

**Guidance for New CDBG Screens  
IDIS Release 9.0**

Release 9.0 changes the information collected on the CDBG path in IDIS primarily to address specific issues raised by OMB in its PART review of the CDBG program, increase navigation efficiency for grantees, and provide more uniform data collection to increase data accuracy. Every effort has been made to minimize data entry for grantees.

The CDBG screens have been renamed and numbered as follows. These screens will appear only when applicable to the type of activity being carried out. In addition to these screens, users may want to review new reports that have been added to IDIS. These include grantee expenditure and accomplishment reports by program year, reports summarizing the types of organizations carrying out grantee activities, and housing rehabilitation reports providing information on average costs for each grantee.

CDBG01-CDBG National Objective  
CDBG02-Funding Sources  
CDBG03-Organization Carrying Out Activity  
CDBG04 for entitlement activities carried out by subrecipients-Subrecipient Questions  
CDBG04 for entitlement activities carried out by CBDOs-CBDO Questions  
CDBG04 for state activities carried out by non-governmental organizations-Organization Carrying Out Activity Cont.  
CDBG05-Form of Assistance  
CDBG06-CDBG Activity Information (formerly the MC01 screen)  
CDBG07-CDBG Area Benefit Data (formerly the MX03 screen)  
CDBG08-CDBG Direct Benefit Data (formerly the MA05 screen)  
CDBG09-CDBG Housing Rehabilitation  
CDBG10-CDBG Nature/Location (same as the current MA06 screen)  
CDBG11-CDBG Job Creation/Retention (formerly the MA07 screen)  
CDBG12-Slum/Blight Area (same as the current MX02 screen)  
CDBG13-CDBG Beneficiary Income Levels-by Household (formerly the MC02 screen)  
CDBG14-CDBG Multi-Unit Housing Activity (formerly the MC04 screen)  
CDBG15-CDBG Displacement (same as the current MC03 screen)  
CDBG16-1-1 Replacement (formerly the MC06 screen)

The following new screens display cumulative totals and are for display purposes only:

CDBG51-Beneficiary Summary  
CDBG52-Income Category Summary  
CDBG53-Job Creation/Retention Summary

The following are new names for help screens and other screens not on the main CDBG path:

CDBG-H1-Revise CDFI  
CDBG-H2-CDFI Areas  
CDBG-H3-Strategy Selection Screen  
CDBG-H4-Strategy Areas  
CDBG-H5-CDBG Error Resolution  
CDBG-H6-Matrix Code Help Screen  
CDBG-H7-National Objective Code Help Screen  
CDBG-H8-Accomplishment Code Help Screen

CDBG-H9-CDBG Displacement Balance Resolution Screen  
 CDBG-H10-Race Code Help Screen

Guidance for entering data on the new screens follows. More detailed guidance will be provided as soon as possible.

**CDBG National Objective**

1	2	3	4	5	6	7	8
1234567890123456789012345678901234567890123456789012345678901234567890							
MM/DD/YY	HH:MM	CDBG NATIONAL OBJECTIVE				CDBG01	
Grantee Activity ID xxxxxxxxxxxxxxxxxxxx				IDIS Activity ID zzzzzzz9			
Activity Name xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx							
Matrix Code: _____ xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx							
CDBG Regulation Citation: _____							
National Objective Code:							
Enter the National Objective Code that applies: _____							
National Objective Citation: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx							
(Admin and planning matrix codes do not require a National Objective Code)							
Unliquidated Obligations: _____							
						Change to Activity ID _____	
(This line reserved for messages)							
F1=HELP		F3=VALDT		F4=MAIN MENU		F5=PROJ INFO	
F7=PREV		F8=NEXT		F9=SAVE		F10=REVISE ACTIVITY	
1	2	3	4	5	6	7	8
1234567890123456789012345678901234567890123456789012345678901234567890							

**DESCRIPTION:** This new screen appears at the start of the CDBG path. The matrix code will be brought forward from the common path and the grantee will enter the national objective code; these two codes will dictate the remaining screens that will appear for a given activity. Users will also have ability on this screen to switch to a different IDIS activity ID within the same grantee rather than having to return to the common path to do so.

