

# CDPHP Universal Benefits ®, Inc.

[www.cdphp.com](http://www.cdphp.com)



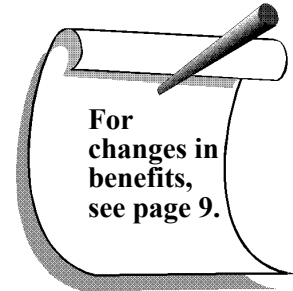
## 2011

### A Prepaid Comprehensive Medical Plan (High and Standard Option)

Serving:

Upstate, Hudson Valley, and Central New York

Enrollment in this plan is limited. You must live or work in our Geographic service area to enroll. See page 8 for requirements.



#### Enrollment codes for this Plan

**SG1 High Option - Self Only**

**SG2 High Option - Self and Family**

**SG4 Standard Option –Self Only**

**SG5 Standard Option –Self and Family**



Authorized for distribution by the:



**United States  
Office of Personnel Management**

Center for  
Retirement and Insurance Services  
<http://www.opm.gov/insure>



**Important Notice from CDPHP UBI About  
Our Prescription Drug Coverage and Medicare**

OPM has determined that CDPHP UBI's prescription drug coverage is, on average, comparable to Medicare Part D prescription drug coverage; thus you do not need to enroll in Medicare Part D and pay extra for prescription drug benefits. If you decide to enroll in Medicare Part D later, you will not have to pay a penalty for late enrollment as long as you keep your FEHB coverage.

However, if you choose to enroll in Medicare Part D, you can keep your FEHB coverage and your FEHB Plan will coordinate benefits with Medicare.

Remember: If you are an annuitant and you cancel your FEHB coverage, you may not re-enroll in the FEHB Program.

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**Please be advised**

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If you lose or drop your FEHB coverage and go 63 days or longer without prescription drug coverage that's at least as good as Medicare's drug coverage, your monthly premium will go up at least 1% per month for every month that you did not have that coverage. For example, if you go 19 months without Medicare Part D prescription drug coverage, your premium will always be at least 19 percent higher than what many other people pay. You'll have to pay this higher premium as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the next Annual Coordinated Election Period (November 15th through December 31st) to enroll in Medicare Part D.

**Medicare's Low Income Benefits**

*For people with limited income and resources, extra help paying for a Medicare prescription drug plan is available. Information regarding this program is available through the Social Security Administration (SSA) online at [www.socialsecurity.gov](http://www.socialsecurity.gov), or call the SSA at 1-800-772-1213 (TTY 1-800-325-0778).*

You can get more information about Medicare prescription drug plans and the coverage offered in your area from these places:

- Visit [www.medicare.gov](http://www.medicare.gov) for personalized help,
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

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## Introduction

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This brochure describes the benefits of CDPHP Universal Benefits, Inc. (CDPHP UBI) under Capital District Physicians' Health Plan's contracts (CS 2901) with the United States Office of Personnel Management, as authorized by the Federal Employees Health Benefits law. The address for CDPHP UBI administrative offices is:

CDPHP UBI  
500 Patroon Creek Blvd.  
Albany, NY 12206

This brochure is the official statement of benefits. No oral statement can modify or otherwise affect the benefits, limitations, and exclusions of this brochure. It is your responsibility to be informed about your health benefits.

If you are enrolled in this Plan, you are entitled to the benefits described in this brochure. If you are enrolled in Self and Family coverage, each eligible family member is also entitled to these benefits. You do not have a right to benefits that were available before January 1, 2011, unless those benefits are also shown in this brochure.

OPM negotiates benefits and rates with each Plan annually. Benefit changes are effective January 1, 2011, and changes are summarized on page 9. Rates are shown at the end of this brochure.

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## Plain Language

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All FEHB brochures are written in plain language to make them responsive, accessible, and understandable to the public. For instance,

- Except for necessary technical terms, we use common words. For instance, "you" means the enrollee or family member, "we" means CDPHP UBI.
- We limit acronyms to ones you know. FEHB is the Federal Employees Health Benefits Program. OPM is the United States Office of Personnel Management. If we use others, we tell you what they mean first.
- Our brochure and other FEHB plans' brochures have the same format and similar descriptions to help you compare plans.

If you have comments or suggestions about how to improve the structure of this brochure, let OPM know. Visit OPM's "Rate Us" feedback area at [www.opm.gov/insure](http://www.opm.gov/insure) or e-mail OPM at [fehbwebcomments@opm.gov](mailto:fehbwebcomments@opm.gov). You may also write to OPM at the U.S. Office of Personnel Management, Insurance Operations, Program Planning & Evaluation, 1900 E Street, NW, Washington, DC 20415-3650.

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## Stop Health Care Fraud!

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Fraud increases the cost of health care for everyone and increases your Federal Employees Health Benefits Program premium.

OPM's Office of the Inspector General investigates all allegations of fraud, waste, and abuse in the FEHB Program regardless of the agency that employs you or from which you retired.

**Protect Yourself From Fraud** – Here are some things that you can do to prevent fraud:

- Do not give your Plan identification (ID) number over the telephone or to people you do not know, except to your doctor, other provider, or authorized Plan or OPM representative.
- Let only the appropriate medical professionals review your medical record or recommend services.
- Avoid using health care providers who say that an item or service is not usually covered, but they know how to bill us to get it paid.
- Carefully review explanations of benefits (EOBs) that you receive from us.
- Please review your claims history periodically for accuracy to ensure services are not being billed to your accounts that were never rendered.

- Do not ask your doctor to make false entries on certificates, bills or records in order to get us to pay for an item or service.
- If you suspect that a provider has charged you for services you did not receive, billed you twice for the same service, or misrepresented any information, do the following:
  - Call the provider and ask for an explanation. There may be an error.
  - If the provider does not resolve the matter, call us at (518) 641-3228 and explain the situation.
  - If we do not resolve the issue:

**CALL - THE HEALTH CARE FRAUD HOTLINE**

**202-418-3300**

**OR WRITE TO:**

**United States Office of Personnel Management**

**Office of the Inspector General Fraud Hotline**

**1900 E Street NW Room 6400**

**Washington, DC 20415-1100**

- Do not maintain as a family member on your policy:
  - Your former spouse after a divorce decree or annulment is final (even if a court order stipulates otherwise); or
  - Your child 26 or over (unless he/she was disabled and incapable of self -support prior to age 26).
- If you have any questions about the eligibility of a dependent, check with your personnel office if you are employed, with your retirement office (such as OPM) if you are retired, or with the National Finance Center if you are enrolled under Temporary Continuation of Coverage.
- You can be prosecuted for fraud and your agency may take action against you if you falsify a claim to obtain FEHB benefits or try to obtain services for someone who is not an eligible family member or who is no longer enrolled in the Plan.
- If your enrollment continues after you are no longer eligible for coverage (i.e. you have separated from Federal service) and premiums are not paid, you will be responsible for all benefits paid during the period in which premiums were not paid. You may be billed for services received directly from your provider. You may be prosecuted for fraud for knowingly using health insurance benefits for which you have not paid premiums. It is your responsibility to know when you or a family member are no longer eligible to use your health insurance coverage.

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## **Preventing Medical Mistakes**

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An influential report from the Institute of Medicine estimates that up to 98,000 Americans die every year from medical mistakes in hospitals alone. That's about 3,230 preventable deaths in the FEHB Program a year. While death is the most tragic outcome, medical mistakes cause other problems such as permanent disabilities, extended hospital stays, longer recoveries, and even additional treatments. By asking questions, learning more and understanding your risks, you can improve the safety of your own health care, and that of your family members. Take these simple steps:

**1. Ask questions if you have doubts or concerns.**

- Ask questions and make sure you understand the answers.
- Choose a doctor with whom you feel comfortable talking.
- Take a relative or friend with you to help you ask questions and understand answers.

**2. Keep and bring a list of all the medicines you take.**

- Bring the actual medicines or give your doctor and pharmacist a list of all the medicines that you take, including non-prescription (over-the-counter) medicines.
- Tell them about any drug allergies you have.
- Ask about any risks or side effects of the medication and what to avoid while taking it. Be sure to write down what your doctor or pharmacist says.
- Make sure your medicine is what the doctor ordered. Ask the pharmacist about your medicine if it looks different than you expected.
- Read the label and patient package insert when you get your medicine, including all warnings and instructions.
- Know how to use your medicine. Especially note the times and conditions when your medicine should and should not be taken.

### **3. Get the results of any test or procedure.**

- Ask when and how you will get the results of tests or procedures.
- Don't assume the results are fine if you do not get them when expected, be it in person, by phone, or by mail.
- Call your doctor and ask for your results.
- Ask what the results mean for your care.

### **4. Talk to your doctor about which hospital is best for your health needs.**

- Ask your doctor about which hospital has the best care and results for your condition if you have more than one hospital to choose from to get the health care you need.
- Be sure you understand the instructions you get about follow-up care when you leave the hospital.

### **5. Make sure you understand what will happen if you need surgery.**

- Make sure you, your doctor, and your surgeon all agree on exactly what will be done during the operation.
- Ask your doctor, "Who will manage my care when I am in the hospital?"
- Ask your surgeon:
  - "Exactly what will you be doing?"
  - "About how long will it take?"
  - "What will happen after surgery?"
  - "How can I expect to feel during recovery?"
- Tell the surgeon, anesthesiologist, and nurses about any allergies, bad reaction to anesthesia, and any medications you are taking.

### **Patient Safety Links**

- [www.ahrq.gov/consumer/](http://www.ahrq.gov/consumer/). The Agency for Healthcare Research and Quality makes available a wide-ranging list of topics not only to inform consumers about patient safety but to help choose quality health care providers and improve the quality of care you receive.
- [www.npsf.org](http://www.npsf.org). The National Patient Safety Foundation has information on how to ensure safer health care for you and your family.
- <http://www.talkaboutrx.org>. The National Council on Patient Information and Education is dedicated to improving communication about the safe, appropriate use of medicines.
- [www.leapfroggroup.org](http://www.leapfroggroup.org). The Leapfrog Group is active in promoting safe practices in hospital care.
- [www.ahqa.org](http://www.ahqa.org). The American Health Quality Association represents organizations and health care professionals working to improve patient safety.

- [www.quic.gov/report/toc.htm](http://www.quic.gov/report/toc.htm). Find out what federal agencies are doing to identify threats to patient safety and help prevent mistakes in the nation's health care delivery system.

### **Never Events**

You will not be billed for inpatient services related to treatment of specific hospital acquired conditions or for inpatient services needed to correct never events, if you use Plan providers. This new policy will help protect you from preventable medical errors and improve the quality of care you receive.

When you enter the hospital for treatment of one medical problem, you don't expect to leave with additional injuries, infections or other serious conditions that occur during the course of your stay. Although some of these complications may not be avoidable, too often patients suffer from injuries or illnesses that could have been prevented if the hospital had taken proper precautions.

We have a benefit payment policy that will encourage hospitals to reduce the likelihood of hospital-acquired conditions such as certain infections, severe bedsores and fractures; and reduce medical errors that should never happen called "Never Events". When a Never Event occurs, neither you nor your FEHB plan will incur costs to correct the medical error.



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## Section 1. Facts about CDPHP UBI

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We offer one plan with two different options from which to select. You may enroll in one of our prepaid comprehensive medical plans, either High Option or Standard Option.

This plan is a “grandfathered health plan” under the Affordable Care Act. A grandfathered plan must preserve basic health coverage that was already in effect when the law passed. Specifically, this plan cannot eliminate all or substantially all benefits to diagnose or treat a particular condition; it cannot increase your coinsurance (the percentage of a bill you pay); and any increases in deductibles, out-of-pocket limits, and other copayments (the fixed-dollar amount you pay) must be minimal.

As a grandfathered health plan, this plan, has also decided to follow immediate reforms that apply to non-grandfathered plans.

Questions regarding what protections apply may be directed to us at (518) 641-3140 or 1-877-269-2134. You can also read additional information from the U.S. Department of Health and Human Services at [www.healthcare.gov](http://www.healthcare.gov).

### General Features of our High and Standard Options

#### We have Open Access benefits

The High and Standard Options offer Open Access benefits. This means you can receive covered services from a participating provider without a required referral from your primary care physician or by another participating provider in the network.

The High and Standard Options cover the same services and participating providers but differ in the out-of-pocket costs and premium rates.

This Plan is a prepaid comprehensive medical plan. We require you to see specific physicians, hospitals, and other providers that contract with us. You are encouraged to select a personal doctor within the Plan’s network. The Plan is solely responsible for the selection of these providers in your area. Contact the Plan for a copy of their most recent CDPHP UBI provider directory.

This plan is a “grandfathered health plan” under the Affordable Care Act. A grandfathered plan must preserve basic health coverage that was already in effect when the law passed. Specifically, this plan cannot eliminate all or substantially all benefits to diagnose or treat a particular condition; it cannot increase your coinsurance (the percentage of a bill you pay); and any increases in deductibles, out-of-pocket limits, and other copayments (the fixed-dollar amount you pay) must be minimal.

As a grandfathered health plan, this plan has also decided to follow immediate reforms that apply to non-grandfathered plans.

Questions regarding what protections apply and what protections do not apply to a non-grandfathered health plan may be directed to us at CDPHP UBI at (518) 641-3140 or 1-877-269-2134. You can also read additional information from the U.S. Department of Health and Human Services at [www.healthreform.gov](http://www.healthreform.gov) .

### Preventive care services

Prepaid plans emphasize preventive care such as routine office visits, physical exams, well-baby care, and immunizations, in addition to treatment for illness and injury. Our providers follow generally accepted medical practice when prescribing any course of treatment.

### How we pay providers

When you receive services from Plan providers, you will not have to submit claim forms or pay bills. You pay only the copayments, coinsurance, and deductibles described in this brochure. When you receive emergency services from non-Plan providers, you may have to submit claim forms. With the exception of emergency services, all services by non-participating practitioners and providers must be authorized in advance by CDPHP UBI. When you choose a non-participating provider, and the care has not been preauthorized by CDPHP UBI, you will pay all charges.

**You should join a prepaid plan because you prefer the plan's benefits, not because a particular provider is available. You cannot change plans because a provider leaves our Plan. We cannot guarantee that any one physician, hospital, or other provider will be available and/or remain under contract with us.**

### **Catastrophic protection**

We protect you against catastrophic out-of-pocket expenses for covered services under the Standard Plan. Your annual out-of-pocket expenses for covered services, including deductibles and copayments, cannot exceed \$4,000 for Self Only or \$5,000 Self and Family enrollment for certain services.

### **Health education resources and account management tools**

We have a Web site that contains links to a variety of general health news, tools that enable you to research treatments and options, and the ability to access details about your account. Please refer to page 45.

### **Your Rights**

OPM requires that all FEHB plans provide certain information to their FEHB members. You may get information about us, our networks, and our providers. OPM's FEHB Web site ([www.opm.gov/insure](http://www.opm.gov/insure)) lists the specific types of information that we must make available to you. Some of the required information is listed below.

- CDPHP Universal Benefits, Inc. (CDPHP UBI) is licensed under Article 43 in New York State.
- CDPHP UBI is an affiliate of Capital District Physicians' Health Plan, Inc. (CDPHP), a health plan that has been in existence for 26 years.
- CDPHP UBI is a not for profit health services corporation.

If you want more information about us, call (518) 641-3140 or 1-877-269-2134, or write to CDPHP UBI, 500 Patroon Creek Blvd., Albany, NY 12206. You may also visit our Web site at [www.cdphp.com](http://www.cdphp.com).

### **Your medical and claims records are confidential**

We will keep your medical and claims records confidential. Please note that we may disclose your medical and claims information (including your prescription drug utilization) to any of your treating physicians or dispensing pharmacies.

### **Service Area**

To enroll in this Plan, you must live in or work in our Service Area. This is where our providers practice. Our service area is: Albany, Broome, Chenango, Columbia, Delaware, Dutchess, Essex, Fulton, Greene, Hamilton, Herkimer, Madison, Montgomery, Oneida, Orange, Otsego, Rensselaer, Saratoga, Schenectady, Schoharie, Tioga, Ulster, Warren, and Washington counties.

Ordinarily, you must get your care from providers who contract with us. If you receive care outside our service area, we will pay only for emergency care benefits. We will not pay for any other health care services out of our service area unless the services have prior plan approval.

If you or a covered family member moves outside of our service area, you can enroll in another plan. If your dependents live out of the area (for example, if your child goes to college in another state), you should consider enrolling in a fee-for-service plan or an HMO that has agreements with affiliates in other areas. If you or a family member moves, you do not have to wait until Open Season to change plans. Contact your employing or retirement office.

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## Section 2. How we change for 2011

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Do not rely only on these change descriptions; this Section is not an official statement of benefits. For that, go to Section 5 Benefits. Also, we edited and clarified language throughout the brochure; any language change not shown here is a clarification that does not change benefits.

### **Program-wide changes**

- Several provisions of the Affordable Care Act (ACA) affect eligibility and benefits under the FEHB Program and FSAFEDS beginning January 1, 2011. For instance, children up to age 26 will be covered under a Self and Family enrollment. Please read the information in Sections 11 and 12 carefully.
- We have reorganized organ and tissue transplant benefit information to clarify coverage.
- We have reorganized Mental health and substance abuse benefits to clarify coverage.

### **Changes to High Option only**

- Your share of the non-Postal premium will increase for Self Only or increase for Self and Family. See page 74.
- The mental health office visit copays have decreased from \$30 to \$20 per visit. See page 40.
- The radiation therapy copays have decreased from \$30 to \$20 per visit. See page 22.

