

# Change of Address

## Part I Complete This Part to Change Your Home Mailing Address

Complete this part if the address change affects individual income tax returns. (Forms 540, 540A, 540 2EZ, or Long or Short Form 540NR)

▶ If your last return was a joint return and you are now establishing a residence separate from the spouse with whom you filed that return, check the box to the right

<b>1a Your first name</b> Initial Last name	<b>1b Your social security number</b>	
<b>2a Spouse's first name</b> Initial Last name	<b>2b Spouse's social security number</b>	
<b>3 Prior name(s)</b> See instructions.		
<b>4a Old address</b> (no., street, city or town, state, and ZIP Code). If a PO box or foreign address, see instructions.	Apt no.	PMB no.
<b>4b Spouse's old address</b> , (no., street, city or town, state, and ZIP Code). If a PO box or foreign address, see instructions.	Apt no.	PMB no.
<b>5a New address</b> (no., street, city or town, state, and ZIP Code). If a PO box or foreign address, see instructions.	Apt no.	PMB no.

## Part II Complete This Part to Change Your Business Mailing Address or Business Location Address

Check **ALL** boxes this change affects:

- 6**  Business, Estate, or Trust returns (Forms 541, 565, 568, 100, 100W, 100S, 109, and 199)
- 7a**  Business, Estate, or Trust location (Also complete line 11)

<b>7b California corporation number</b>
<b>7c Secretary of State file number</b>
<b>8b FEIN</b>

**8a Business, Estate, or Trust name**

<b>9 Old mailing address.</b> If a PO box or foreign address, see instructions. No. Street City or Town State ZIP Code PMB no.
<b>10 New mailing address.</b> If a PO box or foreign address, see instructions. No. Street City or Town State ZIP Code PMB no.
<b>11 New business location address.</b> If a PO box or foreign address, see instructions. No. Street City or Town State ZIP Code PMB no.

## Part III Signature

Daytime telephone number of person to contact (optional) ▶ ( )

**Please Sign Here**

(see instructions)

Your signature	Date	If Part II completed, signature of owner, officer, or representative	Date
If joint return, spouse's signature	Date	Title	

**For Privacy Act Notice (Individual), get form FTB 1131.**

### A Purpose

You may use this form if you change your home or business mailing address or your business location. This address change will be used for any future correspondence. Generally, complete only one form FTB 3533 to change your home or business address. If this change also affects the mailing address for your children who filed separate tax returns, complete a separate form FTB 3533 for each child. If you are a representative filing for the taxpayer, attach a copy of your power of attorney to this form.

**Note:** You may also notify the FTB of a change of address by calling (800) 852-5711. If you have called the FTB and reported a change of address, you do not need to file this form.

### B Prior Name(s)

If you or your spouse changed your name because of marriage, divorce, etc., complete line 3.

### C Addresses

Be sure to include any apartment, room, or suite number.

### D PO Box

If your post office does not deliver mail to your street address, show your PO box number instead of your street address.

If you lease a private mailbox (PMB) from a private business rather than a PO box from the United States Postal Service, include the box number in the field labeled "PMB no." in the address area.

### E Foreign Address

If your address is outside the United States or its possessions or territories, enter the information in the following order: city, province or state, and country. Follow the country's practice for entering the

postal code. Please do not abbreviate the country name.

### F Signature

If you are completing Part II, the owner, officer, or a representative must sign. An officer is the president, vice president, treasurer, chief accounting officer, etc. A representative is a person who has a valid power of attorney to handle tax matters.

### G Where to File

Mail this form to:

**FRANCHISE TAX BOARD  
PO BOX 942840  
SACRAMENTO CA 94240-0002**

**Note:** If you moved after you filed your return and you are expecting a refund, also notify the post office serving your old address. This will help forward your check to your new address.