SCOPE OF WORK

Commissioning Authority Services

Airport Traffic Control Tower (ATCT) and Administrative Base Building

Palm Springs International Airport

Palm Springs, California

March 15, 2012



Federal Aviation Administration

"Expect Excellence"

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1. INTRODUCTION

The Federal Aviation Administration (FAA) awarded a construction contract in March 2010 to Swinerton Builders headquartered in San Francisco California. The project is over 90% complete.

The FAA has a requirement for a Commissioning Authority who will direct the commissioning process detailed in the attached project specification sections 15995.

2. SCOPE

The firms interested in this contract will be required to submit a proposal including the following information:

- 1. Company history with commissioning projects. The FAA is looking for a minimum of 10 years experience with similar projects.
- 2. Names and resumes of personnel ready to begin work on the Palm Springs ATCT construction site immediately after contract award. Estimated contract award is March 30, 2012.
- 3. List of any previous experience working with Swinerton Builders and/or the FAA including references.
- 4. Project Cost estimate

Items 1-3 will be used to evaluate technical acceptability. 10 years or more company experience will score 1 and less than 10 years will score 0. Qualified personnel available to start work immediately, with 5 years experience will score 1 pt with a maximum of 5 pts. No qualified personnel available immediately or less than 5 years experience will score 0. Previous experience with Swinerton and/or FAA including references will score 1 point per project with a maximum of 3 points. No experience with the FAA or Swinerton will score 0 points. Each firm scoring at least 1 point in each category will be deemed technically acceptable.

The contract will be awarded to the lowest priced technically acceptable vendor. If two technically acceptable firms have equal cost estimates, the technical score will determine the successful bid.

All personnel expected to work on the construction site must meet access requirements for the Airport Operations Area. Personnel must have a valid driver's license and must be escorted by FAA or Swinerton personnel authorized by the Palm Springs Airport Authority to provide escort services. Contract personnel are not permitted to drive on the airport operations area without an escort *and* an Airport Authority issued permit. The FAA will not compensate the contractor for any expenses incurred due to employees who do not meet access requirements or do not coordinate appropriate escort / vehicle permit requirements in advance of their arrival on site. Contractor employees acknowledge that parking within the Airport Operations Area may not be available and employees will need to find public parking on nearby streets. Employees will need to contact the COTR to arrange escort from the gate on Camino Bombero (between Signature Flight Services and the fire station) to the job site.

After contract award, the FAA Contracting Officer will issue a Notice-to-Proceed (NTP). Immediately upon receipt of the NTP, the selected firm shall contact the FAA COTR and coordinate a start date and time. Normal working hours will be established by the COTR and normal working days are Monday thru Friday. Night or weekend work may be required and the successful bidder will accommodate as required.

All work under this contract shall be performed in accordance with this SOW and technical input from the FAA. The successful bidder shall furnish sufficient skilled technical, supervisory, and administrative personnel to ensure the expeditious completion of the work specified herein.

Only the FAA Contracting Officer can make contract modifications. To facilitate the progress of this effort, coordination of change issues may be initiated with the COTR; however, all contract changes shall be issued by written modification from the FAA Contracting Officer.

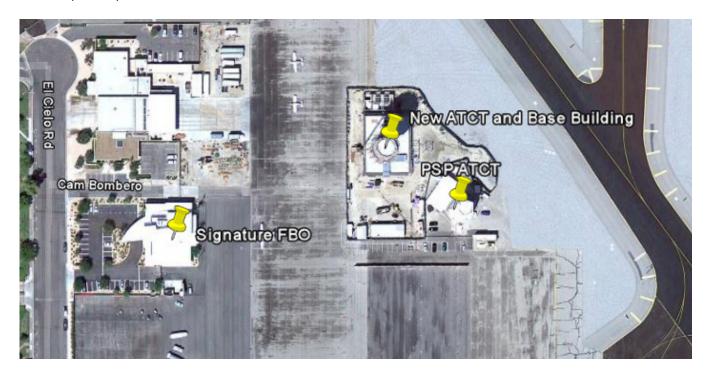
The final deliverables under this contract are specified in the attached specification sections. Electronic deliverables shall include a pdf copy of the entire document as well as separate word/excel or other native copies of all files.

This SOW will require 10+ years experience and expertise. It is the government position that no work under this contract shall be subcontracted.

At the conclusion of the contract, all documents shall become the property of the FAA.

3. BACKGROUND INFORMATION AND GENERAL REQUIREMENTS

The Google Earth photos below show the nearby surface streets (El Cielo and Camino Bombero aka Airport Tower Road) and the close proximity to the airport taxiway. The second photo shows a closer view of the construction site and the existing Airport Traffic Control Tower (ATCT).





<u>Project Commitment:</u> It is assumed that the successful firm will devote the level of effort, skilled manpower, and other resources necessary to complete this work in compliance with the performance time of this contract.

<u>Project Schedule:</u> The firm shall develop a schedule based on the requirements in the attached specifications. The schedule shall assume contract award and NTP both occur April 2, 2012 and the schedule shall be submitted with the firm's proposal. The schedule shall be updated with the actual start date and any necessary revisions within one week after the contract NTP, and submitted to the FAA COTR.

<u>Performance Time, Deliverables, and Submittals:</u> The firm shall complete all aspects of the work outlined in this SOW within the defined performance time. All change orders, revisions, or modifications to this SOW must be approved by the FAA Contracting Officer and may result in an adjustment of the performance time; however, the firm will need to show the impacts to the project schedule, specifically the critical path, to justify additional time.

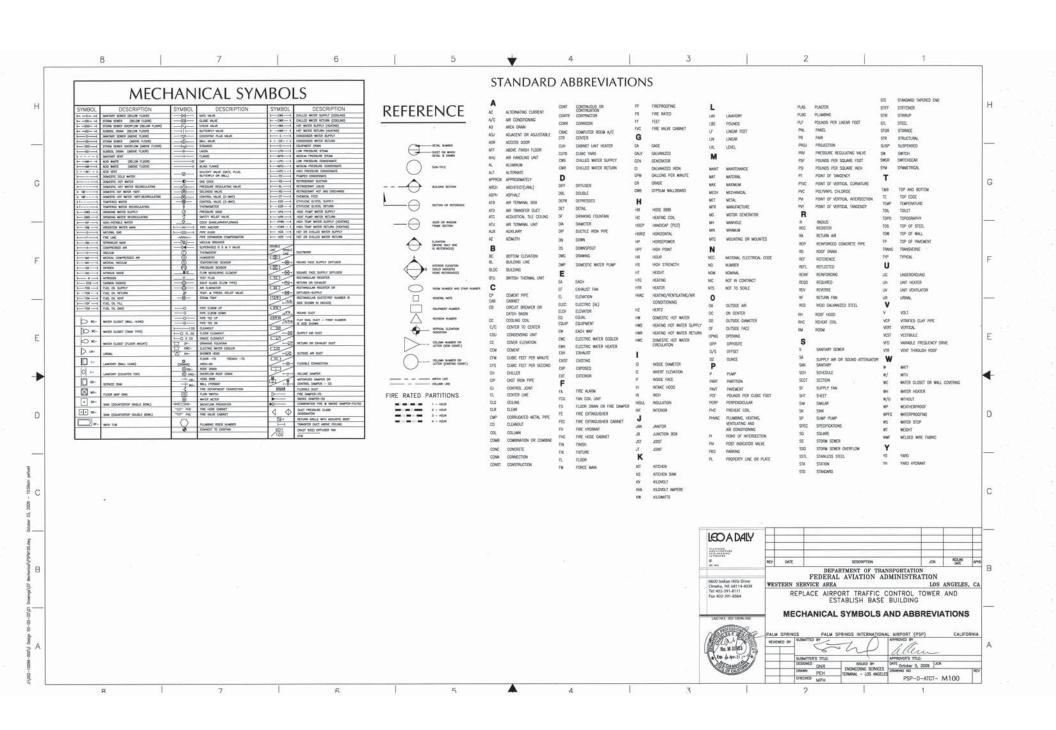
4. CONTACT INFORMATION

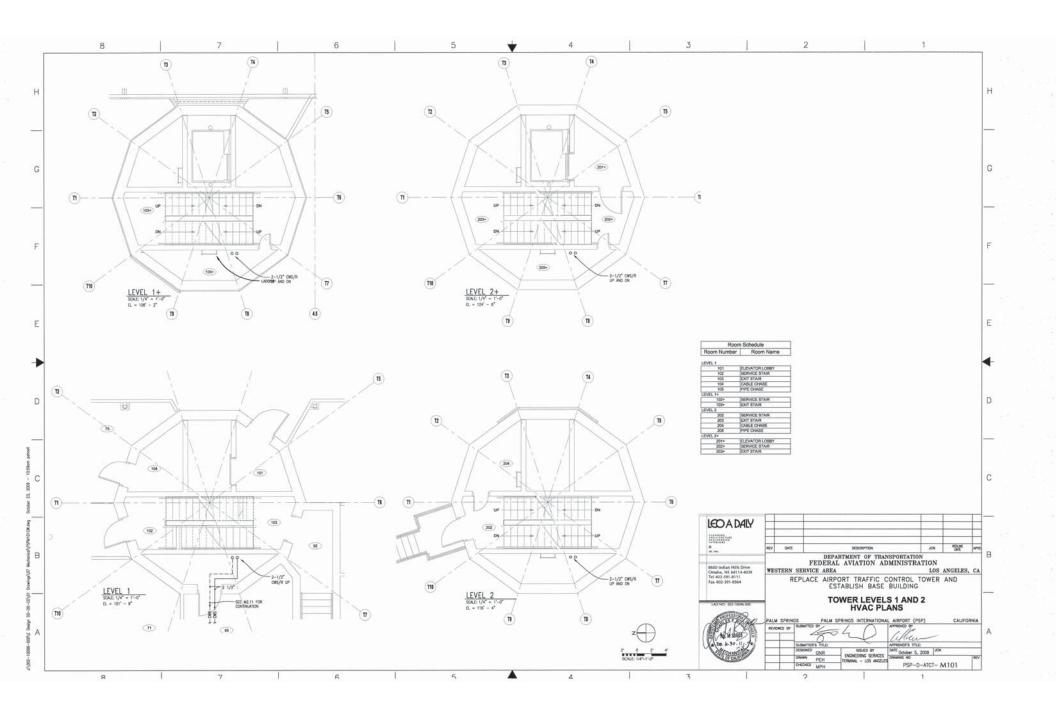
Daniel Dean (COTR) PSP ATCT Resident Engineer 280 N El Cielo Rd. Palm Springs CA 92262 (404) 539-7149

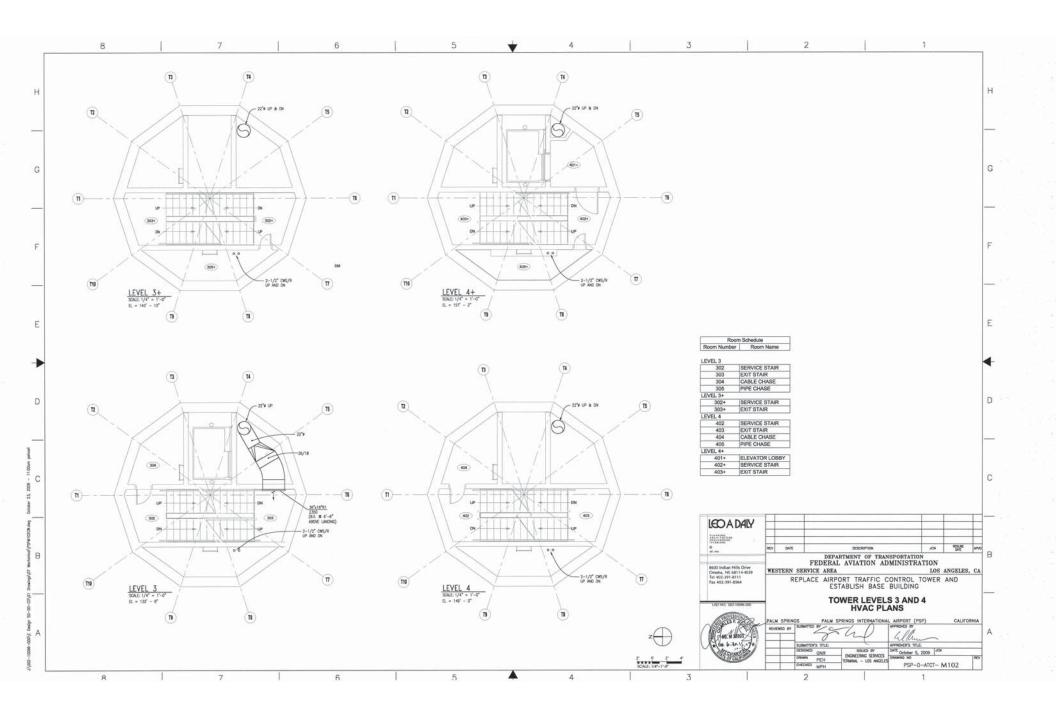
Scott Earl Engineering Services AJW-W11C Terminal Engineering Center, Los Angeles, CA 15000 Aviation Blvd Hawthorne, California 90250 (310) 725-6599

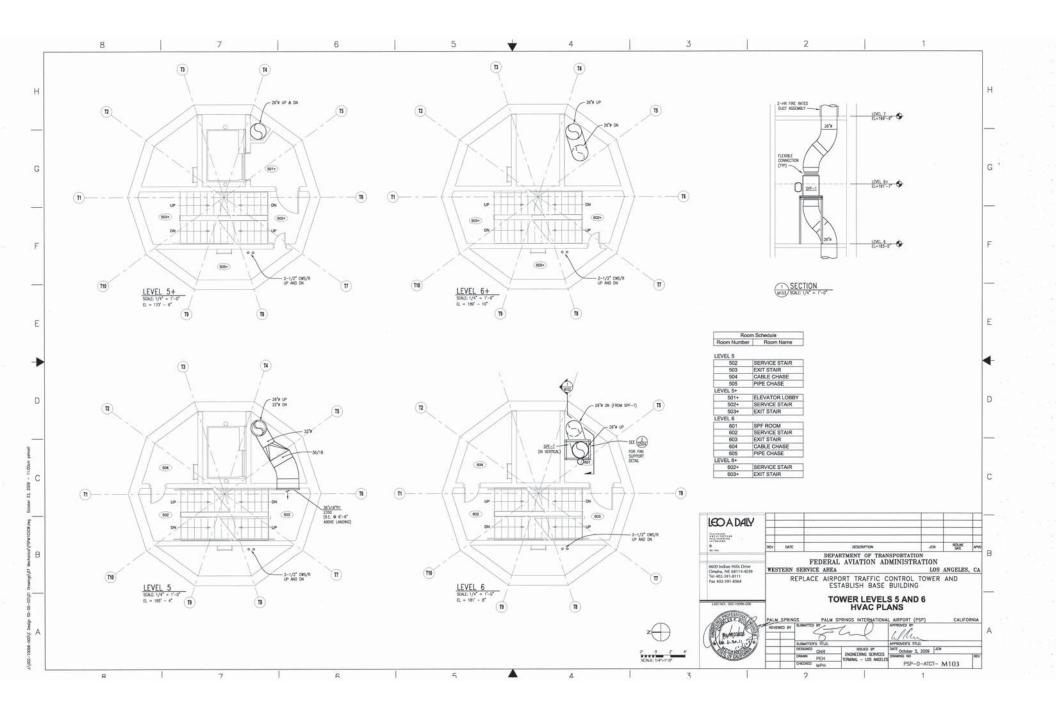
5. PROJECT SPECIFIC INFORMATION

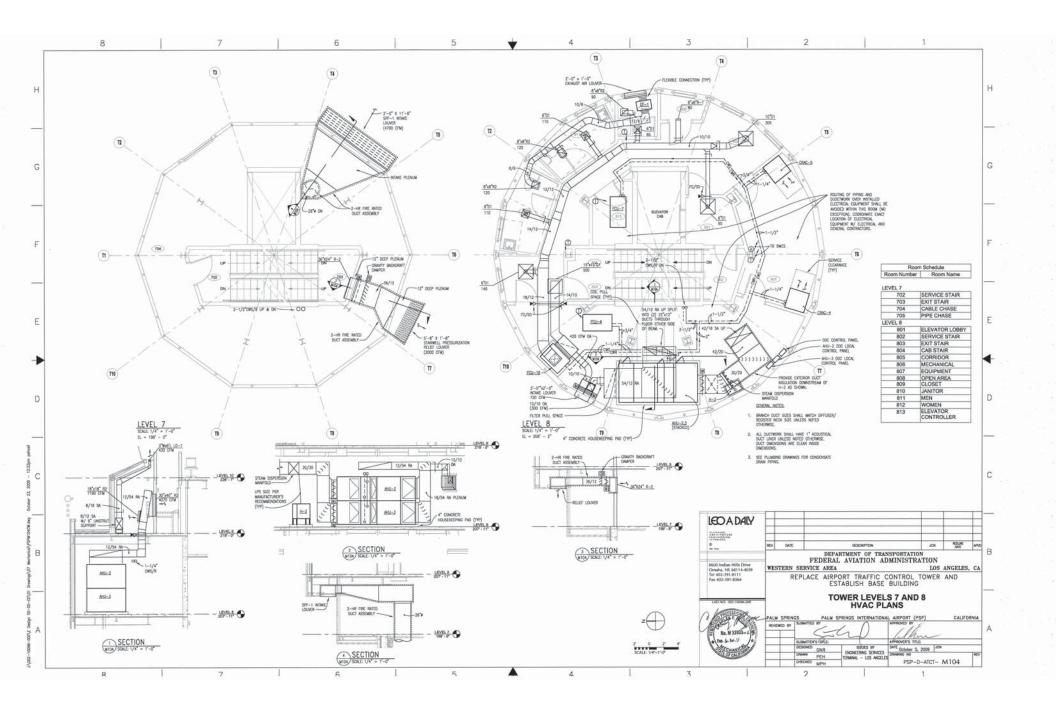
See Attached Drawings and Specifications