### **Changes to Standard Option only**

- Your share of the non-Postal premium will increase for Self Only or increase for Self and Family. See page 74.
- The mental health office visit copays have decreased from \$40 to \$25 per visit. See page 40.
- The radiation therapy copays have decreased from \$40 to \$25 per visit. See page 22.

### **Changes to both High and Standard Options**

- The Plan added coverage for smoking cessation programs and drugs. See pages 26 and 43.

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## Section 3. How you get care

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**Identification cards** We will send you an identification (ID) card when you enroll. You should carry your ID card with you at all times. You must show it whenever you receive services from a Plan provider, or fill a prescription at a Plan pharmacy. Until you receive your ID card, use your copy of the Health Benefits Election Form, SF-2809, your health benefits enrollment confirmation (for annuitants), or your electronic enrollment system (such as Employee Express) confirmation letter.

If you do not receive your ID card within 30 days after the effective date of your enrollment, or if you need replacement cards, call us at (518) 641-3140 or 1-877-269-2134 or write to us at 500 Patroon Creek Blvd., Albany, NY 12206. You may also request replacement cards through our Web site at [www.cdphp.com](http://www.cdphp.com).

**Where you get covered care** You get care from “Plan providers” and “Plan facilities.” You will only pay copayments, deductibles, and/or coinsurance, if you use our point-of-service program, you can also get care from non-Plan providers but it will cost you more. If you use our Open Access program you can receive covered services from a participating provider without a required referral from your primary care physician or by another participating provider in the network.

• **Plan providers** Plan providers are physicians and other health care professionals in our service area that we contract with to provide covered services to our members. We credential Plan providers according to national standards set by the National Committee for Quality Assurance (NCQA).

We list Plan providers in the CDPHP UBI provider directory, which we update periodically. The list is also available at Find-A-Doc on our Web site at [www.cdphp.com](http://www.cdphp.com).

• **Plan facilities** Plan facilities are hospitals and other facilities in our service area that we contract with to provide covered services to our members. We list these in the CDPHP UBI provider directory, which we update periodically. The list is also available at Find-A-Doc on our Web site at [www.cdphp.com](http://www.cdphp.com).

**What you must do to get covered care** It depends on the type of care you need. You can go to any participating provider you want, but we must approve some care in advance for the High and Standard Options.

• **Primary care** You are encouraged to select a personal doctor within the network to coordinate your care, but you are not required to notify us of your selection. Your primary care provider can be an internist, family practitioner, general practitioner, or pediatrician (for children).

• **Specialty care**

- Participating specialists are listed in our CDPHP UBI directory and in Find-A-Doc at our Web site at [www.cdphp.com](http://www.cdphp.com).
- No referral is necessary to visit a participating specialist.
- If you have a chronic and disabling condition and lose access to your specialist because we:

- Terminate our contract with your specialist for other than cause; or
- Drop out of the Federal Employees Health Benefits (FEHB) Program and you enroll in another FEHB program Plan; or
- Reduce our service area and you enroll in another FEHB Plan,

you may be able to continue seeing your specialist for up to 90 days after you receive notice of the change. Contact us, or if we drop out of the Program, contact your new plan.

If you are in the second or third trimester of pregnancy and you lose access to your specialist based on the above circumstances, you can continue to see your specialist until the end of your postpartum care, even if it is beyond the 90 days.

- **Hospital care**

Your Plan primary care physician or specialist will make necessary hospital arrangements and supervise your care. This includes admission to a skilled nursing or other type of facility.

**If you are hospitalized when your enrollment begins**

We pay for covered services from the effective date of your enrollment. However, if you are in the hospital when your enrollment in our Plan begins, call our customer service department immediately at 518-641-3140 or 1-877-269-2134. If you are new to the FEHB Program, we will arrange for you to receive care and provide benefits for your covered services while you are in the hospital beginning on the effective date of your coverage.

If you changed from another FEHB Plan to us, your former plan will pay for the hospital stay until:

- You are discharged, not merely moved to an alternative care center; or
- The day your benefits from your former plan run out; or
- The 92<sup>nd</sup> day after you become a member of this Plan, whichever happens first.

These provisions apply only to the benefits of the hospitalized person. If your plan terminates participation in the FEHB Program in whole or in part, or if OPM orders an enrollment change, this continuation of coverage provision does not apply. In such cases, the hospitalized family member's benefits under the new Plan begin on the effective date of enrollment.

**How to get approval for..**

- **How to precertify an admission**

You or your physician must obtain prior approval for the following services:

- Skilled Nursing Facility care
- Inpatient rehabilitation or facility services

You or your physician should contact CDPHP Resource Coordination Department at 1-800-274-2332 with a request for services. If necessary your physician may be contacted by a nurse reviewer to obtain clinical information to support the medical necessity of the request. Clinical information is reviewed against established criteria. Decisions are based on the appropriateness of care. The Plan's Medical Director makes determinations. Upon approval you and the provider are notified via telephone and mail.

**What happens when you do not follow the precertification rules when using non-network facilities**

If no one contacts us, we will decide whether the service was medically necessary. If we determine that the service was medically necessary, we will reduce our normal allowance by 50 percent, not to exceed \$500 for each service. If we determine that it was not medically necessary, we will not pay benefits.

Within the exception of emergency care, you must obtain prior authorization for providers and facilities that do not participate with us if you enroll in the High or Standard Option. The number to call is 1-800-274-2332.

**Circumstances beyond our control**

Under certain extraordinary circumstances, such as natural disasters, we may have to delay your services or we may be unable to provide them. In that case, we will make all reasonable efforts to provide you with the necessary care.

**Other services requiring our prior approval**

For certain services, you or your physician must obtain approval from us. Before giving approval, we consider if the service is covered, medically necessary, and follows generally accepted medical practice.

We call this review and approval process pre-certification. It is your responsibility to make sure this review process is followed. In addition to inpatient services, you or your physician must obtain prior approval for the following services:

- Home health care and home infusion therapy
- Prosthetic devices, orthotic devices and durable medical equipment over \$500 and all rentals
- Cardiac rehabilitation beyond 36 visits
- Speech therapy after the first visit
- Organ transplants and related services
- We only cover GHT when we preauthorize the treatment. We will ask you or your prescribing practitioner to submit information that establishes that the GHT is medically necessary. Ask us to authorize GHT before you begin treatment; otherwise, we will only cover GHT services which are determined to be medically necessary based off of the criteria established in our Growth Hormone policy from the date you submit the information. If you do not ask or if we determine GHT is not medically necessary, we will not cover the GHT or related services and supplies. *Please refer to Section 5(f) for coverage for prescription drugs.*

You or your physician may contact CDPHP's Resource Coordination Department at 1-800-274-2332 with a request for services. If necessary your physician may be contacted by a nurse reviewer to obtain clinical information to support the medical necessity of the request. Clinical information is reviewed against established criteria. Decisions are based on the appropriateness of care. The Plan's Medical Director makes determinations. Upon approval you and your provider are notified via telephone and mail.

If no one contacts us, we will decide whether the service was medically necessary. If we determine that the service was medically necessary, we will reduce our normal allowance by 50% not to exceed \$500 for each service. If we determine that it was not medically necessary, we will not pay benefits.

Prior approval is also required for the following services:

Certain Prescription drugs – You or your physician must obtain prior approval for coverage of certain prescription drugs. The request for services can be made by contacting CDPHP's Pharmacy Department by mail, fax (518) 641-3208, or by calling 1-877-269-2134. The prior approval request must contain clinical information that is reviewed against established criteria for medical necessity. If necessary your physician may be contacted by a pharmacist to obtain clinical information to support the request. The Plan's Medical Director makes final determinations.

Prescription drugs listed on CDPHP UBI's specialty pharmacy list must be obtained from CDPHP UBI's participating specialty pharmacy vendor(s), for up to a 30-day supply, upon approval from CDPHP UBI. You may contact our Member Services Department at (518) 641-3140 or 1-877-269-2134 or consult our web site at [www.cdphp.com](http://www.cdphp.com) to determine whether a prescription is listed on CDPHP UBI's specialty drug list.

Non-participating provider services – With the exception of emergency care, you must obtain prior authorization for providers and facilities that do not participate with us if you are in the High or Standard Option. The number to call is 1-800-274-2332.

If no one contacted us for prior approval, we will not pay for these services.

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## Section 4. Your costs for covered services

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You must share the costs of some services. You are responsible for:

### **Copayments**

A copayment is a fixed amount of money you pay to the provider, facility, pharmacy, etc., when you receive certain services.

Example: For the High Option when you see your primary care physician you pay a copayment of \$20 per office visit and when you go in the hospital, you pay \$100 per day, up to a maximum of \$500 per confinement.

### **Cost-sharing**

Cost-sharing is the general term used to refer to your out-of-pocket costs (e.g., deductible, coinsurance, and copayments) for the covered care you receive.

### **Coinsurance**

Coinsurance is the percentage of our negotiated fee that you must pay for your care.

Example: In our High Option Plan, you pay 20 percent of our allowance for durable medical equipment.

### **Differences between our Plan allowance and the bill**

Network Providers agree to accept our Plan allowance so if you use a network provider, you never have to worry about paying the difference between our Plan allowance and the billed amount for covered services.

Non-Network Providers: If you use a non-network provider, you will have to pay the difference between our Plan allowance and the billed amount.

### **Out of Pocket Maximum**

The total amount of applicable Deductible, Copayments and/or Coinsurance that you must satisfy, before which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts you pay for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum. The Member is also responsible for all differences, if any, between the Allowed Amount and the non-participating provider's charge regardless of whether the Out of Pocket Maximum has been met.

### **Your catastrophic protection out-of-pocket maximum**

High Option (SG1 and SG2)—The High Option does not have a catastrophic protection out-of-pocket maximum.

Standard Option (SG4 and SG5)—If the total amount of out-of-pocket expenses for covered inpatient facility charges (inpatient acute or rehabilitation hospital or skilled nursing facility) and inpatient professional services (physician hospital visits, surgery, anesthesia, lab, and X-ray, etc.) exceed \$4,000 per person or \$5,000 per family enrollment under the standard option in any calendar year, you do not have to pay any more for these inpatient-related services. However, out-of-pocket expenses for other than inpatient-related facility and professional services do not count toward your catastrophic protection limit, and you must continue to pay out-of-pocket for these services. Note: Penalty charges for not following the precertification process and any expenses in excess of the Plan allowance or benefit maximums do not count toward your catastrophic protection out-of-pocket maximum.

The following services do not count toward the out-of-pocket maximum:

- Non covered services
- Amounts that exceed our allowable charge for a covered service
- Precertification penalties

**Carryover**

If you changed to this Plan during open season from a plan with a catastrophic protection benefit and the effective date of the change was after January 1, any expenses that would have applied to that plan's catastrophic protection benefit during the prior year will be covered by your old plan if they are for care you received in January before your effective date of coverage in this Plan. If you have already met your old plan's catastrophic protection benefit level in full, it will continue to apply until the effective date of your coverage in this Plan. If you have not met this expense level in full, your old plan will first apply your covered out-of-pocket expenses until the prior year's catastrophic level is reached and then apply the catastrophic protection benefit to covered out-of-pocket expenses incurred from that point until the effective date of your coverage in this Plan. Your old plan will pay these covered expenses according to this year's benefits; benefit changes are effective January 1.

Note: If you change options in this Plan during the year, we will credit the amount of covered expenses already accumulated toward the catastrophic out-of-pocket limit of your old option to the catastrophic protection limit of your new option.

**When Government facilities bill us**

Facilities of the Department of Veterans Affairs, the Department of Defense and the Indian Health Services are entitled to seek reimbursement from us for certain services and supplies they provide to you or a family member. They may not seek more than their governing laws allow. You may be responsible to pay for certain services and charges. Contact the government facility directly for more information.



**High and Standard Option Benefits**

See page 8 for how our benefits changed this year. Pages 70 and 72 are a benefits summary of each option. Make sure that you review the benefits that are available under the option in which you are enrolled.

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### Section 5. High and Standard Option Benefits Overview

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This Plan offers both a High and Standard Option. Both benefit packages are described in Section 5. Make sure that you review the benefits that are available under the option in which you are enrolled.

The High and Standard Option Section 5 is divided into subsections. Please read Important things you should keep in mind at the beginning of the subsections. Also read the General exclusions in Section 6, they apply to the benefits in the following subsections. To obtain more information about High and Standard Options benefits, contact us at 1-877-269-2134 or at our Web site at [www.cdphp.com](http://www.cdphp.com).

Each option offers unique features.

#### **High Option**

- Wide choice of participating providers in the CDPHP UBI network.
- No referrals for in-network specialty care.
- Primary care physician recommended but not required.
- Many preventive services at no charge.

#### **Standard Option**

- Same benefits and providers as High Option, but higher out-of-pocket costs.
- Moderate premium costs.

**Section 5(a). Medical services and supplies provided by physicians and other health care professionals**

**Here are some important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care. You pay all charges for non-participating providers.
- A facility copay applies to services that appear in this section but are performed in the ambulatory surgical center or the outpatient department of a hospital.

Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

Benefit Description	You pay	
	High Option	Standard Option
<b>Diagnostic and treatment services</b>		
Professional services of physicians	\$20 per office visit	\$25 per visit for primary care
• In physician's office	\$30 per visit for specialist	\$40 per visit for specialist
Professional services of physicians	\$40 per visit	\$50 per visit
• In an urgent care center		
• During a hospital stay	Nothing	10% of the Plan allowance
• In a skilled nursing facility		
• Office medical consultations	\$20 per office visit	\$25 per visit for primary care
• Second surgical opinion/inpatient consultation	\$30 per visit for specialist	\$40 per visit for specialist
		10% of the Plan allowance for inpatient services
At home	\$20 per visit	\$25 per visit for primary care
<i>Not covered:</i>	<i>All charges</i>	<i>All charges</i>
• <i>Surgery primarily for cosmetic purposes</i>		
• <i>Homemaker services</i>		
<b>Lab, X-ray and other diagnostic tests</b>		
Tests, such as:	Nothing if you receive these services at a preferred facility; otherwise, \$30 per office visit	Nothing if you receive these services at a preferred facility; otherwise, \$40 per office visit
• Blood tests		
• Urinalysis		
• Non-routine Pap tests		
• Pathology		
• X-rays		
• Non-routine mammograms		
• CAT Scans/MRI		
• Ultrasound		
Electrocardiogram and EEG	\$30 per provider per visit	\$40 per provider visit

*Lab, X-ray and other diagnostic tests - continued on next page*

Benefit Description	You pay	
<b>Lab, X-ray and other diagnostic tests (cont.)</b>	<b>High Option</b>	<b>Standard Option</b>
		10% of the Plan allowance for inpatient services
Non-routine Pap tests	\$30 per office visit	\$40 per office visit
<b>Preventive care, adult</b>	<b>High Option</b>	<b>Standard Option</b>
One routine annual physical exam (non-gynecological ) per calendar year	Nothing	Nothing
Routine screenings, such as but not limited to: <ul style="list-style-type: none"> <li>• Total Blood Cholesterol—Once every five years</li> <li>• Colorectal Cancer Screening, including <ul style="list-style-type: none"> <li>- Fecal occult blood test – every five years starting at age 50</li> <li>- Sigmoidoscopy, screening – every five years starting at age 50</li> <li>- Double contrast barium enema—every five years starting at age 50</li> <li>- Colonoscopy—once every 10 years starting at age 50.</li> </ul> </li> </ul>	Nothing	Nothing
Routine Prostate Specific Antigen (PSA) test - one annually for men age 40 and older	Nothing	Nothing
One routine gynecological exam per calendar year	Nothing	Nothing
Routine Pap test	Nothing	Nothing
Routine mammogram – covered for women age 35 and older, as follows: <ul style="list-style-type: none"> <li>• From age 35 through 39, one during this five year period</li> <li>• From age 40 through 49, one every one to two calendar years</li> <li>• From age 50 to 70, annually</li> <li>• Over age 71, as indicated</li> </ul>	Nothing	Nothing
Adult routine immunizations endorsed by the Centers for Disease Control and Prevention (CDC): <ul style="list-style-type: none"> <li>• Tetanus-diphtheria (Td) booster - once every 10 years, ages 19 and over (except as provided for under Childhood immunizations)</li> <li>• Influenza vaccine, annually</li> <li>• Pneumococcal vaccine, age 65 and older</li> </ul>	Nothing	Nothing
<i>Not covered: Physical exams and immunizations required for obtaining or continuing employment or insurance, attending schools or camp, or travel.</i>	<i>All charges</i>	<i>All charges</i>