For administration and planning activities (unless it is a State grantee using matrix code 20 and a national objective code), this will be the only screen the user will see in the CDBG path. The Unliquidated Obligations field has been moved to this screen because it is the only field out of the current CDBG path that may apply to administration and planning activities. Unliquidated Obligations is an optional field.

**JUSTIFICATION:** This screen eases navigation for grantees. It contains no new data elements.







**For use on Entitlement/Insular Areas activities**

**Activity Carried Out By Subrecipient Screen**

```

      1          2          3          4          5          6          7          8
1234567890123456789012345678901234567890123456789012345678901234567890
MM/DD/YY  HH:MM          CDBG ACTIVITY: SUBRECIPIENT QUESTIONS          CDBG04

Grantee Activity ID xxxxxxxxxxxxxxxxxxxx          IDIS Activity ID zzzzzzz9
Activity Name          xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx Natl/Obj xxxxx

Enter "X" by the appropriate designation:
  Subrecipient is:
    _ Non-profit organization
    _ OR
    _ For-profit authorized under 570.201(o)

Enter "X" by all that apply:
  Subrecipient is:
    _ A faith-based organization
    _ An institution of higher education

(This line reserved for messages)
F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE
      1          2          3          4          5          6          7          8
1234567890123456789012345678901234567890123456789012345678901234567890
```

**DESCRIPTION:** This version of the CDBG04 screen appears for entitlement and Insular Area grantees that checked subrecipient on the CDBG03 screen. On this screen, grantees enter information about the subrecipient carrying out this activity. No changes have been made to this screen since its introduction in July 2005.

**JUSTIFICATION:** CDBG program legislation and regulations require that CDBG-funded activities be carried out by specific types of organizations. The information is needed to ensure that grantees are in compliance with those requirements. In addition, the CDBG program receives requests from the Office of Management and Budget, the White House, the Office of the Inspector General, and Congress regarding the amount of expenditures by subrecipients and other specific types of organizations. In the past, the CDBG program has responded by providing estimates. Collecting information on the types of organizations carrying out CDBG activities will enable more timely and cost efficient manner.











statute and regulations. A grantee's LMISD will change when there are: (1) changes in the configuration of its geography or (2) changes to income data. Changes to a grantee's geography may increase/decrease the number of census tracts and/or blocks groups within its boundaries, but the values associated with the data will change only when there are changes to income data. When there are changes to a grantee's geography, the LMISD available for that grantee will reflect those changes in census tracts/ block groups included within the grantee's boundaries.

Message: "Capped data was used for the calculation" will show for almost 95% of entitlement grantees. The remaining grantees have the option to use uncapped data and will record that election in IDIS, as briefly described below. The LMISD is prepared by HUD using the Section 8 income limits, which are calculated using fair market rent area definitions. The income limits are based on HUD estimates of median family income, with adjustments for areas that have unusually high or low income to housing cost relationships. Based on this, the Section 8 income limits are considered "capped." A 1998 legislative change allowed HUD to grant an exception to 10 jurisdictions (metropolitan areas) from the cap on low/mod income levels; based on this change, the entitlement grantees in these 10 jurisdictions (metropolitan areas) may elect to use either the capped or uncapped LMISD.

The message shown for a grantee that may choose to use the capped or uncapped data will be dependent on the choice it has recorded in IDIS. (For the December 2005 release, HUD will load the capped/uncapped selection based on input from the HUD field offices; for subsequent program years, these grantees may change this selection, as appropriate.)

