

## Notary Public Change of Address Form

This form is for a change of address only. If you have a change of name, you will need to complete the change of name form.

**Instructions:** Complete this form legibly in ink and send the signed original to the above address along with a nonrefundable statutory fee of \$15.00. Make check payable to “Secretary of the State”. Do not send cash. All questions (if applicable) must be answered completely before your request will be processed.

Do you need a free copy of the Notary Public Manual revised July 2006?  Yes  No

Date: \_\_\_\_\_ Daytime telephone number: \_\_\_\_\_  
(Area code & number)

Name of notary public: \_\_\_\_\_  
(Name that appears on your current notary public certificate)

Notary account number: \_\_\_\_\_ Date commission expires: \_\_\_\_\_

Previous residence address:

Current residence address

(**Must include street address.** A PO box may be given only if mail delivery is not available to resident address. A business address will not be used).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NON-RESIDENT NOTARIES** must maintain and provide their principal place of business in the State of Connecticut for the term of their appointment (**must include business name**). This information is required by **non-resident notaries**.

Previous business name & address:

Current business name & address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public