

1. REPORT  
NUMBER2. DATE AND TIME OF  
REPORT**SECURITY INCIDENT REPORT**

08-24

08/17/04 13:45 hrs

3. DATE AND TIME OF  
INCIDENT

08/16/04 Unknown

4. BUILDING

☐ OWFN☒ TWFN

5. ROOM

6. NAME OF PERSON REPORTING THE INCIDENT

(b)(7)(C)

7. TELEPHONE NUMBER

(b)(7)(C)

8. NAME(S) OF PERSON(S) INVOLVED

(b)(7)(C)

(b)(7)(C)

(b)(7)(C)

FPS OPERATOR #38

9. TYPE OF INCIDENT

☒ THEFT (A)☐ BUILDING PROBLEM (D)☐ SECURITY INFRACTION (F)☐ SECURITY SYSTEMS PROBLEM (C)☐ MEDICAL EMERGENCY (E)☐ OTHER (G)

10. NARRATIVE

On Tuesday, August 17, 2004 upon reading the Network Announcement, (b)(7)(C) reported to security that she was missing (\$20.00 - \$30.00) in cash from her purse. (b)(7)(C) recalled counting her money prior to going to lunch at 12:45hrs on Monday, August 16, 2004. She put her purse under her desk and left her workstation. She noticed that the money was missing this morning at 05:30hrs, but thought her husband had it. However, after talking to him, he advised her that he did not have the money. (b)(7)(C) suspects that the money was taken from her purse when it was left unattended between 12:45 - 14:00hrs on Monday 8/16/04.

11. PROPERTY MISSING / STOLEN:

☒ PERSONAL☐ GOVERNMENT

DESCRIPTION OF ITEM

MODEL

DOLLAR VALUE (Estimated)

NRC TAG NUMBER

\$20.00 - \$30.00

BRAND NAME

SERIAL NUMBER

DATE AND TIME LAST SEEN

DATE AND TIME  
DISCOVERED MISSING

08/16/04

Unknown

08/17/04

Unknown

12. NOTIFICATION

DESCRIPTION

TIME NOTIFIED

DESCRIPTION

TIME NOTIFIED

911

☒ DIVISION OF SECURITY

(b)(7)(C)

☒ GSA / RCC

12:30 hours

IRM

FACILITY MANAGEMENT BRANCH

BUILDING ON-CALL ENGINEER

SIGNATURE - REPORTING OFFICER

DATE

SIGNATURE - APPROVING SUPERVISOR

DATE

(b)(7)(C)

8/16/04

13. REVIEW

PROJECT MANAGER / ASSISTANT PROJECT MANAGER REVIEW

INITIALS

DATE

(b)(7)(C)

08/17/03

SECURITY REVIEW

INITIALS

DATE

D/9