Benefit Description	You pay	
Preventive care, children	High Option	Standard Option
<ul style="list-style-type: none"> <li>Well-child care charges for routine examinations, immunizations and care (up to age 22). Visits covered at 2 weeks, 1 month, 2 months, 4 months, 6 months, 12 months, 15 months, and 18 months, then annually to age 22.</li> <li>Childhood immunizations recommended by the American Academy of Pediatrics</li> </ul>	Nothing	Nothing
<p>Examinations (other than well-child care), such as:</p> <ul style="list-style-type: none"> <li>Eye exams through age 17 to determine the need for vision correction. Limited to one every 24 months.</li> <li>Ear exams through age 17 to determine the need for hearing correction.</li> <li>Examinations done on the day of immunizations (up to age 22)</li> </ul>	Nothing	Nothing
Maternity care	High Option	Standard Option
<p>Complete maternity (obstetrical) care, such as:</p> <ul style="list-style-type: none"> <li>Prenatal care</li> <li>Delivery</li> <li>Postnatal care</li> </ul> <p>Note: Here are some things to keep in mind:</p> <ul style="list-style-type: none"> <li>You do not need to precertify your normal delivery; see page 11 for other circumstances, such as extended stays for you or your baby.</li> <li>You may remain in the hospital up to 48 hours after a regular delivery and 96 hours after a cesarean delivery. We will extend your inpatient stay if medically necessary.</li> <li>We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay. We will cover other care of an infant who requires non-routine treatment only if we cover the infant under a Self and Family enrollment.</li> <li>We pay hospitalization and surgeon services for non-maternity care the same as for illness and injury.</li> </ul>	<p>\$20 office visit for the initial diagnosis. You pay nothing thereafter for prenatal care or the first postpartum care visit; \$20 per office visit for all postpartum care visits thereafter.</p>	<p>\$25 office visit for the initial diagnosis. You pay nothing thereafter for prenatal care or the first postpartum care visit; \$25 per office visit for all postpartum care visits thereafter.</p> <p>10% of the Plan allowance for inpatient services.</p>
<i>Not covered:</i>	<i>All charges</i>	<i>All charges</i>

Benefit Description	You pay	
Family planning	High Option	Standard Option
<p>A range of voluntary family planning services, limited to:</p> <ul style="list-style-type: none"> <li>• Voluntary sterilization (See Surgical procedures Section 5 (b))</li> <li>• Genetic counseling when approved</li> <li>• Visits to insert or implant covered contraceptive devices</li> </ul>	<p>\$20 per office visit</p> <p>\$30 per visit for specialist</p>	<p>\$25 per visit for primary care</p> <p>\$40 per visit for specialist</p> <p>10% of the Plan allowance for inpatient services</p>
<p>Note: We cover oral contraceptives under the prescription drug benefit. Please refer to Section 5(f).</p>		
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Reversal of voluntary surgical sterilization</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
Infertility services	High Option	Standard Option
<p>Diagnosis and treatment of infertility such as:</p> <ul style="list-style-type: none"> <li>• Artificial insemination: <ul style="list-style-type: none"> <li>- intravaginal insemination (IVI)</li> <li>- intracervical insemination (ICI)</li> <li>- intrauterine insemination (IUI)</li> </ul> </li> <li>• Fertility drugs</li> </ul> <p>Note: We cover fertility drugs under the prescription drug benefit for up to six cycles per pregnancy. See Section 5(f). Members must be at least 21 years of age but no more than 44 years old to be covered for infertility services.</p>	<p>\$30 per office visit</p> <p>Nothing for inpatient services</p>	<p>\$40 per visit for specialist</p> <p>10% of the Plan allowance for inpatient services</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Assisted reproductive technology (ART) procedures, such as:</i> <ul style="list-style-type: none"> <li>- <i>in vitro fertilization</i></li> <li>- <i>embryo transfer, gamete intra-fallopian transfer (GIFT) and zygote intra-fallopian transfer (ZIFT)</i></li> </ul> </li> <li>• <i>Services and supplies related to ART procedures</i></li> <li>• <i>Cost of donor sperm</i></li> <li>• <i>Cost of donor egg</i></li> <li>• <i>Leuprolide Acetate when used for cessation of ovulation</i></li> <li>• <i>Items such as ovulation predictor kits and home pregnancy kits</i></li> <li>• <i>IVIG when utilized for infertility or pregnancy loss</i></li> </ul>	<i>All charges</i>	<i>All charges</i>

Benefit Description	You pay	
Allergy care	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Testing and treatment</li> </ul>	\$20 per office visit \$30 per visit for specialist	\$25 per visit for primary care \$40 per visit for specialist 10% of the Plan allowance for inpatient services
<ul style="list-style-type: none"> <li>• Allergy injections</li> <li>• Allergy serum</li> </ul>	Nothing	Nothing
<i>Not covered:</i> <ul style="list-style-type: none"> <li>• Provocative food testing</li> <li>• Sublingual allergy desensitization</li> </ul>	<i>All charges</i>	<i>All charges</i>
Treatment therapies	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Chemotherapy and radiation therapy</li> </ul> <p>Note: High dose chemotherapy in association with autologous bone marrow transplants is limited to those transplants listed under Organ/Tissue Transplants on page 30.</p> <ul style="list-style-type: none"> <li>• Respiratory and inhalation therapy</li> </ul>	\$20 per office visit for chemotherapy and radiation therapy	\$25 per office visit for chemotherapy and radiation therapy 10% of the Plan allowance for inpatient services
Dialysis – hemodialysis and peritoneal dialysis	\$20 per office visit if received as an outpatient. Covered in full if part of home care.	\$25 per office visit if received as an outpatient. Covered in full if part of home care.
Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy	\$30 per office visit if received as an outpatient. Covered in full if part of home care.	\$40 per office visit if received as an outpatient. Covered in full if part of home care.
Home dialysis – equipment and supplies	\$30 per month	\$40 per month
<ul style="list-style-type: none"> <li>• Growth hormone therapy (GHT)</li> </ul> <p>Note: Growth hormone is covered under the Prescription Drug Benefit.</p> <p>Note: - We only cover GHT when we preauthorize the treatment. We will ask you to submit information that establishes that the GHT is medically necessary. Ask us to authorize GHT before you begin treatment; otherwise, we will only cover GHT services which are determined to be medically necessary based off of the criteria established in our Growth Hormone policy from the date you submit the information. If you do not ask or if we determine GHT is not medically necessary, we will not cover the GHT or related services and supplies. <i>Please refer to Section 5(f) for coverage for prescription drugs. See Services requiring prior approval in Section 3.</i></p>	\$30 per office visit	\$40 per office visit



Benefit Description	You pay	
Physical and occupational therapies	High Option	Standard Option
<p>Physical and occupational therapy are limited to up to 2 months for each specific diagnosis and related conditions per calendar year:</p> <ul style="list-style-type: none"> <li>• qualified physical therapists and</li> <li>• occupational therapists</li> </ul> <p>Note: We only cover therapy to restore bodily function when there has been a total or partial loss of bodily function due to illness or injury.</p> <ul style="list-style-type: none"> <li>• Medically necessary cardiac rehabilitation following a heart transplant, bypass surgery or a myocardial infarction.</li> </ul> <p>Note: These services require prior approval. See Section 3.</p>	<p>\$30 per office visit</p> <p>\$30 per outpatient visit</p> <p>Nothing per visit during covered inpatient admission</p>	<p>\$40 per office visit</p> <p>\$40 per outpatient visit</p> <p>10% of the Plan allowance for inpatient services</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Long-term rehabilitative therapy</i></li> <li>• <i>Exercise programs</i></li> <li>• <i>Continuous ECG monitoring and Thallium stress tests</i></li> <li>• <i>Services for chronic or maintenance phase of cardiac rehabilitation</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
Speech therapy	High Option	Standard Option
<p>Speech therapy is limited to up to 2 months for each specific diagnosis and related conditions per calendar year. Note: Please refer to Section 3 for services requiring prior approval.</p>	<p>\$30 per office visit</p> <p>\$30 per outpatient visit</p> <p>Nothing per visit during covered inpatient admission</p>	<p>\$40 per office visit</p> <p>\$40 per outpatient visit</p> <p>10% of the Plan allowance for inpatient services</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Care beyond treatment period.</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
Hearing services (testing, treatment, and supplies)	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Hearing examinations and testing for children through age 17, as shown in Preventive care, children;</li> <li>• Hearing aids, as shown in <i>Orthopedic and prosthetic devices</i>.</li> </ul>	<p>\$30 per office visit</p> <p>Up to a \$600 limit for routine hearing aids or repair to an existing one every three years</p>	<p>\$40 per office visit</p> <p>Up to a \$600 limit for routine hearing aids or repair to an existing one every three years</p>

Benefit Description	You pay	
Vision services (testing, treatment, and supplies)	High Option	Standard Option
<ul style="list-style-type: none"> <li>Eye glasses or contact lenses necessitated by certain medical conditions such as aphakia, keratoconus, or endocrine exophthalmos or following intraocular surgery. Replacement reviewed based on medical necessity.</li> </ul>	20% of the Plan allowance	50% of the Plan allowance
<ul style="list-style-type: none"> <li>Routine eye exam and eye refractions once every 24 months</li> <li>Eye exercises and orthoptics when approved</li> </ul>	\$30 per office visit	\$40 per office visit
<i>Not covered: •Eye glasses or contact lenses•Radial keratotomy and other refractive surgery</i>	<i>All charges</i>	<i>All charges</i>
Foot care	High Option	Standard Option
<p>Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes.</p> <p>Note: See Orthopedic and prosthetic devices for information on podiatric shoe inserts.</p>	<p>\$20 for primary care office visit</p> <p>\$30 per visit for specialist</p>	<p>\$25 for primary care office visit</p> <p>\$40 per visit for specialist</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li><i>Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above</i></li> <li><i>Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
Orthopedic and prosthetic devices	High Option	Standard Option
<ul style="list-style-type: none"> <li>Artificial limbs and eyes</li> <li>Externally worn breast prostheses and surgical bras, including necessary replacements following a mastectomy</li> </ul>	<p>20% of the Plan allowance. Must be preauthorized if cost is over \$500</p>	<p>50% of the Plan allowance. Must be preauthorized if cost is over \$500</p>
<ul style="list-style-type: none"> <li>Hearing aids and hearing aid repair</li> </ul>	<p>\$30 per office visit</p> <p>Up to a \$600 limit for routine hearing aids or repair to an existing one every three years.</p>	<p>\$40 per office visit</p> <p>Up to a \$600 limit for routine hearing aids or repair to an existing one every three years.</p>
<p>Internal prosthetic devices, such as artificial joints, pacemakers, cochlear implants, and surgically implanted breast implant following mastectomy.</p> <p>Note: Internal prosthetic devices are paid as hospital benefits; see Section 5(c) for payment information. Insertion of the device is paid as surgery; see Section 5(b) for coverage of the surgery to insert the device.</p>	Nothing	Nothing
<ul style="list-style-type: none"> <li>Corrective orthopedic appliances for non-dental treatment of temporomandibular joint (TMJ) pain dysfunction syndrome.</li> </ul>	<p>20% of the Plan allowance. Must be preauthorized if cost is over \$500</p>	<p>50% of the Plan allowance. Must be preauthorized if cost is over \$500</p>

*Orthopedic and prosthetic devices - continued on next page*

## High and Standard Option

Benefit Description	You pay	
Orthopedic and prosthetic devices (cont.)	High Option	Standard Option
<ul style="list-style-type: none"> <li>Approved lumbosacral supports</li> </ul>	20% of the Plan allowance. Must be preauthorized if cost is over \$500	50% of the Plan allowance. Must be preauthorized if cost is over \$500
Hair prosthesis. CDPHP provides benefits for the purchase of one medically necessary cranial prosthesis, wig, or toupee per lifetime per member for replacement of hair loss as a result of injury, disease, or treatment of a disease. Coverage is limited to a maximum amount of \$400 per prosthesis, wig or toupee. This limitation is applied to the balance remaining after the member's payment of the coinsurance.	20% of the Plan allowance	50% of the Plan allowance
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li><i>Orthopedic and corrective shoes</i></li> <li><i>Arch supports</i></li> <li><i>Foot orthotics</i></li> <li><i>Heel pads and heel cups</i></li> <li><i>Corsets, trusses, elastic stockings, support hose, and other supportive devices</i></li> <li><i>Prosthetic replacements provided less than 3 years after the last one we covered unless medically indicated</i></li> <li><i>Stump hose</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
Durable medical equipment (DME)	High Option	Standard Option
<p>We cover rental or purchase of durable medical equipment, at our option, including repair and adjustment. Covered items include:</p> <ul style="list-style-type: none"> <li>Oxygen</li> <li>Dialysis equipment</li> <li>Hospital beds</li> <li>Wheelchairs</li> <li>Crutches</li> <li>Walkers</li> </ul>	20% of the Plan allowance. Must be preauthorized if cost is over \$500 or item is rented	50% of the Plan allowance. Must be preauthorized if cost is over \$500 or item is rented
<ul style="list-style-type: none"> <li>Blood glucose monitors; and</li> <li>Insulin pumps.</li> </ul>	\$20 per item	\$25 per item
Your Plan physician will call us for authorization of this equipment. We will arrange with a health care provider to rent or sell you durable medical equipment. Note: See "Services requiring our prior approval" in Section 3.		
<i>Not covered: Motorized wheelchairs.</i>	<i>All charges</i>	<i>All charges</i>

Benefit Description	You pay	
Home health services	High Option	Standard Option
<ul style="list-style-type: none"> <li>Home health care ordered by a Plan physician, approved by the Plan's medical director, and provided by a registered nurse (R.N.), licensed practical nurse (L.P.N.), licensed vocational nurse (L.V.N.), or home health aide. Some services include: home infusion therapy, medical supplies, drugs and medications. Please refer to Section 3, "Services requiring our prior approval."</li> </ul>	Nothing	Nothing
<ul style="list-style-type: none"> <li>Oxygen therapy</li> </ul>	20% of the Plan allowance	50% of the Plan allowance
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>Nursing care requested by, or for the convenience of, the patient or the patient's family;</li> <li>Home care primarily for personal assistance that does not include a medical component and is not diagnostic, therapeutic, or rehabilitative.</li> <li>Rest cures</li> </ul>	<i>All charges</i>	<i>All charges</i>
Chiropractic	High Option	Standard Option
<ul style="list-style-type: none"> <li>Medically necessary care for spinal manipulation</li> </ul>	\$30 per office visit	\$40 per office visit
Alternative treatments	High Option	Standard Option
No benefit	<i>All charges</i>	<i>All charges</i>
Educational classes and programs	High Option	Standard Option
CDPHP offers a variety of innovative wellness classes and disease management programs. Programs and classes are also available to address childhood obesity. Please refer to Section 5, Non-FEHB Benefits Available to Members, page 48.	Nothing	Nothing
<ul style="list-style-type: none"> <li>Smoking cessation programs, including individual/group/telephone counseling, and for physician prescribed over the counter (OTC) and prescription drugs approved by the FDA to treat tobacco dependence.</li> </ul>	<p>Nothing for counseling for up to two quit attempts per year.</p> <p>Nothing for physician prescribed OTC and prescription drugs approved by the FDA to treat tobacco dependence.</p>	<p>Nothing for counseling for up to two quit attempts per year.</p> <p>Nothing for physician prescribed OTC and prescription drugs approved by the FDA to treat tobacco dependence.</p>
<ul style="list-style-type: none"> <li>Childhood obesity education</li> </ul>	Nothing	Nothing

**Section 5(b). Surgical and anesthesia services provided by physicians and other health care professionals**

**Here are some important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care. You pay all charges for non-participating providers.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- The amounts listed below are for the charges billed by a physician or other health care professional for your surgical care. Look in Section 5(c) for charges associated with the facility (i.e. hospital, surgical center, etc.).

YOU MUST GET PRECERTIFICATION FOR SOME SURGICAL PROCEDURES. Please refer to the precertification information shown in Section 3 to be sure which services require precertification and identify which surgeries require precertification.

Benefit Description	You pay	
	High Option	Standard Option
<b>Surgical procedures</b>		
A comprehensive range of services, such as:	\$20 per primary care office visit	\$25 per primary care office visit
• Operative procedures		
• Treatment of fractures, including casting	\$30 per visit for specialist care	\$40 per visit for specialist care
• Normal pre- and post-operative care by the surgeon	Nothing at outpatient or inpatient facility	Nothing at outpatient facility
• Correction of amblyopia and strabismus		10% of the Plan allowance for inpatient services
• Endoscopy procedures		
• Biopsy procedures		
• Removal of tumors and cysts		
• Correction of congenital anomalies (see <i>Reconstructive surgery</i> )		
• Surgical treatment (bariatric surgery) of morbid obesity, a condition in which you weigh 100 pounds or 100% over your normal weight according to current underwriting standards; there is documented failure of a non-surgical attempt; and your body mass index is 40 or higher (or 35 or higher and you have severe co-morbidities). Note: This procedure requires preauthorization. Please call the Plan at 1-877-269-2134 for further information.		
• Insertion of internal prosthetic devices. See 5(a), <i>Orthopedic and prosthetic devices</i> for device coverage information		
• Voluntary sterilization (e.g., Tubal ligation, Vasectomy)		
• Surgically implanted contraceptive and intrauterine devices (IUDs). Note: Devices are covered under 5 (f) Prescription drug coverage.		

