![massDOT Aeronautics — Moving Massachusetts Forward.]

Change Order No. _____

Check all that apply:
- ☐ Differing Site Condition
- ☐ Request for Deviation
- ☐ Contract Scope Change
- ☐ Design Error / Omission

PROPOSAL AND AGREEMENT FOR ALTERATIONS TO THE PLANS, SPECIFICATIONS, AND/OR CONTRACTS

Airport _____   Project No. _____

Project Title _____

I. PROPOSAL

In accordance with the terms and conditions of the contract to the above referenced project and the further conditions attached herewith and made a part hereof, the undersigned proposes and agrees to the following contract change:

which will (add to / deduct from)* the contract price (the lump sum of / an estimated sum of / a sum not to exceed)* $_____. This change (adds / deducts)* _____ calendar days (to / from)* the contract time. The Contractor hereby certifies that the information contained herein, including attachments hereto, adequately describes this proposed change, and that any proposed substitution of work is of the same quality as the original design intent, and that any change in cost has been equitably adjusted. (See attached)

_____
Contractor - Company Name   Address

_____
Authorized Signature   Title   Date

II. RECOMMENDATION OF SPONSOR'S CONSULTING ARCHITECT-ENGINEER

The Consultant hereby certifies that an independent analysis of scope and cost was prepared and used to justify any change in contract scope or cost resulting from this change, and that any proposed deviation from the contract documents does not materially injure the project as a whole, and that this change is in the best interest of the awarding authority. Acceptance of the above proposal is recommended. (See attached)

_____
Sponsor's Consultant   Address

_____
Authorized Signature   Title   Date

III. ACCEPTANCE OF PROPOSAL BY THE SPONSOR

The Sponsor hereby certifies that appropriated funds are available to cover any increase in cost resulting from this change. This proposal is hereby accepted.

Accepted: _____   _____
                        Chairman, Airport Commission   Date

IV. APPROVAL OF MASSDOT AERONAUTICS DIVISION

Approval is granted pursuant to M.G.L. Chap. 90 § 51K. Funding is subject to project eligibility limitations and will be reimbursed by the MassDOT based on the availability of state funds determined at the end of the project.

Approved: _____   _____
                        Administrator, Aeronautics Division   Date

V. APPROVAL OF FAA / AIRPORTS DIVISION

Reimbursement of this change order is subject to project limitations and the availability of funds determined at the end of the project.

Approved: _____   _____
                        Airports Division   Date

Summary of Contract Changes	
Contract Award	$_____
Previous Additions	$_____
Previous Deductions	$_____
Previous Net Total	$_____
This Change	$_____
Total Cost to Date	$_____
Original Completion	_____
(Add/Deduct)* Days	_____
Revised Completion	_____