**JUSTIFICATION:** Grantees have been required to enter the census tracts/block groups for the service area of LMA activities, and calculate and enter the low/mod percent as well. The changes to this screen will result in IDIS calculating the low/mod percent based on the census tracts/ block groups entered, allowing HUD to report on CDBG beneficiaries, including the number low/mod, for all activities. It will ensure that the correct data is being used and will enable HUD to provide more complete and accurate data to Congress and other stakeholders.



which gave the program a rating of “Ineffective.” Housing is one of the largest categories of expenditures in the CDBG program and it is important that information be collected to validate performance in this area.

Currently, grantees are required to enter cumulative data concerning beneficiaries on the MA05 and MC02 screens and, on the MA04 screen, are required to enter annual data. This inconsistency in how grantees are asked to report accomplishments has resulted in a significant number of errors in CDBG data in IDIS. This change will reduce the number of errors and result in more accurate CDBG accomplishment data.

These changes will also enable HUD to produce annual performance data in a more cost efficient, less time-consuming manner. The changes will negate the need for manipulation of IDIS data by HUD and/or contractor staff to obtain annual beneficiary information and will enable HUD to respond more rapidly to stakeholder requests regarding CDBG beneficiaries.

**Non-housing Direct Benefit Screen**

```

MM/DD/YY  HH:MM  CDBG DIRECT BENEFIT DATA - by Persons                                CDBG08
Grantee Activity ID XXXXXXXXXXXXXXXXXXXX                                IDIS Activity ID XXXXXXXX
Activity Name      XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  Natl/Obj XXXXX
[          Program Year: _____ ]
[Totals for program year: CCYY      ]
          Totals                    -Totals (All Years)-
Race   |  --All--  --Hisp-  |  --All--  --Hisp-
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
_____|  _____  _____  |  999,999  999,999
Totals: 9,999,999 9,999,999 | 9,999,999 9,999,999

Insert/Delete program year(I/D)? _
XXXXXXXXXXXXXXXX message line XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
F1=HELP   F3=VALDT   F4=MAIN MENU   F5=PROJ INFO   F7=PREV   F8=NEXT   F9=SAVE
F15=SWITCH TO COUNTS BY HOUSEHOLDS  F17=PREV YEAR  F18=NEXT YEAR
  
```

**DESCRIPTION:** This screen is a revision of the current MA05 screen for non-housing activities. This new version allows grantees to report this data on a program year basis; cumulative data will be available for display.

For entitlement grantees: This screen will appear for all activities with an LMC\* or LMJ\* national objective.

For State grantees: This screen will appear for all non-housing and homeownership activities.

The following new functions are associated with this screen:

- (1) Race: grantees will enter the appropriate race code for the beneficiaries being reported. Information on the race codes is provided in a “Help” screen.
- (2) “Insert/Delete program year (I/D)”: this is a feature similar to that used on the MA04 to add a new program year, i.e., selecting “I” will bring up a blank screen for a new program year.

**JUSTIFICATION:** Currently, grantees are required to enter cumulative data concerning beneficiaries on the MA05 and MC02 screens and, on the MA04 screen, are required to enter annual data. This inconsistency in how grantees are asked to report accomplishments has resulted in a significant number of errors in CDBG data in IDIS. This change will reduce the number of errors and result in more accurate CDBG accomplishment data.

These changes will also enable HUD to produce annual performance data in a more cost efficient, less time-consuming manner. The changes will negate the need for manipulation of IDIS data by HUD and/or contractor staff to obtain annual beneficiary information and will enable HUD to respond more rapidly to stakeholder requests regarding CDBG beneficiaries.