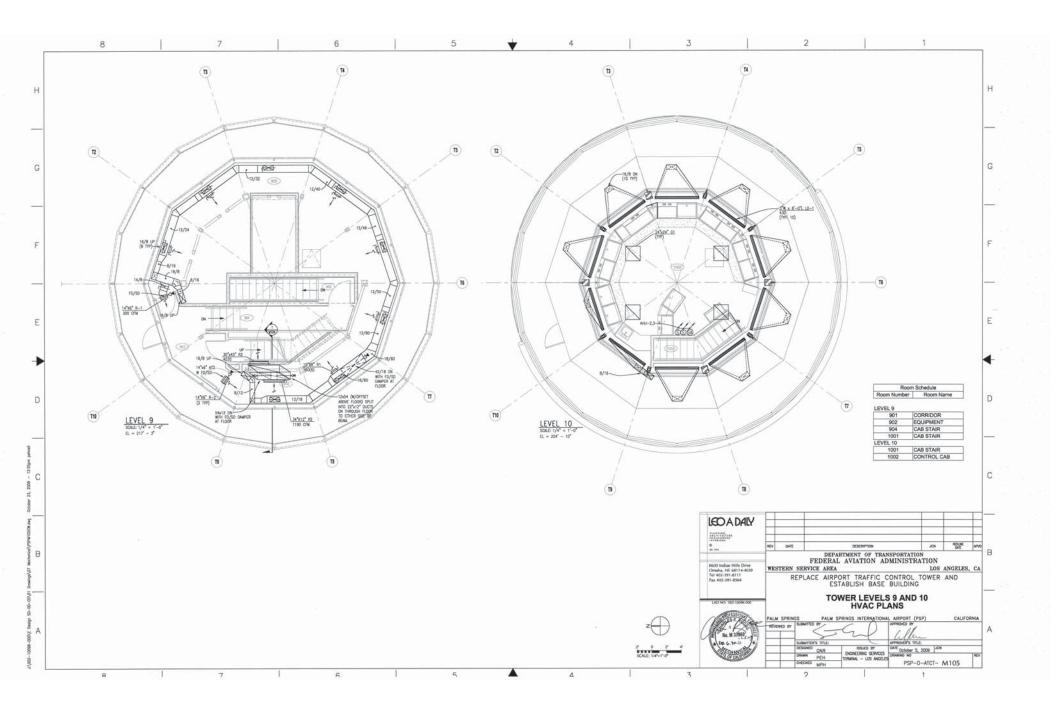


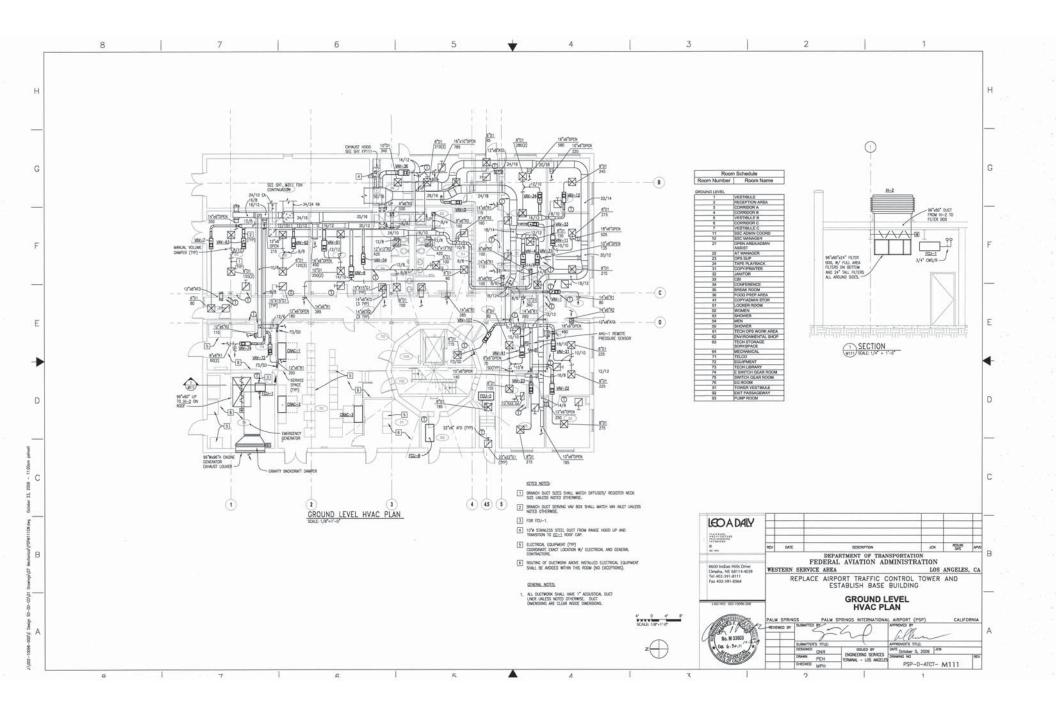


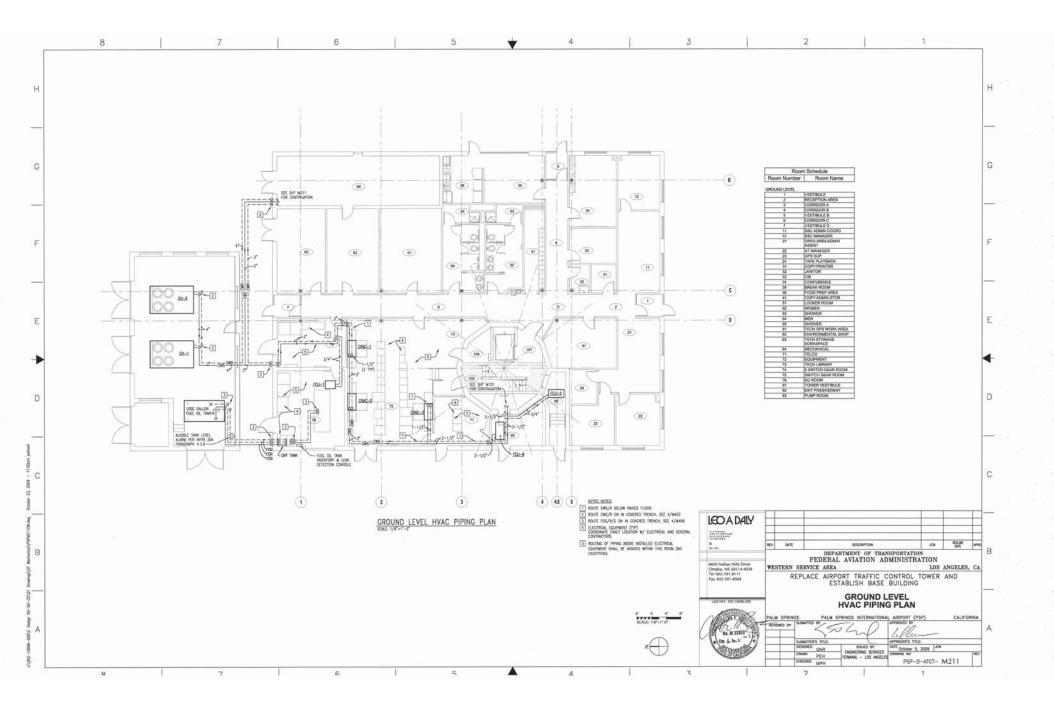


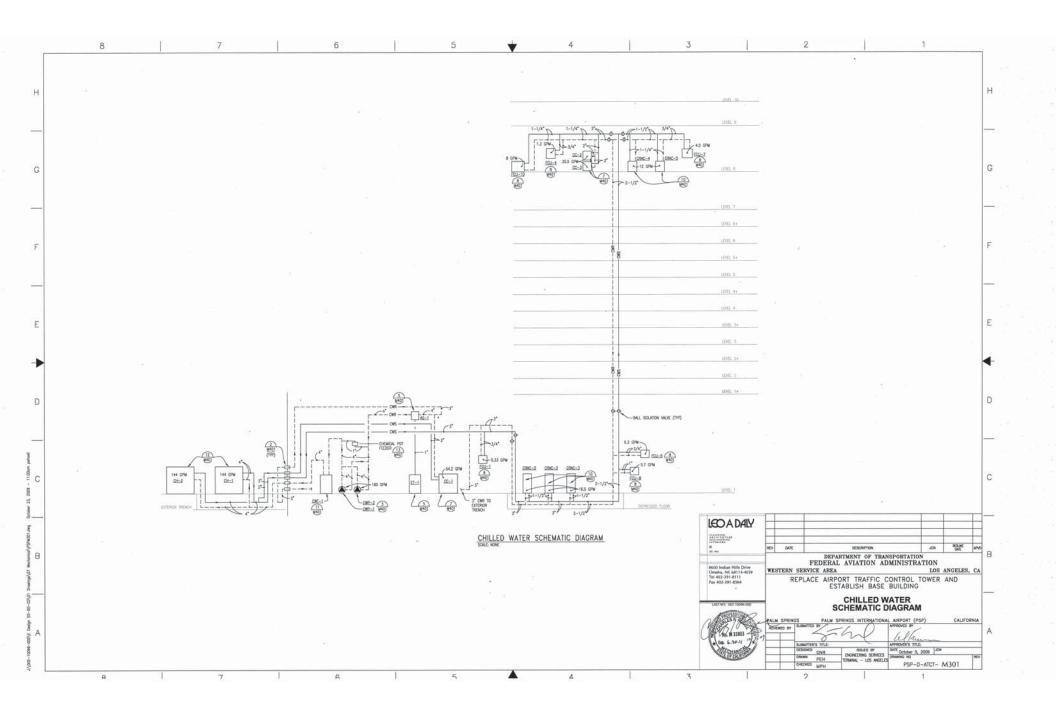


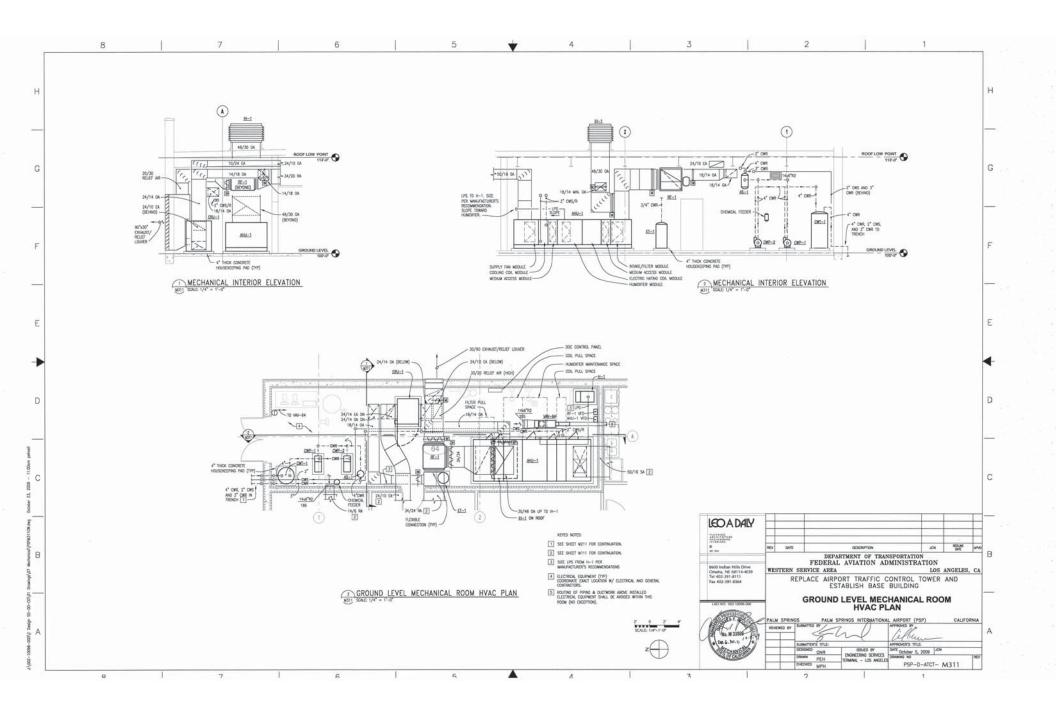


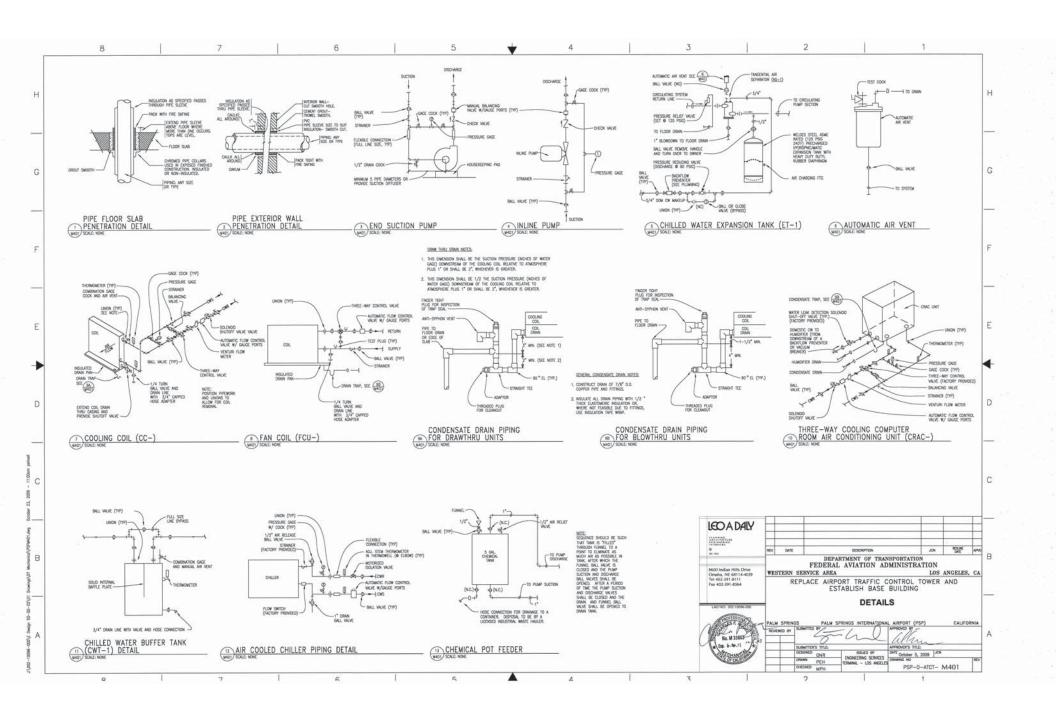


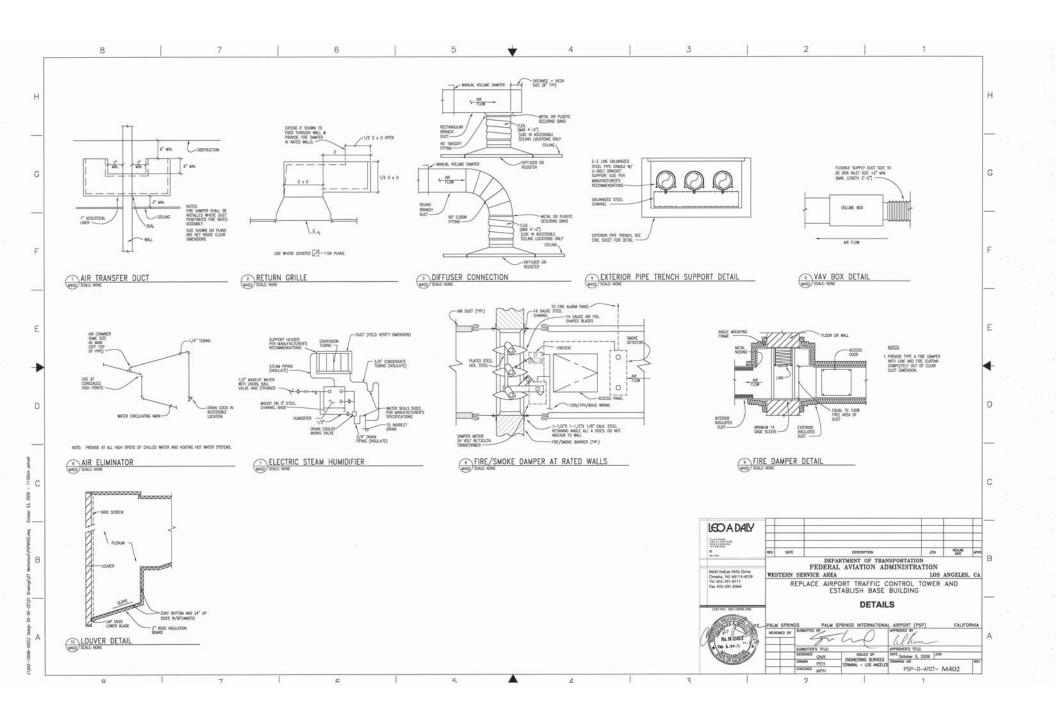


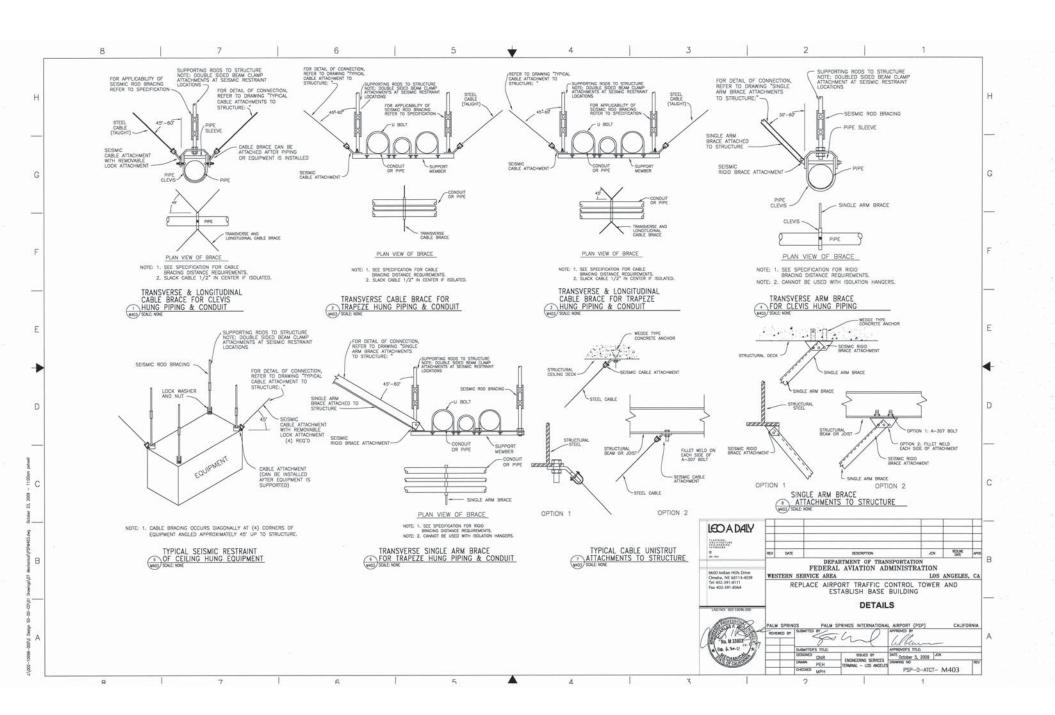


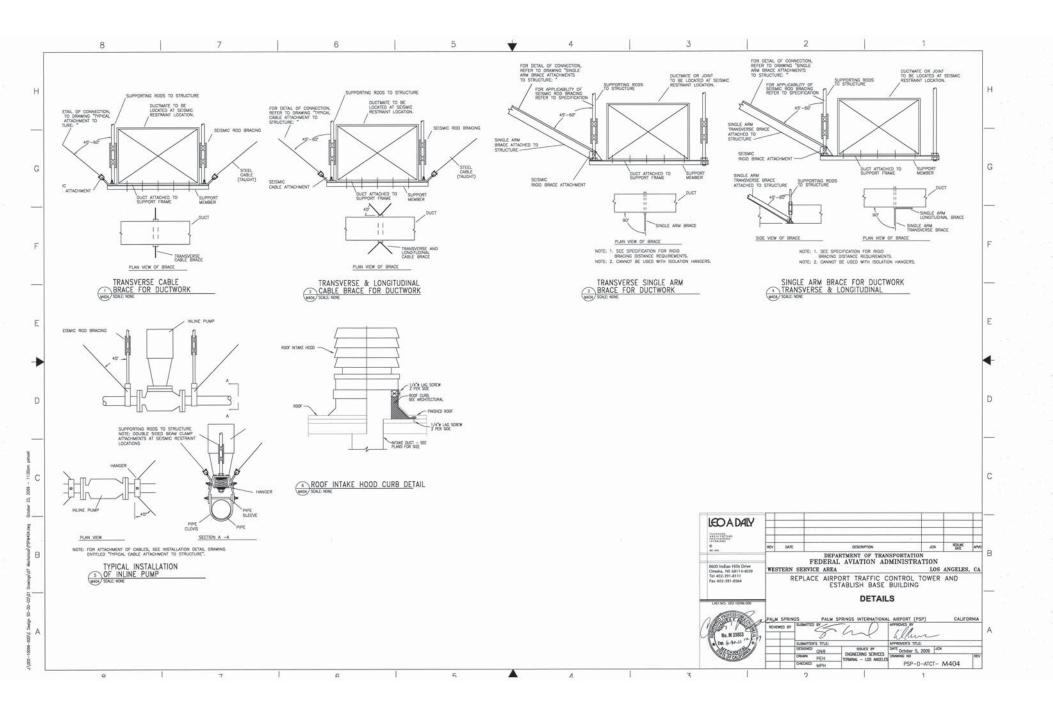


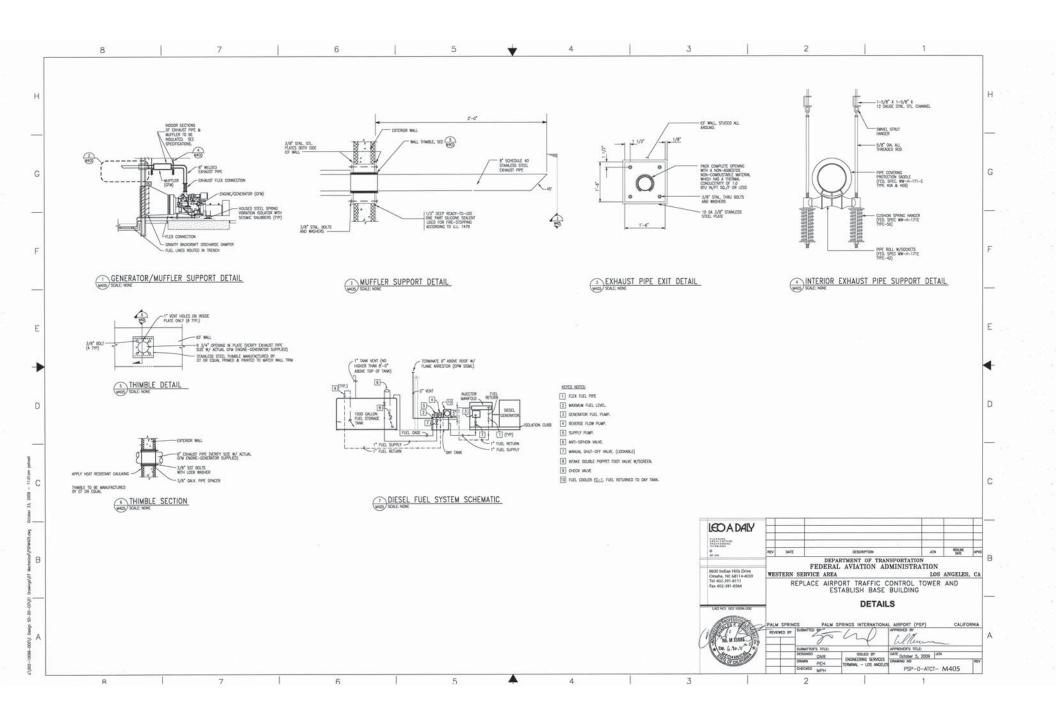


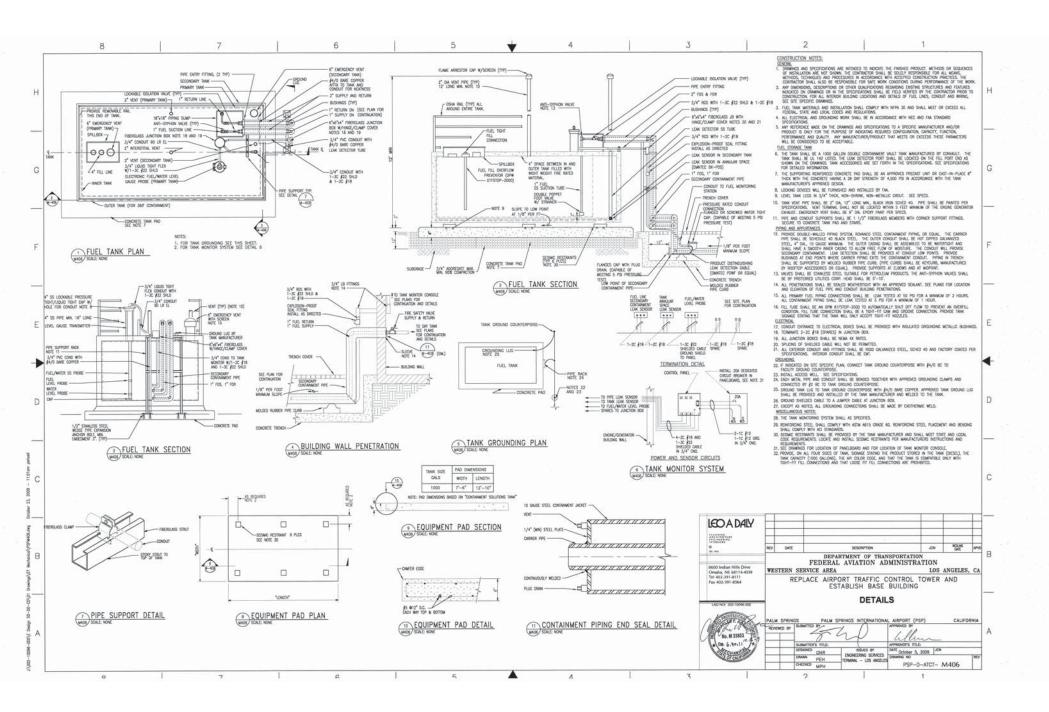


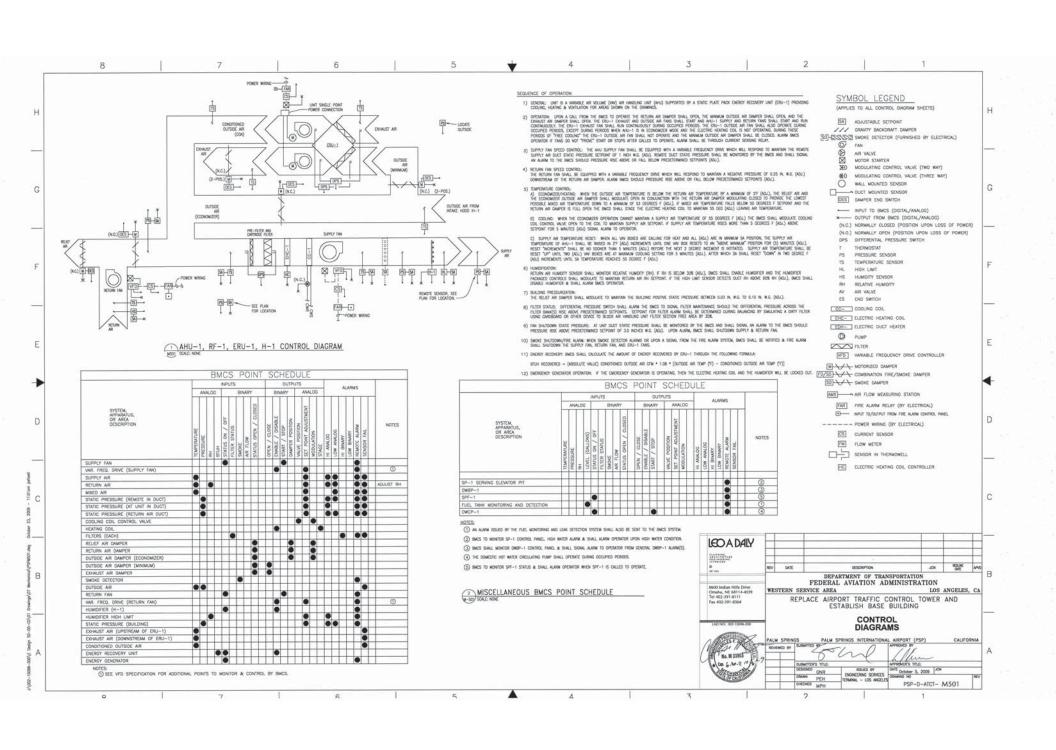


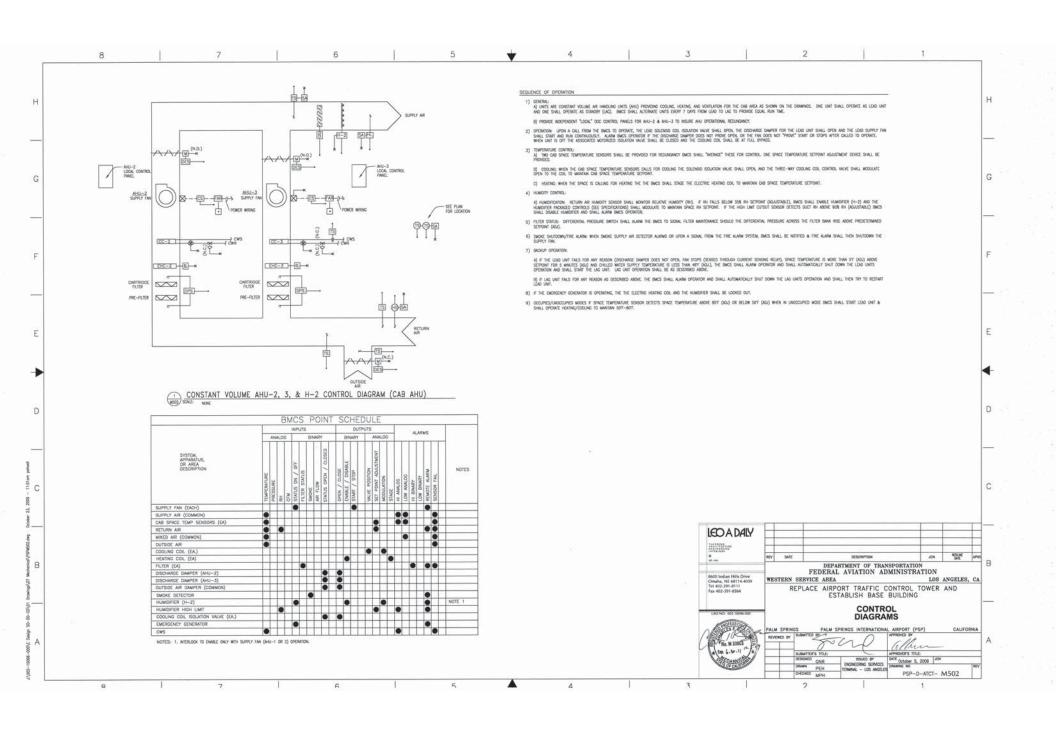


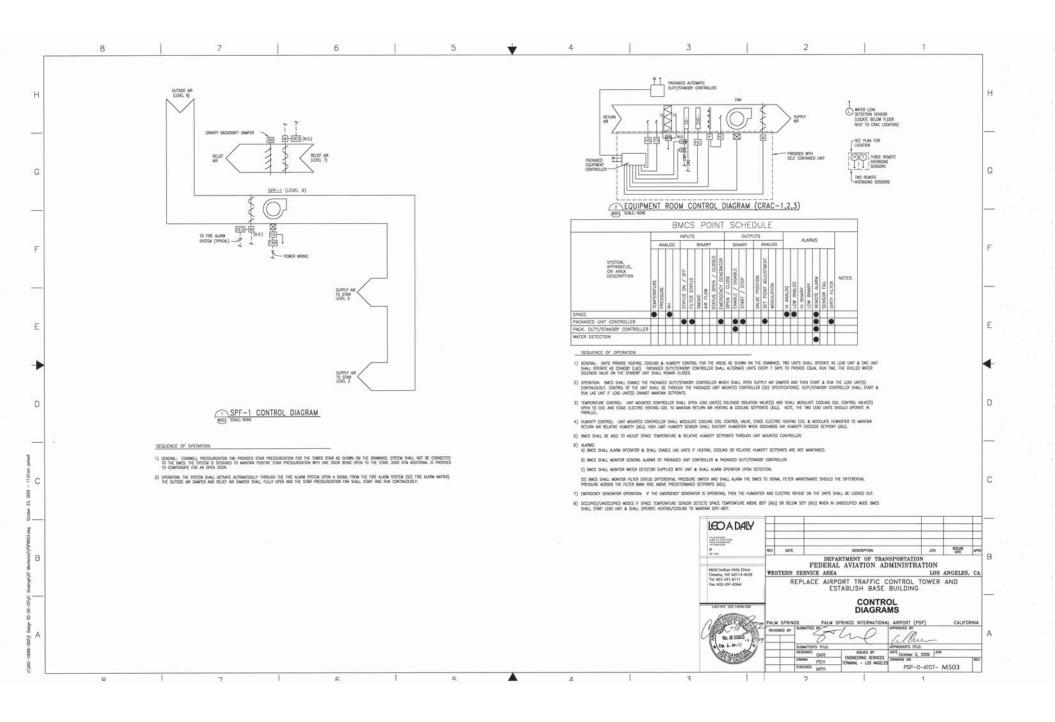


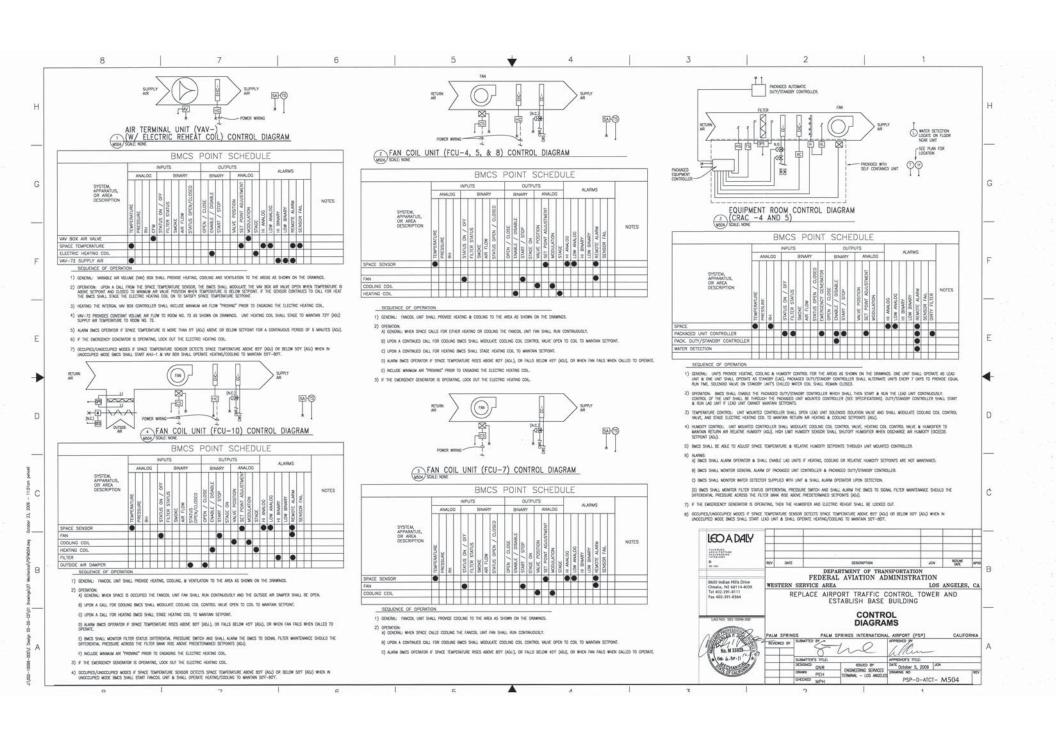


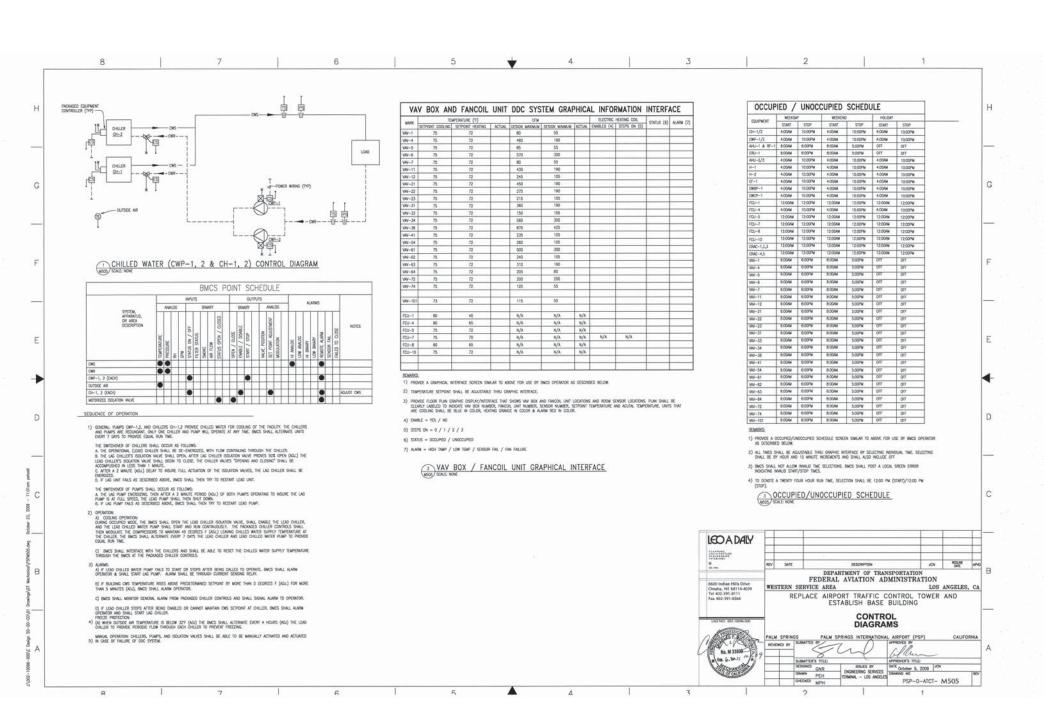


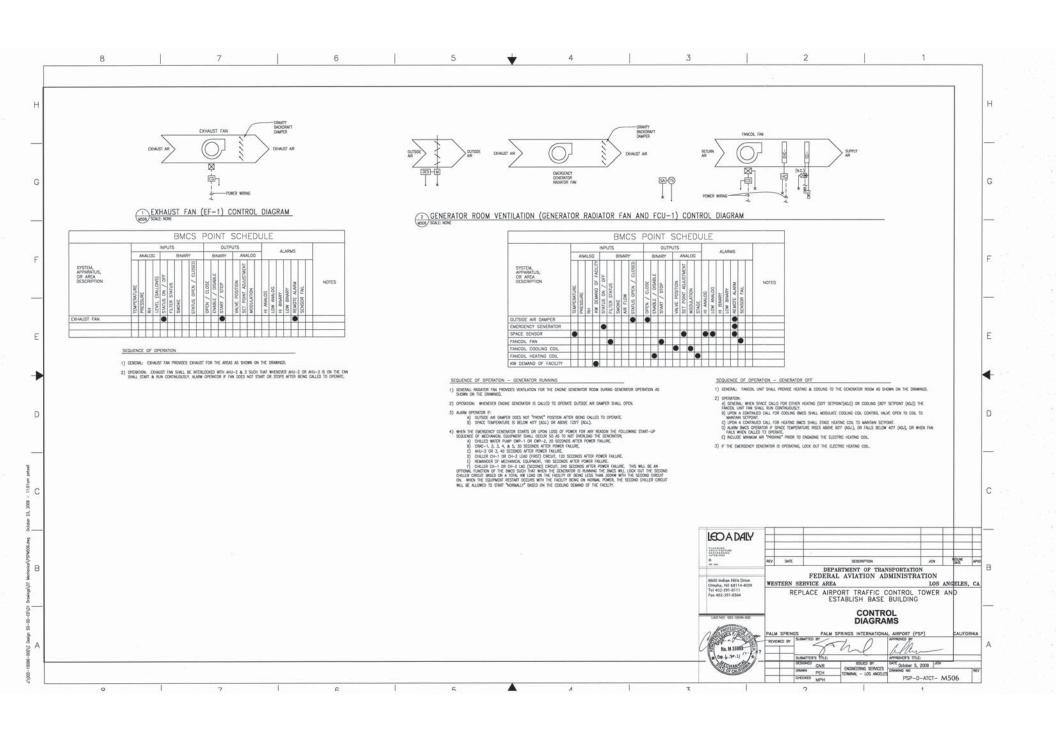












3 2 1 7 5 4 8 6 MISAHLE AIR HANDLING UNIT SCHEDULE MSCACW COMPUTER AIR CONDITIONER SCHEDULE | MARC | LOCATION | SERVES | TYPE | CTW | SERVE | FRESS | FAN | MARCE DELT. | MARCE DE WARE & MOST NO BEWARKS REMARKS H H 0948-THRU 5560 2:00 4:18 2300 7:5 1600 208 3 60 19* PLENIAN 300 TRANE WHIC 12 ORC-9 BASE BLOG DOUR, RM 5500 0.2 72 90 60 75 165 45 55 10.0 55 54.2 10 3 11.0 48 51.7201 3 60 00999MBE-50X EFFICIANT DRIVEN ORC-9 CONC. 4 TOMER EQUIP, RM 500 0.3 72 60 544 569 12 45 55 10.0 55 54.2 15 2 11.0 4.8 62.4 208 3 60 00999MBE-50X EFFICIANT DRIVEN ORC-9 CONC. 4 TOMER EQUIP, RM 500 0.3 72 60 544 569 12 45 55 10.0 55 54.2 15 2 11.0 4.8 62.4 208 3 60 00999MBE-50X EFFICIANT DRIVEN ORC-9 CONC. 4 TOMER EQUIP, RM 500 0.3 72 60 544 569 12 45 55 10.0 55 54.2 15 2 11.0 4.8 62.4 208 3 60 00999MBE-50X EFFICIANT DRIVEN ORC-9 CONC. AHU-3 TOWER MECH. CAB 1,2 3, 4, 5 CRAC-5 TOWER EQUIP. RM. 3000 0.3 72 80 54.4 59.9 12 45 55 10.0 55 56.2 15 2 11.0 4.8 62.4 208 3 60 DISPOSABLE-30% EFFICIENT BLIDGE SEMBAS:

1 MAY SHALL NELLIZE THE FOLLOWING MODILES FIXER MODILE W/2" (JOSE ESTECION) PLENTS MICH MOD 12" (MES EFFCENT) CAPREDIC, ELECTRIC HATING COL, ACCESS, COLING COL AND SUPPLY FAN.

2 ARE INMOLITES SHALL BE SEACHED WROUGH REQUIRED SUPPLINEAR, SHALLOWSH SEMECHE, REQUIRED SEMEC REQUIRED STATE FROM MYR. BASE, RAILS.

3 LINET SHALL ROLLIZE THE FOLLOWING BOOLLES ARE MORE MOUNT MY?" (CARE STFICION) PLANTED MEDIA PLITE, ACCESS, ELECTRIC HEATING COL, HAMDFRITTON WOULLE ACCESS, COLLING COL, AND SUPPLY FAN WITH 12D DECOMPACE.

