \$100.00.

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:  
Special Item Number 132-33 - Perpetual Software Licenses  
Special Item Number 132-34 – Maintenance of Software  
Special Item Number 132-51 - Information Technology (IT) Professional Services
- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:  
Special Item Number 132-50 - Training Courses

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS)

or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.  
*NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.*
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

**23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:  
This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES  
(SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE (SPECIAL ITEM NUMBER  
132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
SOFTWARE**

**1. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

**2. GUARANTEE/WARRANTY**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

**3. TECHNICAL SERVICES**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 800.291.3670 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9am EST to 5pm EST.

**4. SOFTWARE MAINTENANCE**

- a. Software maintenance service shall include the following:  
Post warranty maintenance includes: With after-warranty maintenance we offer engineering and software support for the life of the contract and provide options for system upgrades, professional services for new and existing customer requirements and software updates as new versions are made available.
- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**5. PERIODS OF MAINTENANCE (132-34)**

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. **Annual Funding.** When annually appropriated funds are cited on an order for maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.

- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the maintenance is to be continued during the subsequent period.

**6. UTILIZATION LIMITATIONS - (132-33 AND 132-34)**

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
  - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
  - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
  - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
  - (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

**7. SOFTWARE CONVERSIONS - (132-32 AND 132-33)**

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

**8. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

**9. RIGHT-TO-COPY PRICING**

The Contractor does not offer right-to-copy pricing.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL  
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE  
(SPECIAL ITEM NUMBER 132-50)**

**1. SCOPE**

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY**

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. CANCELLATION AND RESCHEDULING**

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT**

The Contractor agrees to provide each student with unlimited telephone support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

**6. PRICE FOR TRAINING**

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT**

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**8. FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

**9. "NO CHARGE" TRAINING**

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

None

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm–fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

- a. Definitions.  
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.



**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

PREAMBLE

LexisNexis Special Services Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

NAME: John Casciano

TITLE: Chief Operating Officer

ADDRESS: 1150 18<sup>th</sup> Street, NW  
Suite 250  
Washington, DC 20036

T: 800-291-3670

F: 202.551.0730

E-MAIL ADDRESS: john.casciano@lnssi.com

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity		Date		Contractor	Date
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**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

Delivery: DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

The following office(s) is hereby authorized to place orders under this BPA: OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- (a) Name of Contractor;
  - (b) Contract Number;
  - (c) BPA Number;
  - (d) Model Number or National Stock Number (NSN);
  - (e) Purchase Order Number;
  - (f) Date of Purchase;
  - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING  
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

# **LEXISNEXIS SPECIAL SERVICES INC. INFORMATION TECHNOLOGY TRAINING COURSE DESCRIPTIONS**

LexisNexis Special Services Inc. (LNSSI) currently offers six (6) courses to educate the people who will work with LNSSI Enterprise Data Fusion System (EDFS). These courses cover the training needs of those groups of individuals who directly interact with the EDFS:

Executives	Manage the EDFS team
Users	Query and manipulate data
Operators	Support hardware and applications
Developers	Make end-user applications that communicate with the EDFS

The courses are:

- Enterprise Data Fusion System Technical Overview
- Basic ECL Programming
- Advanced ECL Programming
- ECL Algorithms and Application
- Enterprise Data Fusion System Administration
- ESP SOAP Server

## **Executives**

Managers who will be directing the efforts of their EDFS team should have an overall understanding of the systems they have at their disposal.

*Recommended Course of Study for Executives:*

- Enterprise Data Fusion System Technical Overview
- Basic ECL Programming (optional)

## **Users**

Anyone who directly interacts with the data on the enterprise data fusion system using LNSSI's Enterprise Control Language (ECL) is a user, whether that use is limited to simple queries into existing data sets, or more complex manipulation and processing of raw files to create new datasets.

Useful skill sets for users vary widely, but all users should have some programming or SQL experience. Users who will perform the more advanced ETL (Extract, Transform, and Load) processing should have at least intermediate programming experience, as well as familiarity with data manipulation (either loading and administering databases, or programmatic manipulation of large volumes of data).

*Recommended Course of Study for Users:*

- Basic ECL Programming
- Advanced ECL Programming
- ECL Algorithms and Application (optional)

All users should take Basic and Advanced ECL Programming. Those users who will be doing the more advanced ETL work should also take ECL Algorithms and Application.

