

**FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN**

**ADULT
NAME CHANGE APPLICATION INFORMATION**

Please review the packet of documents you have received. The Probate Court clerk is not an attorney and cannot answer questions about your name change. It is required by law that you be a resident of Franklin County for at least one continuous year before you file your packet. If you have not lived in Franklin County for at least one year, your application will be dismissed and your filing fees will not be refunded.

BUSINESS OF THIS COURT IS CONDUCTED ON A CASH BASIS

You must publish the name change in a newspaper of general circulation in the county. It is your responsibility to make sure that the legal notice is correct and completed. If you have questions as to how to obtain legal notice, you should consult with your attorney.

The papers you file must be typed or written in ink and must be legible. Illegible documents will be refused for filing. All names and addresses must be **complete**. Use middle names instead of middle initials. P.O. Boxes are not permitted for the applicant's address. Incorrect spellings or incorrect addresses may result in additional costs to you as well as a delay in the change of name.

**ONCE A NAME CHANGE APPLICATION HAS BEEN FILED,
THERE WILL BE NO COURT COST REFUNDS.**

FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN
 373 South High Street, 22nd Floor
 Columbus, OH 43215

NOTICE TO NAME CHANGE APPLICANTS

Your hearing on your Application for Name Change has been set for the _____ day of _____, 20____, at _____P.M. The hearing will be held in the Franklin County Probate Court, 22nd Floor, 373 S. High Street, Columbus, Ohio 43215. You must attend this hearing, and bring with you the following:

- (1) Proof of publication from a newspaper of general circulation, i.e., *The Columbus Dispatch* or *The Daily Reporter*;
- (2) If the name change is for a minor , please bring a certified copy of the minor 's birth certificate.
- (3) Consent of parent(s) or proof of service.

It is your responsibility to publish the fact that you have filed the Application for Name Change and the hearing date. Publication is to be made in either:

The Daily Reporter
 580 S. High Street 3rd Floor
 Columbus, OH 43215
 Telephone Number 224-4835
 Cost: \$30.00
 (Subject to Change)

The Columbus Dispatch
 34 S. Third Street
 Columbus, OH 43215
 Telephone Number 461-5019
 Cost: \$3.62 per line Mon.-Sat.
 \$5.16 per line Sunday
 (Subject to Change)

The cost for publication is to be paid directly to the newspaper. A proof of publication will be furnished by either newspaper when payment is made.

NOTICE: If the Name Change is for a **minor** the statute requires:

When a name change of a minor is being considered, both the **mother** and **father** must either consent to the name change **or** be notified of the above hearing date by **certified mail, return receipt requested**. If you are **either** the mother or father and you know the address of the other parent you must notify, by certified mail return receipt requested, the other parent of the child and bring the green card to the hearing to prove notification. If you do not really know the address of the other parent and are unable to find it after a search, then you must complete the Affidavit contained in the name change package and testify under oath what efforts you have made to locate the other parent.

The entire name change statute is on the following page for your information.

TAKE THIS PAGE WITH YOU

**FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN**

NAME CHANGE STATUTE

[R.C. 2717.01]

Ohio Revised Code 2717.01 states:

(A) A person desiring a change of name may file an application in the probate court of the county in which the person resides. The application shall set forth that the applicant has been a bonafide resident of that county for at least one year prior to the filing of the application, the cause for which the change of name is sought, and the requested new name.

Notice of the application shall be given once by publication in a newspaper of general circulation in the county at least thirty days before the hearing on the application. The notice shall set forth the court in which the application was filed, the case number, and the date and time of the hearing.

Upon proof that proper notice was given and that the facts set forth in the application show reasonable and proper cause for changing the name of the applicant, the court may order the change of name.

(B) An application for change of name may be made on behalf of a minor by either of the minor's parents, a legal guardian, or a guardian ad litem. When application is made on behalf of a minor, in addition to the notice and proof required pursuant to division (A) of this section, the consent of both living, legal parents of the minor shall be filed, or notice of the hearing shall be given to the parent or parents not consenting by certified mail, return receipt requested. If there is no known father of the minor, the notice shall be given to the person who the mother of the minor alleges to be the father. If no father is so alleged, or if either parent or the address of either parent is unknown, notice pursuant to division (A) of this section shall be sufficient as to the father or parent.

Any additional notice required by this division may be waived in writing by any person entitled to the notice.

FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN
 (Effective: 10/01/2005)

COST BILL - NAME CHANGE

IN RE: CHANGE OF NAME OF _____

Present Name

TO _____

Name Requested

CASE NO. _____

DATE _____

CASE NO	\$10.00
DOCKETING AND INDEX	15.00
COMPUTERIZED LEGAL RESEARCH	3.00
COMPUTER FEE	10.00
LEGAL AID TRUST FUND	26.00
DISPUTE RESOLUTION FUND	10.00
PETITION	20.00
ENTRY (Approve or Dismiss)	5.00
ENTRY SETTING HEARING.....	<u>5.00</u>

SUBT OTAL \$104.00

4 CERTIFIED COPIES (Optional) 4.00

SUBT OTAL \$108.00

CASH

**ONCE A NAME CHANGE APPLICATION HAS BEEN FILED,
 THERE WILL BE NO COURT COST REFUNDS**

<p>ALL PAPERS, INCLUDING ENTRY, MUST IDENTIFY THE APPLICANT OF THIS PROCEEDING</p>
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**PROBATE COURT OF FRANKLIN COUNTY, OHIO
JUDGE ERIC BROWN**

IN RE: CHANGE OF NAME OF _____
Present Name

TO: _____
Name Requested

CASE NO.: _____

**ACKNOWLEDGMENT OF APPLICANT
SANCTIONS FOR FAILURE TO APPEAR AT HEARING**

- _____ 1) The undersigned applicant acknowledges that the applicant must appear in probate court for the scheduled hearing, or arrange for a continuance in writing prior to the date and time of the scheduled hearing; and must pay the court cost associated with an entry continuing the hearing.
- _____ 2) Applicant acknowledges that if they do not appear at the initial hearing day, and have not arranged for a continuance in writing prior to the date and time of the scheduled hearing, they will have only 30 days to appear and reschedule the hearing; and the applicant must pay the court cost associated with an entry continuing the hearing.
- _____ 3) Applicant acknowledges that if the applicant does not appear within 30 days of the last scheduled hearing date, the case will be closed, and a new application must be filed with new publication notice and new payment of court costs.
- _____ 4) The applicant states that they can read and write the English language and have all their questions answered by the deputy clerk.
- _____ 5) The applicant does not understand the written English language and requests an interpreter to appear at the hearing with them. The interpreter should be able to read and write English and my language of _____.

Date

Applicant

FRANKLIN COUNTY PROBATE COURT

JUDGE ERIC BROWN

IN RE: CHANGE OF NAME OF _____ Present Name

TO _____ Name Requested

CASE NO. _____

APPLICATION FOR CHANGE OF NAME OF ADULT

[R.C. 2717.01]

The applicant states that the applicant is an adult and has been a bonafide resident of _____ County, Ohio, for at least one year immediately prior to the filing of this application.

The applicant requests a change of name from _____ to _____

for the following reason: _____

The applicant states that there is reasonable and proper cause for the change of name, and that the change of name is not being done for any improper purpose, including but not limited to:

1. Avoid law enforcement authorities;
2. Create confusion as to my identity; or
3. Avoid creditors

The applicant states that the applicant will cause notice of the application to be published once in a newspaper of general circulation in this county at least thirty (30) days before the hearing on this application.

Attorney for Applicant

Typed or Printed Name

Address

City State Zip

Telephone Number (include area code)

Attorney Registration No. _____.

Applicant's Signature

Typed or Printed Name

Address

City State Zip

Telephone Number (include area code)

**FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN**

IN RE: CHANGE OF NAME OF _____
Present Name
TO _____
Name Requested
CASE NO. _____

ENTRY SETTING HEARING AND ORDERING NOTICE

The Court orders this application set for hearing on the _____ day of _____, _____, at _____ o'clock ____M. The applicant is ordered to cause notice of the application to be given once by publication in a newspaper of general circulation in this county at least thirty (30) days prior to the hearing date as required by law .

Judge Eric Brown

FRANKLIN COUNTY PROBATE COURT

JUDGE ERIC BROWN

IN RE: CHANGE OF NAME OF _____
Present Name

TO _____
Name Requested

CASE NO. _____

JUDGMENT ENTRY - CHANGE OF NAME OF ADULT

On _____ an application for change of name was heard by this Court. The Court finds that proper notice of the application and hearing date was given by one publication in a newspaper of general circulation in this county at least thirty days prior to the hearing on the application. The Court further finds that reasonable and proper cause exists for changing the name.

The Court finds that the applicant's complete name at birth was _____,

applicant's date of birth was _____, and the place of birth was

City County State

Therefore, it is ORDERED the name of _____

be changed to _____.

Judge Eric Brown

CERTIFICATION OF JUDGMENT ENTRY

The above Judgment Entry - Change of Name of Adult is a true copy of the original kept by me as custodian of the records of this Court.

Judge Eric Brown
Probate Judge/Clerk

By _____

Deputy Clerk

Date

**FRANKLIN COUNTY PROBATE COURT
JUDGE ERIC BROWN**

IN RE: CHANGE OF NAME OF _____
Present Name

TO _____
Name Requested

CASE NO. _____

ADULT INFORMATION FORM

APPLICANT'S NAME: _____

PRESENT ADDRESS: _____

MARITAL STATUS: _____

AGE: _____ DATE OF BIRTH: _____ PLACE OF BIRTH: _____
City/County

N O T E

If married or divorced/dissolution, please provide the following information:

NAME OF FORMER/PRESENT SPOUSE: _____

ADDRESS OF ABOVE: _____

NAMES AND AGES OF CHILDREN: _____

ADDRESS OF ABOVE: _____

