

SOLICITATION #0911-CHARPAR & BID RESPONSE FORM

The United States District Court for the District of South Carolina is requesting quotes for the following:

- Eleven (11) parking spaces to lease for court employees in Charleston, SC.
- The parking spaces must be located within a three-block radius of 85 Broad Street, Charleston, SC 29401. At a minimum, the spaces must be located in a paved surface lot.
- Spaces must be available for employee use seven (7) days per week, twenty-four (24) hours per day, 365 days per year.
- Twenty-four (24) hour access by any means (attendant, key card, key, etc., at no additional cost to the government).
- Quotes are being requested for a multiple year period beginning September 1, 2011 through August 31, 2014, a period of three (3) years.

A fixed price award from this solicitation will be made based on the lowest priced, technically acceptable offer.

All purchase order terms and conditions are included and apply to this solicitation.

Responses to this solicitation should be faxed to 803.253.3909 or emailed to wanda_williams@scd.uscourts.gov no later than **Tuesday, August 30, 2011, at 1:00 p.m. EST.**

<u>Service</u>	<u>Quantity</u>	<u>Monthly Unit Price</u>
Year 1 - 09/1/11 to 08/31/12	11	\$_____ per space
Year 2 - 09/1/12 to 08/31/13	11	\$_____ per space
Year 3 - 09/1/13 to 08/31/14	11	\$_____ per space
Grand Total for 11 Spaces for 3 Years		\$_____

_____ Signature	_____ Date	_____ Company
--------------------	---------------	------------------

PURCHASE ORDER TERMS AND CONDITIONS
Provisions & Clauses

REQUIRED PROVISIONS AND CLAUSES FOR ALL OPEN MARKET SMALL PURCHASES

1) Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:
<http://www.uscourts.gov/procurement.aspx>.

2) Clauses B-5, Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:
<http://www.uscourts.gov/procurement.aspx>.

3) The following clauses are included by reference:

Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2011)

Clause 2-50, Continuity of Services (JAN 2003)

Clause 2-115, Terms for Commercial Advance Payment of Purchases (OCT 2006)

Clause 2-125, Security for Advance Payment (OCT 2006)

Clause 4-150, Cancellation Under Multi-Year Contracts (Oct 2006)

4) Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions.

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of [31 U.S.C. §§ 7701\(c\)](#) and [3325\(d\)](#), reporting requirements of [26 U.S.C. §§ 6041, 6041A](#), and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government ([31 U.S.C. § 7701\(c\)\(3\)](#)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

☐ sole proprietorship;

☐ partnership;

☐ corporate entity (not tax-exempt);

☐ corporate entity (tax-exempt);

☐ government entity (federal, state or local);

☐ foreign government;

☐ international organization per [26 CFR 1.6049-4](#);

☐ other

(f) Contractor representations.

The offeror represents as part of its offer that it is [____], is not [____] 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

☐ Women Owned Business

☐ Minority Owned Business (if selected then one sub-type is required)

☐ Black American Owned

☐ Hispanic American Owned

☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

- ☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
- ☐ Individual/concern, other than one of the preceding.

5) Provision 4-155, Evaluation of Price Proposal – Multi-Year Contract (OCT 2006)

In the event that the judiciary determines prior to award that only the first contract year requirements are needed, offers will be evaluated and award made solely on the basis of prices offered on that year's requirements. The cancellation ceiling shall not be part of the price proposal evaluation.