3 LINET SHALL ROSS SHALL BE CONTROLLED BY WARRISE FREQUENCY DAVE. RDMASS: 1. UNIT TO BE LEBERT CHILLED WATER COWN FLOW UNIT W/ INFRARED HUMDFER, ELECTRIC REHEAT, AND 3 HP SUPPLY FAIL. . ONL TO BE LODGED CHILD AND MORE COMPLY FOR MAIN AND ANAMADE CHILDREN, AND A SHE SHAPLAND, AND A SHE SHAPLAND. S. SEE COREA, JAMASH FOR SECURIOUS OF OFFRANCH. S. ANT TO BE LODGED CHILD MATTER PORE WAIT MY TOP OSCHARGE/RIDIUM ORLE, AFRARED HAMOFER, ELECTRIC ROHAT, CONDINSME PLAMP, AND 2 HP SUPPLY FAN. 5. UNIT TO BE SUPPLIED W/ REVERSE OSMOSIS WATER SUPPLY. 6. UNIT TO BE SUPPLIED A REJAY TO ALLOW ELECTRIC REHEAT AND HUMBIFIER TO BE LOCKED OUT WHEN EMERGENCY GENERATOR IS OPERATING. MSCMCC CHILLED WATER COOLING COIL SCHEDULE G G FAN COIL UNIT SCHEDULE MARK SERVES REMARKS 90.6 86.3 55.0 53.3 0.47 27.8 527.8 54.2 45 55 6.0 4 TRANE TO FIT AHU-1 80.3 64.8 55.0 54.1 0.42 154.6 178.3 35.5 45 55 6.0 4 TRANE TO FIT AHU-1 CC-1 AHU-1 6950 489 REMARKS MARK LOCATION CC-2 AHU-2 5560 452 154.6 178.3 35.5 45 55 8.0 4 TRANE TO FIT AHU-3 TOL-7 IN 813 HORZ, CH2. 440 -- -- 75 82 10.5 13.5 4.0 45 52 10 -- - - 0.12 1021 008 1 60 TRANE UNTRAVE SIZE OID TOL-8 IN 9.3 HORZ, CH3. 500 -- - 85 82 21.2 21.2 5.7 45 50 18 55 2 2 0.13 10.5 50 1 60 TRANE UNTRAVE SIZE OID REMARKS: CCU-19 We also VCCC DOCTO 320 0.75 1.2 56 70 380 433 8.0 45 57 10 75 5.3 3 6.5 1417 200 1 60 Reviet 8.0MRI COX. ECCLOSE. WSEHC ELECTRIC HEATING COIL SCHEDULE MARK SERVES TYPE WANLFACTURER AND MODEL NO. REWARKS DIC-1 AHU-1 ELECTRIC FEMBRIS

1. PROVIDE FRONT GRILLE DISCHARGE AND BOTTON STAMPED NILT.

2. PROVIDE FRONT TOE INLET, TOP GRILLE OUTLET AND CONDENSATE PUMP.

3. PROVIDE DUCT COLLAR OUTLET.

3. PROVIDE DUCT COLLAR OUTLET. BHC-2 AHU-2 BHC-3 AHU-3 ELECTRIC 1500 66.3 0.14 208 3 60 41.3 SCR TRANE TO FIT ANU-5 PROVIDE UNIT WITH INLET PLENUM WITH 1" FILTER AND CONDENSATE PLMP. <u>REMARKS</u> 1. FN-TUBULAR TYPE, PROVIDE ARFLOW INTERLOCK SWITCH AND DISCONNECT INTEGRAL TO CONTROL PANEL ACCESS DOOR. MSF PUMP SCHEDULE E F TOTAL HEAD MOTOR DATA MIN.
FT WG HP | RPM | VOL. | PH | HZ UTF X WARK LOCATION SERVES TYPE CPM WANGESCRUBER AND WOOFL NO. ENERGY RECOVERY UNIT SCHEDULE 10 1750 206 5 60 65 BELL AND GOSSETT 1531-2E MAK SEPIKES TIPFE ON CIN MAX HEATING COX.00

OA EA SP. N. SAN 3A CUIT EAN SAN SAN GUIT EAN SAN GUIT EAN GUIT EAN SAN GUIT EAN GUIT E CWP-1,2 BASE BUILDING CHILLERS CLOSE-COUPLED 160 MANUFACTURER AND MODEL NO. REMARKS ERU-1 M-HU-1 STATIC PLATE 2000 1400 0:50 31 52.5 75 50 112 73 94.0 68.7 75 45 RENEWARE HEZX SEMBERS:
1. PROVIDE W/ INTEGRAL 2HP OUTSIDE ARE FAN AND 2HP COHAUST FAN. HUMIDIFIER SCHEDULE MAX COMBINED FAN SOUND POWER LEVELS
