



Missouri Department of Revenue  
Affidavit for Bad Debt Loss

Document Locator Number (Department Use Only)

Supplier's Information

Name		License Number		Federal Employer Identification Number (FEIN)				Month and Year	
Address		P.O. Box	City		State	ZIP Code		Telephone Number	
								(____) _____-____	

Claim Information

Attach copies of all documents identified below. Supplier credit is limited to the amount due from the purchaser and any amount accruing for a period not to exceed ten days or the date of notification to the director, whichever is earlier following the date of failure to make payment. Round to whole dollars.

Eligible Purchaser's Name	Eligible Purchaser License Number	Document Number	Selling Date (MM/DD/YYYY)	Gallons Invoiced	Product Type	Tax or Fee Rate Charged	Total Amount Claimed	
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
			___/___/_____				\$	00
							Total Amount Claimed For Credit	
							\$	00

Signature

Under penalties of perjury, I declare that the above information and any attached supplement is true, complete, and correct.

Signature	Printed Name	Title	Date (MM/DD/YYYY)
			___/___/_____

Mail To: Taxation Division  
P.O. Box 300  
Jefferson City, MO 65105-0300

Phone: (573) 751-2611  
Fax: (573) 522-1720  
TTY: (800) 735-2966  
E-mail: [excise@dor.mo.gov](mailto:excise@dor.mo.gov)

Visit <http://dor.mo.gov/business/fuel/> for additional information.



This form is to be completed when claiming credit for tax accrued and remitted to the state but not received from an eligible purchaser. Supplier credit is limited to amount due from purchaser and any amount accruing for a period not to exceed ten days or the date of notification to the director, whichever is earlier following date of failure to make payment. In order to receive this credit, the supplier must have notified the state of failure to collect the tax within ten business days following the earliest date on which the supplier was entitled to collect the tax from the eligible purchaser pursuant to [Section 142.848, RSMo.](#) Notification must be submitted by completing a Supplier Notification of Uncollectible Tax ([Form 4760](#)).

This form is to be completed and returned with the supplier's first monthly tax report following the ten-day notification period.

### General Instructions

Enter the name of the defaulting eligible purchaser and details for each transaction for which payment has not been received. Use a separate line for tax, inspection fee, transport load fee, and pool bond contribution. Round to whole dollars.

The affidavit must be signed and dated by the supplier.

Attach copies of all documents identified.