*Surgical procedures - continued on next page*

Benefit Description	You pay	
Surgical procedures (cont.)	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Treatment of burns</li> </ul> <p>Note: Generally, we pay for internal prostheses (devices) according to where the procedure is done.</p>	<p>\$20 per primary care office visit</p> <p>\$30 per visit for specialist care</p> <p>Nothing at outpatient or inpatient facility</p>	<p>\$25 per primary care office visit</p> <p>\$40 per visit for specialist care</p> <p>Nothing at outpatient facility</p> <p>10% of the Plan allowance for inpatient services</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• Reversal of voluntary sterilization</li> <li>• Routine treatment of conditions of the foot; see Foot care</li> </ul>	<i>All charges</i>	<i>All charges</i>
Reconstructive surgery	High Option	Standard Option
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• Cosmetic surgery – any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury</li> <li>• Surgeries related to sex transformation</li> </ul>	<i>All charges</i>	<i>All charges</i>
<ul style="list-style-type: none"> <li>• Surgery to correct a functional defect</li> <li>• Surgery to correct a condition caused by illness or injury if: <ul style="list-style-type: none"> <li>- the condition produced a major effect on the member's appearance and</li> <li>- the condition can reasonably be expected to be corrected by such surgery</li> </ul> </li> <li>• Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks; and webbed fingers and toes.</li> <li>• All stages of breast reconstruction surgery following a mastectomy, such as: <ul style="list-style-type: none"> <li>- surgery to produce a symmetrical appearance of breasts;</li> <li>- treatment of any physical complications, such as lymphedemas;</li> <li>- breast prostheses and surgical bras and replacements (see <i>Prosthetic devices</i>)</li> </ul> </li> </ul> <p>Note: If you need a mastectomy, you may choose to have the procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure.</p>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>

Benefit Description	You pay	
Oral and maxillofacial surgery	High Option	Standard Option
<p>Oral surgical procedures, limited to:</p> <ul style="list-style-type: none"> <li>• Reduction of fractures of the jaws or facial bones;</li> <li>• Surgical correction of cleft lip, cleft palate or severe functional malocclusion;</li> <li>• Removal of stones from salivary ducts;</li> <li>• Excision of leukoplakia or malignancies;</li> <li>• Excision of cysts and incision of abscesses when done as independent procedures; and</li> <li>• Other surgical procedures that do not involve the teeth or their supporting structures.</li> </ul>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Oral implants and transplants</i></li> <li>• <i>Procedures that involve the teeth or their supporting structures (such as the periodontal membrane, gingiva, and alveolar bone)</i></li> <li>• <i>Dental work related to TMJ</i></li> </ul>	<p><i>All charges</i></p>	<p><i>All charges</i></p>
Organ/tissue transplants	High Option	Standard Option
<p>Solid organ transplants are subject to medical necessity and experimental/investigational review. Refer to <i>Other services</i> in Section 3 for prior authorization procedures. The medical necessity limitation is considered satisfied for other tissue transplants if the patient meets the staging description</p> <ul style="list-style-type: none"> <li>• Cornea</li> <li>• Heart</li> <li>• Heart/lung</li> <li>• Lung: single or double</li> <li>• Kidney</li> <li>• Liver</li> <li>• Pancreas</li> <li>• Intestinal transplants <ul style="list-style-type: none"> <li>- Small intestine</li> <li>- Small intestine with the liver</li> <li>- Small intestine with multiple organs, such as the liver, stomach and pancreas</li> </ul> </li> </ul>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>
<p>Blood or marrow stem cell transplants limited to the stages of the following diagnoses.</p>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>

*Organ/tissue transplants - continued on next page*

Benefit Description	You pay	
Organ/tissue transplants (cont.)	High Option	Standard Option
<p>Physicians consider many features to determine how diseases will respond to different types of treatment. Some of the features measured are the presence or absence of normal and abnormal chromosomes, the extension of the disease throughout the body, and how fast the tumor cells grow. By analyzing these and other characteristics, physicians can determine which diseases may respond to treatment without transplant and which diseases may respond to transplant. For the diagnoses listed below, the medical necessity limitation is considered satisfied if the patient meets the staging description.</p> <p>Allogeneic transplants for</p> <ul style="list-style-type: none"> <li>• Acute lymphocytic or non-lymphocytic (i.e., myelogenous) leukemia</li> <li>• Advanced Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Advanced non-Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Chronic lymphocytic leukemia/small lymphocytic lymphoma (CLL/SLL)</li> <li>• Severe combined immunodeficiency</li> <li>• Severe or very severe aplastic anemia</li> </ul> <p>Autologous transplant for</p> <ul style="list-style-type: none"> <li>• Acute lymphocytic or nonlymphocytic (i.e., myelogenous) leukemia</li> <li>• Advanced Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Advanced non-Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Advanced neuroblastoma</li> </ul> <p>Autologous tandem transplants for recurrent germ cell tumors (including testicular cancer)</p> <p>Allogeneic blood or marrow stem cell transplants for</p> <ul style="list-style-type: none"> <li>• Phagocytic deficiency diseases (e.g., Wiskott-Aldrich syndrome)</li> <li>• Advanced forms of myelodysplastic syndromes</li> <li>• Advanced neuroblastoma</li> <li>• Infantile malignant osteopetrosis</li> <li>• Kostmann’s syndrome</li> <li>• Leukocyte adhesion deficiencies</li> <li>• Mucopolysaccharidosis (e.g., Gaucher’s disease, metachromatic leukodystrophy, adrenoleukodystrophy)</li> </ul>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>

*Organ/tissue transplants - continued on next page*



Benefit Description	You pay	
Organ/tissue transplants (cont.)	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Mucopolysaccharidosis (e.g., Hunter’s syndrome, Hurler’s syndrome, Sanfilippo’s syndrome, Maroteaux-Lamy syndrome variants)</li> <li>• Myeloproliferative disorders</li> <li>• Sickle cell anemia</li> <li>• Thalassemia major (homozygous beta-thalassemia)</li> <li>• X-linked lymphoproliferative syndrome</li> </ul>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>
<p>Autologous blood or marrow stem cell transplants for</p> <ul style="list-style-type: none"> <li>• Multiple myeloma</li> <li>• Testicular, mediastinal, retroperitoneal, and ovarian germ cell tumors</li> <li>• Breast cancer</li> <li>• Epithelial ovarian cancer</li> <li>• Amyloidosis</li> <li>• Ewing’s sarcoma</li> <li>• Medulloblastoma</li> </ul> <p>Allogeneic transplants for</p> <ul style="list-style-type: none"> <li>• Chronic lymphocytic leukemia</li> <li>• Early stage (indolent or non-advanced) small cell lymphocytic lymphoma</li> <li>• Multiple myeloma</li> </ul> <p>Nonmyeloablative allogeneic transplants for</p> <ul style="list-style-type: none"> <li>• Acute lymphocytic or non-lymphocytic (i.e., myelogenous) leukemia</li> <li>• Advanced forms of myelodysplastic syndromes</li> <li>• Advanced Hodgkin’s lymphoma</li> <li>• Advanced non-Hodgkin’s lymphoma</li> <li>• Chronic lymphocytic leukemia</li> <li>• Chronic myelogenous leukemia</li> <li>• Colon cancer</li> <li>• Early stage (indolent or non-advanced) small cell lymphocytic lymphoma</li> <li>• Chronic lymphocytic leukemia/small lymphocytic lymphoma</li> <li>• Multiple myeloma</li> <li>• Multiple sclerosis</li> <li>• Myeloproliferative disorders</li> <li>• Non-small cell lung cancer</li> <li>• Ovarian cancer</li> </ul>	<p>\$30 per office visit; nothing at outpatient or inpatient facility</p>	<p>\$40 per office visit; 10% of the Plan allowance for inpatient services</p>

*Organ/tissue transplants - continued on next page*

Benefit Description	You pay	
Organ/tissue transplants (cont.)	High Option	Standard Option
<ul style="list-style-type: none"> <li>• Prostate cancer</li> <li>• Renal cell carcinoma</li> <li>• Sarcomas</li> <li>• Sickle Cell Disease</li> </ul>	\$30 per office visit; nothing at outpatient or inpatient facility	\$40 per office visit; 10% of the Plan allowance for inpatient services
<p>Autologous transplants for</p> <ul style="list-style-type: none"> <li>• Chronic lymphocytic leukemia</li> <li>• Chronic myelogenous leukemia</li> <li>• Early state (indolent or non-advanced) small cell lymphocytic lymphoma</li> </ul>	\$30 per office visit; nothing at outpatient or inpatient facility	\$40 per office visit; 10% of the Plan allowance for inpatient services
<p>National Transplant Program (NTP) – CDPHP UBI facilitates organ transplants at a CDPHP UBI approved transplant center.</p> <p>Limited Benefits – Treatment for breast cancer, multiple myeloma, and epithelial ovarian cancer may be provided in a National Cancer Institute – or National Institutes of Health-approved clinical trial at a Plan-designated center of excellence.</p> <p>Note: We cover related medical and hospital expenses of the donor when we cover the recipient. We cover donor screening tests and donor search expense for the actual solid organ donor or up to four bone marrow/stem cell transplant donors in addition to the testing of family members.</p> <p><b>Note: Please see Section 3 for “Services requiring our prior approval.”</b></p>	\$30 per office visit; nothing at outpatient or inpatient facility	\$40 per office visit; 10% of the Plan allowance for inpatient services
<p><b>Mini-transplants performed in a clinical trial setting</b> (non-myeloablative, reduced intensity conditioning or RIC) for members with a diagnosis listed below are subject to medical necessity review by the Plan.</p> <p>Refer to <i>Other services</i> in Section 3 for prior authorization procedures:</p> <ul style="list-style-type: none"> <li>• Allogeneic transplants for</li> <li>• Acute lymphocytic or non-lymphocytic (i.e., myelogenous) leukemia</li> <li>• Advanced Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Advanced non-Hodgkin’s lymphoma with reoccurrence (relapsed)</li> <li>• Acute myeloid leukemia</li> <li>• Advanced Myeloproliferative Disorders (MPDs)</li> <li>• Amyloidosis</li> <li>• Chronic lymphocytic leukemia/small lymphocytic lymphoma (CLL/SLL)</li> </ul>	\$30 per office visit; nothing at outpatient or inpatient facility	\$40 per office visit; 10% of the Plan allowance for inpatient services

*Organ/tissue transplants - continued on next page*

Benefit Description	You pay	
	High Option	Standard Option
<b>Organ/tissue transplants (cont.)</b> <ul style="list-style-type: none"> <li>• Hemoglobinopathy</li> <li>• Marrow failure and related disorders (i.e., Fanconi's, PNH, Pure Red Cell Aplasia)</li> <li>• Myelodysplasia/Myelodysplastic syndromes</li> <li>• Paroxysmal Nocturnal Hemoglobinuria</li> <li>• Severe combined immunodeficiency</li> <li>• Severe or very severe aplastic anemia</li> <li>• Autologous transplants for</li> <li>• Acute lymphocytic or nonlymphocytic (i.e., myelogenous) leukemia</li> <li>• Advanced Hodgkin's lymphoma with reoccurrence (relapsed)</li> <li>• Advanced non-Hodgkin's lymphoma with reoccurrence (relapsed)</li> <li>• Amyloidosis</li> <li>• Neuroblastoma</li> </ul>	\$30 per office visit; nothing at outpatient or inpatient facility	\$40 per office visit; 10% of the Plan allowance for inpatient services
<p>These blood or marrow stem cell transplants are covered only in a National Cancer Institute or National Institutes of health <b>approved clinical trial</b> or a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols.</p> <p>If you are a participant in a clinical trial, the Plan will provide benefits for related routine care that is medically necessary (such as doctor visits, lab tests, x-rays and scans, and hospitalization related to treating the patient's condition) if it is not provided by the clinical trial. Section 9 has additional information on costs related to clinical trials. We encourage you to contact the Plan to discuss specific services if you participate in a clinical trial.</p>		
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Donor screening tests and donor search expenses, except as shown above</i></li> <li>• <i>Implants of artificial organs</i></li> <li>• <i>Transplants not listed as covered</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
<b>Anesthesia</b>	<b>High Option</b>	<b>Standard Option</b>
Professional services provided in –	Nothing	10% of the Plan allowance for inpatient services
<ul style="list-style-type: none"> <li>• Hospital (inpatient)</li> </ul>		
<ul style="list-style-type: none"> <li>• Hospital outpatient department</li> </ul>	Nothing	Nothing
<ul style="list-style-type: none"> <li>• Skilled nursing facility</li> </ul>	Nothing	10% of the Plan allowance for inpatient services
<ul style="list-style-type: none"> <li>• Ambulatory surgical center</li> </ul>	Nothing	Nothing

*Anesthesia - continued on next page*  
High and Standard Option Section 5(b)

## High and Standard Option

Benefit Description	You pay	
Anesthesia (cont.)	High Option	Standard Option
Professional services provided in – • Office	Nothing	Nothing

**Section 5(c). Services provided by a hospital or other facility, and ambulance services**

**Here are some important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care and you must be hospitalized in a Plan facility. You pay all charges for non-participating providers.
- Be sure to read Section 4, *Your costs for covered services* for valuable information about how cost-sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- The amounts listed below are for the charges billed by the facility (i.e., hospital or surgical center) or ambulance service for your surgery or care. Any costs associated with the professional charge (i.e., physicians, etc.) are in Sections 5(a) or (b).

**SOME SERVICES REQUIRE PRECERTIFICATION.** Please refer to Section 3 to be sure which services require precertification.

Benefit Description	You pay	
	High Option	Standard Option
<b>Inpatient hospital</b>  Room and board, such as <ul style="list-style-type: none"> <li>• Ward, semiprivate, or intensive care accommodations;</li> <li>• General nursing care; and</li> <li>• Meals and special diets.</li> </ul> Note: If you want a private room when it is not medically necessary, you pay the additional charge above the semiprivate room rate.	\$100 copay per day up to a maximum of \$500 per admission. For individual coverage, inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year. The copayment does not apply to hospital inpatient charges for newborn nursery care.	\$500 per admission plus 10% of the Plan allowance. For individual coverage, inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year. The copayment does not apply to hospital inpatient charges for newborn nursery care.
Other hospital services and supplies, such as: <ul style="list-style-type: none"> <li>• Operating, recovery, maternity, and other treatment rooms</li> <li>• Prescribed drugs and medicines</li> <li>• Diagnostic laboratory tests and X-rays</li> <li>• Administration of blood and blood products</li> <li>• Blood or blood plasma, if not donated or replaced</li> <li>• Dressings, splints, casts, and sterile tray services</li> <li>• Medical supplies and equipment, including oxygen</li> <li>• Anesthetics, including nurse anesthetist services</li> <li>• Take-home items</li> <li>• Medical supplies, appliances, medical equipment, and any covered items billed by a hospital for use at home</li> </ul>	Nothing	10% of the Plan allowance
Not covered: <ul style="list-style-type: none"> <li>• Custodial care</li> </ul>	All charges	All charges

*Inpatient hospital - continued on next page*

Benefit Description	You pay	
<b>Inpatient hospital (cont.)</b>	<b>High Option</b>	<b>Standard Option</b>
<ul style="list-style-type: none"> <li>• <i>Non-covered facilities, such as nursing homes, schools</i></li> <li>• <i>Personal comfort items, such as telephone, television, barber services, guest meals and beds</i></li> <li>• <i>Private nursing care except when medically necessary in the hospital when ordered and approved by a CDPHP UBI participating physician</i></li> </ul>	<i>All charges</i>	<i>All charges</i>
<b>Outpatient hospital or ambulatory surgical center</b>	<b>High Option</b>	<b>Standard Option</b>
<ul style="list-style-type: none"> <li>• Operating, recovery, and other treatment rooms</li> <li>• Prescribed drugs and medicines</li> <li>• Diagnostic laboratory tests, X-rays , and pathology services</li> <li>• Administration of blood, blood plasma, and other biologicals</li> <li>• Blood and blood plasma, if not donated or replaced</li>   <li>• Pre-surgical testing</li> <li>• Dressings, casts, and sterile tray services</li> <li>• Medical supplies, including oxygen</li> <li>• Anesthetics and anesthesia service</li> </ul> <p>Note: We cover hospital services and supplies related to dental procedures when necessitated by a non-dental physical impairment. We do not cover the dental procedures.</p>	\$75 per visit	\$100 per visit
Services not associated with a medical procedure being done on the same day: Outpatient hospital diagnostic x-ray and laboratory tests.	Nothing if you receive these services at a preferred facility; otherwise, \$30 per visit	Nothing if you receive these services at a preferred facility; otherwise, \$40 per visit
<i>Not covered: Blood and blood derivatives not replaced by the member. Storage of blood and blood derivatives, except in the case of autologous blood donations required for a scheduled surgical procedure.</i>	<i>All charges</i>	<i>All charges</i>
<b>Extended care benefits/Skilled nursing care facility benefits</b>	<b>High Option</b>	<b>Standard Option</b>
Skilled nursing facility (SNF): up to 90 days in lieu of hospitalization.	Nothing	10% of the Plan allowance
<i>Not covered: Custodial care</i>	<i>All charges</i>	<i>All charges</i>

## High and Standard Option

Benefit Description	You pay	
<b>Hospice care</b>	<b>High Option</b>	<b>Standard Option</b>
Up to 210 days combined inpatient and outpatient	Nothing	Nothing
<i>Not covered: Independent nursing, homemaker services</i>	<i>All charges</i>	<i>All charges</i>
<b>Ambulance</b>	<b>High Option</b>	<b>Standard Option</b>
Local professional ambulance service when medically appropriate. Air ambulance if medically appropriate and approved.	\$50 per trip	\$100 per trip
<i>Not covered: Transportation for convenience.</i>	<i>All charges</i>	<i>All charges</i>

**Section 5(d). Emergency services/accidents**

**Here are some important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.

Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

**What is a medical emergency?**

A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action.

**What to do in case of emergency:**

You should go directly to the emergency room, call 911 or the appropriate emergency response number, or call an ambulance if the situation is a medical emergency as defined above.

**Emergencies within our service area:** If you are unsure whether your condition is an emergency, contact your primary care physician for assistance and guidance. However, if you believe you need immediate medical attention, follow the emergency procedures.

**Emergencies outside our service area:** If you have an emergency outside of CDPHP UBI’s service area, simply go to the nearest hospital emergency room. If you are required to pay for services at the time of treatment, please request an itemized bill. Send the bill along with your name and member ID number to CDPHP’s Member Services Department, 500 Patroon Creek Blvd., Albany, NY 12206.