**Job Creation/Retention Screen**

```

MM/DD/YY  HH:MM          CDBG JOB CREATION/RETENTION          CDBG11

Grantee Activity ID XXXXXXXXXXXXXXXXXXXX          IDIS Activity ID XXXXXXXX
Activity Name          XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  Natl/Obj XXXXXX

Estimates              TOTAL JOB COUNT          TOTAL WEEKLY HRS          PERCENT
                        F/T      F/T-LM          P/T      P/T-LM          LOW/MOD JOBS
Expect to Create:      _____          _____          _____          _____          999.99%
Expect to Retain:      _____          _____          _____          _____          999.99%

Actual Totals for program year: CCYY
                        TOTAL JOB COUNT          TOTAL WEEKLY HRS          PERCENT
                        F/T      F/T-LM          P/T      P/T-LM          LOW/MOD JOBS
Actually Created:      _____          _____          _____          _____          999.99%
Actually Retained:      _____          _____          _____          _____          999.99%

Actual 99,999 FTE Jobs

Insert/Delete program year (I/D)? _          Display cumulative totals (Y/N)? _

XXXXXXXX (THIS IS THE MESSAGE LINE) XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE
F17=PREV YEAR  F18=NEXT YEAR
  
```

**DESCRIPTION:** This is a revision of current MA07 screen. Information on funding and loans are now collected on other screens. This screen collects actual jobs created and retained on a program year basis. This screen will only be displayed for LMJ activities or activities with matrix code of 18A or 18B.

The following new functions are associated with this screen:

- (1) "Insert/Delete program year (I/D)": this is a feature similar to that used on the MA04 to add a new program year, i.e., selecting "I" will bring up a blank screen for a new program year.

**JUSTIFICATION:** Currently, grantees are required to enter cumulative data concerning beneficiaries on the MA07, MA05 and MC02 screens and, on the MA04 screen, are required to enter annual data. This inconsistency in how grantees are asked to report accomplishments has resulted in a significant number of errors in CDBG data in IDIS. This change will reduce the number of errors and result in more accurate CDBG accomplishment data.

These changes will also enable HUD to produce annual performance data in a more cost efficient, less time-consuming manner. The changes will negate the need for manipulation of IDIS data by HUD and/or contractor staff to obtain annual beneficiary information and will enable HUD to respond more rapidly to stakeholder requests regarding CDBG beneficiaries.



**Low Mod Information for housing activities**

```

MM/DD/YY  HH:MM      CDBG BENEFICIARY INCOME LEVELS - by Households      CDBG13

Grantee Activity ID xxxxxxxxxxxxxxxxxxxx      IDIS Activity ID zzzzzzz9
Activity Name      xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  Natl/Obj xxxxx

Households Benefiting: 99,999

[      Program year: YYYY]
[      Totals for pgm year: YYYY]

      Income Level      Owner      Renter      Total
      All Yrs

      Extremely Low      _____      _____      999,999
      Low      _____      _____      999,999
      Moderate      _____      _____      999,999
      Non-Low Moderate      _____      _____      999,999
      Total 9,999,999      9,999,999      99,999,999

      Percent Low/Mod      0.00%      0.00%      0.00%

Insert/Delete program year (I/D)? _      Display cumulative totals (Y/N)? _

XXXXXXXXXXXXXXXX message line XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE
F15=SWITCH TO COUNTS BY PERSONS      F17=PREV YEAR  F18=NEXT YEAR
    
```

**DESCRIPTION:** This screen is a revision of the current MC02 screen. Grantees will now report beneficiary data by specific income level, by renter or owner and by program year. IDIS will calculate Percent Low/Mod and Total.

For entitlement grantees: This screen will appear for all housing and homeownership assistance activities with an LMH national objective.

For State grantees: This screen will appear for all housing and homeownership activities with an LMH national objective, as well as those meeting the slum blight or urgent need national objectives.

The following new functions are associated with this screen:

- (1) "Insert/Delete program year (I/D)": this is a feature similar to that used on the MA04 to add a new program year, i.e., selecting "I" will bring up a blank screen for a new program year. When a new program year is inserted on the CDBG08 screen, it will automatically be inserted on this screen. If a new program year is inserted on this screen first, it will automatically be inserted on the CDBG08 screen.

