

MNELAP- Forms & Templates Workgroup Agenda

Agenda for June 29, 2012		
Purpose	<p>Provide an environment for reviewing and discussing the forms and templates used by accredited laboratories in MNELAP.</p> <p>Provide updates and advice to the MNELAP Advisory Committee regarding the forms and templates used by accredited laboratories in MNELAP.</p>	
Work Group	Name	Representing
	Kim Sandrock	Minnesota Department of Health- MNELAP
	Gena Dahl	Moorhead Public Service Lab
	Marion Graham	Graham Connections, LLC
	Steve Nyhus	Flaherty Hood
	Bob Stark	City of Red Wing
Meeting Format	<p>WebEx and Teleconference Date: June 27, 2012, Time: 1:00 pm, Central Daylight Time (Chicago, GMT-05:00) Meeting Number: 684 160 457</p> <p>To join the online meeting, click on the website below: https://health-state-mn-ustraining.webex.com/health-state-mn-ustraining/j.php?ED= 139714222&UID= 0&PW= NN2YwMDg3YTM0&RT= MiM3 And enter the password "Meeting1!" if requested.</p> <p>----- To join the teleconference, Please call 1-626-677-3000 and use the access code 4133654.</p>	
Agenda	<ol style="list-style-type: none"> 1. Roll Call 2. Lab Training Survey 3. Auto calculations on DOC & MDL forms 4. NH3 Distillation Study form 5. Sponsorship for TNI membership and purchasing TNI materials 6. New forms/templates issues 7. MPCA members joining our workgroup 8. Small Lab Handbook 9. Next Meeting – Aug 1, 2012 	



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