## **Operators**

An individual who monitors and maintains the enterprise data fusion system is an operator. Their responsibilities include supporting the operating systems (Windows 2000 or Linux), administrative database, networking hardware, HP Openview NMS, and the LNSSI applications. They will also most likely handle loading and unloading large data files to and from the system.

LNSSI does not provide training for the commercial-off-the-shelf (COTS) products used in the enterprise data fusion system; the client must provide individuals with the appropriate networking, DBA, and Systems administration skills. LNSSI operator training only covers the LNSSI application layer and its interaction with the COTS components used in the enterprise data fusion system. The most appropriate operator background is systems administration (either Windows 2000 or Linux), but a DBA or network administrator could also learn the Enterprise Data Fusion System application layer.

### *Recommended Course of Study for Operators:*

- Enterprise Data Fusion System Technical Overview (optional)
- Basic ECL Programming
- Enterprise Data Fusion System Administration

Anyone supporting the Enterprise Data Fusion System that focuses only on the COTS components should at least take the Enterprise Data Fusion System Technical Overview to put their activities in the appropriate context. Individuals who will support the LNSSI applications should take both the Basic ECL Programming and Enterprise Data Fusion System Administration courses.

## **Developers**

Once the users have defined standard queries and Enterprise Data Fusion System activities, custom-designed Graphical User Interfaces can be developed to allow end-users to interact with the Enterprise Data Fusion System without requiring them to go through ECL training.

Application developers tasked with creating these user interfaces or linking the Enterprise Data Fusion System to existing applications should be programmers who are already familiar with XML and the SOAP protocol.

### *Recommended Course of Study for Developers:*

- Enterprise Data Fusion System Technical Overview (optional)
- Basic ECL Programming
- Advanced ECL Programming (optional)
- ESP SOAP Server

**Course: TRN-STO: Enterprise Data Fusion System Technical Overview**

Duration: .5 day  
Prerequisite: Previous Computer Experience  
Minimum class size: 3 people  
Maximum class size: 10 people

*Summary:*

The Enterprise Data Fusion System Technical Overview is an introduction to the LNSSI Enterprise Data Fusion System. It familiarizes the student with the capabilities, components, configuration, interfaces, and protocols used in the Enterprise Data Fusion System environment. This class gives upper-level management, operations and system administration personnel, ECL programmers, and any others who need it, a basic knowledge of the overall system architecture.

The class is interactive and tailored to the Customer's actual system configuration and installation. Documentation provided with the class includes the LNSSI Enterprise Data Fusion Architecture Overview.

The class covers the following topics:

- Introduction
- Architecture overview
- Component overview
- Data Center Tour
- Enterprise Data Fusion System overview
- Customer Configuration Review
- Live demonstration
- System Administration Requirements
- System Administration tools

Course: **TRN-BEP: Basic ECL Programming**

Duration: 4 days  
Prerequisite: Previous Programming or SQL experience  
Minimum class size: 4 people  
Maximum class size: 10 people

*Summary:*

The Basic ECL Programming class is an introduction to LNSSI's Enterprise Control Language (ECL) and the Query Builder programming development tool. It familiarizes the student with ECL programming concepts and structures, and the programming development environment used to create ECL attributes and executable queries for LNSSI's Enterprise Data Fusion System.

Attributes are the fundamental building blocks of ECL code. At the completion of the class, students are able to code all the basic types of ECL attributes to perform complex queries and sophisticated data processing operations on data and files loaded in the LNSSI Enterprise Data Fusion System environment.

The class is interactive and hands-on. It includes a detailed language overview, a hands-on tutorial on the Query Builder programming development tool, and over 30 hands-on exercises that progressively extend the student's knowledge and understanding of ECL.

Training materials provided with the class are the ECL Language Reference & Programmer's Guide and Basic ECL Training Manual.

The class covers the following topics:

- Introduction
- Creating Queries
- Basic ECL Syntax
- Value Types
- Expressions and Operators
- Creating Attributes
- Basic Keywords
- Basic Functions
- Basic Actions
- Advanced Features
- Hands-on Exercises



Course: **TRN-AEP: Advanced ECL Programming**

Duration: 4 days  
Prerequisite: Basic ECL Programming Class  
Minimum class size: 4 people  
Maximum class size: 10 people

*Summary:*

The Advanced ECL Programming class starts where the Basic ECL class left off (hence the prerequisite) and extends the student's knowledge and understanding of ECL, providing the student with the tools to develop complex data-management solutions using the LNSSI Enterprise Data Fusion System environment.