**JUSTIFICATION:** Both Congress and OMB are examining the extent to which the CDBG program targets funds to assist low- and moderate-income persons. Congress directed HUD to prepare a report on this issue, and OMB, in Section 1.5 of the PART, states that the CDBG program does not effectively target beneficiaries and address the purpose of the program. The current design of the MC02 screen allows grantees to enter aggregate information regarding the income status of beneficiaries, a significant number of grantees are entering data only in the TOTAL LOW/MOD BENEFICIARIES field rather than in more specific income categories. This results in the loss of critical information on the number of low- and extremely low-income persons assisted by the CDBG program and the erroneous appearance that the CDBG program is not targeting funds to our most needy citizens. A prime example of the extent of this problem is a Public Housing

Modernization activity in which the grantee reported thousands of beneficiaries under total low/mod with no beneficiaries reported under the low- or extremely low-income categories. This, of course, is highly unlikely considering that it was rehabilitation of a public housing complex. Redesigning the MC02 screen so that it allows grantees to enter data only for specific income categories and so that the total is automatically calculated will reduce the undercounting of low- and extremely low-beneficiaries and provide HUD and its stakeholders with more accurate information on the program's targeting.

### **Low Mod Information for non-housing activities**



report the elderly beneficiaries as **low income**.

If an activity serves a combination of these groups, estimate the number under each group and report those numbers under the appropriate income levels.

**NATURE/LOCATION:** If the nature/location option is used for a CDBG assisted LMC activity, report all beneficiaries as **moderate income** *unless* information is available that would support reporting such beneficiaries under another income category(ies).

**JUSTIFICATION:** Congress and OMB are examining the extent to which the CDBG program targets funds to assist low- and moderate-income persons. Congress directed HUD to prepare a report on this issue, and OMB, in Section 1.5 of the PART, states that the CDBG program does not effectively target beneficiaries and address the purpose of the program. The current design of the MC02 screen allows grantees to enter aggregate information regarding the income status of beneficiaries, a significant number of grantees are entering data only in the TOTAL LOW/MOD BENEFICIARIES field rather than in more specific income categories. This results in the loss of critical information on the number of low- and extremely low-income persons assisted by the CDBG program and the erroneous appearance that the CDBG program is not targeting funds to our most needy citizens. A prime example of the extent of this problem is a Public Housing Modernization activity in which the grantee reported thousands of beneficiaries under total low/mod with no beneficiaries reported under the low- or extremely low-income categories. This, of course, is highly unlikely considering that it was rehabilitation of a public housing complex. Redesigning the MC02 screen so that it allows grantees to enter data only for specific income categories and so that the total is automatically calculated will reduce the undercounting of low- and extremely low-beneficiaries and provide HUD and its stakeholders with more accurate information on the program's targeting.

**Multi-Unit Housing Activities**

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890

```

MM/DD/YY  HH:MM          CDBG MULTI-UNIT HOUSING ACTIVITY          CDBG14

Grantee Activity ID xxxxxxxxxxxxxxxxxxxx          IDIS Activity ID zzzzzzz9
Activity Name          xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx Natl/Obj xxxxx

                                     Occupied          Percent
                                     Total          Occupied          Low/Mod          Low/Mod
Units at Start:          _____          _____          _____          999.99%
Units Expected at Completion:  _____          _____          _____          999.99%

(This line reserved for messages)
F3=VALDT  F4=MAIN MENU  F5=PROJ INFO  F7=PREV  F8=NEXT  F9=SAVE

```

```

1 2 3 4 5 6 7 8
1234567890123456789012345678901234567890123456789012345678901234567890

```

**DESCRIPTION:** Revision of current MC04 screen. Authorized Costs information, formerly on the MC04 screen, will be covered by on the new Funding Sources screen. The MC05, the Multi-Unit Activity Completion screen, has been eliminated.

