



## Attachment B – Letter of Intent

### Montana Governor’s Office of Community Service 2011 AmeriCorps State Grant Application

Proposed Project Title: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Name of Applicant Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ (note – all AmeriCorps programs must have access to the Internet at the time of the program’s start date)

Federal Employer Identification No (FEIN): \_\_\_\_\_

Type of Applicant (nonprofit, government, etc.): \_\_\_\_\_

Geographic Area to be Served: \_\_\_\_\_

Amount of Funds Requested and Total Project Budget: \_\_\_\_\_

**Question 1:** Brief Description of Program (300 words): \_\_\_\_\_

**Issue Areas** - Which federal key objective(s) and/or Montana Initiative(s) will this program address?

**Federal Key Objectives:** *Note: These key objectives have not yet been finalized by CNCS.*

- Education: Improve graduation rates for students and improve grade-level performance
- Healthy Futures: Improve the health and wellness of individuals in the areas of obesity prevention, aging in place and access to health service
- Environment Stewardship: Decrease the consumption of fossil fuels
- Veterans: Increase economic, education, and health opportunities for veterans and military families by leveraging national service, including veterans serving veterans



- Opportunity: Improve financial stability, access to affordable housing, and employment opportunities for economically vulnerable families
- Disaster Services: Increase capacity of communities to serve vulnerable populations in the event of a disaster and improve communities in disaster-affected areas

**Montana Initiatives:**

- The Governor's strategic initiative for clean energy
- The Governor and First Lady's strategic initiative for math and science education

The Montana Commission on Community Service also has the following expectations of all AmeriCorps Programs:

**Montana Expectations of All Programs:**

- Disability inclusion in the design and delivery of the program
- A collaborative approach to program planning, design and delivery
- Demonstrated ability to successfully administer an AmeriCorps or other federal grant
- Addressing rural, underserved or areas of extreme poverty that are not currently served by AmeriCorps programs

**Question 2:** Describe how your program will address these expectations (max 300 words): \_\_\_\_\_

AmeriCorps Members  
How many Members will be recruited under the proposed program?

_____ Full Time (1700 hrs)	_____ Half Time (900 hrs)	_____ Reduced Half Time (675 hrs)
_____ Quarter Time (450 hrs)	_____ Minimum Time (300 hours)	_____ Total

*Thank you for your interest and we look forward to reviewing your proposal!*

Please submit a completed letter of intent with the readiness assessment (attachment C) to the Governor's Office of Community Service by October 13, 2010 at 5pm in order to be eligible for a 2011 AmeriCorps Grant.