This class is interactive, hands-on training on advanced ECL programming features, such as Macros and ETL (Extract, Transform, and Load) techniques and is built around the ETL (Extract, Transform, and Load) capabilities of the ECL Language, with exercises that follow a standard ETL process from inception on through.

It includes detailed discussions of ECL language elements used in advanced data management, and 40 hands-on exercises interspersed throughout the training. The student learns all the standard ECL techniques for ETL processing of datasets.

Training materials provided with the class are the ECL Language Reference & Programmer's Guide and Advanced ECL Training Manual.

The class covers the following topics:

- Introduction
- Table and Record Structures
- Defining Datasets
- Sorting and Deduping
- Grouping
- Transform Functions
- Using Macros
- Defining External Services
- Defining Alien Data Types
- Building and Using Keys

Course: **TRN-EAA: ECL Algorithms and Application**

Duration: 2 days  
Prerequisite: Basic and Advanced ECL Programming Classes  
At least 2 weeks experience Programming ECL  
Minimum class size: 3 people  
Maximum class size: 7 people

*Summary:*

The ECL Algorithms and Application class is a fast-paced advanced class, taught in a workshop format, aimed at people that need to design or implement a data factory or perform complex data analysis. Candidates will get most benefit from this class if they are aware of the problems they will be tackling in the near to mid-term.

The class covers the following topics:

- Introduction
- Sizing Data Refinery / Complex Analysis Engine clusters to data problems
- Data design and preparation for Complex Analysis Engine clusters
- Optimization strategies for complex ETL processes
- Key performance optimization
- ECL Template Language

**Course: TRN-SSA: Enterprise Data Fusion System Administration**

Duration: 4 days  
Prerequisite: Basic ECL Programming Class  
Minimum class size: 4 people  
Maximum class size: 10 people

*Summary:*

The Enterprise Data Fusion System Administration class provides detailed operational training on all of LNSSI's Enterprise Data Fusion System. It familiarizes the student with the configuration, deployment, system administration, operations, backup and recovery procedures, and troubleshooting of systems and components.

The class is interactive and tailored to the Customer's actual system configuration and installation. It includes hands-on use of the LNSSI system administration tools, including configuring and deploying a new system. Documentation provided with the class includes reference manuals on all system administration tools and an operations manual.

The class covers the following topics:

- Introduction and Hardware Overview
- Administrative Tools: PreFlight, SMC, ECL Watch
- Daily System Management
- Startup and shutdown of components, whole environments, and clusters
- Backup and recovery of components, support systems, and cluster data
- File space management
- Swapping nodes
- Deploying and configuring environment components and clusters
- Data management
- Spray and Despray of files
- Complex Analysis Engine load process
- Monitoring and Troubleshooting components, environments, and clusters
- Client software installation

Course: **TRN-ESS: ESP SOAP Server**

Duration: 1 day  
Prerequisite: Programming experience with C++, Java, or C#  
Knowledge of XML and Simple Object Access Protocol (SOAP)  
Basic ECL Programming Class (also, Advanced ECL is suggested)  
Minimum class size: 4 people  
Maximum class size: 10 people

*Summary:*

LNSSI's Enhanced Services Platform (ESP) creates a SOAP interface between the outside world and the LNSSI Enterprise Data Fusion System. SOAP is a protocol specification, which can be used to remotely invoke methods on servers, services, components, and objects. SOAP underlies the standard messaging protocol used between client applications and LNSSI's back-end data processing architecture.

This class is interactive and gives an overview of the SOAP services exposed within the ESP framework. It familiarizes the student with LNSSI's standard set of SOAP services and associated XML schemas, request and response messaging formats, connection and implementation details. The course does not cover the details behind SOAP or ESP server. Rather, it focuses on the specific messaging format used to communicate with LNSSI services.

The class covers the following topics:

- Introduction
- Web Services overview
- ESP Architecture Overview
- Description of available ESP services
- Service programming example(s)
- Simple XSLT modification
- Application programming examples using C++, Java, and/or C#
- Sample application integration and deployment

# **LEXISNEXIS SPECIAL SERVICES INC.**

## **INFORMATION TECHNOLOGY LABOR CATEGORY DESCRIPTIONS**

**Labor Category Title:** Program Manager

**Functional Responsibility**

Duties include but are not limited to:

- Management of multiple projects or multi-phased projects
- Work collaboratively with Government Program Manager and other Program entities to ensure success
- Provide program briefings and periodic reports to Government Executives
- Mentor Project Managers and Technical Leads
- Serves on the project's Executive Committee

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Ten (10) years of related industry experience.

