

Commercial Lease Application  
Bushburg Properties Inc  
3611 14<sup>th</sup> Ave Suite 400, Brooklyn, NY 11218  
Tel: 718-417-1616, Fax: 718-417-8484  
info@bushburg.com

Date: \_\_\_\_\_

Property Address applying for: \_\_\_\_\_ Unit No. \_\_\_\_\_ Rent: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Employer Name: \_\_\_\_\_ Annual/Monthly Salary: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Work home: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Drivers License: \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security No. \_\_\_\_\_

Home Address: \_\_\_\_\_

How long at this address \_\_\_\_\_

- 1) Nature of business to be established? Types of products and/or services will be sold/offered?  
\_\_\_\_\_
- 2) What will you call your store (store name)? \_\_\_\_\_
- 3) Approximately how many employees will be using the space on a regular basis? \_\_\_\_\_
- 4) Desired Length of Lease: \_\_\_\_\_ years
- 5) If you have formed or will form a corporation to lease the premises:
  - A. Legal name of new entity (if not yet formed, please indicate) \_\_\_\_\_
  - B. Entity Federal Tax ID No.: \_\_\_\_\_
  - C. Name of signatory for entity: \_\_\_\_\_ Title: \_\_\_\_\_

How much starting capital do you have for this business \_\_\_\_\_

What are your sources of capital? \_\_\_\_\_

Credit References: 1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Financial Institution: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Personal References 1) \_\_\_\_\_ 2) \_\_\_\_\_

- 6) Any prior experience running this type of business?  YES  NO

If yes, where is/was it located: \_\_\_\_\_

Monthly Rent: \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Dates of operation: from \_\_\_\_\_ to \_\_\_\_\_

Annual net sales \_\_\_\_\_

If the business was closed please explain reason for closure \_\_\_\_\_

\_\_\_\_\_

7) To the best of your knowledge do you have good credit?  YES  NO

If no, explain \_\_\_\_\_

8) Have you ever been evicted or asked to abandon or sever your business' lease agreement for any reason? \_\_\_\_\_

If yes, explain why? \_\_\_\_\_

9) Did you file for bankruptcy personal/business foreclosures/repossessions \_\_\_\_\_

\_\_\_\_\_

PLEASE ATTACH ANY INFORMATION THAT YOU FEEL MAY STRENGTHEN YOUR APPLICATION.

(IN CASE OF EMERGENCY CONTACT: List 2 starting with nearest relative first.)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*\*\*\*\*Guarantor Section\*\*\*\*\*

1) If you will be establishing a corporation to lease the space, a personal guaranty will be required. The guarantor must have good credit and substantial assets:

A. Name of Guarantor(s) \_\_\_\_\_

B. Social Security Number \_\_\_\_\_

C. Date of Birth (MM/DD/YYYY) \_\_\_\_\_

D. Present Home Address \_\_\_\_\_

E. Home Phone Number \_\_\_\_\_

F. Driver's License No. \_\_\_\_\_ State \_\_\_\_\_

G. \_\_\_\_\_

\*\*\*\*\*

I hereby deposit \$\_\_\_\_\_ as earnest money to be refunded to me if this application is not accepted. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted, I agree to execute a lease for \_\_\_\_ year(s), before possession is given and to pay the balance of the security deposit and first month's rent, within (5) five business banking days after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation. If this application is not approved and accepted by the owner and agent, the deposit will be refunded. I am hereby waiving any claim for damages by reason of non-acceptance, which the owner or agent may reject without stating any reason for so doing. I recognize that part of the procedure for processing my application; an investigative consumer report may be prepared whereby information is obtained through credit reporting agencies, whereby I give you the authority to request a personal credit report on myself. Subsequent similar reports may be requested or utilized in connection with this space at all times. The above information, to the best of my knowledge, is true and correct.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_