

FAMILY CAP GUIDE AND WORKSHEET

Effective July 1, 2012

Each MFIP parent gets at least one 10-month “grace period” at their first application.

Counting the 10 month periods apply to receipt of both DWP and MFIP. A child is only subject to the Family Cap on the MFIP program.

If DWP and MFIP are closed for the whole family for 10 months, parents can qualify for another 10-month “grace period”.

NEW MFIP APPLICATION (Parents have never been on DWP or MFIP before):

_____ Date of DWP or MFIP eligibility (whichever date is earliest)

The 10-month grace period begins the month after the date DWP or MFIP eligibility began. MAXIS automatically determines the grace period. A child born within the grace period is not subject to the family cap.

MFIP REAPPLICATION

_____ Date of reapplication

_____ Last month of eligibility under previous application (check CASE/CURR)

_____ Was DWP or MFIP received in any of the 10 months prior to the MFIP eligibility date under the reapplication?

- If YES, use the 10-month “grace period” of the previous application.
Note: After July 1, 2012 previous grace periods have been re-calculated based on 10 full months after the month of eligibility (instead of 10 months after the **date** of application).
- If NO, use a new 10-month “grace period” based on the reapplication eligibility date.

PARENTS ARE NOT INCLUDED IN THE ASSISTANCE UNIT AND A CHILD IS BORN AFTER THE 10 MONTH GRACE PERIOD

If parents have not received DWP and MFIP assistance for themselves for any reason for at least 10 months, restore the cash portion for any child who has been subject to the family cap for at least one month. In two parent households both parents must be removed from the assistance unit for 10 months before any child subject to the family cap can be added back.

NOTE: Family Cap policy does not apply to the stepparent of a child.

Has the child been subject to the family cap at least one month?

- If NO, the child must be capped for one month.
- If YES, add the child back to the cash portion of MFIP if both parents have not received DWP or MFIP assistance for themselves for at least 10 months.

Parents not included in the assistance unit are those who meet the following membership codes:

- Code D Ineligible SSI recipient
- Code F Ineligible due to IPV or EBT Disqualification, or is a drug felon who failed two random drug tests.
- Code H Ineligible due to immigration status
- Code J Ineligible due to no extension reason to receive post 60 months assistance

THE FAMILY CAP LAW DOES NOT APPLY TO: *

- A child conceived as a result of sexual assault or incest, provided the incident has been reported to a law enforcement agency.
- The first child (or multiple children) born to a minor parent.
- A mother's first child subsequent to a pregnancy that did not result in a live birth.
- An adopted child.

*Use PARE code for the all the listed exception categories.

INCOME AND RESOURCES OF THE CAPPED CHILD

Child support income for a child who is subject to the Family Cap is excluded. All other income and assets of this child are counted.

For additional information and case examples, see Combined Manual 0014.06.03 (Family Cap) and TE10.31 (MFIP Grant May Increase with a Capped Child).