 CFW
 CAPACITY
 XXIII
 ELECTRICAL CATA
 MANUFACTURER AND WOOLL NO.

 4510
 86.1
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 ARMISTRONG HC-6500
 D MIN OPER. INSERT. LOSS 08 RE 10⁻¹² WATTS HZ 63 | 125 | 250 | 500 | 1000 | 2000 | 4000 | 8000 D REWARKS MARK LOCATION SERVES MATE SOUND EMMISSION POINT H-1 BASE BULDING AHU-1 54 63 63 59 57 52 49 43 54 60 60 58 56 54 50 43 45 39 48 48 41 37 28 23 TOTAL H-2 TOWER WECH, MAU-2,3 5560 13.2 9 23 208 3 80 ARMSTRONG HC-6100 1, 3, 4 TOTAL REMARKS.

1. PROVIDE PROPORTIONAL OUTPUT CONTROL, DOC INTERFACE FOR ENABLE/DISABLE, SEIPOINT (AGUISTABLE), AND JUANA OUTPUT.

2. DISPERSION GRO TO BE MOUNTED IN ANU. TOTAL 54 62 63 58 55 50 45 38 54 63 63 59 57 52 49 43 DISPERSION GRID TO BE MOUNTED IN AVIL.
 DISPERSION GRID TO BE MOUNTEDIN SUPPLY AR DUCTWORK (AVII-2 AND AVIL-3 SHALL SHARE DISPERSION GRID).
 UNITS TO BE SUPPLIED MY REVERSE GOMOSS WATER SUPPLY. CU-8 TOTAL FCU-10 DISCHARGE 85 70 65 65 65 62 60 54 77 84 81 74 70 68 64 60 62 62 58 51 34 28 33 36 AIR COOLED CHILLER SCHEDULE TOTAL DISCHARGI 104 94 92 88 88 86 83 74 C C 2/36.0/50.6/66.1 TRANE COAMOBO Di-2 SEE DWGS ARR-CDOLED SCROLL 115 66.1 165 54.6 45 15 6 PROPELLER 39.4 206 3 60 220 4 6 17.2/36.0/50.6/66.1 TRAVE COMMOD LEO A DAILY REMARKS:
1. PROVIDE COPPER TUBES AND COPPER FINS. 2. PROVIDE USE Y LOW AMERIT OFFICIAL.

3. DRILLE SMALL BE MATID TO DEPOSIT AT 125F, PROVIDING 603 TORS OF CAPACITY AT THE SCHEDULED FLOWFATE AND A 55 DEGREE EMT.

4. CHILLE TO HAVE DUAL IT PROVIDE CONNECTION. FLA SHOWN ARE FOR FLOCH POWER CONNECTION. SECUTIONS INCOMESSES DATE DESCRIPTION В DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FAN SCHEDULE 8600 Indian Hills Drive Omaha, NE 68114-4039 Tel 402-391-8111 Fax 402-391-8564 MSF WESTERN SERVICE AREA | MANK | LOCATION | SERVES | TYPE | O'N | SUB_PRIESS | SWA | MOTOR DATA | MOTOR DAT REMARKS REPLACE AIRPORT TRAFFIC CONTROL TOWER AND MANUFACTURER AND MODEL NO. DRIVE ESTABLISH BASE BUILDING CDOX 245 SQN-B **SCHEDULES** BELT COOK 165 QMX -----PALM SPRINGS PALM SPRINGS INTERNATIONAL AIRPORT (PSP) CALIFORNIA REVIEWED BY SUBMITTED BY Mu No. M 33803 PROVIDE FAN W/ GRAVITY BACKDRAFT DAMPER.
 RETURN FAN SHALL BE CONTROLLED BY WARRIEF FREQUENCY DRIVE. SUBMITTER'S TRUE
DESCRIPTOR TRUE
DESCRIPTOR THE DESCRIPTOR SERVICE TRUE
DESCRIPTOR SERVICE TO DESCRIPTOR TO DESCRI Es 6.30.11 O-ECKED MPH TERMINAL - LOS ANGELES PSP-D-ATCT- M601