**Labor Category Title:** Project Manager

**Functional Responsibility**

Duties include but are not limited to:

- Day-to-day management of the assigned project
- Develop, manage and maintain project plan and project standards
- Acquire, assign and manage project resources and facilities
- Develop and conduct Project Team Orientation sessions
- Develop and conduct Project Team Kick-off session
- Develop, manage and maintain issues list
- Proactively anticipate project deviations and communicate corrective action and escalation
- Understand business processes and integrations
- Participate in Executive Committee meetings when appropriate
- Manage project metrics; e.g. budget, scope, milestone attainment, deliverable sign-off, etc.
- Monitoring and reporting project progress.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Five (5) years of related industry experience.

**Labor Category Title:** Senior Data System Architect

**Functional Responsibility**

Duties include but are not limited to:

- Conducts systems planning, information planning and analysis of the enterprise data infrastructure
- Performs process and data modeling for planning and analysis
- Develops migration and risk mitigation strategies
- Develops disambiguation processes
- Applies data cleansing and assurance techniques to ensure data quality and compatibility
- Identifies unnecessary data redundancy and inconsistency
- Develops metadata mapping to permit data fusion
- Develops an IT architecture to streamline the data flow within the enterprise
- Develops a data security and disaster recovery strategy
- Implements the developed data architecture
- Work may include analysis, design, programming, testing, training, and documentation.
- Provide project planning, coordination, scheduling, reporting, and briefings support.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Five (5) years of related industry experience.

**Labor Category Title:** Database Administrator

**Functional Responsibility**

Duties include but are not limited to:

- Install and configure the database management system software
- Create and manage login accounts and security
- Grant roles and permissions to users
- Manage and monitor the use of disk space, memory and connections and maintain the databases
- Perform backup and recovery procedures
- Diagnose system problems
- Provide database search expertise in tuning queries
- Participate in design reviews and provide input to database architecture, design and implementation processes
- Performance and tuning

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Data Analyst

**Functional Responsibility**

Duties include but are not limited to:

- Analyze data and metadata structure, format, type and coherence to suggest optimal Extract, Transform, Load (ETL) procedures
- Apply statistical analysis to discover data relationships
- Recommend optimal data manipulation and storage technology
- Create and published periodic reports; make necessary recommendations
- Provide expertise in database software, standard query and reporting tools and statistical software

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Principal Enterprise Control Language (ECL) Data Developer

**Functional Responsibility**

Duties include but are not limited to:

- Discovers or develops source datasets for populating the system
- Established ontology and metadata definitions
- Implements the schema for transport and database load
- Advises system administrators on Extract, Transform, Load (ETL) considerations
- Develops and implements data access through ECL programming
- Instructs data developers and customers on Extract, Transform, Load (ETL) techniques, efficiencies, and privacy regulation considerations

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Eight (8) years of related industry experience.

**Labor Category Title:** Senior Enterprise Control Language (ECL) Data Developer

**Functional Responsibility**

Duties include but are not limited to:

- Discovers or develops source datasets for populating the system
- Established ontology and metadata definitions
- Implements the schema for transport and database load
- Advises system administrators on Extract, Transform, Load (ETL) considerations
- Develops and implements data access through ECL programming

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Five (5) years of related industry experience..

**Labor Category Title:** Enterprise Control Language (ECL) Data Developer

**Functional Responsibility**

Duties include but are not limited to:

- Discovers or develops source datasets for populating the system
- Established ontology and metadata definitions
- Implements the schema for transport and database load
- Develops and implements data access through ECL programming

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Principal Software Engineer

**Functional Responsibility**

Duties include but are not limited to:

- Conducts interviews to gather and analyze system requirements
- Designs programming specification
- Defines and evaluates system workflows
- Identifies system bottlenecks and areas of performance degradation
- Takes corrective action
- Supervises other System Engineers
- Contributes to program reports, configuration management processes, design reviews and test specification.
- Mentors other Software Engineers

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Five (5) years of related industry experience.

