

Appendix A: PCR Contest Forms.

The PCR Contest Manager is responsible for maintaining and supplying PCR contest forms and may change forms or introduce new forms as needed.

- Model Contest Cover Sheet
- Model Contest Entry Form – Open, Kit, & Novice
- Model Contest Entry Form – Youth & Teen
- Print Contest Entry Form
- Photo Contest Judge’s and Participant’s Guide
- Portable Layout (Module) Contest Cover Sheet
- Portable Layout (Module) Contest Entry Form
- Portable Layout (Module) Contest Rules and Judging Guidelines
- Arts and Crafts Entry Form
- Arts and Crafts Judges Score Sheet



PCR Model Contest Entry Form Cover Sheet

Entry No. _____
(PCR will assign entry number)

Model Description: _____

Category (check one)

- Steam Locomotive
- Diesel & Other
- Passenger Car
- Freight Car
- Caboose
- Maintenance of Way
- Structure
- Display
- Traction and Self-Propelled Cars
- Special Contest

Contest (check one)

- Open
- Kit
- Novice
- Youth 13 to 17
- Youth 12 & Under
- Non-Judged

Scale: Z N TT HO S
 O G Other _____
 RR Name _____
 Kit Mfgr _____

Instructions: (For full details, see the PCR Contest Directory)

Complete a separate Cover Sheet and Entry Form for each model entered. Only the work you have done is eligible for judging, and only that work should be described on the Entry Form. Additional pages may be attached to the entry form. Supplemental information for the optional use of the judges may be placed with the model

The model shall be removed from the contest room within the period set by the Contest Chairman. A signed, valid claim form must be presented to pick up each entry.

Certification:

I affirm that I am a member in good standing of the NMRA and meet all applicable Entry Requirements in Section III of the PCR Contest Directory. I further affirm that all work described on the Entry Form was performed by me, and agree that only this work will be considered during judging. I also affirm that I have not won First Place in any NMRA National or PCR Regional contest with this entry.

I understand that neither PCR nor NMRA assume any responsibility for loss or damage to contest entries.

Name _____

Region _____

Address _____

Division _____

City _____ State _____ Zip _____

Phone Number (____) _____ - _____

Signature _____

Email address (optional) _____

Model Contest Claim Form

Entrant's Name _____ Entry # _____

Signature required for entry pick-up: _____

NOTE > Pick-up time _____ Location _____

PCR Model Contest Entry Form

DESCRIPTION: _____	CATEGORY _____ <input type="checkbox"/> OPEN <input type="checkbox"/> KIT <input type="checkbox"/> NOVICE	ENTRY #
<p>INSTRUCTIONS: Check all items that apply and briefly describe all work accomplished under each factor. Repeat information if required to obtain full credit in each section. Attach and refer to additional pages as needed. List all supplementary materials displayed with the model such as photos, plans, jigs, etc. for judging. A PCR Model Contest official will assign and fill in the Entry Number.</p>		Score Judges Only
1. CONSTRUCTION: Proper handling of materials, applied labor, skill, and craftsmanship.		Max 40 pts
PLANS	MATERIALS	BONDING
<input type="checkbox"/> Designed	<input type="checkbox"/> Brass	<input type="checkbox"/> Solder
<input type="checkbox"/> Prototype	<input type="checkbox"/> Wood	<input type="checkbox"/> Cement
<input type="checkbox"/> Commercial	<input type="checkbox"/> Styrene	<input type="checkbox"/> Epoxy
<input type="checkbox"/> Construction Article	<input type="checkbox"/> Other _____	
METHODS	DETAILS	
<input type="checkbox"/> Cut & fit basic shapes	<input type="checkbox"/> Scratchbuilt	
<input type="checkbox"/> Kit or kitbash	<input type="checkbox"/> Commercial	
<input type="checkbox"/> Photoetched	<input type="checkbox"/> Cast from patterns	
<input type="checkbox"/> Cast from patterns	<input type="checkbox"/> Other (explain)	
2. DETAIL: Refinement, the amount of subordinate detail added, and the complexity of the model		Max 20 pts
3. CONFORMITY: Effort taken to achieve prototype practice and appearance		Max 25 pts
4. FINISH AND LETTERING: General appearance and proper application of finish and lettering		Max 25 pts
<input type="checkbox"/> Airbrush or spray <input type="checkbox"/> Hand painted <input type="checkbox"/> Hand striped <input type="checkbox"/> Decal striped <input type="checkbox"/> Decal lettering <input type="checkbox"/> Dry transfers <input type="checkbox"/> Other (explain)		
5. SCRATCH BUILDING: All parts fabricated from basic materials.		Max 15 pts
TABULATED BY: _____ VERIFIED BY: _____		TOTAL SCORE 125 POINTS MAXIMUM

