

# SeGOV User Registration Form

Request for New Managed Domain Account

<b>OU</b>	<input type="text"/>	To be completed by OIS Account Administration
<b>Last Name</b>	<input type="text"/>	Mandatory
<b>Middle Initial</b>	<input type="text"/>	Mandatory
<b>First Name</b>	<input type="text"/>	Mandatory
<b>Do you have a DPW UserID?</b>	<input type="text"/>	Mandatory - Y/N
<b>If Y - please provide ID(s)</b>	<input type="text"/>	Mandatory - if Y above
<b>Account</b>	b - <input type="text"/>	To be completed by OIS Account Administration
<b>Password</b>	<input type="text"/>	To be completed by OIS Account Administration
<b>Phone Number</b>	<input type="text"/>	Mandatory
<b>email Address</b>	<input type="text"/>	Mandatory
<b>User IP Address</b>	<input type="text"/>	Mandatory
<b>DPWmoveitprogram</b>	<input type="text"/>	Mandatory - select value from Drop-Down List
<b>DPWmoveitsubfolder</b>	<input type="text"/>	If this is a county organization, enter County Name For a joinder enter the first County in the joinder name Else, leave blank
<b>FEIN</b>	<input type="text"/>	Mandatory
<b>Enable Account</b>	<input type="text"/>	OIS Account Administration will enable upon completion.
<b>Environment</b>	<input type="text"/>	Select value from Drop Down List
<b>Type of Connection</b>	<input type="text"/>	Select type of Connection from List: Browser, FTP, SFTP, FTPS
<b>Full Name Description</b>	<input type="text"/>	Enter Entity Name
<b>Business Partner Address</b>	<input type="text"/>	Enter Business Parter Address One
	<input type="text"/>	Business Parter Address Two
	<input type="text"/>	City, State, Zip
<b>Expires</b>	<input type="text"/>	Follow standard 60 day expiration of all passwords

<b>User IP Address</b>	Please consult your Technical person or Internet Service Provider. We need to know the IP address that will come through the OA Firewall at the Commonwealth.
<b>FEIN</b>	This is the Federal Tax ID assigned to the entity.
<b>Environment</b>	Default is Production, please indicate if test or both is required.
<b>FTP Accounts</b>	FTP Accounts will be issued machine service accounts that begin with b-srv These accounts will be manually created in AD with DPWmoveitsubfolder being added by OIS account administration. DPWmoveitprogram attribute is FTP.