If you are not admitted to the hospital for further services or care, you will be responsible for a \$50 copayment under the High Option or \$100 under the Standard Option. If you are admitted immediately, the emergency room copayment is waived and the hospital services will cost you \$100 copay per day up to a maximum of \$500 per admission under the High Option and \$500 copayment plus 10% of the Plan allowance under the Standard Option.

After receiving emergency medical care, be sure your primary care physician is notified within forty-eight (48) hours, unless it is not reasonably possible to do so. He or she will need to know what services were provided before scheduling any of your follow-up care. All follow-up care must be provided or directed by a Plan physician. Examples of follow-up care are removal of stitches, cast removal, and X-rays.

Benefit Description	You pay	
	High Option	Standard Option
<b>Emergency within our service area</b>		
• Emergency care at a doctor’s office	\$20 per primary care visit \$30 per visit for specialist	\$25 per visit primary care \$40 per visit for specialist
• Emergency care at an urgent care center	\$40 per visit	\$50 per visit
• Emergency care as an outpatient or inpatient at a hospital, including doctors’ services	\$50 per visit	\$100 per visit
Note: If the emergency results in admission to a hospital, the emergency room copay is waived. Please refer to Section 5c for inpatient hospital coverage.		
<i>Not covered: Elective care or non-emergency care</i>	<i>All charges</i>	<i>All charges</i>



## High and Standard Option

Benefit Description	You pay	
<b>Emergency outside our service area</b>	<b>High Option</b>	<b>Standard Option</b>
<ul style="list-style-type: none"> <li>Emergency care at a doctor's office</li> </ul>	\$20 per visit primary care \$30 per visit for specialist	\$25 per visit primary care \$40 per visit for specialist
<ul style="list-style-type: none"> <li>Emergency care at an urgent care center</li> </ul>	\$40 per visit	\$50 per visit
<ul style="list-style-type: none"> <li>Emergency care as an outpatient or inpatient at a hospital, including doctors' services</li> </ul> <p>Note: If the emergency results in admission to a hospital, the emergency room copay is waived. Please refer to Section 5c for inpatient hospital coverage.</p>	\$50 per visit	\$100 per visit
<b>Ambulance</b>	<b>High Option</b>	<b>Standard Option</b>
<ul style="list-style-type: none"> <li>Local professional ambulance service when medically appropriate</li> <li>Air ambulance if medically appropriate and approved.</li> </ul> <p>Note: See 5(c) for non-emergency service.</p>	\$50 per trip	\$100 per trip
<i>Not covered: Transportation for convenience.</i>	<i>All charges</i>	<i>All charges</i>

**Section 5(e). Mental health and substance abuse benefits**

When you get our approval for ongoing services as part of a treatment plan we approve, cost-sharing and limitations for Plan mental health and substance abuse benefits will be no greater than for similar benefits for other illnesses and conditions.

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- Participating providers must provide all care.

Benefit Description	You pay	
	High Option	Standard Option
<b>Professional services</b>		
All diagnostic and treatment services recommended by a Plan provider and contained in a treatment plan that we approve. The treatment plan may include services, drugs, and supplies described elsewhere in this brochure.  Note: Plan benefits are payable only when we determine the care is clinically appropriate to treat your condition and only when you receive the care as part of a treatment plan that we approve.	Your cost sharing responsibilities are no greater than for other illnesses or conditions.	Your cost sharing responsibilities are no greater than for other illnesses or conditions.
<ul style="list-style-type: none"> <li>• Professional services, including individual or group therapy by providers such as psychiatrists, psychologists, or clinical social workers.</li> <li>• Medication management</li> </ul>	\$20 per visit	\$25 per visit
<b>Diagnostic tests</b>	<b>High Option</b>	<b>Standard Option</b>
Diagnostic tests	\$20 per visit or test	\$25 per visit or test
<b>Services provided by a hospital or other facility</b>	<b>High Option</b>	<b>Standard Option</b>
-Mental health -Chemical abuse Services in approved alternative care settings such as partial hospitalization, halfway house and residential treatment, full-day hospitalization, facility based intensive outpatient treatment.	\$20 per outpatient visit \$20 per outpatient visit \$100 copay per day up to a maximum of \$500 per admission. For individual coverage inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year.	\$25 per outpatient visit \$25 per outpatient visit \$100 copay per day up to a maximum of \$500 per admission. For individual coverage inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year.

Benefit Description	You pay	
Not covered	High Option	Standard Option
<ul style="list-style-type: none"> <li>Services we have not approved for ongoing treatment.</li> </ul> <p>Note: OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.</p>		
<b>Preauthorization</b>	<p>To be eligible for ongoing services, you will need to obtain a treatment plan.</p> <p><b>Mental Health Care</b>--You have direct access to in-network mental health care. A direct access toll-free telephone number to the CDPHP Behavioral Health Unit at 1-888-320-9584 (TDD 1-877-261-1164), will connect you to a qualified mental health clinician who will assist and arrange for treatment. For your convenience, the telephone number for mental health services is imprinted on your CDPHP UBI ID card.</p> <p><b>Alcohol/Substance Abuse Benefits</b>--You have direct access to in-network alcohol and substance abuse care. A direct access toll-free telephone number to the CDPHP Behavioral Health Unit at 1-888-320-9584 (TDD 1-877-261-1164), will connect you to a qualified mental health clinician who will assist and arrange for treatment. For your convenience, the telephone number for mental health services is imprinted on your CDPHP UBI ID card. These benefits are coordinated the CDPHP Behavioral Health Unit. CDPHP UBI members can contact CDPHP directly at 1-888-320-9584 (TDD 1-877-261-1164).</p>	
<b>Limitation</b>	We may limit your benefits if you do not obtain a treatment plan.	

## Section 5(f). Prescription drug benefits

### Here are some important things to keep in mind about these benefits:

- We cover prescribed drugs and medications, as described in the chart beginning on the next page.
- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

### There are important features you should be aware of. These include:

- **Who can write your prescription.** A Plan physician or Plan dentist must write the prescription. You or your physician must obtain prior approval for coverage of certain prescription drugs. Please refer to Section 3, Services requiring our approval.
- **Where you can obtain them.** You must fill the prescription at a plan pharmacy, or by mail for a maintenance medication. Prescription drugs listed on CDPHP's specialty pharmacy list must be obtained at CDPHP UBI's participating specialty pharmacy vendor(s) for up to a 30-day supply, upon approval from CDPHP UBI. Please refer to Section 3, Services requiring our approval. Approved maintenance prescriptions can be refilled through the mail for a 90-day supply.
- **We use a formulary.** A formulary is a list of prescription drugs covered by CDPHP UBI based on their efficacy and cost in providing effective patient care. Coverage is subject to the CDPHP UBI prescription drug formulary that is in effect on the date the prescription is filled. Coverage is available for non-formulary drugs.
- **These are the dispensing limitations.** Prescriptions filled at a participating pharmacy are limited to a 30-day supply. Maintenance prescriptions are filled up to a 90-day supply by mail order. Only certain maintenance prescriptions are available via mail order to insure quality, proper dosage, and medical appropriateness. Prescription refills received prior to the next scheduled refill date will not be filled.
- **Why use generic drugs?** Generic drugs contain the same active ingredients and are equivalent in strength and dosage to the original brand name product. Generic drugs cost you and your plan less money than brand name drugs.
- **When you do have to file a claim.** You do not have to submit claims.

Plan members called to active duty (or members in time of national emergency) who need to obtain prescribed medications should call our Member Services Department at 1-877-269-2134.

*Covered medications and supplies continued on next page*

Benefit Description	You pay	
	High Option	Standard Option
<p>We cover the following medications and supplies prescribed by a Plan physician and obtained from a Plan pharmacy or through our mail order program:</p> <ul style="list-style-type: none"> <li>• Drugs and medicines that by Federal law of the United States require a physician’s prescription for their purchase, except those listed as <i>Not covered</i>.</li> <li>• Self-administered injectable drugs</li> <li>• Drugs for sexual dysfunction within applicable limits. Please call the Plan for information.</li> <li>• Prescription contraceptive drugs and devices</li> <li>• Nutritional supplements for the therapeutic treatment of phenylketonuria (PKU).</li> <li>• Infertility prescriptions available for members between 21 and 44 years of age, up to six cycles per pregnancy attempt.</li> <li>• Prescription drugs for certain inherited diseases of amino acid and organic acid metabolism shall include modified solid food products that are low protein or which contain modified protein which are medically necessary for up to 12 months. Benefit limit of \$2,500.</li> </ul>	<p>25% of the Plan allowance with a \$400 per prescription maximum, up to a 30-day supply, and \$4000 annual out-of-pocket maximum. The out-of-pocket maximum is the total amount of applicable Deductible, Copayments and/or Coinsurance to be satisfied, after which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts paid by the Member for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum.</p>	<p>30% of the Plan allowance with a \$400 per prescription maximum, up to a 30-day supply, and \$6000 annual out-of-pocket maximum. The out-of-pocket maximum is the total amount of applicable Deductible, Copayments and/or Coinsurance to be satisfied, after which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts paid by the Member for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum.</p>
<p>Smoking cessation prescriptions</p> <p>Physician prescribed over-the-counter and prescription drugs approved by the FDA to treat tobacco dependence are covered under the smoking cessation benefit. (See page 26.)</p>	Nothing	Nothing
<p>Insulin, oral agents to control blood sugar, needles, test strips, lancets, and visual reading and urine test strips</p>	\$20 per item	\$25 per item
<p>Durable medical equipment for insulin dependent persons</p>	\$20 per item	\$25 per item
<p>Non-insulin disposable needles and syringes for the administration of covered medication</p>	20% of the Plan allowance	50% of the Plan allowance
<p><i>Not covered:</i></p> <ul style="list-style-type: none"> <li>• <i>Drugs and supplies for cosmetic purposes</i></li> <li>• <i>Vitamins, nutrients, and food supplements that can be purchased without a prescription</i></li> <li>• <i>Nonprescription medicines except for any over-the-counter products listed on our formulary and as stated above</i></li> <li>• <i>Weight loss prescriptions</i></li> <li>• <i>Drugs to enhance athletic performance</i></li> <li>• <i>Drugs obtained at a non-Plan pharmacy; except for out-of-area emergencies</i></li> </ul>	<i>All charges</i>	<i>All charges</i>

**Section 5(g). Dental benefits**

**Here are some important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary
- If you are enrolled in a Federal Employees Dental/Vision Insurance Program (FEDVIP) Dental Plan, your FEHB Plan will be First/Primary payor of any Benefit payments and your FEDVIP Plan is secondary to your FEHB Plan. See Section 9 Coordinating benefits with other coverage.
- Plan dentists must provide or arrange your care.

Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

Benefit Description	You Pay	
	High Option	Standard Option
<b>Accidental injury benefit</b>		
We cover restorative services and supplies necessary to promptly repair (but not replace) sound natural teeth. The need for these services must result from an accidental injury.	\$30 per visit	\$40 per visit
<b>Dental benefits</b>	<i>All charges</i>	<i>All charges</i>
We have no other dental benefits.		

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## Section 5(h). Special features

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Feature	Description
<b>On-line tools</b>	<p>Easy-to-use Internet-based tools to help you manage your own health and make smarter decisions that may reduce health care costs.</p> <p><b>Google Health™</b> - Google Health offers a safe, portable place for members to keep their health information organized; store medical records from doctors, hospitals, and pharmacies; and maintain a record to keep their physicians updated about their health. You are able to link your <a href="http://www.caremark.com">www.caremark.com</a> account to Google Health in order to securely import prescription history into your Google Health Personal Health Record (PHR). Access to this information can further facilitate and enhance communications between you and your health care providers.</p> <p><b>Health Coach Connection<sup>SM</sup> online Dialog Center</b></p> <ul style="list-style-type: none"> <li>• <b>Personal Risk Assessment (PHA)</b> – Risk assessment tool designed for members to promote improved decision-making. The objectives of the survey are to provide personalized information to individuals that reinforces self-reliance and self-care. Immediately upon completing, you will receive a health action plan tailored to your readiness to make changes.</li> <li>• Research chronic conditions and e-mail and receive messages from a Health Coach.</li> <li>• Dialog Center supports informed medical decision-making and better self-care through <ul style="list-style-type: none"> <li>- Featured topics</li> <li>- Health Coach Message Center</li> <li>- Health information resources</li> </ul> </li> <li>• Dialog Center also houses our online wellness modules for member use. These modules include: <ul style="list-style-type: none"> <li>- Smoking Cessation</li> <li>- Stress Reduction</li> <li>- Weight Management</li> <li>- Healthy Eating</li> <li>- Care of the Back</li> </ul> </li> </ul> <p><b>Secure Member Site</b> - Access this secure portal through <a href="http://www.cdphp.com">www.cdphp.com</a> to view your claim history, specific plan benefits – copayments and coinsurance, and much more.</p> <p><b>My Online Wellness<sup>SM</sup></b></p> <ul style="list-style-type: none"> <li>• Self-Care Centers - Packed with information on the latest research and treatments and tools to help improve your health. Focus on information specific to certain disease entities such as arthritis, asthma, hypertension, diabetes and others.</li> <li>• This multimedia, interactive website is updated daily offering news, quizzes, polls, calculators, and fun facts.</li> </ul> <p><b>Find-A-Doc</b> - Online search tool that offers details on CDPHP’s network physicians including name, specialty, location, and doctors that are certified by the Bridges to Excellence Program. The enhanced site provides Google maps and ZIP code radius searches to help you locate CDPHP participating physicians in your area.</p> <p><b>Rx Corner</b> - A secure tool that provides Rx history specific to the member along with pricing, generic substitution, and formulary information.</p> <p>These programs are available to members through <a href="http://www.cdphp.com">www.cdphp.com</a>.</p>

Feature	Description
<b>Flexible benefits option</b>	<p>Under the flexible benefits option, we determine the most effective way to provide services.</p> <ul style="list-style-type: none"> <li>• We may identify medically appropriate alternatives to traditional care and coordinate other benefits as a less costly alternative benefit.</li> <li>• Alternative benefits are subject to our ongoing review.</li> <li>• By approving an alternative benefit, we cannot guarantee you will get it in the future.</li> <li>• The decision to offer an alternative benefit is solely ours, and we may withdraw it at any time and resume regular contract benefits.</li> <li>• Our decision to offer or withdraw alternative benefits is not subject to OPM review under the disputed claims process.</li> </ul>
<b>Non-emergency care for full-time students out of the area</b>	<p>If you are away at school and need medical care (non-preventive) for an illness or injury, coverage is available. When a medical situation develops, call 1-800-274-2332 prior to seeking care and request that CDPHP UBI authorize coverage of necessary treatment by a practitioner in the area.</p>
<b>Services for deaf and hearing impaired</b>	<p>The telephone system also includes a TDD system. Members may call 1-877-261-1164 for services.</p>
<b>Childbirth Education Reimbursement Program</b>	<p>CDPHP UBI will reimburse expectant mothers 50 percent of the cost, up to \$30 per year, for participating in and completing childbirth education classes. Once you complete the class, send the receipt and certificate of completion to CDPHP UBI, 500 Patroon Creek Blvd, Albany, NY 12206, for reimbursement.</p>
<b>Centers of Excellence</b>	<p>CDPHP facilitates care at approved transplant centers for medically necessary, non-experimental treatment.</p>



**Section 5(i). Health education resources and account management tools**

Special features	Description
<p><b>Health education resources</b></p>	<p>My Online Wellness<sup>SM</sup> at <a href="http://www.cdphp.com">www.cdphp.com</a> offers you information on:</p> <ul style="list-style-type: none"> <li>• General health topics</li> <li>• Links to health care news</li> <li>• Cancer and other specific diseases</li> <li>• Drugs/medication interactions</li> <li>• Kids’ health</li> <li>• Patient safety information</li> </ul> <p><b><u>Personalized Online Help</u></b></p> <p>If members would like to make lifestyle changes to improve their health, CDPHP can help with personalized, web-based support. Through our innovative Health Coach Connection <u>Dialog Center</u>, we can bring you these free online wellness programs:</p> <p>HealthMedia® Breathe™ —Help to quit smoking</p> <p>HealthMedia® Balance™ —Weight management support</p> <p>HealthMedia® Nourish™ —Ways to make healthy food choices</p> <p>HealthMedia® Relax™ —Stress management support</p> <p>HealthMedia® Care™ for Your Back —Back pain prevention and management</p>
<p><b>Consumer choice information</b></p>	<p>CDPHP’s Web site contains links to the following sites where you can obtain quality information on participating hospitals.</p> <ul style="list-style-type: none"> <li>o <b>US Health and Human Services Hospital Compare</b> - This tool provides information on how hospitals care for adult patients with certain conditions or procedures.</li> <li>o <b>The Leapfrog Group Hospital Quality:</b> - Leapfrog gathers information on hospital quality and patient safety efforts.</li> <li>o <b>NYS Hospital Profile</b> Web Site provides information about hospitals in New York State, and the quality of care they provide.</li> <li>o <b>Hospital Quality and Patient Safety</b> document that summarizes Leapfrog and Hospital Compare results for CDPHP’s participating hospitals.</li> <li>o <b>Rx Corner</b> a secure tool that provides Rx history specific to the member along with pricing, generic substitution, and formulary information. Pricing information for prescription drugs is available by going directly to <a href="http://www.caremark.com">www.caremark.com</a> or linking to the Caremark site through Rx Corner at <a href="http://www.cdphp.com">www.cdphp.com</a>.</li> </ul>
<p><b>Care support</b></p>	<p><b>Health Coach Connection <sup>SM</sup></b> - Personal Health Coaches available by phone or online, 24 hours a day, 7 days a week to answer your health questions and support you in the management of chronic illnesses. A Health Coach is a trained health care professional who can provide you with information on a variety of health issues, help you monitor your health needs and work more closely with your doctor.</p>

## Non-FEHB benefits available to Plan members

The benefits on this page are not part of the FEHB contract or premium, and you cannot file an FEHB disputed claim about them. Fees you pay for these services do not count toward FEHB deductibles or catastrophic protection out-of-pocket maximums. These programs and materials are the responsibility of the Plan, and all appeals must follow their guidelines. For additional information contact the Plan at 518-641-3140 or visit their web site at [www.cdphp.com](http://www.cdphp.com).

