



FORM A

Name: _____

Permitted / Discretionary

RESIDENTIAL DEVELOPMENT PERMIT CHECK LIST

- Application signed by legal land owner (must be signed all persons shown on Certificate of Title).
- Certificate of Title – no older than 14 days from date of application (Parkland County can pull a title for a fee of \$10.00)
- Site sketch indicating the following:
 - Set back distances from all property boundaries for new and existing developments
 - Indicate distances between structures
 - Indicate north
 - Identified all abutting roads
 - Identified all easements and right-of-ways
 - Indicated where access to the property is
 - Drainage and Site grading (*indicated with directional arrows*)
- ERCB documentation showing any active or abandoned wells. If wells are shown in the vicinity, the site plan must indicate the location and setbacks from wells to proposed building, prepared by an Alberta land surveyor.
- If a relaxation to property line is required for the structure(s) a letter from the adjacent property owner is required.
- If a relaxation is required , **explain why**. What circumstances make the relaxation necessary?

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- Attached or Detached garage _____ ft² or m²
 - Total building area calculated _____ ft² or m²
 - Indicated if there is more than one level
 - Existing Structure
 - Addition to residence
 - Elevation drawings showing all sides
 - Floor Plans submitted

<p>ADDITIONAL NOTES:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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MANUFACTURED HOME

- Intended as a second residence YES NO
- CSA #: _____
- Year: _____ Length: _____ width: _____

SECONDARY SUITE

- Meets the minimum/maximum floor area 30m² - 92.9m² (322.9 ft² - 1000 ft²)

MOVE-ON/RE-LOCATE STRUCTURES

- Refundable security deposit required for relocation of structures.
 - \$5,000 – single detached dwelling/double-wide manufactured home
 - \$2,000 – single-wide manufactured home/accessory building