



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARD OF PHARMACY
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

**Drug Loss, Theft,
Unresolved Discrepancy Inventory
Report Cover Page**

Name of Pharmacy		ME Pharmacy Lic #	Lic. Exp. Date
Pharmacy Location		City	State
		State	Zip

Pursuant to Chapter 23, Section 3, I am submitting a report of: Check applicable box –

- Drug Loss Report
 Inventory Unresolved Discrepancy
 Theft Report. If suspect has been identified, is he/she a licensee of the board? If yes

Suspects Name (print legibly)	Lic. No.	Expiration Date

Date the loss, theft or inventory discrepancy was discovered: _____

Reporting method: Check one –

- Detailed letter describing the cause of this report.
 Facsimile transmission describing the cause of this report.
 Email describing the cause of this report.
 Copy of the DEA Form 106 report.

ATTESTATION AND SIGNATURE

By my signature, I hereby certify that the information provided on form(s) and attachments herewith is true and accurate to the best of my knowledge and belief. I understand that the Maine Board of Pharmacy will rely upon this information that this information is truthful and factual. I further understand that sanctions may be imposed, including denial, suspension or revocation of my license, if this information is found to be false.

Pharmacist in Charge – print legibly	Pharmacist Lic. No.	Expiration Date
Signature of Pharmacist in Charge		Date Signed

Please be sure to attach the Drug Loss, Theft, Unresolved Discrepancy Inventory Report Cover Page with your official report. The following information is for your information. While we have taken care in providing accurate information about Chapter 23 of the Board of Pharmacy rules, this is not the “official” state rule.

If you wish to access a web link to the rules online as published by the Secretary of State, please go to: www.maine.gov/professionallicensing

**Pharmacy Board Rule – Chapter 23 – Accounting for Prescription Drugs
Section 3 Theft, Loss and Unresolved Inventory Discrepancies of
Prescription drugs**

Ref: Chapter 23, Section 3

3. Theft, Loss and Unresolved Inventory Discrepancies of Prescription Drugs

1. Theft or Loss

A pharmacist shall report any theft or loss of prescription drugs to the board. The pharmacist shall make the report no later than 7 days after discovery of the theft, loss or inventory discrepancy. The report may be made via letter, facsimile transmission or email. A pharmacist may satisfy the reporting obligation for controlled substances by filing Form 106 with the DEA and sending a copy to the board. (emphasis added)

2. Unresolved Inventory Discrepancy

A pharmacist shall report an unresolved inventory discrepancy of prescription drugs to the board as follows:

A. For noncontrolled prescription drugs, unresolved inventory discrepancies that lead to the suspicion of theft must be reported to the board within 7 days after discovery.

B. For controlled substances, the following minimum quantities of unresolved inventory discrepancies must be reported:

(1) Solid dosage forms

- (a) Three or more unreported shortages totaling 30 or more dosage units during the previous six months; or
- (b) A total of 10 or more doses of the same drug regardless of strength or manufacturer.

(2) Oral liquids

- (a) Three or more unreported shortages totaling 360 ml or more during the previous six months; or
- (b) A volume greater than 4 oz (120ml) of the same drug regardless of strength or manufacturer.

(3) Injectable medications:

- (a) Three or more unreported shortages of the same drug;
- (b) More than one manufacturer original container;
- (c) More than 5 dosage units (i.e. ampoule or Tubex); or
- (d) For powders, more than 1 gram.

Nothing in this subsection prevents a pharmacist from reporting any unresolved inventory discrepancy of lesser amount than set forth herein.