### iBenefit Report

We are pleased to provide our FEHB members with the iBenefit Report. CDPHP partners with Caremark to send this report to members who have savings opportunities of \$50.00 or more. This report will help you become aware of the true costs of your prescription drugs and assist you and your doctor in making more informed decisions about medication choices.

**CVS ExtraCare® Health Card** - Save 20% on CVS-brand, health-related items when you present your card at any of the 6,200 CVS stores nationwide.

### Wellness Programs

CDPHP UBI offers a variety of innovative wellness classes to help you manage your health. The programs are free, exclusively for CDPHP members, and provided by trained educators.

A schedule of up-to-date wellness programs appears on our Web site: [www.cdphp.com](http://www.cdphp.com) and in SmartMoves, CDPHP UBI's quarterly member newsletter. Health topics may include:

- **Health Education** - High Blood Pressure, Hypertension, Diabetes and Exercise, Peak Asthma Performance.
- **Nutrition** - Cook Once, Eat Twice, Fishing for Health, Cooking on a Budget, Grazing on Grains, and more.
- **Wellness** - Stress Management, Living with Chronic Illness, Relax Your Weight Away, Coping Skills for the "Sandwich Generation," and more.
- **Fitness** - Ball Pilates, Belly Dancing, Forever Young, Spinning, Tai Chi, and more.
- **Healthy Families** - Body Works, Fitness for Pregnancy, Youth Kick Fit, Surviving the Empty Nest Syndrome.

**Smoking Cessation Program –The Butt Stops Here** is a seven-week smoking cessation program that covers behavior modification with the use of nicotine replacement therapy.

**HealthMedia® Breathe™** — Personalized online help to quit smoking available through the CDPHP Health Coach Connection [Dialog Center](#).

### Award Winning Weight Management Programs:

The **Weigh 2 Be** program was designed for members who want to take control of their health. The program addresses nutrition, exercise, and stress management. Enrolled members who complete 10 weeks of Weight Watchers® are eligible to receive a refund of up to \$65 annually.

The **Kid Power** program is available free to members ages 5 to 17. This program is designed to provide kids a variety of tools and educational materials to better manage their weight and modify their lifestyles. Each child who signs up with KidPower will receive a special educational kit, which includes a KidPower backpack, the book Trim Kids, and colored stickers to be used with the Stop Light diet refrigerator board.

**Move It!** – with CDPHP and Radio Disney! CDPHP has a health partnership with Radio Disney's Move it!, a youth and family fitness for kids and adults.

CDPHP provides **My Online Wellness**, an interactive Web site, to our members. This Web site is updated daily and offers:

- News, quizzes, polls, calculators, and fun facts!
- Pharmacy information—In-depth drug data, including details about your drug coverage if you log in securely.
- Modifiable features—Personalize your My Online Wellness page by registering and checking off the subjects that interest you.

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## Section 6. General exclusions – things we don't cover

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The exclusions in this section apply to all benefits. There may be other exclusions and limitations listed in Section 5 of this brochure. **Although we may list a specific service as a benefit, we will not cover it unless your Plan doctor determines it is medically necessary to prevent, diagnose, or treat your illness, disease, injury, or condition and we agree, as discussed under *Services Requiring Our Prior Approval* on page 12.**

We do not cover the following:

- Services, drugs, or supplies you receive while you are not enrolled in this Plan;
- Services, drugs, or supplies not medically necessary;
- Services, drugs, or supplies not required according to accepted standards of medical, dental, or psychiatric practice;
- Experimental or investigational procedures, treatments, drugs, or devices (see page 29 for specifics concerning transplants);
- Services, drugs, or supplies related to abortions, except when the life of the mother would be endangered if the fetus were carried to term, or when the pregnancy is the result of an act of rape or incest;
- Services, drugs, or supplies related to sex transformations;
- Services, drugs, or supplies you receive from a provider or facility barred from the FEHB Program;
- Services, drugs, or supplies required for obtaining or continuing employment or insurance, attending schools or camp, or travel; or
- Services, drugs, or supplies you receive without charge while in active military service.
- Research costs related to conducting the clinical trial such as research physician and nurse time, analysis of results, and clinical tests performed only for research purposes.

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## Section 7. Filing a claim for covered services

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When you see Plan physicians, receive services at Plan hospitals and facilities, or obtain your prescription drugs at Plan pharmacies, you will not have to file claims. Just present your identification card and pay your copayment, coinsurance, or deductible.

You will only need to file a claim when you receive emergency services from non-plan providers. Sometimes these providers bill us directly. Check with the provider. If you need to file the claim, here is the process:

### **Medical, hospital, and drug benefits**

In most cases, providers and facilities file claims for you. Physicians must file on the form CMS-1500, Health Insurance Claim Form. Your facility will file on the UB-04 form. For claims questions and assistance, call us at (518) 641-3140 or 1-877-269-2134.

When you must file a claim – such as for services you received outside the Plan’s service area – submit it on the CMS-1500 or a claim form that includes the information shown below. Bills and receipts should be itemized and show:

- Covered member’s name and ID number;
- Name and address of the physician or facility that provided the service or supply;
- Dates you received the services or supplies;
- Diagnosis;
- Type of each service or supply;
- The charge for each service or supply;
- A copy of the explanation of benefits, payments, or denial from any primary payor – such as the Medicare Summary Notice (MSN); and
- Receipts, if you paid for your services.

### **Submit your claims to:**

CDPHP Universal Benefits, Inc.  
500 Patroon Creek Blvd.  
Albany, NY 12206

### **Deadline for filing your claim**

Send us all of the documents for your claim as soon as possible. You must submit the claim by December 31 of the year after the year you received the service, unless timely filing was prevented by administrative operations of Government or legal incapacity, provided the claim was submitted as soon as reasonably possible.

### **Urgent care claims procedures**

If you have an Urgent care claim, please contact our Customer Service Department at (518) 641-3140 or 1-877-269-2134.

Urgent care claims must meet the definition found in Section 10 of this brochure, and most urgent care claims will be claims for access to care rather than claims for care already received.

We will notify you of our decision not later than 24 hours after we receive the claim as long as you provide us with sufficient information to decide the claim. If you or your authorized representative fails to provide sufficient information we will inform you or your authorized representative of the specific information necessary to complete the claim not later than 24 hours after we receive the claim and a time frame for our receipt of this information. We will decide the claim within 48 hours of (i) receiving the information or (ii) the end of the time frame, whichever is earlier.

**Concurrent care claims procedures**

A concurrent care claim involves care provided over a period of time or over a number of treatments. We will treat any reduction or termination of our pre-approved course of treatment as an appealable decision. If we believe a reduction or termination is warranted we will allow you sufficient time to appeal and obtain a decision from us before the reduction or termination takes effect.

If you request an extension of an ongoing course of treatment at least 24 hours prior to the expiration of the approved time period and this is also an urgent care claim, then we will make a decision within 24 hours after we receive the claim.

**Pre-service claims procedures**

As indicated in Section 3, certain care requires Plan approval in advance. We will notify you of our decision within 15 days after the receipt of the pre-service claim. If matters beyond our control require an extension of time, we may take up to an additional 15 days for review and we will notify you before the expiration of the original 15-day period. Our notice will include the circumstances underlying the request for the extension and the date when a decision is expected.

If we need an extension because we have not received necessary information from you, our notice will describe the specific information required and we will allow you up to 60 days from the receipt of the notice to provide the information.

If you fail to follow these pre-service claim procedures, then we will notify you of your failure to follow these procedures as long as (1) your request is made to our customer service department and (2) your request names you, your medical condition or symptom, and the specific treatment, service, procedure, or product requested. We will provide this notice within five days following the failure or 24 hours if your pre-service claim is for urgent care. Notification may be oral, unless you request written correspondence.

**Post-service claims procedures**

We will notify you of our decision within 30 days after we receive the claim. If matters beyond our control require an extension of time, we may take up to an additional 15 days for review as long as we notify you before the expiration of the original 30-day period. Our notice will include the circumstances underlying the request for the extension and the date when a decision is expected.

If we need an extension because we have not received necessary information from you, our notice will describe the specific information required and we will allow you up to 60 days from the receipt of the notice to provide the information.

**When we need more information**

Please reply promptly when we ask for additional information. We may delay processing or deny benefits for your claim if you do not respond. Our deadline for responding to your claim is stayed while we await all of the additional information needed to process your claim.

**Authorized Representative**

You may designate an authorized representative to act on your behalf for filing a claim or to appeal claims decisions to us. For urgent care claims, a health care professional with knowledge of your medical condition will be permitted to act as your authorized representative without your express consent. For the purposes of this section, we are also referring to your authorized representative when we refer to you.

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## Section 8. The disputed claims process

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Please follow this Federal Employees Health Benefits Program disputed claims process if you disagree with our decision on your claim or request for services, drugs, or supplies – including a request for preauthorization/prior approval required by Section 3. You may be able to appeal to the U.S. Office of Personnel Management (OPM) immediately if we do not follow the particular requirements of this disputed claims process. For more information about situations in which you are entitled to immediately appeal and how to do so, please visit [www.cdphp.com](http://www.cdphp.com).

To help you prepare your appeal, you may arrange with us to review and copy, free of charge, all relevant materials and Plan documents under our control relating to your claim, including those that involve any expert review(s) of your claim.

- 1** Ask us in writing to reconsider our initial decision. You must:
  - a) Write to us within 6 months from the date of our decision; and
  - b) Send your request to us at: CDPHP UBI, 500 Patroon Creek Blvd., Albany, NY 12206; and
  - c) Include a statement about why you believe our initial decision was wrong, based on specific benefit provisions in this brochure; and
  - d) Include copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms.
  - e.) Include your email address (optional), if you would like to receive our decision via email. Please note that by giving us your email, we may be able to provide our decision quicker.
  
- 2** We have 30 days from the date we receive your request to:
  - a) Pay the claim (or, if applicable, arrange for the health care provider to give you the care); or precertify your hospital stay or grant your request for prior approval for a service, drug, or supply); or
  - b) Write to you and maintain our denial - go to step 4; or
  - c) Ask you or your provider for more information. If we ask your provider, we will send you a copy of our request—go to step 3.
  
- 3** You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.

If we do not receive the information within 60 days, we will decide within 30 days of the date the information was due. We will base our decision on the information we already have.

We will write to you with our decision.

In the case of an appeal of an urgent care claim, we will notify you of our decision not later than 72 hours after receipt of your reconsideration request. We will hasten the review process, which allows oral or written requests for appeals and the exchange of information by telephone, electronic mail, facsimile, or other expeditious methods.
  
- 4** If you do not agree with our decision, you may ask OPM to review it.

You must write to OPM within

  - 90 days after the date of our letter upholding our initial decision; or
  - 120 days after you first wrote to us - if we did not answer that request in some way within 30 days; or
  - 120 days after we asked for additional information.

Write to OPM at: United States Office of Personnel Management, Insurance Operations, Health Insurance 2, 1900 E Street, NW, Washington, DC 20415-3630.

Send OPM the following information:

- A statement about why you believe our decision was wrong, based on specific benefit provisions in this brochure;
- Copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms;
- Copies of all letters you sent to us about the claim;
- Copies of all letters we sent to you about the claim; and
- Your daytime phone number and the best time to call.
- Your email address, if you would like to receive OPM's decision via email. Please note that by providing your email address, you may receive OPM's decision more quickly.

Note: If you want OPM to review more than one claim, you must clearly identify which documents apply to which claim.

Note: You are the only person who has a right to file a disputed claim with OPM. Parties acting as your representative, such as medical providers, must include a copy of your specific written consent with the review request. However, for urgent care claims, a health care professional with knowledge of your medical condition may act as your authorized representative without your express consent.

Note: The above deadlines may be extended if you show that you were unable to meet the deadline because of reasons beyond your control.

## 5

OPM will review your disputed claim request and will use the information it collects from you and us to decide whether our decision is correct. OPM will send you a final decision within 60 days. There are no other administrative appeals.

If you do not agree with OPM's decision, your only recourse is to sue. If you decide to sue, you must file the suit against OPM in Federal court by December 31 of the third year after the year in which you received the disputed services, drugs, or supplies or from the year in which you were denied precertification or prior approval. This is the only deadline that may not be extended.

OPM may disclose the information it collects during the review process to support their disputed claim decision. This information will become part of the court record.

You may not sue until you have completed the disputed claims process. Further, Federal law governs your lawsuit, benefits, and payment of benefits. The Federal court will base its review on the record that was before OPM when OPM decided to uphold or overturn our decision. You may recover only the amount of benefits in dispute.

Note: **If you have a serious or life threatening condition** (one that may cause permanent loss of bodily functions or death if not treated as soon as possible), and you did not indicate that your claim was a claim for urgent care, then call us at (518) 641-3140 or 1-877-269-2134. We will hasten our review (if we have not yet responded to your claim); or we will inform OPM so they can quickly review your claim on appeal. You may call OPM's Health Insurance 2 at (202) 606-3818 between 8 a.m. and 5 p.m. eastern time.

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## Section 9. Coordinating benefits with other coverage

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### When you have other health coverage

You must tell us if you or a covered family member has coverage under any other health plan or has automobile insurance that pays health care expenses without regard to fault. This is called “double coverage.”

When you have double coverage, one plan normally pays its benefits in full as the primary payor and the other plan pays a reduced benefit as the secondary payor. We, like other insurers, determine which coverage is primary according to the National Association of Insurance Commissioners’ guidelines.

When we are the primary payor, we will pay the benefits described in this brochure.

When we are the secondary payor, we will determine our allowance. After the primary plan pays, we will pay what is left of our allowance, up to our regular benefit. We will not pay more than our allowance.

### What is Medicare?

Medicare is a Health Insurance Program for:

- People 65 years of age or older;
- Some people with disabilities under 65 years of age; and
- People with End-Stage Renal Disease (permanent kidney failure requiring dialysis or a transplant).

Medicare has four parts:

- Part A (Hospital Insurance). Most people do not have to pay for Part A. If you or your spouse worked for at least 10 years in Medicare-covered employment, you should be able to qualify for premium-free Part A insurance. (If you were a Federal employee at any time both before and during January 1983, you will receive credit for your Federal employment before January 1983.) Otherwise, if you are age 65 or older, you may be able to buy it. Contact 1-800-MEDICARE for more information.
- Part B (Medical Insurance). Most people pay monthly for Part B. Generally, Part B premiums are withheld from your monthly Social Security check or your retirement check.
- Part C (Medicare Advantage). You can enroll in a Medicare Advantage plan to get your Medicare benefits. We offer a Medicare Advantage plan. Please review the information on coordinating benefits with Medicare Advantage plans on the next page.
- Part D (Medicare prescription drug coverage). There is a monthly premium for Part D coverage. If you have limited savings and a low income, you may be eligible for Medicare’s Low-Income Benefits. For people with limited income and resources, extra help in paying for a Medicare prescription drug plan is available. Information regarding this program is available through the Social Security Administration (SSA). For more information about this extra help, visit SSA online at [www.socialsecurity.gov](http://www.socialsecurity.gov), or call them at 1-800-772-1213,(TTY 1-877-486-2048). Before enrolling in Medicare Part D, please review the important disclosure notice from us about the FEHB prescription drug coverage and Medicare. The notice is on the first inside page of this brochure. The notice will give you guidance on enrolling in Medicare Part D.

### • Should I enroll in Medicare?

The decision to enroll in Medicare is yours. We encourage you to apply for Medicare benefits 3 months before you turn age 65. It’s easy. Just call the Social Security Administration toll-free number 1-800-772-1213 to set up an appointment to apply. If you do not apply for one or more Parts of Medicare, you can still be covered under the FEHB Program.



If you can get premium-free Part A coverage, we advise you to enroll in it. Most Federal employees and annuitants are entitled to Medicare Part A at age 65 **without cost**. When you don't have to pay premiums for Medicare Part A, it makes good sense to obtain the coverage. It can reduce your out-of-pocket expenses as well as costs to the FEHB, which can help keep FEHB premiums down.

Everyone is charged a premium for Medicare Part B coverage. The Social Security Administration can provide you with premium and benefit information. Review the information and decide if it makes sense for you to buy the Medicare Part B coverage. If you do not sign up for Medicare Part B when you are first eligible, you may be charged a Medicare Part B late enrollment penalty of a 10 % increase in premium for every 12 months you are not enrolled. If you didn't take Part B at age 65 because you were covered under FEHB as an active employee (or you were covered under your spouse's group health insurance plan and he/she was an active employee), you may sign up for Part B (generally without an increased premium) within 8 months from the time you or your spouse stop working or are no longer covered by the group plan. You also can sign up at any time while you are covered by the group plan.