**Dsplacement**

```

1 2 3 4 5 6 7 8
1234567890123456789012345678901234567890123456789012345678901234567890

```





**THE FOLLOWING NEW SCREENS ARE FOR DISPLAY ONLY:**

**CDBG Beneficiary Summary Totals by Race**

1 2 3 4 5 6 7 8  
 1234567890123456789012345678901234567890123456789012345678901234567890

MM/DD/YY	HH:MM	BENEFICIARY SUMMARY				CDBG51	
Grantee Activity ID		xxxxxxxxxxxxxxxxxxxxxx				IDIS Activity ID zzzzzzz9	
Activity Name		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				Natl/Obj xxxxxx	
Totals for all program years							
Total # Benefitting (from MA04):		999,999					
Total # Female-Headed Households:		999,999					
		-----OWNER-----		-----RENTER-----		-----TOTALS-----	
		Total Hispanic		Total Hispanic		Total Hispanic	
White (11):		99,999	99,999	99,999	99,999	99,999	99,999
Black/African Amer (12):		99,999	99,999	99,999	99,999	99,999	99,999
Asian (13):		99,999	99,999	99,999	99,999	99,999	99,999
Am.Indian/AK Native (14):		99,999	99,999	99,999	99,999	99,999	99,999
Native HI/Oth PacIs (15):		99,999	99,999	99,999	99,999	99,999	99,999
Ind/AK Native&Whi (16):		99,999	99,999	99,999	99,999	99,999	99,999
Asian & White (17):		99,999	99,999	99,999	99,999	99,999	99,999
Black/Afric Am&Whi (18):		99,999	99,999	99,999	99,999	99,999	99,999
Am Ind/Alaska Native &							
Black/African Am. (19):		99,999	99,999	99,999	99,999	99,999	99,999
Other Multi-Racial (20):		99,999	99,999	99,999	99,999	99,999	99,999
Asian/Pac Island (21):		99,999	99,999	99,999	99,999	99,999	99,999
Hispanic (22):		99,999	99,999	99,999	99,999	99,999	99,999
Totals:		999,999	999,999	999,999	999,999	999,999	999,999
(This line reserved for messages)							
F4=MAIN MENU F7=PREV F8=NEXT							

1 2 3 4 5 6 7 8  
 1234567890123456789012345678901234567890123456789012345678901234567890

New screen. For display only.

**CDBG Summary by Income Category**

1 2 3 4 5 6 7 8  
 12345678901234567890123456789012345678901234567890123456789012345678901234567890

MM/DD/YY	HH:MM	INCOME CATEGORY SUMMARY				CDBG52
Grantee Activity ID		xxxxxxxxxxxxxxxxxxxxxx			IDIS Activity ID zzzzzzz9	
Activity Name		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx			Natl/Obj xxxxxx	
Totals for all program years						
Total # Benefitting (from all MA04): 999,999						
Income Level		Owner	Renter	Totals		
Extremely Low:		99,999	99,999	999,999		
Low:		99,999	99,999	999,999		
Moderate:		99,999	99,999	999,999		
Non-Low/Moderate:		99,999	99,999	999,999		
Totals:		999,999	999,999	9,999,999		
Percent Low/Mod:		999.99 %	999.99 %	999.99 %		
(This line reserved for messages)						
F4=MAIN MENU F7=PREV F8=NEXT						

1 2 3 4 5 6 7 8  
 12345678901234567890123456789012345678901234567890123456789012345678901234567890

New screen. For display only.

**CDBG Jobs Summary**

1 2 3 4 5 6 7 8  
 1234567890123456789012345678901234567890123456789012345678901234567890

MM/DD/YY	HH:MM	JOB CREATION/RETENTION SUMMARY					CDBG53
Grantee Activity ID		xxxxxxxxxxxxxxxxxxxx			IDIS Activity ID		zzzzzzz9
Activity Name		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx			Natl/Obj		xxxxx
Totals for all program years							
Total # Benefitting (from all MA04): 999,999							
		TOTAL JOB COUNT		TOTAL WEEKLY HRS		PERCENT	
		F/T	F/T-LM	P/T	P/T-LM	LOW/MOD JOBS	
Expect to Create:	9,999	9,999	9,999	9,999	9,999	999.99 %	
Expect to Retain:	9,999	9,999	9,999	9,999	9,999	999.99 %	
Actually Created:	9,999	9,999	9,999	9,999	9,999	999.99 %	
Actually Retained:	9,999	9,999	9,999	9,999	9,999	999.99 %	
						Actual 9,999.9 FTE Jobs	
(This line reserved for messages)							
F4=MAIN MENU F7=PREV F8=NEXT							

1 2 3 4 5 6 7 8  
 1234567890123456789012345678901234567890123456789012345678901234567890

New screen. For display only.