**Labor Category Title:** Senior Software Engineer

**Functional Responsibility**

Duties include but are not limited to:

- Provide technical guidance in one or more areas of expertise
- Provide technical design, engineering and integration
- Implement the system design through code
- Document the code to standards
- Unit test
- Submit code to Configuration Management
- Provide support for Change Requests and implementation of new requirements

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Senior Software Engineer

**Functional Responsibility**

Duties include but are not limited to:

- Develop code modules/objects according to design specifications
- Establish appropriate Unit and Group test procedures
- Debug and refine code modules in response to Change Requests
- Create accurate code and user documentation
- Employ proper configuration management practices

**Minimum Accepted Education:** Associate's Degree or equivalent experience.

**Minimum Accepted Years of Experience:** None

**Labor Category Title:** Senior Systems Administrator

**Functional Responsibility**

Duties include but are not limited to:

- Hardware installation and configuration
- Operations support for multi-server or multi-network configuration
- Operating System installation and maintenance
- User support to include account creation, system access and use.
- Optimize system operation and resource utilization
- System capacity analysis and planning.
- Mentor and lead other Systems Administrators

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Five (5) years of related industry experience.

**Labor Category Title:** Systems Administrator

**Functional Responsibility**

Duties include but are not limited to:

- Hardware installation and configuration
- Operating System installation and maintenance
- User support to include account creation, system access and use.
- Optimize system operation and resource utilization
- System capacity analysis and planning.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.



**Labor Category Title:** Network Engineer

**Functional Responsibility**

Duties include but are not limited to:

- Implements LAN/WAN design using hub and router technology.
- Generates network utilization monitoring and performance reports.
- Operation and maintenance of computer networking equipment.
- Troubleshoots network or user problems, and identifies and implements solutions.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Technical Writer

**Functional Responsibility**

Duties include but are not limited to:

- Collect and organize information for preparation of user manuals, training materials, installation guides, system administration guides and user guides.
- Compose and edit manuals and guides and other project documentation
- Ensure proper use of technical terminology
- Translate technical information into clear, readable documents for the intended audience.

**Minimum Accepted Education:** Associate's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Test Engineer

**Functional Responsibility**

Duties include but are not limited to:

- Develop project Test Plans and Test Execution Reports
- Implement processes related to Quality Control and Management
- Review project documentation to ensure specifications meet design review and testing standards.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Senior Privacy Analyst

**Functional Responsibility**

Duties include but are not limited to:

- Monitor and advise on developments in Federal, state and industry privacy laws including Privacy Act, E-Government Act, HIPAA and GLBA
- Serve as a privacy subject matter expert (SME)
- Advise clients on compliance with existing privacy and security laws
- Review business and system related documents for program data requirements and information policy issues
- Draft policy, protocol and related business process documents for data use consistent with program mission and objectives
- Serve as day-to-day program lead and client point of contact (POC)
- Coordinate activities of privacy team with security, legal, technical and other relevant program teams or stakeholders
- Draft privacy program plans and deliverables (e.g. privacy impact assessments)
- Regularly update client on program status, issues and risks
- Lead and/or assist with development of privacy training and stakeholder awareness requirements

**Minimum Accepted Education:** Bachelor's or equivalent experience; Advanced degree in Public Policy or Business Law preferred.

**Minimum Accepted Years of Experience:** Eight (8) years of related industry experience

**Labor Category Title:** Financial Analyst

**Functional Responsibility**

Duties include but are not limited to:

- Monitor contractual financials and deliverables
- Track and validate labor and materials charges and invoices
- Report payment of government fees
- Prepares budget projections
- Manages contractual aspects of subcontracts, including issuance of Task Orders and invoice receipt, validation and payments

**Minimum Accepted Education:** Bachelor's or equivalent experience

**Minimum Accepted Years of Experience:** Two (2) years of related industry experience.

**Labor Category Title:** Subject Matter Expert

**Functional Responsibility**

Duties include but are not limited to:

- Application of recognized industry or academic expertise in one or more of the project-required subject disciplines or operational areas.
- Knowledge of a technical or functional area that enhances a team's understanding of various legacy processes.
- Performs research, design assessment, development, integration and other assignments in a specific technical or functional area.
- Helps refine and determine feasibility, correctness and completeness of end-user requirements.
- Leads research, analysis and development in the area of expertise to enhance requirements definition, detailed design and user-friendly implementation of complex systems.
- Supervises a small team of systems engineers or functional analysts.
- May perform other duties, as assigned.

**Minimum Accepted Education:** Bachelor's degree or equivalent experience.

**Minimum Accepted Years of Experience:** Two (2) years of related industry or government experience. This experience has provided this SME with detailed knowledge of technology, processes, people or systems crucial to the successful implementation of the project objectives.

LexisNexis Special Services Inc. (LNSSI) recognizes that both education and experience contribute to the value of the services we provide. Education and experience may be substituted for each other with one year of relevant experience being substituted for one year of education, and vice versa. In addition, professional certifications, professional licenses and vocational training may be substituted for experience or education.