PCR Model Contest Youth Entry Form

DESCRIPTION _____	CATEGORY _____	ENTRY #			
YOUTH <input type="checkbox"/> 12 & UNDER <input type="checkbox"/> 13-17		PCR will fill in.			
INSTRUCTIONS: Check the boxes and fill in the blanks to describe your model. Repeat information under different categories if needed to tell the judges what you did. You can add separate sheets with more information, and you can display plans, photos, or magazine articles to show the judges how you built the model and what the prototype looked like.		Score Judges Only			
1. CONSTRUCTION: How did you build the model?		Max 40 pts			
Starting Point	Plans or Instructions	Materials	Methods	Bonding	Details
<input type="checkbox"/> Kit	<input type="checkbox"/> Kit plans	<input type="checkbox"/> Plastic	<input type="checkbox"/> Assembled parts	<input type="checkbox"/> Plastic glue	<input type="checkbox"/> In kit
Kit Brand _____	<input type="checkbox"/> Mag. Article	<input type="checkbox"/> Wood	<input type="checkbox"/> Swapped parts	<input type="checkbox"/> Super glue	<input type="checkbox"/> Bought
	<input type="checkbox"/> Photos	<input type="checkbox"/> Metal	<input type="checkbox"/> Cut and fit pieces	<input type="checkbox"/> White glue	<input type="checkbox"/> Altered
<input type="checkbox"/> Kitbashed	<input type="checkbox"/> Prototype Plans	<input type="checkbox"/> Styrene	<input type="checkbox"/> Cast parts	<input type="checkbox"/> Epoxy	<input type="checkbox"/> Made
<input type="checkbox"/> Scratchbuilt	<input type="checkbox"/> Commercial plans	<input type="checkbox"/> Wire	<input type="checkbox"/> _____	<input type="checkbox"/> Soldered	<input type="checkbox"/> Other
Other Info: _____ _____ _____ _____					
2. DETAIL: What new parts or extra details did you add to the basic model?		Max 20 pts			
Sides	Ends	Roof	Underbody	Interior	Other Details
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
3. CONFORMITY: What did you do to make the model more like an actual specific car, structure, etc.?		Max 25 pts			
<input type="checkbox"/> Added Detail <input type="checkbox"/> Changed Detail <input type="checkbox"/> Moved Parts <input type="checkbox"/> Changed Parts <input type="checkbox"/> Changed Basic Model <input type="checkbox"/> Other?					
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
4. FINISH AND LETTERING: How did you paint and letter the model?		Max 25 pts			
<input type="checkbox"/> Painting	<input type="checkbox"/> Striping	<input type="checkbox"/> Lettering	<input type="checkbox"/> Weathering	<input type="checkbox"/> Other	
<input type="checkbox"/> Pre-painted kit	<input type="checkbox"/> Kit striping	<input type="checkbox"/> Kit already lettered	<input type="checkbox"/> No weathering	<input type="checkbox"/> _____	
<input type="checkbox"/> Touched up paint	<input type="checkbox"/> Masked stripes	<input type="checkbox"/> Added lettering	<input type="checkbox"/> Glossy "new" model	<input type="checkbox"/> _____	
<input type="checkbox"/> Painted some parts	<input type="checkbox"/> Decal stripes	<input type="checkbox"/> Changed lettering	<input type="checkbox"/> Flat pain	<input type="checkbox"/> _____	
<input type="checkbox"/> Hand painted model	<input type="checkbox"/> Hand painted stripes	<input type="checkbox"/> Kit decals	<input type="checkbox"/> Hand weathered	<input type="checkbox"/> _____	
<input type="checkbox"/> Airbrushed model	<input type="checkbox"/> Other _____	<input type="checkbox"/> New decals	<input type="checkbox"/> Chalk weathering	<input type="checkbox"/> _____	
<input type="checkbox"/> Stained wood	<input type="checkbox"/> Other _____	<input type="checkbox"/> New Dry Transfers	<input type="checkbox"/> Airbrush weathering	<input type="checkbox"/> _____	
5. SCRATCH BUILDING: What did you make from basic materials like wood shapes, styrene, or wire?		Max 15 pts			
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
TABULATED BY: _____ VERIFIED BY: _____		TOTAL SCORE 125 POINTS MAXIMUM			



