

**U.S. Fish and Wildlife Service**

**Region 1**

**Exit Interview Questionnaire**

Dear Employee:

As you leave the U.S. Fish and Wildlife Service (FWS), we want to thank you for your contributions to the agency's work. We hope that your FWS experience was rewarding.

It is our goal to create workplace environments which enable all employees to develop and contribute their abilities, and to support employees in working together to accomplish the Region's objectives. In order to continue to improve our workplace environment, we are interested in receiving your observations and input through our Exit Interview Questionnaire. We also encourage you to request a supplementary confidential oral interview as indicated in the Questionnaire instructions.

We will analyze the input provided via the Exit Interviews, make the resulting data summaries available to our managers and employees, and use the data to make positive improvements to our work environments. The Exit Interview results will be presented as statistical data identifying overall themes and trends derived from the Questionnaire responses. The anonymity and confidentiality of your input will be carefully protected.

This form is also available, as a fillable electronic form, at <http://www.fws.gov/pacific/aba/dcr/>. Employees completing a printed version of this form are encouraged to use extra paper as necessary to complete your response. A postage paid, self-addressed envelope is included for submitting the printed version of the form. Mail printed forms to the U.S. Fish and Wildlife Service, Region 1, Deputy Regional Director, 911 NE 11<sup>th</sup> Ave., Portland, Oregon 97232-4181. Employees completing the electronic version of the form should submit their completed form to [fw1exitinterview@fws.gov](mailto:fw1exitinterview@fws.gov), a designated e-mail address reserved for the Deputy Regional Director. You may contact the EEO Manager at 503-231-2260 in Portland, Oregon, if you need assistance or have any questions about the Exit Interview process.

Thank you for completing the Region 1 Exit Interview Questionnaire. We wish you success in your future endeavors.

David J. Wesley  
Deputy Regional Director, Region 1