The following are included for informational purposes only. For the most part, these were pre-existing screens that had modifications made to them so that they would conform to the newer screen naming convention and fit within the new environment model. They include CDFI and Strategy area screens, error resolution screens, and help screens.

12345678901234567890123456789012345678901234567890123456789012345678901234567890

REVISE CDFI		CDBG-H1
SELECT	CDFI ID	CDFI NAME
ONE		
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
DO YOU WANT TO ADD A NEW CDFI RECORD? (Y/N) : _		
F3 = VALDT F4 = MAIN MENU F7 = PREV		

1 2 3 4 5 6 7 8  
 1234567890123456789012345678901234567890123456789012345678901234567890

12345678901234567890123456789012345678901234567890123456789012345678901234567890

CDFI AREAS

CDBG-H2

CDFI NAME: \_\_\_\_\_

PERCENTAGE OF LOW/MOD IN CDFI AREA: \_\_\_\_\_ %

F3 = VALDT F4 = MAIN MENU F7 = PREV F8 = NEXT F9 = SAVE

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890

1234567890123456789012345678901234567890123456789012345678901234567890

STRATEGY SELECTION SCREEN

CDBG-H3

SELECT ONE	STRATEGY ID	STRATEGY NAME
------------	-------------	---------------

-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____
-	---	_____

DO YOU WANT TO ADD A NEW STRATEGY RECORD? (Y/N) \_

F3 = VALDT F4 = MAIN MENU F7 = PREV

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890

12345678901234567890123456789012345678901234567890123456789012345678901234567890

STRATEGY AREAS

CDBG-H4

STRATEGY NAME: \_\_\_\_\_

HUD APPROVAL DATE: \_\_ / \_\_ / \_\_

F3 = VALDT    F4 = MAIN MENU    F7 = PREV    F8 = NEXT    F9 = SAVE

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890

1234567890123456789012345678901234567890123456789012345678901234567890

05/03/04    13:50

CDBG ERROR RESOLUTION

CDBG-H5

GRANTEE ACTIVITY NBR: \_\_\_\_\_    HUD ACTIVITY NBR: \_\_\_\_\_  
ACTIVITY NAME: \_\_\_\_\_

HUD MATRIX CODE: \_\_\_\_\_

CDBG NATIONAL OBJECTIVE: \_\_\_\_\_

ACCOMPLISHMENT DATA:

YEAR	PROPOSED		ACTUAL	
	TYPE	UNITS	TYPE	UNITS
----	-----	-----	-----	-----
----	---	-----	---	-----
----	---	-----	---	-----
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F1 = HELP    F3 = VALDT    F4 = MAIN MENU    F7 = PREV    F8 = NEXT  
F9 = SAVE    F17 = UP    F18 = DOWN

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890





12345678901234567890123456789012345678901234567890123456789012345678901234567890

MM/DD/YY HH:MM RACE CODE CDBG-H10  
HELP SCREEN

Select: —

- 11 White
- 12 Black/African American
- 13 Asian
- 14 American Indian/Alaskan Native
- 15 Native Hawaiian/Other Pacific Islander
- 16 American Indian/Alaskan Native & White
- 17 Asian & White
- 18 Black/African American & White
- 19 Amer. Indian/Alaskan Native & Black/African Amer.
- 20 Other multi-racial

Type selection and press <ENTER>.

F7=PREV

1 2 3 4 5 6 7 8  
1234567890123456789012345678901234567890123456789012345678901234567890