PCR PHOTO CONTEST ENTRY FORM

Name _____ NMRA # _____

ADDRESS _____

City _____ State _____ ZIP _____

Email address (optional) _____

Categories

- | | |
|--------------------------------------|-----------------------------------|
| 1. Model Subject – Black & White | <u>Prototype subjects – Color</u> |
| 2. Model Subject – Color | 4. Trains in Action |
| 3. Prototype Subject – Black & White | 5. Tracks & Structures |
| | 6. Other (General) Subjects |
| 7. Display Print (not judged) | |

NOTE: A summary of PCR contest rules and category definitions appears on the reverse side of this form.

List all entries below _____ PCR will fill in Entry # _____

Category	Title or description of entry	Entry #

CERTIFICATION: I affirm that all photographs submitted were composed and taken by me and have not been awarded First Place in any NMRA National or PCR Regional contests. I further stipulate that I am eligible to participate in this contest according to current NMRA PCR rules. I hereby grant permission to publish any award winning entries in official publications of the NMRA and PCR.

Signed _____ Date _____

PROXY STATEMENT

I hereby authorize (name) _____ as my proxy to enter and retrieve the above listed entries in the PCR Photo Contest at (place) _____ on (date) _____. Signed _____

PHOTO CONTEST CLAIM FORM

Entrant's name _____

Entry # (____) (____) (____) (____) (____) (____)

NOTE > Pick-up time _____ Location _____

SUMMARY OF RULES FOR ENTRY (PRINT CONTEST)

1. The entrant must be a member of the PCR in good standing or a member of the NMRA residing outside the boundaries of PCR, and may not enter any category for which he/she is a contest judge. Joint entries are not permitted.
2. Contest entries shall be entered by the attending member or an authorized proxy. Entries must be claimed at the time specified by the host contest chairperson.
3. Exposure of the original negative or transparency must have been made by the entrant personally. Images that have won First Place or higher in any NMRA National or Regional contest may not be entered.
4. An entry form shall be completed by the entrant (or proxy) listing all entries by category on said form.
5. No entrant can enter more than six (6) entries in total. A maximum of three (3) entries may be made in an individual category.
6. Each print must be at least 5x7 inches and no larger than 8x12 inches and must be mounted on a rigid mounting board for ease of display. Said mounting board shall be no smaller than 11x14 inches and no larger than 12x16 inches.
7. Any person deriving more than 50% of their income from employment as a professional photographer is excluded from entering the contest.
8. Entries in Category 7 (Display) may exceed the limitations for size of print and mounting expressed in item #6 (above). No framed pictures or pictures mounted under glass are permitted.