Degree	Experience Equivalence	Other Equivalence
Associates	1 year relevant experience	Vocational or technical training in work related field
Bachelors	Associate degree + 2 years relevant experience, or 4 years relevant experience	Professional certification
Masters	Bachelors + 2 years relevant experience, or Associates + 4 years relevant experience	Professional license
Doctorate	Masters + 2 years relevant experience, Bachelors + 4 years relevant experience	

LNSSI further recognizes that on occasion there may be a need to waive the education and experience requirements in order to engage a subject matter expert or utilize the best individual for the task. We expect that waivers to the education/experience requirements may be granted by either the Task Order Contracting Officer or Contracting Officer Technical Representative. Should the waiver be included in our proposal, award of said proposal shall be deemed a grant of the waiver.

**LEXISNEXIS SPECIAL SERVICES INC.**  
**AUTHORIZED GSA SCHEDULE CONTRACT PRICING**

PERPETUAL SOFTWARE LICENSES AND MAINTENANCE  
 – SIN 132-33 and 132-34

SIN	Part Number	Unit	GSA Price	Warranty	COO
132-33	EDFS-30-LC	each (30 processors)	\$351,385.39	30 Days	US
132-33	EDFS-30-LC - CPU	per CPU	\$11,712.85	30 Days	US
132-33	EDFS-60-LC	each (60 processors)	\$667,632.24	30 Days	US
132-33	EDFS-60-LC - CPU	per CPU	\$11,127.20	30 Days	US
132-33	EDFS-80-LC	each (80 processors)	\$845,667.51	30 Days	US
132-33	EDFS-80-LC - CPU	per CPU	\$10,570.84	30 Days	US
132-33	EDFS-200-LC	each (200 processors)	\$2,008,460.33	30 Days	US
132-33	EDFS-200-LC - CPU	per CPU	\$10,042.30	30 Days	US
132-33	EDFS-400-LC	each (400 processors)	\$3,816,074.62	30 Days	US
132-33	EDFS-400-LC - CPU	per CPU	\$9,540.19	30 Days	US
132-33	EDFS-560-LC	each (560 processors)	\$5,075,379.25	30 Days	US
132-33	EDFS-560-LC - CPU	per CPU	\$9,063.18	30 Days	US
132-33	EDFS-600-LC	each (600 processors)	\$5,166,011.02	30 Days	US
132-33	EDFS-600-LC - CPU	per CPU	\$8,610.02	30 Days	US
132-33	EDFS-880-LC	each (880 processors)	\$7,197,975.35	30 Days	US
132-33	EDFS-880-LC - CPU	per CPU	\$8,179.52	30 Days	US
132-34	ANNUAL MAINTENANCE Engineering and software support for the life of the contract and provide options for system upgrades, professional services for new and existing customer requirements and software updates as new versions are made available.	per year	20% of GSA License Price	-	-

TRAINING COURSES FOR INFORMATION TECHNOLOGY  
EQUIPMENT AND SOFTWARE (FPDS Code U012)

– SIN 132-50

<b>SIN</b>	<b>Part Number</b>	<b>Course Title</b>	<b>Course Length</b>	<b>GSA Price</b>
132-50	TRN-BEP	Basic ECL Programming	4 days	\$1,914.36
132-50	TRN-AEP	Advanced ECL Programming	4 days	\$1,914.36
132-50	TRN-STO	SDS Technical Overview	.5 day	\$957.18
132-50	TRN-SSA	SDS System Administration	4 days	\$2,871.54
132-50	TRN-EES	ESP SOAP Server Interface Programming	1 day	\$1,435.77
132-50	TRN-EAA	ECL Algorithms and Applications	2 days	\$2,871.54

INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

– SIN 132-51

<b>SIN</b>	<b>Labor Category Title</b>	<b>GSA Price</b>
132-51	Program Manager	\$196.00
132-51	Project Manager	\$154.04
132-51	Database Administrator	\$131.27
132-51	Data Analyst	\$98.74
132-51	Principal ECL Data Developer	\$295.46
132-51	Sr. ECL Data Developer	\$171.12
132-51	ECL Data Developer	\$146.24
132-51	Principal Software Engineer	\$295.46
132-51	Sr. Software Engineer	\$171.12
132-51	Software Engineer	\$146.24
132-51	Sr. Systems Administrator	\$98.74
132-51	Systems Administrator	\$74.06
132-51	Sr. Privacy Analyst	\$154.04
132-51	Financial Analyst	\$99.89
132-51	Subject Matter Expert	\$197.48