



Dear University of Toledo Faculty Member,

The Adult Liberal Studies (ALS) Program provides a baccalaureate degree program to qualified, non-traditional adult students at The University of Toledo. A critical educational component of this program features Topical Seminars in the curriculum areas of humanities, social science, and natural science.

I invite you to submit a proposal to teach in our Adult Liberal Studies Program for the **2012/2013** academic year. Qualified instructors with a minimum of a Masters degree who contribute significantly to the education of ALS students will be considered.

The seminar proposals chosen will be selected with the aim of ensuring the academic excellence of the ALS Program. Seminars must be:

- academically appropriate for 3000-level four (4) course credit
- interdisciplinary and of interest and relevance to adult learners
- indicative of the academic interest of the proposing faculty and within his/her discipline or research experience
- flexibly scheduled and or use of technology for easy access by adult learners
- writing intensive
- delivered using pedagogy appropriate for a diverse group of adult students

I encourage you to consider the Distance Learning or blended format for your seminar. The stipend for DL teaching is based on enrollments. The stipend for teaching an ALS “traditional classroom seminar” is \$3,000 per course. \*Substantial enrollments must be met to ensure your course will run.

If you have any questions or need further assistance with your proposal, please contact me at 419/530-3341. \*Your proposal form must include signed *approvals* from your department chair, associate dean or dean BEFORE I can consider your title. The deadline for Fall 2012 proposals is September 30, 2011; deadline for Spring or Summer 2013 is November 30, 2011. We appreciate your interest in the ALS program in the College of Adult and Lifelong Learning.

Sincerely,

Margaret Fritz  
Assistant Dean

**College of Adult and Lifelong Learning**

Office of the Dean • Mail Stop 343 • 2801 W. Bancroft Street • Toledo, Ohio 43606-3390

419.530.3072 Phone • 419.530.3242 Fax • [www.utoledo.edu/CALL](http://www.utoledo.edu/CALL)