7 6 5 👉 4 8 DIFFUSER, REGISTER AND GRILLE SCHEDULE MECHANICAL EQUIPMENT SCHEDULE MAX PO MAX MANUFACTURER AND MODEL NO. Н H MARK SERVES FINSH REMARKS **FUNCTION** SPECIFICATION WANGFACTURER AND MODEL NO. MARK D-1 SEE PLANS SQUARE SUPPLY DIFFUSER SEE PLAN 0.10 38 TITUS TOC 210 GALLON INSUL. WELDED STEEL W/ (125 PS) A.S.M.E. STAMP LARS CRT-30-077 W/FUNGD 3" 1/0 CONNECTIONS CWT-1 CHILLED WATER BUFFER TANK LD-1 SEE PLANS LINEAR DIFFUSER SEE PLAN (NOTE 3) 0.08 38 TITUS CT-481 W/ BOARDER TYPE B11 144 GPM MAX. FLOW RATE 3" CONNECTIONS R-1 SEE PLANS SUPPLY BLADE REGISTER SEE PLAN WHITE 0.10 38 TITUS 300 RL 0.10 38 TITUS 350 RL 0.05 38 TITUS PAR R-2 SEE PLANS RETURN/DOWNST BLADE RECISTED SEE PLAN PROVIDE INTERNAL BATTLES TO INSUSE ANTI-STRATECATION/REPAINS THRU TANK AND 1-1/7" EXTEROR FIREBUASS INSULATION. G-1 SEE PLANS HETURN PERFORATED GRILLE 24"x24" FACE 0-2 SEE PLANS RETURN PERFORATED CRILLE 24"x12" FACE SEE PLAN WHITE 0.05 38 TITUS PAR 1. 13"-13" W/ 24"24" DICHOED PANEL.
2. DEFUSER TO HAVE 15" ORECTIONAL BLOCK, DRECT DEFUSER TO BLOW AR "OUT" TOWARDS CAB CLASS.
1. PROVIDE ANDUZED FINSH TO WATCH CAB CLASS FRAME. EXPANSION TANK SCHEDULE G G DA X L ACCEPTANCE TOTAL CAPACITY
NCH CALLONS CALLONS WANUFACTURER AND WOOLL NO. ROWARKS MARK LOCATION SERVES AIR TERMINAL UNIT SCHEDULE ET-1 MECH. RM CHILED WATER LOOP 16"4X42-3/4"H 11.3 INC AT WIN SP | ELEC, HEATING COL. MANUFACTURER AND MODEL NO. REMAKS WW-5 WW W/ ELECTRIC REHEAT 65 55 4 0.25 22 22 0.5 208 1 60 1 TITUS DESV 4 WH-1 (WW W/ ELECTRIC ROBAN) 575 300 10 0.25 22 22 22 2.5 200 1 60 3 11105 DEW 10 WW-1 WW W/ ELECTRIC ROBAN) 56 4 0.25 22 22 0.5 000 1 60 1 11105 DEW 10 0.05 1 CONTROL VALVE SCHEDULE ACCEPTABLE OF RANGE RECOMMENDED VALVE SERVES VMV-23 VMV W/ ELECTRIC REHEAT 215 105 6 0.25 22 22 1.0 208 1 60 2 TITUS DESV 6 VMV-31 VMV W/ ELECTRIC REHEAT 360 190 8 0.25 22 22 1.0 208 1 60 2 TITUS DESV 8 3-WAY MODULATING EQUAL PERCENTAGE 20.5-27.1 BELIMO 1" B325VS, Cv=21 CHILLED WATER COIL FOR AHU-1 54.2 CHILLED WATER COIL FOR AHU-2 35.5 3-WAY MODULATING EQUAL PERCENTAGE 11-17.8 BELIMO 3/4" B320VS, Ov=11 WW-33 WW W/ ELECTRIC REPEAT 150 105 6 0.25 22 22 0.5 508 1 00 1 TILLS 053 6 WW-54 WW W/ ELECTRIC REPEAT 500 300 10 0.25 22 22 15 508 1 00 3 TILLS 053 6 WW-54 WW W/ ELECTRIC REPEAT 500 425 11 0.25 22 22 3.5 508 1 00 3 TILLS 053 10 0.5 CC-3 CHELED WATER COIL FOR AHU-3 35.5 5-WAY MODULATING FOUNL PERCENTAGE 11-17-8 BELIMD 3/4" B320VS, Cv=11 3-WAY MODULATING EQUAL PERCENTAGE 6.2-11 CRAC-1 BASE BUILDING EQUIPMENT RM. 16.5 BEUMO 3/4" B320VS, Cw=11 CRAC-2 BASE BUILDING EQUIPMENT RM. 16.5 3-WAY MODULATING EQUAL PERCENTAGE 6.2-11 BELIMO 3/4" B320V5, Cv=11 | WW-41 | WW W / LICTING ROYAN 255 | 105 | 6 | 0.25 | 22 | 22 | 0.5 | 206 | 1 | 60 | 1 | TILLS DESIV 6 | WW-54 | WW W / LICTING ROHAT 260 | 105 | 6 | 0.25 | 22 | 22 | 0.5 | 206 | 1 | 60 | 1 | TILLS DESIV 6 | WW-61 | WW W / LICTING ROHAT 500 | 300 | 10 | 0.25 | 22 | 22 | 1.5 | 206 | 1 | 60 | 3 | TILLS DESIV 10 | WW-61 | WW W / LICTING ROHAT 500 | 300 | 10 | 0.25 | 22 | 22 | 1.5 | 206 | 1 | 60 | 3 | TILLS DESIV 10 | WW-61 | WW-6 DRAC-3 BASE BUILDING EQUIPMENT RM. 16.5 3-WAY MODULATING EQUAL PERCENTAGE 6.2-11 BELIMO 3/4" B320VS, Cv=11 E E CRAC-4 TOWER EQUIPMENT RM. 12 3-WAY MODULATING EQUAL PERCENTAGE 4.5-6 BELIMO 1/2" B315VS, Cv=4.8 3-WAY MODULATING EQUAL PERCENTAGE 4.5-6 CRAC-5 TOWER EQUIPMENT RM. BELIMO 1/2" B315VS, Cv=4.8 REMARKS: 1. UNIT TO BE CONSTANT VOLUME UNIT TO PROVIDE VENTILATION AIR TO EQUIPMENT ROOM NO. 72 AS SHOWN ON THE DRAWINGS. D D OUTSIDE AIR INTAKE OR RELIEF SCHEDULE AR FLOW MAX PO VELOCITY THROAT HEIGHT CPM NOH WG FPM SZE NOH NOH MARK LOCATION SERVES WANLFACTURER AND WODEL NO. REMARKS H-1 900° BASE BULDING 6850 0.15 665 30°446" 30" 000° TRE 20v4846 TRE 14-2 800° FERENCIA CONVENTION CON 0.15 650 30 60°46" 33.5 000° TRE 680°460 TRE 68 C REMARKS: PROVIDE 30% EFFICIENT "ROUGHING" FILTER. 2. PROVIDE WITH 12" ROOF CURB. LEO A DALY History. DATE DESCRIPTION DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION 8600 Indian Hills Drive Omaha, NE 68114-4039 Tel 402-391-8111 Fax 402-391-8564 WESTERN SERVICE AREA REPLACE AIRPORT TRAFFIC CONTROL TOWER AND ESTABLISH BASE BUILDING **SCHEDULES** PALM SPRINGS INTERNATIONAL AIRPORT (PSP) REVIEWED BY A 1. Stun ORS TITLE

GINR

ENGREPHIC SERVICES

PEN

TERMINAL - LOS ANGELS

PCD _____ATCT___B SUBMITTOR'S TITLE: DESIGNED DELINA OFFICED MPH PSP-D-ATCT- M602

2

SECTION 15950 - HVAC TESTING/ADJUSTING/BALANCING

PART 1 - GENERAL

1.1 RELATED REQUIREMENTS

A. Section 15995, COMMISSIONING OF HVAC SYSTEMS.

1.2 DESCRIPTION OF WORK

- A. The work includes test, adjust, and balance (TAB) of new heating, ventilating, and cooling (HVAC) air and water distribution systems including equipment, ducts, and piping which are located within, on, under, between, and adjacent to buildings.
- B. Air Distribution Systems. Systems shall be tested, adjusted, and balanced (TAB'd) in compliance with this section.

 Obtain Contracting Officer's written approval before applying insulation to exterior of air distribution systems under Section 15080 THERMAL INSUALTION FOR MECHANICAL SYSTEMS.
- C. Water Distribution Systems. Systems shall be TAB'd in compliance with this section. Obtain Contracting Officer's written approval before applying insulation to water distribution systems under Section 15080 THERMAL INSUALTION FOR MECHANICAL SYSTEMS. At Contractor's option and with Contracting Officer's written approval, the piping systems may be insulated before systems are TAB'd. Piping insulation shall terminate immediately adjacent to each flow control valve, automatic control valve, or device. The ends of pipe insulation and the space between ends of pipe insulation and piping shall be sealed with waterproof vapor barrier coating. After completion of work under this section, the flow control valves and devices shall be insulated under Section 15080 THERMAL INSUALTION FOR MECHANICAL SYSTEMS.
- D. Phasing of Work. This Specification Section is structured as though the HVAC construction, and thereby the TAB work, is going to be completed in a single phase. All elements of the TAB work are addressed on this premise. When a contract is to be completed in construction phases, including the TAB work, the TAB work shall be planned for, completed and approved by the Contracting Officer with each phase. An example of this case would be one contract that requires the rehabilitation of the HVAC in each of several separated buildings. At the completion of the final phase, all approved reports shall be compiled and submitted as one document.

1.3 DEFINITIONS

- A. TAB team supervisor: TAB team engineer.
- B. TAB team technician: TAB team assistant.
- C. TAB'd: HVAC Testing/Adjusting/Balancing procedures performed.
- D. Field check group: One or more systems of the same basic type; the subgroup of a "field check group" is a "system". An example of a "system" is a supply air handler with its duct system, which is its supply, return, and outside air ducts.
- E. Out-of-tolerance data: Pertains only to field checking of Certified TAB report. When applied to TAB work this phase means "a measurement taken during TAB field checking which does not fall within the range of plus 5 to minus 5 percent of the original measurement reported on the certified TAB Report for a specific parameter."
- F. Season of maximum heating load: Time of year when outdoor ambient temperature at equipment installation site remains within following range throughout the period of data recording for TAB work. Indicated winter outdoor design dry bulb temperature plus 30 to minus 30 degrees Fahrenheit.
- G. Season of maximum cooling load: Time of year when outdoor ambient temperature at equipment installation site remains within following range throughout the period of data recording for TAB work. Indicated summer outdoor design dry bulb temperature plus 15, minus 5 degrees Fahrenheit.

1.4 SUBMITTALS

- A. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES.
- B. Test Reports
 - 1. Certified TAB report
 - 2. Submit certified reports in the specified format including the above data.
- C. Certificates
 - 1. Independent TAB agency personnel qualifications; G
 - 2. TAB Submittal and Work Schedule; G
 - 3. Design review report; G
 - 4. Pre-field TAB engineering report: G
 - 5. Advanced notice for TAB field work; G

1.5 TAB SUBMITTAL AND WORK SCHEDULE

- A. Submit this schedule, adapted for this particular contract, to the Contracting Officer for review and approval. Include with the submittal the planned calendar dates for each submittal or work item. Resubmit an updated version for CO approval every 90 calendar days. Compliance with the following schedule is the Contractor's responsibility.
- B. Qualify TAB Personnel. Within 45 calendar days after date of contract award, submit TAB agency and personnel qualifications.
- C. Pre-TAB Meeting. Within 30 calendar days after the date of approval of the TAB agency and personnel, meet with the Contracting Officer's TAB representative.
- D. Design Review Report. Within 60 calendar days after the date of the TAB agency personnel qualifications approval, submit design review report.
- E. Pre-Field TAB Engineering Report. Within 21 calendar days after approval of the TAB agency Personnel Qualifications, submit the Pre-Field TAB Engineering Report.
- F. Prerequisite HVAC Work Check Out List and Advanced Notice For TAB Field Work. At a minimum of 120 calendar days prior to CCD, submit prerequisite HVAC work check out list certified as complete, and submit advance notice of commencement of TAB field work.
- G. TAB Field Work. At a minimum of 90 calendar days prior to CCD, and when the ambient temperature is within limits, accomplish TAB field work.
- H. Submit TAB Report. Within 15 calendar days after completion of TAB field work, submit certified TAB report.
- I. TAB Field Check. 30 calendar days after certified TAB report is approved by the Contracting Officer, conduct field check.
- J. Complete TAB Work. Prior to CCD, complete all TAB work.
- K. TAB Field Work. At a minimum of 90 calendar days prior to CCD, accomplish TAB field work; submit certified TAB report; and conduct field check.
- L. Complete TAB Work. Prior to CCD, complete all TAB work.

1.6 QUALITY ASSURANCE

A. Modifications of References. Accomplish work in accordance with referenced publications of AABC or NEBB except as modified by this section. In the references referred to herein, consider the advisory or recommended provisions to be mandatory, as though the word "shall" had been substituted for the words "should" or "could" or "may" wherever they appear. Interpret reference to the "authority having jurisdiction," the "Administrative Authority," the "Owner," or the "Design Engineer" to mean the "Contracting Officer."

B. Certificates.

- 1. Independent TAB Agency Personnel Qualifications
 - a. For agency proposed for approval, submit information certifying that the TAB agency is a first tier subcontractor who is not affiliated with any other company participating in work on this contract, including design, furnishing equipment, or construction.
 - b. Submit the following, for the agency, to Contracting Officer for approval in compliance with paragraph entitled "TAB Personnel Qualification Requirements."
 - 1) Independent AABC or NEBB certified TAB agency:
 - TAB agency: AABC registration number and expiration date of current certification; or NEBB certification number and expiration date of current certification.
 - 3) TAB team supervisor: Name and copy of AABC or NEBB TAB supervisor certificate and expiration date of current certification.
 - 4) TAB team field leader: Name and documented evidence that the team field leader shall have satisfactorily performed full-time supervision of TAB work in the field for not less than 3 years immediately preceding this contract's bid opening date.
 - 5) TAB team field technicians: Names and documented evidence that each field technician shall have satisfactorily assisted a TAB team field leader in performance of TAB work in the field for not less than one year immediately preceding this contract's bid opening date.
 - 6) Current certificates: Registrations and certifications shall be current, and valid for the duration of this contract. Certifications which expire prior to completion of the TAB work, shall be renewed in a timely manner so that there is no lapse in registration or certification. TAB agency or TAB team personnel without a current registration or current certification shall not perform TAB work on this contract.
 - TAB Team Members: TAB team approved to accomplish work on this contract shall be fulltime employees of the TAB agency. No other personnel shall do TAB work on this contract.
 - 8) Replacement of TAB team members: Replacement of members may occur if each new member complies with the applicable personnel qualifications and each is approved by the Contracting Officer.
- Design Review Report. Submit typed report describing omissions and deficiencies in the HVAC system's
 design that would preclude the TAB team from accomplishing the duct leakage testing work and the TAB
 work requirements of this section. Provide a complete explanation including supporting documentation
 detailing the design deficiency. State that no deficiencies are evident if that is the case.
- 3. Pre-Field TAB Engineering Report. Submit report containing the following information:
 - a. Step-by-step TAB procedure:
 - Strategy: Describe the method of approach to the TAB field work from start to finish.
 Include in this description a complete methodology for accomplishing each seasonal TAB field work session.
 - 2) Procedural steps: Delineate fully the intended procedural steps to be taken by the TAB field team to accomplish the required TAB work of each air distribution system and each water distribution system. Include intended procedural steps for TAB work for subsystems and system components.
 - b. Pre-field data: Submit AABC or NEBB or SMACNA HVACTAB data report forms with the following pre-field information filled in:
 - 1) Design data obtained from system drawings, specifications, and approved submittals.
 - Notations detailing additional data to be obtained from the contract site by the TAB field team.
 - 3) Designate the actual data to be measured in the TAB field work.
 - 4) Provide a list of the types of instruments, and the measuring range of each, which are anticipated to be used for measuring in the TAB field work. By means of a keying scheme, specify on each TAB data report form submitted, which instruments will be used for measuring each item of TAB data. If the selection of which instrument to use, is to be made in the field, specify from which instruments the choice will be made. The instrument key number shall be placed in the blank space where the measured data would be entered.
 - c. Prerequisite HVAC work checkout list: Provide a list of inspections and work items which are to be completed by the Contractor. This list shall be acted upon and completed by the Contractor and then submitted and approved by the Contracting Officer prior to the TAB team coming to the contract site. At a minimum, a list of the applicable inspections and work items listed in the NEBB TABES, Section III, "Preliminary TAB Procedures" under paragraphs titled, "Air Distribution System Inspection" and "Hydronic Distribution System Inspection" shall be provided for each separate system to be TAB'd.

