# SubContractor-Supplier Quotation List Instructions

All contractors that bid are required to furnish one list for entire letting.

The following instructions contain:

- (1) Submitting No Quotes Received
- (2) Creating a list of sub-quoters using NDOR selection list and
- (3) Submitting quoters that are not on the NDOR selection list

Location for preparing and submitting the list: NDOR Website, Doing Business, Contractors Corner, Contract Lettings and letting date.

🗿 February 2, 2006 Contract Lett	ting - Microsoft Internet Explorer	
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NTROD	Contract Lettings	
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Department of Roads		
	February 2, 2006 Contract Letting	
NDOR Quick Links		
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NDOR Divisions/Districts 🛛 👻	become an authorized bidder please fill out. DR Form 173 and send it in to	
	the contracts office. Questions on NDOR procedures should be directed to	
Contractoral Common	Liz Wunderlich at 402-479-4528 or Nancy Loos at 402-479-4551.	
Contractors Comer		
Contractor Payments	NDOR Bidding Checklist (Important Please Read)	
Letting Schedule	Nation to Contractors Information	
Uncoming Projects		
DBF Information	Informational Proposals	
Vendor Insurance	Letting Plans	
Bid Item History & Info	Plan and Proposal Ordering Information	
Reference Manuals	Request for Bidding Proposaly Form (R-125 and R-125)v)	
Letting Archive	(There is a DBE Bin file this letting & Subcontractors/Supplier Quotes List)	
SubContracts	Subcontractor/Supplier Quitations List	
Materials and Research	(New SubContractor-Supplier Quotation List Web Application)	
	Addenda	
	Plan Holders List View or Download	-
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Click on Subcontractor/Supplier Quotations List

On the next screen use the arrow drop-down buttons:



#### Click on the letting date,



Click on your company name submitting bids for this letting

Hint: Typing just the first letter of the name will go that alphabetical section.

Click on "Continue"	
A & R CONSTRUCTION CO.	
ADAMS CONSTRUCTION CO. & ADAMS LAND IMP	
ADESTA, LLC	🗹 🔹 🛄 🎇
AMERICAN ASPHALT, INC.	
Addre AMERICAN BRIDGE COMPANY AND SUBSIDIARIES	🕑 🔁 Go Links
AMERICAN CIVIL CONSTRUCTORS, INC. & SUB	
AMERICAN FENCE CO.	
ANDERSON CONSTRUCTION CO. INC.	
ANDERSON EXCAVATING CO.	
ARROW STRIPING, INC.	
ASTI TRANSPORTATION SYSTEMS, INC	
B.A.B., INC.	
BALLOU CONSTRUCTION CO., INC.	
BARNES CONSTRUCTION, INC./ KIRK BEACHNED CONSTRUCTION COMPANY, INC.	
BITUMINOUS PAVING INC	+ <u>1</u>
BLUE CONSTRUCTION, INC./R. D.	_1SU
BLUFFS PAVING & UTILITY COMPANY, INC.	
BRB CONTRACTORS, INC.	
BROWN & BROWN, INC.	
BSB CONSTRUCTION, INC.	
CAPITAL CONTRACTORS INC	
CARLSON CONTRACTING, INC./L. A.	
CASPERS CONSTRUCTION COMPANY	
CASTLE CONSTRUCTION, INC.	
Choose	
Continue	
Contracts Office	
$D \cap D \to 0.04750$ Line via NL-basedie 69500 4750	
1500 II. dox 947.09 Lillooll, 1980iaska 06.009-47.09	
1000 Highway 2 Lincoin, Ivebraska 68002	
Tel (402) 479-4525	
Fax (402) 479-3803	
Please contact the Contracts Section with your questions/comments	~
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### (1) No quotes were received for this letting click on "Submit No Quotes Received"

🚰 Sub-Quoters List page	- Microsoft Internet Explorer				
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Sub-Quote	ers Selection List				
Prime 0257 ROAD O	JUY CONSTRUCTION COMPANY, INC. (The)				
Letting Date 2005-12	-15				
Sub Quater list					
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Submit "No Quotes Re	eceived" View Current List Add Unlisted Vendors Previously Submitted				
Cli	ick Here to Submit "No Quotes Received"				
ID Number	r Vendor Name				
Select 2762	A & R CONSTRUCTION CO.				
Select 2080 A & W CONST. (ALAN J. WURTELE DBA)					
Select 1123 A-G-E CORPORATION					
Select 2469 A. J. SHEET METAL, INC.					
Select 3501	ABC COATING				
Select 0112 ABC ELECTRIC COMPANY, INC.					
Select 2764	ABHE & SVOBODA, INC.		~		
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#### (2) Create a list of subquoters utilizing NDOR selection list:

On the Sub-Quotes Selection List, click once on "Select" for each ID Number/Vendor Name to be included on the list.

Note: After the first name is selected, you will be returned to the top of the list. You will be able to scroll down and continue selecting. Each subsequent selection will remain highlighted only until another selection is made.