CATEGORY DEFINITIONS

Category

1. Black and white print of any model railroad subject.
2. Color print of any model railroad subject.
3. Black and white print of prototype railroad subject.
4. Color print of available-light picture of prototype trains or rolling equipment in motion.
5. Color print of available-light picture of prototype track arrangements, stations, bridges, signals or other structures appurtenant to railroading.
6. Color print of prototype railroad-related subjects not qualifying under categories 4 and 5 above. These may be (but are not limited to):

- Pictures of railroad people
- Isolated detail
- Static pictures of railroad equipment
- Flash assisted pictures
- Night scenes
- Double exposures
- Composite pictures
- Multiple images
- Pictures using special effects attachments



Photo Contest Judges and Participants Guide

A. Purpose

One of the many attractions of a PCR meet are the railroad photographs on display. To aid judges in rewarding photographic excellence in portraying model and prototype railroading, this guide expands upon the PCR Contest Directory (Section IV). This guide may also be used by entrants.

B. Entries

Size:

Minimum and maximum sizes shown in the rules apply to square cornered single images. Other shapes (i.e. oval) shall be eligible for entry if their shortest dimension meets or exceeds the minimum and their longest dimension meets, or is less than the maximum specified in the rules.

Multiple images (i.e. two or more photos mounted on one board) shall be eligible for entry if: 1) at least one of the images meets the minimum and maximum size requirements, and 2) the total area of all the images on the board does not exceed the area of the maximum dimensions specified in the rules (80 sq. in.). As long as the two conditions above are met, there is no minimum size requirement for additional images on the mount.

Images may overlap one another, but only the dimensions or area visible to the judges shall determine eligibility.

Unusual situations:

Creativity is encouraged but not to the point that it departs from being railroad related, is bizarre or creates unfair competition. The following examples should determine entry eligibility. If in doubt, request a decision from the Photo Event Chairperson.

Sepia tone – enter in black and white category.

Colored black and white (i.e. hand tinted) – must be entered in color category.

Multiple exposures (either in camera or darkroom) – eligible.

Three-dimensional images (i.e. print(s) mounted so that the front of an image is more than 1/8 inch from back of the mount) - Not eligible.

Multiple layers of one or more film images sandwiched with reflective backing - eligible.

Retouched images - eligible if majority of image is photographic.

Xerography or graphic arts images (i.e. color Xerox, black & white high contrast "line shot", posterization) - eligible if a majority of the image is created by action of light on a sensitized surface.

C. Judging

Entries selected for awards should exhibit photographic excellence in portraying model or prototype railroading. It is up to each judge to determine what qualities constitute that excellence. It is entirely subjective: however, each judge must be impartial in evaluating the entries. Bias regarding photo technique, road name, type of motive power and equipment etc. must not be a part of the judging. It is the overall impression of the entry that should be considered.

D. Procedure

1. Entrants complete the appropriate spaces on the entry form and submit the form with entries to the contest clerk. Clerk assigns entry number using entry log and labels each entry with its assigned number and places entries on display. The clerk shall not accept entries that do not meet the contest rules.
2. At the designated time when the contest is closed for further entries, the judges (three in number, or five if available - but not four) assemble with the contest chairperson in the display area. The contest chairperson will give appropriate instructions to the judges. Then, the judges working individually, and without conferring, will review the displayed entries and record their choices for first, second and third places in each category on their individual work sheets. The work sheets will then be submitted to the chairperson.
3. The contest chairperson will list by category all entries shown on the work sheets. These entries are considered to be in the judging finals. In all situations in which the work sheets indicate a judging consensus (e.g. all judges vote for the same entry for a designated award), the award may be made at this step in the judging process. In all categories in which a

judging consensus is not indicated, the judging will proceed to the next step.

4. For each category, the clerk will display each entry separately and the judges will indicate by a secret “yes” or “no” vote whether the entry should be retained or eliminated. Each entry receiving at least two “yes” votes (three, if there are five judges) will be retained. If too many entries still remain at the end of this process in the opinion of the contest chairperson, it may be repeated for further elimination.
5. The remaining entries from step 4 will now be displayed adjacently. The judges, as an open panel, shall reach agreement on first, second, third and honorable mention awards. ALTERNATE METHOD: In the event of a very low number of entries in the category, the contest chairperson may eliminate step 4 and allow the judges to go directly to step 5.
6. Judges are not required to make an award. In the event that the judges do not make an award (e.g. only one entry in category), the contest chairperson may make the award with concurrence of the PCR contest chairperson.
7. Judges are requested, but not required, to enter comments on each entry judges sheet.
8. Print entries will be available for viewing following judging with award winners clearly marked.
9. Entrants, or their proxy, will retrieve their entries. Receipts must be shown.



