



U.S. Geological Survey, St. Petersburg Coastal and Marine Science Center

Archival Policies and Collections Database for the SPCMSC Core Archives

Outgoing Loan Agreement Form

Site Name: _____ **Sample Location (stack/column/row):** _____

Field Activity Number: _____ **Collecting Scientist:** _____

Description of Sample:

Proposal:

A 1 to 2 page proposal, in addition to this form, is required prior to loan authorization by the core archive coordinator. Please include in the proposal a detailed description of the research project, intentions for core material usage, and a description as to the degree of material consumed during analyses. Additional requirements, if any, can be obtained from the core archive coordinator.

Length of Loan: _____

Core archive coordinator information: Christopher Reich, email:creich@usgs.gov, ph: (727) 803-8747

Loan is to:

Name, title _____
Institution _____
Address _____
City, State, zip _____
Phone _____
Email _____

Loan Approved by:

Curator Signature *Date*

Chief Scientist Signature *Date*

Borrower Signature *Date*

Loan Returned by:

Curator Signature *Date*

Chief Scientist Signature *Date*

Borrower Signature *Date*

Description of analyses, tests and all alterations made to the sample(s):