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Select	1926	ACE EATON RETAILS	
Select	0353	ACE SAND AND GRAVEL COMPANY, INC.	
Select	2133	ACME MATERIALS & CONSTRUCTION COMPANY	
Select	1A48	ACTION AIR HEATING & AIR CONDITIONING	
Select	2400	ADAMS CONSTRUCTION CO. & ADAMS LAND IMP	
Select	0439	ADESTA, LLC	
Select	2165	ADVANCED DRAINAGE SYSTEMS, INC.	
<u>Select</u>	3892	ADVANCED TECHNOLOGIES INTEGRATION, INC.	
Select	2875	AERO FENCE CO.	
<u>Select</u>	1927	AFCO STEEL	
<u>Select</u>	3726	AGW STEEL, INC.	
Select	3994	ALCO FENCE COMPANY. INC.	
<u>Select</u>	1429	ALL ROAD BARRICADES, INC.	
<u>Select</u>	2372	ALL-IOWA CONTRACTING COMPANY	
<u>Select</u>	0425	ALLARD PRECAST	
Select	1928	ALLIED CONSTRUCTION SPECIALTIES	
Select	3538	AMBASSADOR STEEL CORPORATION	
Select	2745	AMERICAN ASPHALT, INC.	
Select	0348	AMERICAN BRIDGE COMPANY AND SUBSIDIARIES	
Select	3665	AMERICAN CIVIL CONSTRUCTORS, INC. & SUB	
Select	2822	AMERICAN CONCRETE PRODUCTS CO.	
Select	1883	AMERICAN FENCE CO.	
Select	2951	AMES CONSTRUCTION, INC.	
Select	0892	ANDERSON CONSTRUCTION CO., INC.	
Select	3807	ANDERSON DRILLING	

When all selections have been made, return to top of list and click on "View Current List."

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Sub-	Sub-Quoters Selection List				
Prime 02	57 ROAD GUY	CONSTRUCTION COMPANY INC. (The)			
Letting D	ate 2005-12-15				
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Sub Quo	ter list ALVAN				
Submit "	No Quotes Receive	ed" View Current List Add Unlisted Vendors Previously Submitted			
	TD 37 1	Click Here to Review Vendors Currently Selected			
C 1	ID Number				
Select	2762				
Select	2080	A & W CONSI. (ALAN J. WORIELE DBA)			
Select	1125	A L CHEEP METAL INC			
Select	2409	A. J. SHEET METAL, INC.			
Select	0110	ABC CUATING			
Select	0112	ADUE & SUCDODA DIC			
Select	2704	ADILE & STODODA, LINC.	~		
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### Remove Errors or Duplicates by clicking on "Remove",

Sub-Quoters List page - Microsoft Inte	ernet Explorer				
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	NED ASKA Department of Roads	8			
SubContractor-Su	upplier Quotation List				
Review List Page					
Prime 0257 ROAD GUY CON	STRUCTION COMPANY, INC. (The)				
Letting date you are submitting quot	Letting date you are submitting quotes for: 2005-12-15				
Submit Quoters List SubQuo	Add Unlisted Vendors				
Please review the list below for accur appropriate row. Demove unwanted a Quoters List' burton.	acy. To remove an entry click on the 'Remove' link in the subcontractors from the list before clicking on the 'Submit				
VendorID	VendorName				
Remove 0112	ABC ELECTRIC COMPANY, INC.				
Remove 2764	ABHE & SVOBODA, INC.				
Remove 2764	ABHE & SVOBODA, INC.				
Done Sector Constraints and the sector of th					

To add names to list, click on "SubQuoters Selection List" and continue your selections.

Message should confirm the submittal:

"You have successfully submitted \_\_\_\_\_ contractors to the NDOR subquotes database."

If you have previously submitted a list, and this new submittal contains duplicates, the next screen will list the names of subquoters already in the NDOR database.  $\pi$ 

Sub-Quoters A	Iready Submitted - Microsoft Internet Explorer		
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SubContractor-Supplier Quotation List			
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Prime 025	7 ROAD SUY CONSTRUCTION COMPANY, INC. (The)		
Letting date	augustes were submitted for: 2005-12-15		
This is a list of	rent List SubQuoters Selection List Add Unlisted Vendors F subquoters that you have already submitted to the Department of Roads for the letting listed above.		
Vendor ID	Sub Quoters Name		
1123	A-G-E CORPORATION		
2400	ADAMS CONSTRUCTION CO. & ADAMS LAND IMP		
3892	ADVANCED TECHNOLOGIES INTEGRATION, INC.		
			2
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Suggestion: Print this page for reference to remove duplicates from the "*View Current List*". To edit the current list, click on "*View Current List*" and click on "*Remove*" for each of the duplicates.

Note: You can also use the Arrow Back and Arrow Forward to toggle between the View Current List and the Already Submitted List.

When duplicates have been removed and any additional names selected, "Submit Quoters List" again.

Message will indicate you have successfully submitted the subquotes and the number of quoters. Or if <u>this new submittal still contains duplicates</u>, the next screen will list the names of subquoters <u>already</u> in the NDOR database, and you will need to repeat the editing process.

## (3) Names not on the NDOR Sub-Quoters Selection List:

Sub-Quoters Already Submitted - Microsoft Internet Explorer      Ele Edit View Favorites Iools Help      Back * O - R C O Search Arrow Favorite C O + C C C C C C C C C C C C C C C C C	nks
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Vendor ID       Sub Quoters Name         1123       A-G-E CORPORATION         2400       ADAMS CONSTRUCTION CO. & ADAMS LAND IMP         3892       ADVANCED TECHNOLOGIES INTEGRATION, INC.	
Done Storal information for each quoter including rin eader. Add row(g) if pagage	
Enter all required information for each quoter including zip codes. Add row(s) if necess	ary
Click on "Submit Unlisted Vendors"	
2 Unlisted Vendor Submission Page - Microsoft Internet Explorer	
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Quoters not on the list require a separate submittal.

< Done If all fields were not completed, you will receive an error message: \



Enter the missing information and submit again.

You will receive a message when the submittal is successful. /

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SubContractor-Supplier Quotation List						
Unlisted Vendor Page						
Prime 0257 ROAD GUY CONSTRUCTION COMPANY, INC. (The)						
Letting Date 2005-12-15						
The submission of unlisted vendors should only be used if you cannot find the quoters name and ID on the selection page. A manual submittal will be processed differently by NDOR and will not appear on the review list page.						
Add a Row Submit Unlisted Vendors View Current List SubQuoters Selection List						
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