PCR Portable Layout/Module Contest Cover Sheet

Entry No. _____
(PCR will assign entry number)

Entrant(s) Name(s): _____

Address: _____

City: _____

State: _____ Zip Code: _____

Phone Number: _____

Email address(es) (optional) _____

Category (check one) Individual Group

Module Standards Used, If Any: _____

Entry Description: _____

Instructions: (For full details, see the PCR Contest Directory)

Complete a separate Cover Sheet and Entry Form for each entry. Only the work of the entrant(s) is eligible for judging, and only that work should be described on the Entry Form. Additional pages may be attached to the Entry Form. Supplemental information for the optional use of the judges may be placed with the entry.

The entry shall be removed from the contest room within the period set by the Contest Chairman. A signed, valid claim form must be presented to pick up each entry.

Certification:

I affirm that the entrant(s) is(are) a member(s) in good standing of the NMRA and meet all applicable Entry Requirements in Section III of the PCR Contest Directory. I further affirm that all work described on the Entry Form was performed by the entrant(s), and agree that only this work will be considered during judging. I also affirm that this entry has not won First Place in any NMRA National or PCR Regional contest.

I understand that neither PCR nor NMRA assume any responsibility for loss or damage to contest entries.

Region _____ Division _____ NMRA No. _____

Signature _____

Portable Layout/Module Contest Claim Form

Entrant's Name _____ Entry # _____

Signature required for entry pick-up: _____

NOTE > Pick-up time _____ Location _____

PCR Portable Layout/Module Contest Entry Form

ENTRY: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> GROUP <p style="text-align: center;">A PCR Model Contest official will assign and fill in the Entry Number.</p>	ENTRY #
INSTRUCTIONS: 1. Describe the module in detail. 2. Check items that apply and add any other pertinent data..	Score Judges Only
1. CONSTRUCTION: Max 35 pts a. Percentage of kit built plastic structures-----_____% c. Percentage of cross-kitted structures-----_____% b. Percentage of kit built craftsman type structures---_____% d. Percentage of scratchbuilt structures-----_____% e. Scenery other than above. Describe in detail techniques and materials used below.	
2. DETAIL: Max 20 pts Describe the complexity, difficulty, refinement, amount of subordinate parts. List commercial parts used. Point out extra detail.	
3. CONFORMITY: Max 10 pts Give information as to prototype modeled or explain logic of design.	
4. ELECTRICAL: Max 10 pts Give details of electrical features beyond those required by module specs..	
5. FINISH AND LETTERING: Max 20 pts <input type="checkbox"/> Weathered <input type="checkbox"/> Non-Weathered <input type="checkbox"/> Spray <input type="checkbox"/> Brush <input type="checkbox"/> Mask and Spray. Point out method of coloring and texturing employed to finish natural surfaces (rocks, earth, etc.) and man-made surfaces (roads, etc.) <i>Signs and Lettering:</i> <input type="checkbox"/> Decals <input type="checkbox"/> Hand lettering <input type="checkbox"/> Dry Transfers <input type="checkbox"/> Photo Reduction <input type="checkbox"/> Photo Etching <input type="checkbox"/> Other (explain)	
6. SCRATCH BUILDING: Max 25 pts List all parts you have fabricated. Note any special or unusual features.	
7. INGENUITY: Max 5 pts Indicate any features or techniques that you believe to be creative, innovative, and perhaps helpful to fellow modelers.	
SCORE TABULATED BY: _____ VERIFIED BY: _____	POSSIBLE: 125 POINTS DEDUCTION: _____ TOTAL



NMRA PCR PORTABLE LAYOUT/MODULE CONTEST RULES AND JUDGING GUIDELINES

General Categories

Construction-----	35 points
Detail-----	20 points
Comformity-----	10 points
Electrical-----	10 points
Finish and Lettering-----	20 points
Scratchbuilding-----	25 points
Ingenuity-----	5 points
Total Maximum Points----125 points	

Note: *Up to 20 points may be deducted* if your module does not meet the specs for your type of module as determined by your layout coordinator or an officer of your group.