- C. Responsibilities. The Contractor shall be responsible for ensuring compliance with the requirements of this section. The following delineation of specific work responsibilities is specified to facilitate execution of the various work efforts by personnel from separate organizations. This breakdown of specific duties is specified to facilitate adherence to the schedule listed in paragraph entitled "TAB Submittal and Work Schedule".
 - 1. Contractor.
 - a. TAB personnel: Ensure that the TAB work is accomplished by a group meeting the requirements specified in paragraph entitled "TAB Personnel Qualification Requirements".
 - b. Pre-TAB meeting: Attend the meeting with the TAB Supervisor, and ensure that a representative is present for the sheet metal contractor, mechanical contractor, electrical contractor, and automatic temperature controls contractor.
 - c. HVAC documentation: Furnish one complete set of the following HVAC-related documentation to the TAB agency:
 - 1) Contract drawings and specifications
 - 2) Approved submittal data for equipment
 - 3) Construction work schedule
 - 4) Up-to-date revisions and change orders for the previously listed items
 - d. Submittal and work schedules: Ensure that the schedule for submittals and work required by this section and specified in paragraph entitled "TAB Submittal and Work Schedule," is met.
 - e. Coordination of supporting personnel:
 - Provide the technical personnel, such as factory representatives or HVAC controls installer required by the TAB field team to support the TAB field measurement work.
 - 2) Provide equipment mechanics to operate HVAC equipment and ductwork mechanics to provide the field designated test ports to enable TAB field team to accomplish the TAB field measurement work. Ensure these support personnel are present at the times required by the TAB team, and cause no delay in the TAB field work.
 - 3) Conversely, ensure that the HVAC controls installer has required support from the TAB team field leader to complete the controls check out.
 - f. Deficiencies: Ensure that the TAB Agency supervisor submits all Design/Construction deficiency notifications directly to the Contracting officer within 3 days after the deficiency is encountered. Further, the Contractor shall ensure that all such notification submittals are complete with explanation, including documentation, detailing deficiencies.
 - g. Prerequisite HVAC work: Complete check out and debugging of HVAC equipment, ducts, and controls prior to the TAB engineer arriving at the project site to begin the TAB work. Debugging includes searching for and eliminating malfunctioning elements in the HVAC system installations, and verifying all adjustable devices are functioning as designed. Include as prerequisite work items, the deficiencies pointed out by the TAB team supervisor in the design review report.
 - h. Prior to the TAB field team's arrival, ensure completion of the applicable inspections and work items listed in the TAB team supervisor's pre-field engineering report. Do not allow the TAB team to commence TAB field work until all of the following are completed.
 - 1) HVAC system installations are fully complete.
 - 2) HVAC prerequisite checkout work lists specified in the paragraph "Pre-Field TAB Engineering Report" have been completed, submitted, and approved. Ensure that the TAB Agency gets a copy of the approved prerequisite HVAC work checklist.
 - 3) HVAC system filters are clean for both Season 1 and Season 2 TAB field work.
 - i. Advance notice: Furnish to the Contracting Officer with advance written notice for the commencement of the TAB field work.
 - 2. TAB Agency. Provide the services of a TAB team which complies with the requirements of paragraph entitled "Independent TAB Agency Personnel Qualifications". The work to be performed by the TAB agency shall be limited to testing, adjusting, and balancing of HVAC air and water systems to satisfy the requirements of this specification section.
 - 3. TAB Team Supervisor
 - a. Overall management: Supervise and manage the overall TAB team work effort, including preliminary and technical TAB procedures and TAB team field work.
 - b. Pre-TAB meeting: Attend meeting with Contractor.
 - c. Design review report: Review project specifications and accompanying drawings to verify that the air systems and water systems are designed in such a way that the TAB engineer can accomplish the work in compliance with the requirements of this section. Verify the presence and location of permanently installed test ports and other devices needed, including gauge cocks, thermometer wells, flow control devices, circuit setters, balancing valves, and manual volume dampers.
 - d. Support required: Specify the technical support personnel required from the Contractor other than the TAB agency; such as factory representatives for temperature controls or for complex equipment. Inform the Contractor in writing of the support personnel needed and when they are needed. Furnish

- the notice as soon as the need is anticipated, either with the design review report, or the pre-field engineering report, during the TAB field work.
- e. Pre-field engineering report: Utilizing the following HVAC-related documentation; contract drawings and specifications, approved submittal data for equipment, up-to-date revisions and change orders; prepare this report.
- f. Prerequisite HVAC work checklist: Ensure the Contractor gets a copy of this checklist at the same time as the pre-field engineering report is submitted.
- g. Technical Assistance for TAB Work: Provide immediate technical assistance to the TAB field team for the TAB work.
- h. Certified TAB report: Certify the TAB report. This certification includes the following work:
 - Review: Review the TAB field data report. From this field report, prepare the certified TAB
 report.
 - 2) Verification: Verify adherence, by the TAB field team, to the TAB plan prescribed by the pre-field engineering report and verify adherence to the procedures specified in this section.
- i. Design/Construction deficiencies: Within 3 working days after the TAB Agency has encountered any design or construction deficiencies, the TAB Supervisor shall submit written notification directly to the Contracting Officer, with a separate copy to the Contractor, of all such deficiencies. Provide in this submittal a complete explanation, including supporting documentation, detailing deficiencies. Where deficiencies are encountered that are believed to adversely impact successful completion of TAB, the TAB Agency shall issue notice and request direction in the notification submittal.
- j. TAB Field Check: The TAB team supervisor shall attend and supervise TAB field check.
- 4. TAB Team Field Leader
 - Field manager: Manage, in the field, the accomplishment of the work specified in Part 3, "Execution."
 - b. Full time: Be present at the contract site when TAB field work is being performed by the TAB team; ensure day-to-day TAB team work accomplishments are in compliance with this section.
 - c. Prerequisite HVAC work: Do not bring the TAB team to the contract site until a copy of the prerequisite HVAC Checklist, with all work items certified by the Contractor to be working as designed, reaches the office of the TAB Agency.

D. Test Reports

- Certified TAB Reports. Submit Certified TAB Report for Season 1 and Certified TAB Report for Season 2 in the following manner:
 - a. Report format: Submit the completed pre-field data forms approved in the pre-field TAB
 Engineering Report completed by TAB field team, reviewed and certified by the TAB supervisor.
 Bind the report with a waterproof front and back cover. Include a table of contents identifying by
 page number the location of each report. Report forms and report data shall be typewritten.
 Handwritten report forms or report data are not acceptable.
 - b. Temperatures: On each TAB report form reporting TAB work accomplished on HVAC thermal energy transfer equipment, include the indoor and outdoor dry bulb temperature range and indoor and outdoor wet bulb temperature range within which the TAB data was recorded.
 - Data shall be measured/recorded only after the HVAC systems installations are complete, the systems fully balanced and the HVAC systems controls operating in fully automatic mode.
 - 2) Data may be compiled using direct digital controls trend logging where available. Otherwise, the Contractor shall temporarily install calibrated time versus temperature/humidity recorders for this purpose. The HVAC systems and controls shall have been fully operational a minimum of 24 hours in advance of commencing data compilation. The specified data shall be included in the TAB Report.
 - Static Pressure Profiles: Report static pressure data for all supply, return, relief, exhaust and outside air ducts for the systems listed. The static pressure report data shall include, in addition to NEBB/AABC required data, the following:
 - 1) Report supply fan, return fan, relief fan, and exhaust fan inlet and discharge static pressures.
 - 2) Report static pressure drop across chilled water coils, hot water coils, and electric resistance heating coils installed in unit cabinetry or the system ductwork.
 - Report static pressure drop across outside air, return air, and supply air automatic control dampers, both proportional and two-position, installed in unit cabinetry, or in the system ductwork
 - 4) Report static pressure drop across air filters, acoustic silencers, air flow measuring stations or other pressure drop producing specialty items installed in unit cabinetry, or in the system ductwork. Examples of these specialty items are smoke detectors, white sound generators, RF shielding, wave guides, security bars, blast valves, small pipes passing through ductwork, and duct mounted humidifiers.

- Do not report static pressure drop across duct fittings provided for the sole purpose of conveying air, such as elbows, transitions, offsets, plenums, manual dampers, and branch takes-offs.
- 6) Report static pressure drop across outside air and relief/exhaust air louvers.
- Report supply, return, exhaust/relief, outside air duct static pressure readings, including the following locations:
 - a) Main Duct: Take readings at four locations along the full length of the main duct.
 Locations shall be at 25 percent, 50 percent, 75 percent, and 100 percent of the total
 duct length.
 - b) <u>Floor Branch Mains:</u> Take readings at floor branch mains served by a main duct vertical riser.
 - c) <u>Branch Main Ducts:</u> Take readings at branch main ducts.
 - d) <u>VAV Terminals:</u> Take readings at inlet static pressure at VAV terminal box primary air branch ducts.
 - e) <u>VAV Terminals, Fan Powered:</u> Take readings at fan discharge and inlet static pressures for series and parallel fan powered VAV terminal boxes.
- d. Duct Transverses: Report duct traverses for main and branch main supply, return, exhaust, relief and outside air ducts. This shall include all ducts, including those which lack 7 1/2 duct diameters upstream and 2 1/2 duct diameters downstream of straight duct unobstructed by duct fittings/offsets/elbows. The TAB Agency shall evaluate and report findings on the duct traverses taken. Evaluate the suitability of the duct traverse measurement based on satisfying the qualifications for a pitot traverse plane as defined by AMCA 203, "Field Measurements", Section 8, paragraph 8.3, "Location of Traverse Plane".
- e. Instruments: List the types of instruments actually used to measure the tab data. Include in the listing each instrument's unique identification number, calibration date, and calibration expiration date. Instrumentation, used for taking wet bulb temperature readings shall provide accuracy of plus or minus 5 percent at the measured face velocities. Submit instrument manufacturer's literature to document instrument accuracy performance is in compliance with that specified.
- f. Certification: Include the typed name of the TAB supervisor and the dated signature of the TAB supervisor.
- g. Performance Curves: The TAB Supervisor shall include, in the Certified TAB Reports, factory pump curves and fan curves for pumps and fans TAB'd on the job.
- h. Calibration Curves: The TAB Supervisor shall include, in the Certified TAB Reports, a factory calibration curve for installed flow control balancing valves, flow venturis and flow orifices TAB'd on the job.

1.7 PRE-TAB MEETING

A. Meet with the Contracting Officer's TAB representative to develop a mutual understanding relative to the details of the TAB work requirements. Ensure that the TAB supervisor is present at this meeting. Requirements to be discussed include required submittals, work schedule, and field quality control.

PART 2 - PRODUCTS - NOT USED

PART 3 - EXECUTION

3.1 TAB PROCEDURES

A. TAB Field Work

- Test, adjust, and balance the listed HVAC systems to the state of operation indicated on and specified in the
 contract design documents. Conduct TAB work, including maintenance and calibration of instruments,
 measurement accuracy, and sound measurement work in conformance with the AABC MN-1 and AABC
 MN-4, or NEBB TABES, and NEBB MASV, except as supplemented and modified by this section. Provide
 instruments and consumables required to accomplish the TAB work.
- 2. Air systems and water systems shall be proportionately balanced and reported in the certified TAB report.
- B. Preliminary Procedures. Use the approved pre-field engineering report as instructions and procedures for accomplishing TAB field work. Test ports required for testing by the TAB engineer shall be located in the field by the TAB engineer during TAB field work. It shall be the responsibility of the sheet metal contractor to provide and install test ports as required by the TAB engineer.

C. TAB Air Distribution Systems

- 1. Air Handling Units. Air handling unit systems including fans (air handling unit fans, exhaust fans and winter ventilation fans), coils, ducts, plenums, mixing boxes, terminal units, variable air volume boxes, and air distribution devices for supply air, return air, outside air, mixed air relief air, and makeup air.
- 2. Fan Coils. Fan coil unit systems including fans, coils, ducts, plenums, and air distribution devices for supply air, return air, and outside air.
- 3. Return Air Fans. Return air fan system including fan ducts, plenums, registers, diffusers, grilles, and louvers for supply air, return air, outside air, and mixed air.
- 4. Heating and Ventilating Units. Heating and ventilating unit systems including fans, coils, ducts, plenums, roof vents, registers, diffusers, grilles, and louvers for supply air, return air, outside air, and mixed air.
- 5. Exhaust Fans. Exhaust fan systems including fans, ducts, plenums, grilles, and hoods for exhaust air.
- 6. Cooling Units.

D. TAB Water Distribution Systems

 Chilled Water. Chilled water systems including chillers, pumps, coils, system balance valves and flow measuring devices.

E. TAB Work on Performance Tests Without Seasonal Limitations

- 1. Performance Tests. In addition to the TAB proportionate balancing work on the air distribution systems and the water distribution systems, accomplish TAB work on the HVAC systems which directly transfer thermal energy. TAB the operational performance of the heating systems and cooling systems.
- Ambient Temperatures. On each tab report form used for recording data, record the outdoor and indoor
 ambient dry bulb temperature range and the outdoor and indoor ambient wet bulb temperature range within
 which the report form's data was recorded. That is, record these temperatures at beginning and at the end of
 data taking.
- 3. Water Chillers. For water chillers, data as required by NEBB Form TAB 15-83, NEBB TABES shall be reported, including refrigeration operational data.
- 4. Coils. Heating and cooling performance capacity tests shall be reported for heating and chilled water coils for the purpose of verifying that the coils meet the indicated design capacity. Submit the following data and calculations with the coil test reports:
 - a. For Central station air handlers with capacities greater than 7.5 tons (90,000 Btu) cooling, such as factory manufactured units, central built-up units and rooftop units, capacity tests shall be conducted in accordance with AABC MN-4, procedure 3.5, "Coil Capacity Testing".
 - 1) Entering and leaving wet and dry bulb temperatures shall not be determined by single point measurement, but shall be the average of multiple readings in compliance with paragraph 3.5-5, "Procedures", (in subparagraph d.) of AABC MN-4, Procedure 3.5, "Coil Capacity Testing".
 - 2) Submit part-load coil performance data from the coil manufacturer converting test conditions to design conditions; the data shall be used for the purpose of verifying that the coils meet the indicated design capacity in compliance with AABC MN-4, Procedure 3.5, "Coil Capacity Testing", paragraph 3.5.7, "Actual Capacity Vs. Design Capacity" (in subparagraph c.).
 - b. For units with capacities of 7.5 tons (90,000 Btu) or less, such as fan coil units, duct mounted reheat coils associated with VAV terminal units, and unitary units. The apparent coil capacity shall be determined by calculations using single point measurement of entering and leaving wet and dry bulb temperatures; the calculations shall be submitted with the coil reports.

F. TAB Work on Performance Tests With Seasonal Limitations

- Performance Tests. Accomplish proportionate balancing TAB work on the air distribution systems and water distribution systems, in other words, accomplish adjusting and balancing of the air flows and water flows, any time during the duration of this contract, subject to the limitations specified elsewhere in this section. However, accomplish, within the following seasonal limitations, TAB work on HVAC systems which directly transfer thermal energy.
- 2. Season of Maximum Load. Visit the contract site for at least two TAB work sessions for TAB field measurements. Visit the contract site during the season of maximum heating load and visit the contract site during the season of maximum cooling load, the goal being to TAB the operational performance of the heating systems and cooling systems under their respective maximum outdoor environment-caused loading. During the seasonal limitations, TAB the operational performance of the heating systems and cooling systems.
- 3. Ambient Temperatures. On each tab report form used for recording data, record the outdoor and indoor ambient dry bulb temperature range and the outdoor and indoor ambient wet bulb temperature range within which the report form's data was recorded. That is, record these temperatures at beginning and at the end of data taking.

- 4. Air Cooled Chillers. For air cooled chillers, data as required by NEBB Form TAB 15-83, NEBB TABES shall be reported, including refrigeration operational data.
- 5. Coils. Heating and cooling performance capacity tests shall be reported for heating and chilled water coils for the purpose of verifying that the coils meet the indicated design capacity. Submit the following data and calculations with the coil test reports:
 - a. For Central station air handlers with capacities greater than 7.5 tons (90,000 Btu) cooling, such as factory manufactured units, central built-up units and rooftop units, capacity tests shall be conducted in accordance with AABC MN-4, procedure 3.5, "Coil Capacity Testing".
 - Entering and leaving wet and dry bulb temperatures shall not be determined by single point measurement, but shall be the average of multiple readings in compliance with paragraph 3.5-5, "Procedures", (in subparagraph d.) of AABC MN-4, Procedure 3.5, "Coil Capacity Testing".
 - 2) Submit part-load coil performance data from the coil manufacturer converting test conditions to design conditions; the data shall be used for the purpose of verifying that the coils meet the indicated design capacity in compliance with AABC MN-4, Procedure 3.5, "Coil Capacity Testing," paragraph 3.5.7, "Actual Capacity Vs. Design Capacity" (in subparagraph c.).
 - b. For units with capacities of 7.5 tons (90,000 Btu) or less, such as fan coil units, duct mounted reheat coils associated with VAV terminal units, and unitary units, such as through-the-wall heat pumps:
 - The apparent coil capacity shall be determined by calculations using single point measurement of entering and leaving wet and dry bulb temperatures; the calculations shall be submitted with the coil reports.
- G. Workmanship. Conduct TAB work on specified HVAC systems until measured parameters are within plus or minus 10 percent of the design values, that is, the values specified or indicated on the contract documents.

H. Deficiencies.

- Strive to meet the intent of this section to maximize the performance of the equipment as designed and
 installed. However, if deficiencies in equipment design or installation prevent TAB work from being
 accomplished within the range of design values specified in the paragraph entitled "Workmanship", provide
 written notice as soon as possible to the Contractor and the Contracting Officer describing the deficiency and
 recommended correction.
- Responsibility for correction of installation deficiencies is the Contractor's. If a deficiency is in equipment
 design, call the TAB team supervisor for technical assistance. Responsibility for reporting design
 deficiencies to Contractor is the TAB team supervisor's.

I. Data From TAB Field Work

- 1. After completion of the TAB field work, prepare the TAB field data for TAB supervisor's review and certification, using the reporting forms approved in the pre-field engineering report. Data required by those approved data report forms shall be furnished by the TAB team. Except as approved otherwise in writing by the Contracting Officer, the TAB work and thereby the TAB report shall be considered incomplete until the TAB work is accomplished to within the accuracy range specified in the paragraph entitled "Workmanship".
- 2. After completion of the TAB work, prepare a pre-final TAB report using the reporting forms approved in the pre-field engineering report. Data required by those approved data report forms shall be furnished by the TAB team. Except as approved otherwise in writing by the Contracting Officer, the TAB work and the TAB report shall be considered incomplete until the TAB work is accomplished to within the accuracy range specified in the paragraph entitled "Workmanship" of this Section.
- 3. Prepare the report neatly and legibly; the pre-final TAB report shall be the final TAB report minus the TAB supervisor's review and certification. Obtain, at the contract site, the TAB supervisor's review and certification of the TAB report.
- 4. Verbally notify the Contracting Officer's TAB representative that the field check of the Certified TAB report data can commence; give this verbal notice 48 hours in advance of when the field checking shall commence. Do not schedule field check of the Certified TAB report until the specified workmanship requirements have been met or written approval of the deviations from the requirements have been received from the Contracting Officer.

J. Quality Assurance - Contracting Officer TAB Field Checks

- Field Check.
 - During field check, the Contractor shall check, in the presence of the Contracting Officer's TAB representative, random selections of data (water, air quantities, air motion, sound level readings) recorded in the Certified TAB Report. Points and areas of field checks shall be selected by the

- Contracting Officer's TAB representative. Measurement and test procedures shall be the same as approved for TAB work for the Certified TAB Report.
- b. Selections for recheck will not exceed 25 percent of the total number of reported data entries tabulated in the report.

2. Additional Field Checks

- a. If any of the data checked for a given HVAC field check group are determined to be out-of-tolerance, data checking for all affected data for that group shall be terminated and the affected TAB report data for the given group shall be disapproved. The Contractor shall make the necessary corrections and prepare a revised Certified TAB Report. A field check of the revised report data shall then be rescheduled with the Contracting Officer's TAB representative.
- b. Further, if any data on the Certified TAB Report for a given field check group is out-of-tolerance, then data for one additional field check group shall be field checked as specified herein. This increase field check work shall continue until out-of-tolerance data ceases to be found. This additional field checking is up and above the original 25 percent of the reported data entries to be field checked.
- c. If there are no more of the similar field check group, additional field checking from another, but different, type of field check group shall be checked.
- 3. Prerequisite for Approval. Compliance with the field checking requirements of this section is a prerequisite for the final Contracting Officer approval of the certified TAB report submitted.

