Preferences Entered Purcha		sing User Preferences		Workflow Defined
				Workflow Entered
User Name		Busines	ss Unit	
Phone		Fax		-
Default Location		-		
Default Origin	AGY	-		
Default Ship To		-		
Requisition Authorizations***			PO Authorizations ***	
Enter Cancel Work Approved	Approve Close Full Authority		Enter Cancel Work Approved	Approve Close Full Authority
***All requisitions and	purchase orders will have	a status	of "Open" when enter	ed.
	zed to work on behalf of other ow. Attach an additonal sheet		If this Buyer is authorized Buyers, please list below. if necessary	to work on behalf of other Attach an additonal sheet
Additional Requestors User is Authorized For		_	Additional Buyers User is Authorized For	
		-		
		-		
		-		
		-		
		-		
Request for Quote Authorizations			Contract Authorization	ns
Approve RFQ Enter RFQ Define Dispatch Ver	Hold RFQ Close RFQ ndors		Enter Cancel Work Approved	Approve Close Full Authority
Dollar Authority	Reqs		PO's	
For Requestors - who i	s your first on-line approver?			
Exempt from Central Pu	urchasing Act?	Yes		
OSF Form 301a (Revise	ed 05/06)			