Motive power and rolling stock placed on the tracks on the module are not considered in the judging.

Modules may be entered in the "Individual" category if at least 90% of the work was done by an individual. If more than one person did 10% of the construction work on the module, it is to be entered in the "Group" category.

If you are interested in earning points for the NMRA Achievement Program, their rules call for a section of model railroad at least 60 square feet for O scale, 32 square feet for HO, or 24 square feet for N scale.

Judging Guidelines

Terrain. Construction; modeling; coloring; scale and proportion; selection and use of materials to create realistic natural and man-made features of terrain.

Structures. Prototypical suitability; placement; appearance in relation to the terrain and background of the display - as scenic effects, *not as to construction.*

Background. Artistic handling of line and color; skillful use of paint; backdrops; dioramic structures and/or terrain in creating background; blending of features of foreground with background and horizon.

Lighting. Adequate and realistic lighting effects for signals, buildings, streets, and roads.

Realism. General overall appearance, atmosphere, and feeling of "rightness," or "convincingness" of the total scenic effect as a natural-looking, believable, miniature representation of what might be a section of a prototype railroad and the methods employed to create distance and space.

NOTE: The following is to be completed by an officer or layout coordinator for your module group before entry. If your module conforms to your group's specifications as to size, wiring, track placement, etc., *no points are added or subtracted.* If your module does not meet the specs, *up to 20 points may be subtracted.*

This module conforms to all our module specs. Except for _____

Type of Module _____ By _____



PCR ARTS & CRAFT CONTEST ENTRY FORM

Name _____

Address _____

City _____ State _____ ZIP _____

Email address (optional) _____

Categories

	GENERAL		RAILROADIANA		NEEDLEWORK
	1.a Kit Built		2.a Kit Built		3.a Kit Built
	1.b Pattern		2.b Pattern		3.b Pattern
	1.c Original		2.c Original		3.c Original

- Kit Built: (commercially available kit; includes plans/instructions and materials)
- Pattern: (existing plans/instructions; entrant acquires materials separately)
- Original: (entrant's own design)

List all entries below

PCR will fill in Entry #

Category	Title or description of entry	Entry #

Please complete one copy of the Judge's Score Sheet (without the scores) for each entry.

CERTIFICATION: I affirm that all works submitted were created by me and have not been awarded First Place in any NMRA National or PCR Regional contests. I further stipulate that I am eligible to participate in this contest according to current NMRA PCR rules. I hereby grant permission to publish any award-winning entries in official publications of the NMRA and PCR.

Signed _____

Date _____

PROXY STATEMENT I hereby authorize (name) _____ as my proxy to enter and retrieve the above listed entries in the PCR Arts & Crafts Contest at (place) _____ on (date) _____

Signed _____



Entry No. _____

**PCR ARTS & CRAFTS CONTEST
JUDGES' SCORE SHEET**

Entry Description _____ **Category** _____

Describe your entry in detail. Add other information you feel necessary

1. CORRECT EXECUTION (Maximum 50 points) **Points Awarded** _____

Describe in detail how your entry was made. Note any special materials required or used:

2. DIFFICULTY (Maximum 30 points) **Points Awarded** _____

Describe the complexity of the entry. Note any special techniques required or used.

If Pattern or Kit, were any changes made? Was the project adapted from one medium to another? If a combination of Kit/Pattern/Original, % Kit ____ % Pattern ____ % Original ____

3. FINISHING (Maximum 25 points) **Points Awarded** _____

Describe how the item was prepared for display/use (type of materials, matting, etc)

4. NEATNESS (Maximum 25 points) **Points Awarded** _____

Final Score _____

JUDGES' COMMENTS