3.2 MARKING OF SETTINGS

A. Upon the final TAB work approval, permanently mark the settings of HVAC adjustment devices including valves, splitters, and dampers so that adjustment can be restored if disturbed at any time. The permanent markings shall indicate the settings on the adjustment devices which result in the data reported on the submitted certified TAB report.

3.3 MARKING OF TEST PORTS

A. The TAB team shall permanently and legibly mark and identify the location points of the duct test ports. If the ducts have exterior insulation, these markings shall be made on the exterior side of the duct insulation. The location of test ports shall be shown on the as-built mechanical drawings with dimensions given where the test port is covered by exterior insulation.

END OF SECTION 15950

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SECTION 15995 - COMMISSIONING OF HVAC SYSTEMS

PART 1 - GENERAL

1.1 SUBMITTALS

A. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES.

B. Product Data

- 1. Commissioning Team. List of team members who will represent the Contractor in the pre-commissioning checks and functional performance testing, at least 2 weeks prior to the start of pre-commissioning checks. Proposed revision to the list, prior to the start of the impacted work.
- 2. Tests. Detailed procedures for pre-commissioning checks and functional performance tests, at least 4 weeks prior to the start of pre-commissioning checks.
- 3. Pre-Commissioning Checks. Schedule for pre-commissioning checks and functional performance tests, at least 2 weeks prior to the start of pre-commissioning checks.
- C. Test Reports. Completed pre-commissioning checklists and functional performance test checklists organized by system and by subsystem and submitted as one package. The results of failed tests shall be included along with a description of the corrective action taken.

1.2 SEQUENCING AND SCHEDULING

A. The work described in this Section shall begin only after all work required in related Sections, including Section 15910 DIRECT DIGITAL CONTROL SYSTEMS and Section 15950 TESTING/ADJUSTING/BALANCING, has been successfully completed, and all test and inspection reports and operation and maintenance manuals required in these Sections have been submitted and approved.

PART 2 - PRODUCTS - NOT USED

Designation

PART 3 - EXECUTION

3.1 COMMISSIONING TEAM AND CHECKLISTS

A. The Contractor shall designate team members to participate in the pre-commissioning checks and the functional performance testing specified herein. In addition, the Government will be represented by a representative of the Contracting Officer, the Design Agent's Representative, and the Using Agency. The team members shall be as follows:

Function

2 congruences	
Q	Contractor's Chief Quality Control Representative
M	Contractor's Mechanical Representative
E	Contractor's Electrical Representative
T	Contractor's Testing, Adjusting, and Balancing Representative
C	Contractor's Controls Representative
D	Design Agent's Representative
O	Resident Engineer/Project Engineer
U	Using Agency's Representative

B. Appendices A and B are provided as a general checklist and have been prepared to best match the various equipment selected during the design of this project. Each checklist shown in Appendices A and B shall be reviewed and modified as necessary to reflect equipment actually installed during construction of the project. The commissioning team shall review the accuracy and applicability of each item in the checklist and revise as needed. Equipment shown in the checklist but not installed for the project shall be annotated as "NA". Likewise, equipment installed but not listed in the checklist shall be added or revised accordingly. A note as to why it was added or revised shall be inserted with the reviewer's initial. The commissioning team shall also add or modify to any of the equipment checklist items as required and/or specified by the equipment manufacturer. Acceptance by each commissioning team member of each pre-commissioning checklist item shall be indicated by initials and date, unless an "X" is

shown indicating that participation by that individual is not required. Acceptance by each commissioning team member of each functional performance test checklist shall be indicated by signature and date.

3.2 TESTS

- A. The pre-commissioning checks and functional performance tests shall be performed in a manner which essentially duplicates the checking, testing, and inspection methods established in the related Sections. Where checking, testing, and inspection methods are not specified in other Sections, methods shall be established which will provide the information required. Testing and verification required by this section shall be performed during the Commissioning phase. Requirements in related Sections are independent from the requirements of this Section and shall not be used to satisfy any of the requirements specified in this Section. The Contractor shall provide all materials, services, and labor required to perform the pre-commissioning checks and functional performance tests. A pre-commissioning check or functional performance test shall be aborted if any system deficiency prevents the successful completion of the test or if any participating non-Government commissioning team member of which participation is specified is not present for the test. The Contractor shall reimburse the Government for all costs associated with effort lost due to tests that are aborted. These costs shall include salary, travel costs and per diem (where applicable) for Government commissioning team members. The Contractor shall submit Test Reports as specified in the Submittals paragraph.
- B. Pre-Commissioning Checks. Pre-commissioning checks shall be performed for the items indicated on the checklists in Appendix A. Deficiencies discovered during these checks shall be corrected and retested in accordance with the applicable contract requirements.
- C. Functional Performance Tests. Functional performance tests shall be performed for the items indicated on the checklists in Appendix B. Functional performance tests shall begin only after all pre-commissioning checks have been successfully completed. Tests shall prove all modes of the sequences of operation, and shall verify all other relevant contract requirements. Tests shall begin with equipment or components and shall progress through subsystems to complete systems. Upon failure of any functional performance test checklist item, the Contractor shall correct all deficiencies in accordance with the applicable contract requirements. The checklist shall then be repeated until it has been completed with no errors.

X

___ X ___ __

APPENDIX A

PRE-COMMISSIONING CHECKLISTS Pre-commissioning checklist - Piping For [] Piping System Checklist Item E T C D O U M Installation Piping complete. a. X ____ X ___ ___ As-built shop drawings submitted. b. ____ X ___ ___ Piping flushed and cleaned. c. Χ ____ X d. Strainers cleaned. Χ ____X Valves installed as required. ___ X ___ __ X Piping insulated as required. f. Χ X Thermometers and gauges installed as q. required. X ____ Χ Verify operation of valves. h. i. Air vents installed as specified. Χ Χ Χ j. Flexible connectors installed as specified X X X k. Verify that piping has been labeled and valves identified as specified. Χ Testing, Adjusting, and Balancing (TAB)

Hydrostatic test complete.

TAB operation complete.

a.

b.

Pre	-commissioning Checklist - Ductwork								
For	Air Handler: []								
Che	cklist Item	Q	М	E	Т	С	D	0	U
Ins	tallation								
a.	Ductwork complete.			X		Х			
b.	As-built shop drawings submitted.			X		Х			
C.	Ductwork leak test complete.			X		Х			
d.	Fire dampers, smoke dampers, and access doors installed as required with installation of each verified by the specified team members initialing each location on a copy of the as-built drawings.			Y		V			
e.	Ductwork insulated as required.								
С.	Ductwork insuraced as required.			Λ		Λ			
f.	Thermometers and gauges installed as required.								
g.	Verify open/closed status of dampers.			X		Х			
h.	Verify smoke and fire damper operation.			X					
i.	Flexible connectors installed as specific	ed		X		Х			
j.	Seismic Restraints Installed.			X			X		
Tes	ting, Adjusting, and Balancing (TAB)								
a.	TAB operation complete.			Х		Х			

Pre	Pre-commissioning Checklist - Variable Volume Air Handling Unit										
For	Air Handling Unit: []										
Che	cklist Item	Q	M	E	Т	С	D	0	U		
Ins	tallation										
a.	Vibration isolation devices installed.			X	Х	X					
b.	Inspection and access doors are operable and sealed.			Х		. X					
C.	Casing undamaged.			Х	X	X					
d.	Insulation undamaged.			X	Х	X					
e.	Condensate drainage is unobstructed. (Visually verify drainage by pouring a cup of water into drain pan.)			Х	Х	X					
f.	Fan belt adjusted.			Х		. X					
g.	Manufacturer's required maintenance clearance provided.			X	X	Х					
Ele	ctrical										
a.	Power available to unit disconnect.				X	Х					
b.	Power available to unit control panel.				X						
C.	Proper motor rotation verified.					. X					
d.	Verify that power disconnect is located within sight of the unit it controls.				X						
e.	Power available to electric heating coil.				X	X					
Coi	ls										
a.	Chilled water piping properly connected			Х	X	Х					
b.	Chilled water piping pressure tested			X	X	Х					
d.	Air vents installed on water coils with shutoff valves as specified.		_	X	X	X					
e.	Any damage to coil fins has been repaired			Х		Х					

Controls

a.	Automatic control valves/actuators proper installed.	rly ——	 X	 	 	
b.	Automatic control valves/actuators operable.		 Х	 	 	
C.	Dampers/actuators properly installed.		 X	 	 	
d.	Dampers/actuators operable.		 X	 	 	
e.	Verify proper location, installation and calibration of duct static pressure sensor.		 X	 	 	
f.	Fan air volume controller operable.		 X	 	 	
g.	Air handler controls system operational.		 Χ	 	 	
Test	ting, Adjusting, and Balancing (TAB)					
a.	Construction filters removed and replaced	l	 X	 	 	
b.	TAB report submitted.		 X	 Х	 	
C.	TAB results within limits specified in Section 15950					
d.	TAB results for outside air intake within limits specified in Section 15950	ı 	X	 Х		

Pre	-commissioning Checklist - VAV Terminal								
For	VAV Terminal: []								
Che	cklist Item	Q	М	E	Т	С	D	0	U
Ins	tallation								
a.	VAV terminal in place.			Х	X	X			
b.	VAV terminal ducted.			X	X	X			
C.	VAV terminal connected to controls.			X	X				
e.	Electric reheat coil connected to local disconnect.					X			
f.	Manufacturer's required maintenance clearance provided.			X	Х	Х			
Con	trols								
a.	Cooling only VAV terminal controls set.			X	Х				
b.	Cooling only VAV controls verified.			X	Х				
c.	Reheat VAV terminal controls set.			X	Х				
d.	Reheat terminal/coil controls verified.			X	Х				
Tes	ting, Adjusting, and Balancing (TAB)								
a.	Verify terminal maximum air flow set.			X					
b.	Verify terminal minimum air flow set.			X					
c.	TAB operation complete.			Х		Х			

Pre-commissioning Checklist - Pumps											
For	Pump: []										
Che	cklist Item	Q	M	E	Т	С	D	0	U		
Ins	tallation										
a.	Pumps grouted in place.			X	X	X					
b.	Pump vibration isolation devices functional.			X	X	X					
C.	Pump/motor coupling alignment verified.			X	X	X					
d.	Piping system installed.			X	X	X					
e.	Piping system pressure tested.			X	X	X					
f.	Pump not leaking.			X	X	X					
g.	Field assembled couplings aligned to meet manufacturer's prescribed tolerances			X	X	Х					
Ele	ctrical										
a.	Power available to pump disconnect.				X	X					
b.	Pump rotation verified.				X	X					
C.	Control system interlocks functional.				X						
d.	Verify that power disconnect is located within sight of the unit it controls.				X						
Tes	ting, Adjusting, and Balancing (TAB)										
a.	Pressure/temperature gauges installed.			X		Х					
b.	Piping system cleaned.			X	Х	Х					
C.	Chemical water treatment complete.			X	Х	Х					
d.	Water balance complete.			X		Х					
e.	Water balance with design maximum flow.			X		Х					
f.	TAB Report submitted.			X		Х					

Pre-	-commissioning Checklist - Packaged Air Co	oled	Chi	ller					
For	Chiller: []								
Chec	cklist Item	Q	M	E	Т	С	D	0	U
Inst	tallation								
a.	Chiller properly piped.			X					
b.	Chilled water pipe leak tested.			X	X	Х			
C.	Verify that refrigerant used complies with specified requirements.			X	X	Х			
d.	Any damage to coil fins has been repaired	·		X		X			
e.	Manufacturer's required maintenance clearance provided.			X	X	X			
f.	Low ambient kit installed.			X	X	X			
g.	Copper tubes and copper fins installed.			X	Х	X			
Elec	ctrical								
a.	Power available to unit disconnect.				X				
b.	Power available to unit control panel.				X				
c.	Separate power is supplied to electric heating tape.				X				
d.	Verify that power disconnect is located within sight of the unit it controls.				X				
Cont	trols								
a.	Factory startup and checkout complete.			Х	X				
b.	Chiller safety/protection devices tested.			X	X				
C.	Chilled water flow switch installed.			X	X				
d.	Chilled water flow switch tested.			X	X				
e.	Chilled water pump interlock installed.			X	X	X			
f.	Chilled water pump interlock tested.				X				

Pre-	commissioning Checklist - Fan Coil Unit								
For	Fan Coil Unit: []								
Chec	klist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	Vibration isolation devices installed.			X	X	X			
b.	Access doors/removable panels are operabl and sealed.	e 		X		Х			
C.	Casing undamaged.			Х	X	X			
d.	Insulation undamaged.			Х	X	X			
e.	Condensate drainage is unobstructed.			Х	X	X			
f.	Fan belt adjusted.			Х		X			
g.	Any damage to coil fins has been repaired			Х		X			
h.	Manufacturer's required maintenance clearance provided.			X	Х	Х			
Elec	trical								
a.	Power available to unit disconnect.				X				
b.	Power available to unit control panel.				Х				
C.	Proper motor rotation verified.					X			
d.	Verify that power disconnect is located within sight of the unit it controls.				Х				
e.	Power available to electric heating coil.				X	X _			
Coil	s								
a.	Chilled water piping properly connected			X	X	X _			
b.	Chilled water piping pressure tested			X	X	Х _			
Cont	rols								
a.	Control valves/actuators properly installed.			Х					
b.	Control valves/actuators operable.			X	Х				
C.	Verify proper location and installation of thermostat			X					

Test	ing, Adjusting, and Balancing (TAB)		
a.	Construction filters removed and replaced	х	
b.	TAB results within limits specified in Section 15990A		
c.	TAB Report submitted.	X	X

Pre-	commissioning Checklist - Exhaust Fan								
For	Exhaust Fan: []								
Chec	klist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	Fan belt adjusted.			X		X			
Elec	trical								
a.	Power available to fan disconnect.				X				
b.	Proper motor rotation verified.					Х			
C.	Verify that power disconnect is located within sight of the unit it controls.				X				
Cont	rols								
a.	Control interlocks properly installed.				X				
b.	Control interlocks operable.				X				
C.	Dampers/actuators properly installed.			Х					
d.	Dampers/actuators operable.			X					
e.	Verify proper location and installation thermostat.	of 		X					
Test	ing, Adjusting, and Balancing (TAB)								
a.	TAB results within limits specified in Section 15990A			Х		X			
b.	TAB Report submitted.			Х		Х			

Pre-	commissioning Checklist - Computer Room C	Jnit							
For	Computer Room Unit: []								
Chec	klist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	Unit properly supported.			Х	X	X			
b.	Access doors are operable and sealed.			Х		X			
C.	Casing undamaged.			Х	X	X			
d.	Insulation undamaged.			Х	X	X			
e.	Condensate drainage is unobstructed and routed to floor drain.			Х	Х	X			
f.	Fan belt adjusted.			X		Х			
g.	Manufacturer's required maintenance operational clearance provided.			Х	Х	Х			
h.	Drain pipe installed.			X	X	X			
Elec	trical								
a.	Power available to unit disconnect.				X	X			
b.	Proper motor rotation verified.					X			
C.	Proper motor rotation verified.					X			
d.	Verify that power disconnect is located within sight of the unit it controls.				X				
e.	Power available to reheat coils.					Х			
Coil	s/Humidifier								
a.	Chilled water piping properly connected.			X					
b.	Chilled water piping pressure tested.			X	X	Х			
C.	Humidifier makeup water connected.			X	X	Х			
Cont	rols								
a.	Control valves operable.			X	X				
h	Unit control system operable and verifie	д			X				

C.	Verify proper location and installation of thermostat and humidistat.	Х	 	 	
Test	ing, Adjusting, and Balancing (TAB)				
a.	Construction filters removed and replaced	Х	 X	 	
b.	TAB results within limits specified in Section 15950	Х	 X	 	
c.	TAB Report submitted.	Х	X		

Pre-commissioning Checklist - HVAC System Controls									
For	HVAC System: []								
Chec	klist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	As-built shop drawings submitted.			X	X				
b.	Layout of control panel matches drawings			X	X				
C.	Framed instructions mounted in or near control panel.			X	Х				
d.	Components properly labeled (on inside aroutside of panel).	nd ——		X	Х				
e.	Control components piped and/or wired to each labeled terminal strip.			X	X				
f.	EMCS connection made to each labeled terminal strip as shown.			X	X				
g.	Control wiring and tubing labeled at all terminations, splices, and junctions.			X	X				
h.	Shielded wiring used on electronic sensor	rs		X	X				
Main	Power and Control Air								
a.	110 volt AC power available to panel.				X				
Test	ing, Commissioning, and Balancing								
a.	Testing, Commissioning, and Balancing Report submitted.			X					

Pre-	commissioning Checklist - Single Zone Air	нап	allr.	ig un	.1t				
For	Air Handling Unit: []								
Chec	klist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	Vibration isolation devices installed.			X	X	X			
b.	Inspection and access doors are operable and sealed.			Х		Х			
C.	Casing undamaged.			X	X	X			
d.	Insulation undamaged.			X	X	X			
e.	Condensate drainage is unobstructed.			Х	Х	X			
f.	Fan belt adjusted.			Х		X			
g.	Any damage to coil fins has been repaired			Х		X			
h.	Manufacturer's required maintenance clearance provided.			Х	Х	Х			
i.	Seismic restraints installed.			_ X	X	Х			
Elec	trical								
a.	Power available to unit disconnect.				X	X			
b.	Power available to unit control panel.				X				
C.	Proper motor rotation verified.					X			
d.	Verify that power disconnect is located within sight of the unit it controls.				Х				
e.	Power available to electric heating coil.	_			X				
Coil	s								
a.	Chilled water piping properly connected.			X					
b.	Chilled water piping pressure tested.			Х	X	Х.			
e.	Air vents installed on water coils [with shutoff valves] as specified.			_ X	X	Х			
f.	Any damage to coil fins has been repaired			Х					