If you are eligible for Medicare, you may have choices in how you get your health care. Medicare Advantage is the term used to describe the various private health plan choices available to Medicare beneficiaries. The information in the next few pages shows how we coordinate benefits with Medicare, depending on the type of Medicare managed care plan you have.

- **The Original Medicare Plan (Part A or Part B)**

The Original Medicare Plan (Original Medicare) is available everywhere in the United States. It is the way everyone used to get Medicare benefits and is the way most people get their Medicare Part A and Part B benefits now. You may go to any doctor, specialist, or hospital that accepts Medicare. The Original Medicare Plan pays its share and you pay your share.

All physicians and other providers are required by law to file claims directly to Medicare for members with Medicare Part B, when Medicare is primary. This is true whether or not they accept Medicare.

When you are enrolled in Original Medicare along with this Plan, you still need to follow the rules in this brochure for us to cover your care, such as preauthorization for inpatient hospital stays.

**Claims process when you have the Original Medicare Plan** – You will probably not need to file a claim form when you have both our Plan and the Original Medicare Plan.

- When we are the primary payor, we process the claim first.
- When Original Medicare is the primary payor, Medicare processes your claim first. In most cases, your claim will be coordinated automatically and we will then provide secondary benefits for covered charges. To find out if you need to do something to file your claim, call us at (518) 641-3140 or 1-877-269-2134 or see our Web site at [www.cdphp.com](http://www.cdphp.com).

**We do not waive any costs if the Original Medicare Plan is your primary payor.**

- **Tell us about your Medicare coverage**

You must tell us if you or a covered family member has Medicare coverage, and let us obtain information about services denied or paid under Medicare if we ask. You must also tell us about other coverage you or your covered family members may have, as this coverage may affect the primary/secondary status of this Plan and Medicare.

- **Medicare Advantage (Part C)**

If you are eligible for Medicare, you may choose to enroll in and get your Medicare benefits from a Medicare Advantage plan. These are private health care choices (like HMOs and regional PPOs) in some areas of the country. To learn more about Medicare Advantage plans, contact Medicare at 1-800-MEDICARE (1-800-633-4227), (TTY 1-877-486-2048) or at [www.medicare.gov](http://www.medicare.gov).

If you enroll in a Medicare Advantage plan, the following options are available to you:

**This Plan and another plan's Medicare Advantage plan:** You may enroll in another plan's Medicare Advantage plan and also remain enrolled in our FEHB plan. We will still provide benefits when your Medicare Advantage plan is primary, even out of the Medicare Advantage plan's network and/or service area (if you use our Plan providers), but we will not waive any of our copayments, coinsurance, or deductibles. If you enroll in a Medicare Advantage plan, tell us. We will need to know whether you are in the Original Medicare Plan or in a Medicare Advantage plan so we can correctly coordinate benefits with Medicare.

**Suspended FEHB coverage to enroll in a Medicare Advantage plan:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a Medicare Advantage plan, eliminating your FEHB premium. (OPM does not contribute to your Medicare Advantage plan premium.) For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage or move out of the Medicare Advantage plan's service area.

- **Medicare prescription drug coverage (Part D)**

When we are the primary payor, we process the claim first. If you enroll in Medicare Part D and we are the secondary payor, we will review claims for your prescription drug costs that are not covered by Medicare Part D and consider them for payment under the FEHB plan.

Medicare always makes the final determination as to whether they are the primary payor. The following chart illustrates whether Medicare or this Plan should be the primary payor for you according to your employment status and other factors determined by Medicare. It is critical that you tell us if you or a covered family member has Medicare coverage so we can administer these requirements correctly. **(Having coverage under more than two health plans may change the order of benefits determined on this chart.)**

<b>Primary Payor Chart</b>		
<b>A. When you - or your covered spouse - are age 65 or over and have Medicare and you...</b>	<b>The primary payor for the individual with Medicare is...</b>	
	<b>Medicare</b>	<b>This Plan</b>
1) Have FEHB coverage on your own as an active employee		✓
2) Have FEHB coverage on your own as an annuitant or through your spouse who is an annuitant	✓	
3) Have FEHB through your spouse who is an active employee		✓
4) Are a reemployed annuitant with the Federal government and your position is excluded from the FEHB (your employing office will know if this is the case) and you are not covered under FEHB through your spouse under #3 above	✓	
5) Are a reemployed annuitant with the Federal government and your position is not excluded from the FEHB (your employing office will know if this is the case) and...		
• You have FEHB coverage on your own or through your spouse who is also an active employee		✓
• You have FEHB coverage through your spouse who is an annuitant	✓	
6) Are a Federal judge who retired under title 28, U.S.C., or a Tax Court judge who retired under Section 7447 of title 26, U.S.C. (or if your covered spouse is this type of judge) and you are not covered under FEHB through your spouse under #3 above	✓	
7) Are enrolled in Part B only, regardless of your employment status	✓ for Part B services	✓ for other services
8) Are a Federal employee receiving Workers' Compensation disability benefits for six months or more	✓ *	
<b>B. When you or a covered family member...</b>		
1) Have Medicare solely based on end stage renal disease (ESRD) and...		
• It is within the first 30 months of eligibility for or entitlement to Medicare due to ESRD <b>(30-month coordination period)</b>		✓
• It is beyond the 30-month coordination period and you or a family member are still entitled to Medicare due to ESRD	✓	
2) Become eligible for Medicare due to ESRD while already a Medicare beneficiary and...		
• This Plan was the primary payor before eligibility due to ESRD <b>(for 30 month coordination period)</b>		✓
• Medicare was the primary payor before eligibility due to ESRD	✓	
3) Have Temporary Continuation of Coverage (TCC) and...		
• Medicare based on age and disability	✓	
• Medicare based on ESRD <b>(for the 30 month coordination period)</b>		✓
• Medicare based on ESRD <b>(after the 30 month coordination period)</b>	✓	
<b>C. When either you or a covered family member are eligible for Medicare solely due to disability and you...</b>		
1) Have FEHB coverage on your own as an active employee or through a family member who is an active employee		✓
2) Have FEHB coverage on your own as an annuitant or through a family member who is an annuitant	✓	
<b>D. When you are covered under the FEHB Spouse Equity provision as a former spouse</b>		
	✓	

\*Workers' Compensation is primary for claims related to your condition under Workers' Compensation.

**TRICARE and  
CHAMPVA**

TRICARE is the health care program for eligible dependents of military persons, and retirees of the military. TRICARE includes the CHAMPUS program. CHAMPVA provides health coverage to disabled Veterans and their eligible dependents. IF TRICARE or CHAMPVA and this Plan cover you, we pay first. See your TRICARE or CHAMPVA Health Benefits Advisor if you have questions about these programs.

**Suspended FEHB coverage to enroll in TRICARE or CHAMPVA:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in one of these programs, eliminating your FEHB premium. (OPM does not contribute to any applicable plan premiums.) For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under the program.

**Workers' Compensation**

We do not cover services that:

- You (or a covered family member) need because of a workplace-related illness or injury that the Office of Workers' Compensation Programs (OWCP) or a similar Federal or State agency determines they must provide; or
- OWCP or a similar agency pays for through a third-party injury settlement or other similar proceeding that is based on a claim you filed under OWCP or similar laws.

Once OWCP or similar agency pays its maximum benefits for your treatment, we will cover your care.

**Clinical Trials**

If you are a participant in a clinical trial, this health plan will provide related care as follows, if it is not provided by the clinical trial:

- Routine care costs – costs for routine services such as doctor visits, lab tests, x-rays and scans, and hospitalizations related to treating the patient's condition, whether the patient is in a clinical trial or is receiving standard therapy. These costs are covered by this plan.
- Extra care costs – costs related to taking part in a clinical trial such as additional tests that a patient may need as part of the trial, but not as part of the patient's routine care. This plan covers some of these costs, as long as the test is a covered benefit. We encourage you to contact the plan to discuss specific services if you participate in a clinical trial.
- Research costs – costs related to conducting the clinical trial such as research physician and nurse time, analysis of results, and clinical tests performed only for research purposes. These costs are generally covered by the clinical trials, this plan does not cover these costs. (See Page 48)

**Medicaid**

When you have this Plan and Medicaid, we pay first.

**Suspended FEHB coverage to enroll in Medicaid or a similar State-sponsored program of medical assistance:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in one of these State programs, eliminating your FEHB premium. For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under the State program.

**When other Government  
agencies are responsible  
for your care**

We do not cover services and supplies when a local, State, or Federal government agency directly or indirectly pays for them.

**When others are responsible for injuries**

When you receive money to compensate you for medical or hospital care for injuries or illness caused by another person, you must reimburse us for any expenses we paid. However, we will cover the cost of treatment that exceeds the amount you received in the settlement.

If you do not seek damages you must agree to let us try. This is called subrogation. If you need more information, contact us for our subrogation procedures.

**When you have Federal Employees Dental and Vision Insurance Plan (FEDVIP Coverage)**

Some FEHB plans already cover some dental and vision services. When you are covered by more than one vision/dental plan, coverage provided under your FEHB plan remains as your primary coverage. FEDVIP coverage pays secondary to that coverage. When you enroll in a dental and/or vision plan on BENEFEDS.com, you will be asked to provide information on your FEHB plan so that your plan can coordinate benefits. Providing your FEHB information may reduce your out-of-pocket cost.

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## Section 10. Definitions of terms we use in this brochure

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<b>Calendar year</b>	January 1 through December 31 of the same year. For new enrollees, the calendar year begins on the effective date of their enrollment and ends on December 31 of the same year.
<b>Clinical Trials Cost Categories</b>	<ul style="list-style-type: none"><li>• Routine care costs – costs for routine services such as doctor visits, lab tests, x-rays and scans, and hospitalizations related to treating the patient’s condition, whether the patient is in a clinical trial or is receiving standard therapy</li><li>• Extra care costs – costs related to taking part in a clinical trial such as additional tests that a patient may need as part of the trial, but not as part of the patient’s routine care</li><li>• Research costs – costs related to conducting the clinical trial such as research physician and nurse time, analysis of results, and clinical tests performed only for research purposes</li></ul>
<b>Coinsurance</b>	Coinsurance is the percentage of our allowance that you must pay for your care. You may also be responsible for additional amounts. See page 13.
<b>Copayment</b>	A copayment is a fixed amount of money you pay when you receive covered services. See page 13.
<b>Cost-sharing</b>	Cost-sharing is the general term used to refer to your out-of-pocket costs (e.g., deductible, coinsurance, and copayments) for the covered care you receive.
<b>Covered services</b>	Care we provide benefits for, as described in this brochure.
<b>Custodial care</b>	Care that does not have a direct medical benefit such as house cleaning, preparing meals, personal hygiene. Custodial care that lasts 90 days or longer is sometimes known as long-term care.
<b>Experimental or investigational service</b>	A procedure that is not approved by the Federal Food and Drug Administration and/or the National Institute of Health Technology Assessment.
<b>Group health coverage</b>	Medical benefits such as hospital, surgical, and preventive care that are purchased on an employer-sponsored basis.
<b>Health care professional</b>	A physician or other health care professional licensed, accredited, or certified to perform specified health services consistent with state law.
<b>Medical necessity</b>	A service or treatment which is appropriate and consistent with the diagnosis and accepted standards in the medical community.
<b>Out of Pocket Maximum</b>	The total amount of applicable Deductible, Copayments and/or Coinsurance that you must satisfy, before which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts you pay for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum. The Member is also responsible for all differences, if any, between the Allowed Amount and the non-participating provider's charge regardless of whether the Out of Pocket Maximum has been met.
<b>Plan allowance</b>	Plan allowance is the amount we use to determine our payment and your coinsurance for covered services. Plans determine their allowances in different ways. We determine our allowance by the average community charges. Our providers accept the allowances as payment in full.
<b>Post-service claims</b>	Any claims that are not pre-service claims. In other words, post-service claims are those claims where treatment has been performed and the claims have been sent to us in order to apply for benefits.

<b>Pre-service claims</b>	Those claims (1) that require precertification, prior approval, or a referral and (2) where failure to obtain precertification, prior approval, or a referral results in a reduction of benefits.
<b>Us/We</b>	Us and We refer to CDPHP Universal Benefits, Inc., an affiliate of Capital District Physicians' Health Plan, Inc. (CDPHP).
<b>You</b>	You refers to the enrollee and each covered family member.
<b>Urgent care claims</b>	<p>A claim for medical care or treatment is an urgent care claim if waiting for the regular time limit for non-urgent care claims could have one of the following impacts:</p> <ul style="list-style-type: none"> <li>• Waiting could seriously jeopardize your life or health;</li> <li>• Waiting could seriously jeopardize your ability to regain maximum function; or</li> <li>• In the opinion of a physician with knowledge of your medical condition, waiting would subject you to severe pain that cannot be adequately managed without the care or treatment that is the subject of the claim.</li> </ul> <p>Urgent care claims usually involve Pre-service claims and not Post-service claims. We will judge whether a claim is an urgent care claim by applying the judgment of a prudent layperson who possesses an average knowledge of health and medicine.</p> <p>If you believe your claim qualifies as an urgent care claim, please contact our Customer Service Department at (518) 641-3140 or 1-877-269-2134. You may also prove that your claim is an urgent care claim by providing evidence that a physician with knowledge of your medical condition has determined that your claim involves urgent care.</p>

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## Section 11. FEHB Facts

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### Coverage information

- **No pre-existing condition limitation**

We will not refuse to cover the treatment of a condition you had before you enrolled in this Plan solely because you had the condition before you enrolled.

- **Where you can get information about enrolling in the FEHB Program**

See [www.opm.gov/insure/health](http://www.opm.gov/insure/health) for enrollment information as well as:

- Information on the FEHB Program and plans available to you
- A health plan comparison tool
- A list of agencies who participate in Employee Express
- A link to Employee Express
- Information on and links to other electronic enrollment systems

Also, your employing or retirement office can answer your questions, and give you a *Guide to Federal Benefits*, brochures for other plans, and other materials you need to make an informed decision about your FEHB coverage. These materials tell you:

- When you may change your enrollment;
- How you can cover your family members;
- What happens when you transfer to another Federal agency, go on leave without pay, enter military service, or retire;
- When your enrollment ends; and
- When the next open season for enrollment begins.

We don't determine who is eligible for coverage and, in most cases, cannot change your enrollment status without information from your employing or retirement office. For information on your premium deductions, you must also contact your employing or retirement office.

- **Types of coverage available for you and your family**

Several provisions of the Affordable Care Act (ACA) affect the eligibility of family members under the FEHB Program effective January 1, 2011.



<b>Children</b>	<b>Coverage</b>
Between ages 22 and 26	Children between the ages of 22 and 26 are covered under their parent's Self and Family enrollment up to age 26.
Married Children	Married children (but NOT their spouse or their own children) are covered up to age 26. This is true even if the child is currently under age 22.
Children with or eligible for employer-provided health insurance	Children who are eligible for or have their own employer-provided health insurance are eligible for coverage up to age 26.
Stepchildren	Stepchildren do not need to live with the enrollee in a parent-child relationship to be eligible for coverage up to age 26.
Children Incapable of Self-Support	Children who are incapable of self-support because of a mental or physical disability that began before age 26 are eligible to continue coverage. Contact your human resources office or retirement system for additional information.
Foster Children	Foster children are eligible for coverage up to age 26.

You can find additional information at [www.opm.gov/insure](http://www.opm.gov/insure).

Self Only coverage is for you alone. Self and Family coverage is for you, your spouse, and your dependent children under age 26, including any foster children or stepchildren your employing or retirement office authorizes coverage for. Under certain circumstances, you may also continue coverage for a disabled child 26 years of age or older who is incapable of self-support.

If you have a Self Only enrollment, you may change to a Self and Family enrollment if you marry, give birth, or add a child to your family. You may change your enrollment 31 days before to 60 days after that event. The Self and Family enrollment begins on the first day of the pay period in which the child is born or becomes an eligible family member. When you change to Self and Family because you marry, the change is effective on the first day of the pay period that begins after your employing office receives your enrollment form; benefits will not be available to your spouse until you marry.

Your employing or retirement office will **not** notify you when a family member is no longer eligible to receive benefits, nor will we. Please tell us immediately when you add or remove family members from your coverage for any reason, including your marriage, divorce, annulment, or when your child under age 26 turns age 26.

If you or one of your family members is enrolled in one FEHB plan, that person may not be enrolled in or covered as a family member by another FEHB plan.

• **Children's Equity Act**

OPM has implemented the Federal Employees Health Benefits Children's Equity Act of 2000. This law mandates that you be enrolled for Self and Family coverage in the FEHB Program, if you are an employee subject to a court or administrative order requiring you to provide health benefits for your child(ren).

If this law applies to you, you must enroll for Self and Family coverage in a health plan that provides full benefits in the area where your children live or provide documentation to your employing office that you have obtained other health benefits coverage for your children. If you do not do so, your employing office will enroll you involuntarily as follows:

- If you have no FEHB coverage, your employing office will enroll you for Self and Family coverage in the Blue Cross and Blue Shield Service Benefit Plan's Basic Option;
- If you have a Self Only enrollment in a fee-for-service plan or in an HMO that serves the area where your children live, your employing office will change your enrollment to Self and Family in the same option of the same plan; or
- If you are enrolled in a prepaid plan that does not serve the area where the children live, your employing office will change your enrollment to Self and Family in the Blue Cross and Blue Shield Service Benefit Plan's Basic Option.