Controls

a.	Control valves/actuators properly installed.		Х	 	
b.	Control valves/actuators operable.		Х	 	
C.	Dampers/actuators properly installed.		Χ	 	
d.	Dampers/actuators operable.		X	 	
e.	Verify proper location and installation of thermostat.		Х	 	
Test	ing, Adjusting, and Balancing (TAB)				
a.	Construction filters removed and replaced	·	Х	 Х	
b.	TAB results within limits specified in Section 15950		Х	 х	
С.	TAB Report submitted.		Х	X	

Pre-	Pre-commissioning Checklist - Energy Recovery Unit								
For	Energy Recovery Unit: []								
Chec	cklist Item	Q	M	E	Т	С	D	0	U
Inst	allation								
a.	Seismic restraints installed.			X	X	X			
b.	Inspection and access doors are operable and sealed.			Х		X			
C.	Casing undamaged.			X	X	X			
d.	Insulation undamaged.			X	X	X			
e.	Condensate drainage is unobstructed.			X	X	X			
f.	Fan belts adjusted.			_ X		_ X			
g.	No damage to heat exchanger plates.			х _		х _			
h.	Manufacturer's required maintenance clearance provided.			Х	X	X			
Elec	ctrical								
a.	Power available to unit disconnect.				X	X			
b.	Power available to unit control panel.	_			X				
C.	Proper motor rotation verified.					X			
d.	Verify that power disconnect is located within sight of the unit it controls.				X				
e.	Power available to outside air fan.			:	х _				
f.	Power available to exhaust fan.			:	х _				
Cont	crols								
a.	Dampers/actuators properly installed.			_ x					
b.	Dampers/actuators operable.			_ X					
Test	ing, Adjusting, and Balancing (TAB)								
a.	Construction filters removed and replaced	•		_ X		_ X			
b.	TAB results within limits specified in Section 15950			_ X		_ X		_	
c.	TAB Report submitted.			_ X		_ X		_	

APPENDIX B
FUNCTIONAL PERFORMANCE TESTS CHECKLISTS
Functional Performance Test Checklist - Pumps
For Pump: []
Prior to performing this checklist, ensure that for closed loop systems, system is pressurized and the make-up water system is operational or, for open loop systems, that the sumps are filled to the proper level.
1. Activate pump start using control system commands (all possible combination, on/auto, etc.). ON AUTO OFF
a. Verify pressure drop across strainer:
Strainer inlet pressure psig Strainer outlet pressure psig
b. Verify pump inlet/outlet pressure reading, compare to Testing, Adjusting, and Balancing (TAB) Report, pump design conditions, and pump manufacturer's performance.
DESIGN SYSTEM TEST ACTUAL Pump inlet pressure (psig) Pump outlet pressure (psig)
c. Operate pump at shutoff and at 100 percent of designed flow when all components are in full flow. Plot test readings on pump curve and compare results against readings taken from flow measuring devices.
Pump inlet pressure (psig) Pump outlet pressure Pump flow rate (gpm) Pump impeller (size) SHUTOFF 100 percent INCHES
d. Operate pump at shutoff and at minimum flow or when all components are in full by-pass. Plot test readings on pump curve and compare results against readings taken from flow measuring devices.
SHUTOFF 100 percent Pump inlet pressure (psig) Pump outlet pressure Pump flow rate (gpm)

2. Verify motor amperage each phase ground for both the full flow and \boldsymbol{t}	se and voltage phase to phase and phase to the minimum flow conditions.
a. Full flow:	
Amperage	PHASE 1 PHASE 2 PHASE 3
Voltage Voltage Voltage to ground	
voitage to ground	
b. Minimum flow:	
Amperage	PHASE 1 PHASE 2 PHASE 3
Voltage Voltage Voltage to ground	
3. Unusual vibration, noise, etc.	
	gned have witnessed the above functional the item tested has met the performance e specifications.
	Signature and Date
Contractor's Chief Quality Control	Representative
Contractor's Mechanical Representat	
Contractor's Electrical Representat	
Contractor's Testing, Adjusting and	d Balancing Representative
Contractor's Controls Representativ	7e
Resident Engineer	
Using Agency's Representative Functional Performance Test Checkli	ist - VAV Terminals
	VAV terminals to be spot-checked during The number of terminals shall not exceed
1. Functional Performance Test: Conselected VAV boxes as per specification	Contractor shall demonstrate operation of ations including the following:

a. Cooling only VAV boxes:
(1) Verify VAV box response to room temperature set point adjustment. Turn thermostat to 5 degrees F above ambient and measure maximum air flow. Turn thermostat to 5 degrees F below ambient and measure minimum air flow.
Maximum flow [] cfm Minimum flow [] cfm
(2) Check damper maximum/minimum flow settings.
Maximum flow setting [] cfm Minimum flow setting [] cfm
b. Cooling with reheat VAV boxes:
(1) Verify VAV box response to room temperature set point adjustment. Turn thermostat to 5 degrees F above ambient and measure maximum air flow. Turn thermostat to 5 degrees F below ambient and measure minimum air flow.
Maximum flow [] cfm Minimum flow [] cfm
(2) Check damper maximum/minimum flow settings.
Maximum flow setting [] cfm Minimum flow setting [] cfm
Reheat coil operation range (full open to full closed)
c. Fan powered VAV boxes:
(1) Verify VAV box response to sensor call for heating via set point adjustment. Changes to be cooling setpoint to heating set point and return to cooling set point Verify cooling damper closes to minimum position, blower fan energizes according to sequence of operation, and upon further drop in space temperature, heating coil activation and deactivation
(2) Check primary air damper maximum/minimum flow settings.
Maximum flow setting [] cfm Minimum flow setting [] cfm
(3) Check blower fan flow. [] cfm
(4) Verify free operation of fan backdraft damper (insure no primary air is being discharged through the recirculated air register).
(5) Verify that no recirculated air is being induced when box is in full cooling.
2. Certification: We the undersigned have witnessed the above functional

Contractor's Chief Quality Control Representative	Signature and Date e
Contractor's Mechanical Representative	
Contractor's Electrical Representative	
Contractor's Testing, Adjusting and Balancing Re	presentative
Contractor's Controls Representative	
Resident Engineer	
Using Agency's Representative	

Functional Performance Test Checklist - Variable Volume Air Handling Unit
For Air Handling Unit: []
Ensure that a slight negative pressure exists on inboard side of the outside air dampers throughout the operation of the dampers. Modulate OA, RA, and EA dampers from fully open to fully closed positions.
1. Functional Performance Test: Contractor shall verify operation of air handling unit as per specification including the following:
a. The following shall be verified when the [supply fan operating] [supply and return fans operating] mode is initiated:
(1) All dampers in normal position [and fan inlet vanes modulate to maintain the required static pressure].
(2) All valves in normal position.
(3) System safeties allow start if safety conditions are met
(4) VAV fan controller shall "soft-start" fan.
(5) Modulate all VAV boxes to minimum air flow and verify that the static pressure does not exceed the design static pressure Class shown.
b. Occupied mode of operation - economizer de-energized.
(1) Outside air damper at minimum position.
(2) Return air damper open.
(3) Relief air damper [at minimum position] [closed].
(4) Chilled water control valve modulating to maintain leaving air temperature set point.
(5) Fan VAV controller receiving signal from duct static pressure sensor and modulating fan to maintain supply duct static pressure set point.
c. Occupied mode of operation - economizer energized.
(1) Outside air damper modulated to maintain mixed air temperature set point.
(2) Relief air damper modulates with outside air damper according to
sequence of operation

modulating fan to maintain supply duct static pressure set point.
d. Unoccupied mode of operation
(1) All dampers in normal position.
(2) Verify low limit space temperature is maintained as specified in sequence of operation.
e. The following shall be verified when the [supply fan off] [supply and return fans off] mode is initiated:
(1) All dampers in normal position.
(2) All valves in normal position.
(3) Fan de-energizes
f. Verify the chilled water coil control valve operation by setting all VAV's to maximum and minimum cooling.
Max cooling Min cooling
Supply air volume cfm)
Supply air temp. (degrees F)
g. Verify safety shut down initiated by smoke detectors
h. Verify safety shut down initiated by low temperature protection thermostat.
2. Certification: We the undersigned have witnessed the above functional performance tests and certify that the item tested has met the performance requirements in this section of the specifications.
Signature and Date
Contractor's Chief Quality Control Representative
Contractor's Mechanical Representative
Contractor's Electrical Representative
Contractor's Testing, Adjusting and Balancing Representative
Contractor's Controls Representative
Resident Engineer
Using Agency's Representative
Functional Performance Test Checklist - Single Zone Air Handling Unit

(4) Fan VAV controller receiving signal from duct static pressure sensor and

For Air Handling Unit: []
1. Functional Performance Test: Contractor shall verify operation of air handling unit as per specification including the following:
a. The following shall be verified when the supply and return fan operating mode is initiated:
(1) All dampers in normal position.
(2) All valves in normal position.
(3) System safeties allow start if safety conditions are met
b. Occupied mode of operation - economizer de-energized.
(1) Outside air damper at minimum position.
(2) Return air damper open.
(3) Relief air damper [at minimum position] [closed].
(4) Chilled water control valve modulating to maintain space cooling temperature set point.
c. Occupied mode of operation - economizer energized.
(1) Outside air damper modulated to maintain mixed air temperature set point.
(2) Relief air damper modulates with outside air damper according to sequence of operation.
(3) Chilled water control valve modulating to maintain space cooling temperature set point.
d. Unoccupied mode of operation
(1) All dampers in normal position.
(2) Verify low limit space temperature is maintained as specified in sequence of operation.
e. The following shall be verified when the [supply fan off] [supply and return fans off] mode is initiated:
(1) All dampers in normal position.
(2) All valves in normal position.
(3) Fan de-energizes.
f. Verify cooling coil and heating coil operation by varying thermostat set point from cooling set point to heating set point and returning to cooling

g. Verify safety shut down initiated by smoke detectors							
h. Verify safety shut down initiated by low temperature protection thermostat.							
2. Certification: We the undersigned have witnessed the above functional performance tests and certify that the item tested has met the performance requirements in this section of the specifications.							
Signature and Date							
Contractor's Chief Quality Control Representative							
Contractor's Mechanical Representative							
Contractor's Electrical Representative							
Contractor's Testing, Adjusting and Balancing Representative							
Contractor's Controls Representative							
Resident Engineer							
Using Agency's Representative							

Functional Performance Test Checklist - Packaged Air Cooled Chiller			
For Chiller: []			
1. Functional Performance Test: Contractor shall demonstrate operation of chilled water system as per specifications including the following: Start building air handler to provide load for chiller. Activate controls system chiller start sequence as follows.			
a. Start chilled water pump and establish chilled water flow. Verify chiller-chilled water proof-of-flow switch operation.			
b. Verify control system energizes chiller start sequence			
c. Verify chiller senses chilled water temperature above set point and control system activates chiller start.			
d. Verify functioning of "soft start" sequence.			
e. Shut off air handling equipment to remove load on chilled water system. Verify chiller shutdown sequence is initiated and accomplished after load is removed.			
f. Restart air handling equipment one minute after chiller shut down. Verify chiller restart sequence.			
2. Verify chiller inlet/outlet pressure reading, compare to Testing, Adjusting, and Balancing (TAB) Report, chiller design conditions, and chiller manufacturer's performance data.			
DESIGN SYSTEM TEST ACTUAL			
Chiller inlet pressure (psig)			
Chiller outlet pressure (psig)			
3. Verify chiller amperage each phase and voltage phase-to-phase and phase-to-ground.			
PHASE 1 PHASE 2 PHASE 3 Amperage Voltage Voltage Voltage Voltage to ground			
4. Record the following information:			
Ambient dry bulb temperature degrees F Ambient wet bulb temperature degrees F Entering chilled water temperature degrees F Leaving chilled water temperature degrees F			

5. Unusual vibration, noise, etc.	
6. Certification: We the undersigned have wither performance tests and certify that the item tests requirements in this section of the specification	ed has met the performance
	Signature and Date
Contractor's Chief Quality Control Representative	2
Contractor's Mechanical Representative	
Contractor's Electrical Representative	
Contractor's Testing, Adjusting and Balancing Rep	presentative
Contractor's Controls Representative	
Resident Engineer	
Using Agency's Representative	

Functional Performance Test Checklist - Fan Coil Units

The Contracting Officer will select fan coil units to be spot-checked during the functional performance test. The number of terminals shall not exceed 10 percent.

1. Functional Performance Test: Contractor shall demonstrate operation o selected fan coils as per specifications including the following:	f
a. Cooling only fan coils:	
(1) Verify fan coil unit response to room temperature set point adjustmen Changes to be cooling set point to cooling set point minus 10 degrees and return to cooling set point.	t.
(2) Check blower fan air flow. Check blower fan air flow cfm	
(3) Check cooling coil water flow. Check cooling coil water flow gpm	
(4) Verify proper operation of cooling water control valve	
b. Cooling/heating fan coils:	
(1) Verify fan coil unit response to room temperature set point adjustmen Changes to be cooling set point to heating set point and return to cooling set point.	
(2) Check blower fan air flow. Check blower fan air flow cfm	
(3) Check cooling coil water flow. Check cooling coil water flow cfm	
(4) Verify proper operation of cooling water control valve	
(5) Check cooling mode inlet air temperature. Check cooling mode inlet air temperature degrees F	
(6) Check cooling mode outlet air temperature. Check cooling mode outlet air temperature degrees F	
(7) Check heating coil power. Check heating coil capacity kw	
(8) Check heating mode inlet air temperature. Check heating mode inlet air temperature degrees F	
(9) Check heating mode outlet air temperature. Check heating mode outlet air temperature degrees F	
2. Certification: We the undersigned have witnessed the above functional performance tests and certify that the item tested has met the performance	

Signature and Date

requirements in this section of the specifications.

Contractor's Chief Quality Control Representative	
Contractor's Mechanical Representative	
Contractor's Electrical Representative	
Contractor's Testing, Adjusting and Balancing Representative	
Contractor's Controls Representative	
Resident Engineer	
Using Agency's Representative	

Functional Performance Test Checklist - Computer Room Unit		
For Computer Room Unit: []		
1. Functional Performance Test: Contractor shall verify operation of computer room unit as per specification including the following:		
a. System safeties allow start if safety conditions are met		
b. Verify cooling and heating operation by varying thermostat set point from space set point to space set point plus 10 degrees, space set point minus 10 degrees, and returning to space set point.		
c. Verify humidifier operation by varying humidistat set point from space set point to space set point plus 20 percent RH, and returning to space set point.		
d. Verify that airflow is within +10/-0 percent of design airflow.		
e. Verify unit shut down during fire event initiated by smoke/heat sensors.		
2. Certification: We the undersigned have witnessed the above functional performance tests and certify that the item tested has met the performance requirements in this section of the specifications.		
Signature and Date		
Contractor's Chief Quality Control Representative		
Contractor's Mechanical Representative		
Contractor's Electrical Representative		
Contractor's Testing, Adjusting and Balancing Representative		
Contractor's Controls Representative		
Resident Engineer		
Using Agency's Representative		

For Energy Recovery Unit: []
1. Functional Performance Test: Contractor shall verify operation of Energy Recovery Unit as per specification including the following:
a. The following shall be verified when the outside air and exhaust air fans operating mode is initiated:
(1) All dampers in open position
b. Verify when the outside air fan is de-energized that the minimum outside air damper closes.
(1) Outside air damper closed.
c. Verify when the exhaust air fan is de-energized that the exhaust air damper closes.
(1) exhaust air damper closed
2. Record the following information during an approximate design cooling day condition:
Outside Air dry bulb temperature degrees F Outside Air wet bulb temperature degrees F Exhaust Air dry bulb temperature (before heat exchanger) degrees F Exhaust Air wet bulb temperature (before heat exchanger) degrees F Leaving Exhaust Air dry bulb temperature degrees F Leaving Exhaust Air wet bulb temperature degrees F Leaving Outside Air dry bulb temperature degrees F Leaving Outside Air wet bulb temperature degrees F Leaving Outside Air wet bulb temperature degrees F 2. Certification: We the undersigned have witnessed the above functional
performance tests and certify that the item tested has met the performance requirements in this section of the specifications.
Signature and Date
Contractor's Chief Quality Control Representative
Contractor's Mechanical Representative
Contractor's Electrical Representative
Contractor's Testing, Adjusting and Balancing Representative
Contractor's Controls Representative
Resident Engineer
Using Agency's Representative

Functional Performance Test Checklist - HVAC Controls
For HVAC System: []
The Resident Engineer will select HVAC control systems to undergo functional performance testing. The number of systems shall not exceed 6.
1. Functional Performance Test: Contractor shall verify operation of HVAC controls by performing the following tests:
a. Verify that controller is maintaining the set point by manually measuring the controlled variable with a thermometer, sling psychrometer, inclined manometer, etc.
b. Verify sensor/controller combination by manually measuring the controlled medium. Take readings from control panel display and compare readings taken manually. Record all readings.
Sensor Manual measurement Panel reading value
c. Verify system stability by changing the controller set point as follows:
(1) Air temperature - 10 degrees F
(2) Water temperature - 10 degrees F
(3) Static pressure - 10 percent of set point
(4) Relative humidity - percent (RH)
The control system shall be observed for 10 minutes after the change in set point. Instability or excessive hunting will be unacceptable.
d. Verify interlock with other HVAC controls.
e. Verify interlock with fire alarm control panel.
f. Verify interlock with EMCS.
[g. Change controller set point 10 percent with EMCS and verify correct response.]
2. Verify that operation of control system conforms to that specified in the sequence of operation.
3. Certification: We the undersigned have witnessed the above functional performance tests and certify that the item tested has met the performance requirements in this section of the specifications.
Signature and Date
Contractor's Chief Quality Control Representative
Contractor's Mechanical Representative

PALM SPRINGS NEW ATCT AND BASE BUILDING 10/05/2009

Contractor's Electrical Representative	
Contractor's Testing, Adjusting and Balancing Repr	resentative
Contractor's Controls Representative	
Resident Engineer	
Using Agency's Representative	

END OF SECTION 15995