As long as the court/administrative order is in effect, and you have at least one child identified in the order who is still eligible under the FEHB Program, you cannot cancel your enrollment, change to Self Only, or change to a plan that doesn't serve the area in which your children live, unless you provide documentation that you have other coverage for the children. If the court/administrative order is still in effect when you retire, and you have at least one child still eligible for FEHB coverage, you must continue your FEHB coverage into retirement (if eligible) and cannot cancel your coverage, change to Self Only, or change to a plan that doesn't serve the area in which your children live as long as the court/administrative order is in effect. Contact your employing office for further information.

• **When benefits and premiums start**

The benefits in this brochure are effective January 1. If you joined this Plan during Open Season, your coverage begins on the first day of your first pay period that starts on or after January 1. **If you changed plans or plan options during Open Season and you receive care between January 1 and the effective date of coverage under your new plan or option, your claims will be paid according to the 2011 benefits of your old plan or option.** However, if your old plan left the FEHB Program at the end of the year, you are covered under that plan's 2010 benefits until the effective date of your coverage with your new plan. Annuitants' coverage and premiums begin on January 1. If you joined at any other time during the year, your employing office will tell you the effective date of coverage.

If your enrollment continues after you are no longer eligible for coverage (i.e. you have separated from Federal service) and premiums are not paid, you will be responsible for all benefits paid during the period in which premiums were not paid. You may be billed for services received directly from your provider. You may be prosecuted for fraud for knowingly using health insurance benefits for which you have not paid premiums. It is your responsibility to know when you or a family member are no longer eligible to use your health insurance coverage.

• **When you retire**

When you retire, you can usually stay in the FEHB Program. Generally, you must have been enrolled in the FEHB Program for the last five years of your Federal service. If you do not meet this requirement, you may be eligible for other forms of coverage, such as Temporary Continuation of Coverage (TCC).

**When you lose benefits**

• **When FEHB coverage ends**

- You will receive an additional 31 days of coverage, for no additional premium, when:
- Your enrollment ends, unless you cancel your enrollment, or
  - You are a family member no longer eligible for coverage.

Any person covered under the 31 day extension of coverage who is confined in a hospital or other institution for care or treatment on the 31<sup>st</sup> day of the temporary extension is entitled to continuation of the benefits of the Plan during the continuance of the confinement but not beyond the 60<sup>th</sup> day after the end of the 31 day temporary extension.

You may be eligible for spouse equity coverage or Temporary Continuation of Coverage (TCC), or a conversion policy (a non-FEHB individual policy.)

- **Upon divorce**

If you are divorced from a Federal employee or annuitant, you may not continue to get benefits under your former spouse's enrollment. This is the case even when the court has ordered your former spouse to provide health coverage to you. However, you may be eligible for your own FEHB coverage under either the spouse equity law or Temporary Continuation of Coverage (TCC). If you are recently divorced or are anticipating a divorce, contact your ex-spouse's employing or retirement office to get RI 70-5, the *Guide To Federal Benefits for Temporary Continuation of Coverage and Former Spouse Enrollees*, or other information about your coverage choices. You can also download the guide from OPM's Web site, [www.opm.gov/insure](http://www.opm.gov/insure).

- **Temporary Continuation of Coverage (TCC)**

If you leave Federal service, or if you lose coverage because you no longer qualify as a family member, you may be eligible for Temporary Continuation of Coverage (TCC). For example, you can receive TCC if you are not able to continue your FEHB enrollment after you retire, if you lose your Federal job, if you are a covered dependent child and you turn 26, etc.

You may not elect TCC if you are fired from your Federal job due to gross misconduct.

**Enrolling in TCC.** Get the RI 79-27, which describes TCC, and the RI 70-5, the *Guide to Federal Benefits for Temporary Continuation of Coverage and Former Spouse Enrollees*, from your employing or retirement office or from [www.opm.gov/insure](http://www.opm.gov/insure). It explains what you have to do to enroll.

- **Converting to individual coverage**

You may convert to a non-FEHB individual policy if:

- Your coverage under TCC or the spouse equity law ends (If you canceled your coverage or did not pay your premium, you cannot convert);
- You decided not to receive coverage under TCC or the spouse equity law; or
- You are not eligible for coverage under TCC or the spouse equity law.

If you leave Federal service, your employing office will notify you of your right to convert. You must apply in writing to us within 31 days after you receive this notice. However, if you are a family member who is losing coverage, the employing or retirement office will **not** notify you. You must apply in writing to us within 31 days after you are no longer eligible for coverage.

Your benefits and rates will differ from those under the FEHB Program; however, you will not have to answer questions about your health, and we will not impose a waiting period or limit your coverage due to pre-existing conditions.

- **Getting a Certificate of Group Health Plan Coverage**

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a Federal law that offers limited Federal protections for health coverage availability and continuity to people who lose employer group coverage. If you leave the FEHB Program, we will give you a Certificate of Group Health Plan Coverage that indicates how long you have been enrolled with us. You can use this certificate when getting health insurance or other health care coverage. Your new plan must reduce or eliminate waiting periods, limitations, or exclusions for health related conditions based on the information in the certificate, as long as you enroll within 63 days of losing coverage under this Plan. If you have been enrolled with us for less than 12 months, but were previously enrolled in other FEHB plans, you may also request a certificate from those plans.

For more information, get OPM pamphlet RI 79-27, *Temporary Continuation of Coverage (TCC) under the FEHB Program*. See also the FEHB Web site at [www.opm.gov/insure/health](http://www.opm.gov/insure/health); refer to the “TCC and HIPAA” frequently asked questions. These highlight HIPAA rules, such as the requirement that Federal employees must exhaust any TCC eligibility as one condition for guaranteed access to individual health coverage under HIPAA, and information about Federal and State agencies you can contact for more information.

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## Section 12. Three Federal Programs complement FEHB benefits

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### Important information

OPM wants to be sure you are aware of three Federal programs that complement the FEHB Program.

First, the **Federal Flexible Spending Account Program**, also known as **FSAFEDS**, lets you set aside pre-tax money to pay for health and/or dependent care expenses. You pay less in taxes so you save money. The result can be a discount of 20% to more than 40% on services you routinely pay for out-of-pocket.

Second, the **Federal Employees Dental and Vision Insurance Program (FEDVIP)**, provides comprehensive dental and vision insurance at competitive group rates. There are several plans from which to choose. Under FEDVIP you may choose self only, self plus one, or self and family coverage for yourself and any eligible dependents.

Third, the **Federal Long Term Care Insurance Program (FLTCIP)** helps cover long term care costs, which are not covered under the FEHB Program.

### The Federal Flexible Spending Account Program – *FSAFEDS*

#### What is an FSA?

It is an account where you contribute money from your salary BEFORE taxes are withheld, then incur eligible expenses and get reimbursed. You pay less in taxes so you save money. **Annuitants are not eligible to enroll.**

There are three types of FSAs offered by FSAFEDS. Each type has a minimum annual election of \$250 and a maximum annual election of \$5,000.

- **Health Care FSA (HCFSA)** –Reimburses you for eligible health care expenses (such as copayments, deductibles, insulin, products, physician prescribed over-the-counter drugs and medications, vision and dental expenses, and much more) for you and your tax dependents, including adult children (through the end of the calendar year in which they turn 26 which are not covered or reimbursed by FEHBP or FEDVIP coverage or any other insurance.
- **Limited Expense Health Care FSA (LEX HCFSA)** – Designed for employees enrolled in or covered by a High Deductible Health Plan with a Health Savings Account. Eligible expenses are limited to dental and vision care expenses for you and your tax dependents including adult children (through the end of the calendar year in which they turn 26 which are not covered or reimbursed, by FEHBP or FEDVIP coverage or any other insurance.
- **Dependent Care FSA (DCFSA)** – Reimburses you for eligible **non-medical** day care expenses for your child(ren) under age 13 and/or for any person you claim as a dependent on your Federal Income Tax return who is mentally or physically incapable of self-care. You (and your spouse if married) must be working, looking for work (income must be earned during the year), or attending school full-time to be eligible for a DCFSA.
- If you are a new or newly eligible employee you have 60 days from your hire date to enroll in an HCFSA or LEX HCFSA and/or DCFSA, but you must enroll before October 1. If you are hired or become eligible on or after October 1 you must wait and enroll during the Federal Benefits Open Season held each fall.

#### Where can I get more information about FSAFEDS?

Visit [www.FSAFEDS.com](http://www.FSAFEDS.com) or call an FSAFEDS Benefits Counselor toll-free at 1-877-FSAFEDS (1-877-372-337), Monday through Friday, 9 a.m. until 9 p.m., Eastern Time. TTY: 1-800-952-0450.

### The Federal Employees Dental and Vision Insurance Program – *FEDVIP*

**Important Information**

The Federal Employees Dental and Vision Insurance Program (FEDVIP) is, separate and different from the FEHB Program, and was established by the Federal Employee Dental and Vision Benefits Enhancement Act of 2004. This Program provides comprehensive dental and vision insurance at competitive group rates with no pre-existing condition limitations.

FEDVIP is available to eligible Federal and Postal Service employees, retirees, and their eligible family members on an enrollee-pay-all basis. Employee premiums are withheld from salary on a pre-tax basis.

**Dental Insurance**

Dental plans provide a comprehensive range of services, including the following:

- Class A (Basic) services, which include oral examinations, prophylaxis, diagnostic evaluations, sealants and x-rays.
- Class B (Intermediate) services, which include restorative procedures such as fillings, prefabricated stainless steel crowns, periodontal scaling, tooth extractions, and denture adjustments.
- Class C (Major) services, which include endodontic services such as root canals, periodontal services such as gingivectomy, major restorative services such as crowns, oral surgery, bridges and prosthodontic services such as complete dentures.
- Class D (Orthodontic) services with up to a 24-month waiting period.

Please review the dental plans' benefits material for detailed information on the benefits covered, cost-sharing requirements, and preferred provider listings.

**Vision Insurance**

Vision plans will provide comprehensive eye examinations and coverage for lenses, frames and contact lenses. Other benefits such as discounts on lasik surgery may also be available.

**Additional Information**

You can find a comparison of the plans available and their premiums on the OPM website at [www.opm.gov/insure/vision](http://www.opm.gov/insure/vision) and [www.opm.gov/insure/dental](http://www.opm.gov/insure/dental) . These sites also provide links to each plan's website, where you can view detailed information about benefits and preferred providers.

**How do I enroll?**

You enroll on the Internet at [www.BENEFEDS.com](http://www.BENEFEDS.com). For those without access to a computer, call 1-877-888-3337, (TTY 1-877-889-5680). If you do not have access to a computer or phone, contact your employing office or retirement system for guidance on how to enroll.

**The Federal Long Term Care Insurance Program – *FLTCIP*****It's important protection**

The Federal Long Term Care Insurance Program (FLTCIP) can help pay for the potentially high cost of long term care services, which are not covered by FEHB plans. Long term care is help you receive to perform activities of daily living – such as bathing or dressing yourself - or supervision you receive because of a severe cognitive impairment such as Alzheimer's disease. For example, long term care can be received in your home from a home health aide, in a nursing home, in an assisted living facility or in adult day care. To qualify for coverage under the FLTCIP, you must apply and pass a medical screening (called underwriting). Federal and U.S. Postal Service employees and annuitants, active and retired members of the uniformed services, and qualified relatives, are eligible to apply. Certain medical conditions, or combinations of conditions, will prevent some people from being approved for coverage. You must apply to know if you will be approved for enrollment. For more information, call 1-800-LTC-FEDS (1-800-582-3337) (TTY 1-800-843-3557) or visit [www.ltcfeds.com](http://www.ltcfeds.com) .

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## Summary of benefits for the High Option of CDPHP UBI - 2011

- **Do not rely on this chart alone.** All benefits are provided in full unless indicated and are subject to the definitions, limitations, and exclusions in this brochure. On this page we summarize specific expenses we cover; for more detail, look inside.
- If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.
- We only cover services provided or arranged by Plan physicians, except in emergencies.

High Option Benefits	You pay	Page
<b>Medical services provided by physicians:</b>		
<b>Diagnostic and treatment services provided in the office</b>	Office visit copay: \$20 primary care; \$30 specialist	18
<b>Services provided by a hospital:</b>		
• <b>Inpatient</b>	\$100 copay per day up to a maximum of \$500 per admission. For individual coverage, inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year.	35
• <b>Outpatient</b>	\$30 per visit \$75 for outpatient surgery	36
<b>Emergency benefits:</b>		
• <b>In-area</b>	\$50 per visit to hospital emergency room; \$40 per visit to urgent care center	38
• <b>Out-of-area</b>	\$50 per visit to hospital emergency room	39
<b>Mental health and substance abuse treatment</b>	Regular cost sharing	40
<b>Prescription drugs:</b>		
• Retail pharmacy/Mail order	25% of the Plan allowance with a \$400 per prescription maximum, up to a 30-day supply, and \$4000 annual out-of-pocket maximum. The out-of-pocket maximum is the total amount of applicable Deductible, Copayments and/or Coinsurance to be satisfied, after which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts paid by the Member for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum	43
<b>Dental care</b>	\$30 per visit for accidental injury benefit	44
<b>Vision care</b>	\$30 per visit for one refraction every 24 months	24
<b>Special features:</b>	On-line tools Flexible benefits option	45



	<p>Non-emergency medical care for full-time students attending school out of the area</p> <p>Services for the deaf and hearing impaired</p> <p>Childbirth Education Reimbursement Program</p> <p>Centers of Excellence for transplants/heart surgery</p>	
<b>Protection against catastrophic costs</b> (out-of-pocket maximum):	We do not have an out-of-pocket maximum for the High Option.	13

## Summary of benefits for the Standard Option of CDPHP UBI - 2011

- Do not rely on this chart alone. All benefits are provided in full unless indicated and are subject to the definitions, limitations, and exclusions in this brochure. On this page we summarize specific expenses we cover; for more detail, look inside.
- If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.
- We only cover services provided or arranged by Plan physicians, except in emergencies.

Standard Option Benefits	You Pay	You Pay
<b>Medical services provided by physicians:</b>		
<b>Diagnostic and treatment services provided in the office</b>	Office visit copay: \$25 primary care; \$40 specialist	18
<b>Services provided by a hospital:</b>		
• Inpatient	\$500 copay per admission plus 10% of the Plan allowance. For individual coverage, inpatient copays are limited to two per calendar year. For family coverage, inpatient copays are limited to three per calendar year.	35
• Outpatient	\$40 per visit \$100 for outpatient surgery	36
<b>Emergency benefits:</b>		
• In-area	\$100 per visit to hospital emergency room; \$50 per visit to urgent care center	38
• Out-of-area	\$100 per visit to hospital emergency room	39
<b>Mental health and substance abuse treatment</b>	Regular cost sharing	40
<b>Prescription drugs:</b>		
• Retail pharmacy/Mail order	30% of the Plan allowance with a \$400 per prescription maximum, up to a 30-day supply, and \$6000 annual out-of-pocket maximum. The out-of-pocket maximum is the total amount of applicable Deductible, Copayments and/or Coinsurance to be satisfied, after which CDPHP UBI will pay one hundred percent (100%) of the Allowed Amount for Covered benefits. All amounts paid by the Member for Deductibles, Copayments and/or Coinsurances are applicable toward the Out of Pocket Maximum.	43
<b>Dental care</b>	\$40 per visit for accidental injury benefit	44
<b>Vision care</b>	\$40 per visit for one refraction every 24 months	24
<b>Special Features:</b>	On-line tools	45

	<p>Flexible benefits option</p> <p>Non-emergency medical care for full-time students attending school out of the area</p> <p>Services for the deaf and hearing impaired</p> <p>Childbirth Education Reimbursement Program</p> <p>Centers of Excellence for transplants/heart surgery</p>	
<b>Protection against catastrophic costs</b> (out-of-pocket maximum):	Nothing after \$4,000/Self Only or \$5,000/family enrollment per year for certain services.	13

## 2011 Rate Information for CDPHP UBI

**Non-Postal rates** apply to most non-Postal employees. If you are in a special enrollment category, refer to the Guide to Federal Benefits for that category or contact the agency that maintains your health benefits enrollment.

**Postal rates** apply to career Postal Service employees. Most employees should refer to the Guide to Benefits *for Career United States Postal Service Employees*, RI 70-2, and to the rates shown below.

The rates shown below do not apply to *Postal Service Inspectors*, Office of Inspector General (OIG) employees and Postal Service Nurses. Rates for members of these groups are published in special Guides. Postal Service Inspectors and OIG employees should refer to the *Guide to Benefits for United States Postal Inspectors and Office of Inspector General Employees* (RI 70-2IN). Postal Service Nurses should refer to the *Guide to Benefits for United States Postal Nurses* (RI 70-2NU).

Postal rates do not apply to non-career postal employees, postal retirees, or associate members of any postal employee organization who are not career postal employees. Refer to the applicable Guide to Federal Benefits.

Type of Enrollment	Enrollment Code	Non-Postal Premium				Postal Premium	
		Biweekly		Monthly		Biweekly	
		Gov't Share	Your Share	Gov't Share	Your Share	USPS Share	Your Share
High Option Self Only	SG1	\$180.66	\$84.80	\$391.43	\$183.73	\$203.24	\$62.22
High Option Self and Family	SG2	\$403.98	\$268.34	\$857.29	\$581.40	\$454.48	\$217.84
Standard Option Self Only	SG4	\$149.00	\$49.66	\$322.82	\$107.61	\$167.87	\$30.79
Standard Option Self and Family	SG5	\$384.38	\$128.13	\$832.83	\$277.61	\$433.07	\$79.44