

Template Implementations Project (PIP)

ID	Task Name	Duration	Start	Finish	Prede	Resource Names
1	<b>MILESTONE: Project Approved for Implementation</b>	<b>0 days</b>	<b>Tue 10/1/02</b>	<b>Tue 10/1/02</b>		<b>Purple Priorization Team</b>
2						
3	<b>Implementation of &lt;INSERT PROJECT NAME&gt;</b>	<b>205.5 days</b>	<b>Tue 10/1/02</b>	<b>Wed 7/23/03</b>	<b>1</b>	
4	<b>PHASE: Project Planning</b>	<b>32.5 days</b>	<b>Tue 10/1/02</b>	<b>Thu 11/14/02</b>		
5	<b>Transition from PEP to PIP</b>	<b>7 days</b>	<b>Tue 10/1/02</b>	<b>Wed 10/9/02</b>		<b>IPM</b>
6	Deliver Transition from PEP to PIP Checklist	2 days	Tue 10/1/02	Wed 10/2/02		ISC
7	Review PEP Documents	3 days	Thu 10/3/02	Mon 10/7/02	6	IPM
8	Hold Transition Meeting	1 day	Tue 10/8/02	Tue 10/8/02	7	IPM,ISC
9	Document Transition Notes	1 day	Wed 10/9/02	Wed 10/9/02	8	IPM
10	<b>Kick Off Project w/Executive Steering Committee</b>	<b>9 days</b>	<b>Thu 10/10/02</b>	<b>Tue 10/22/02</b>	<b>5</b>	<b>Exec Steering</b>
31	<b>MILESTONE: Approve Project Overview Document</b>	<b>0 days</b>	<b>Tue 10/22/02</b>	<b>Tue 10/22/02</b>	<b>10</b>	<b>Exec Steering</b>
32	<b>Organize Project Team and Work Groups</b>	<b>4 days</b>	<b>Wed 10/23/02</b>	<b>Mon 10/28/02</b>	<b>31</b>	<b>Exec Steering</b>
33	<b>Create Team Structure Document</b>	<b>2 days</b>	<b>Wed 10/23/02</b>	<b>Thu 10/24/02</b>		<b>Exec Steering</b>
34	Define Project Team	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
35	<b>Define Work Groups</b>	<b>1 day</b>	<b>Wed 10/23/02</b>	<b>Wed 10/23/02</b>		<b>Exec Steering</b>
36	Define Test Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
37	Define Train Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
38	Define Tech Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
39	Define Process Work Group	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
40	Define Other Work Groups Needed	1 day	Wed 10/23/02	Wed 10/23/02		Exec Steering
41	Initiate Request for QA Services	1 day	Thu 10/24/02	Thu 10/24/02	35	IPM
42	<b>Organize Project Team w/Kick Off Mtg</b>	<b>1 day</b>	<b>Fri 10/25/02</b>	<b>Fri 10/25/02</b>	<b>33</b>	<b>IPM,Project Team</b>
43	Review Project Overview Document	1 day	Fri 10/25/02	Fri 10/25/02		IPM,Project Team
44	Establish Proj Team Mtg Day/Time/Freq/Room	1 day	Fri 10/25/02	Fri 10/25/02		IPM,Project Team
45	<b>Organize Needed Work Groups w/Kick Off Mtgs</b>	<b>1 day</b>	<b>Mon 10/28/02</b>	<b>Mon 10/28/02</b>	<b>42</b>	<b>Work Groups</b>
46	Review Project Overview Document	1 day	Mon 10/28/02	Mon 10/28/02		Work Groups
47	Establish Work Grp Mtg Day/Time/Freq/Room	1 day	Mon 10/28/02	Mon 10/28/02		Work Groups
48	Define Issue and Scope Management Process	5 days	Tue 10/29/02	Mon 11/4/02	32	IPM
49	<b>Solicit Input using Impacts Checklist</b>	<b>9.5 days</b>	<b>Wed 10/23/02</b>	<b>Tue 11/5/02</b>	<b>31</b>	<b>IPM</b>
59	<b>Create High-Level Project Plan</b>	<b>7 days</b>	<b>Tue 11/5/02</b>	<b>Thu 11/14/02</b>	<b>49</b>	<b>Project Team</b>
63	<b>MILESTONE: Approve High-Level Project Plan</b>	<b>0 days</b>	<b>Thu 11/14/02</b>	<b>Thu 11/14/02</b>	<b>59</b>	<b>Exec Steering</b>
64						
65	<b>PHASE: Project Design</b>	<b>45 days</b>	<b>Tue 11/5/02</b>	<b>Mon 1/13/03</b>	<b>49</b>	
66	<b>Distribute Approved High-Level Project Plan</b>	<b>0 days</b>	<b>Thu 11/14/02</b>	<b>Thu 11/14/02</b>	<b>63</b>	<b>IPM</b>
67	<b>Design Kick-Off: Review Project Reqmt Docs</b>	<b>3 days</b>	<b>Tue 11/5/02</b>	<b>Fri 11/8/02</b>		<b>Tech Work Group</b>
73	<b>Create System Design</b>	<b>30 days</b>	<b>Fri 11/8/02</b>	<b>Thu 12/26/02</b>	<b>67</b>	<b>Tech Work Group</b>
74	<b>Create Application Design</b>	<b>10 days</b>	<b>Fri 11/8/02</b>	<b>Fri 11/22/02</b>		<b>Tech Work Group</b>
82	<b>MILESTONE: Approval of Application Design</b>	<b>0 days</b>	<b>Fri 11/22/02</b>	<b>Fri 11/22/02</b>	<b>74</b>	<b>IPM,Tech Work Group,Proj</b>
83	<b>Create Database Design</b>	<b>10 days</b>	<b>Fri 11/22/02</b>	<b>Tue 12/10/02</b>	<b>82</b>	<b>Tech Work Group</b>

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ID	Task Name	Duration	Start	Finish	Prede	Resource Names
84	Create Interface/Data Comm. Design	10 days	Fri 11/22/02	Tue 12/10/02	82	Tech Work Group
85	Create Final Sys Architecture Design	5 days	Tue 12/10/02	Tue 12/17/02	84,83	Tech Work Group
86	<b>Create Unit Test Plan</b>	<b>5 days</b>	<b>Tue 12/17/02</b>	<b>Thu 12/26/02</b>	<b>85</b>	<b>Tech Work Group</b>
87	Create Unit Test Scenarios	3 days	Tue 12/17/02	Fri 12/20/02		Tech Work Group
88	Establish Unit Test Criteria (Tolerances, etc.)	1 day	Fri 12/20/02	Mon 12/23/02	87	Tech Work Group
89	Define Unit Test Assignments and Schedule	1 day	Mon 12/23/02	Thu 12/26/02	88	Tech Work Group
90	<b>MILESTONE: Conduct Technical Design Review</b>	<b>0 days</b>	<b>Thu 12/26/02</b>	<b>Thu 12/26/02</b>	<b>73</b>	<b>IPM,Tech Work Group,Tech</b>
91	<b>Create Work Flow Process Design</b>	<b>25 days</b>	<b>Fri 11/22/02</b>	<b>Thu 1/2/03</b>	<b>82</b>	<b>Process Work Flow Group</b>
92	Review Existing Application Manuals & Application Design	10 days	Fri 11/22/02	Tue 12/10/02		Process Work Flow Group
93	Document/Review Current Work Flow Process	10 days	Fri 11/22/02	Tue 12/10/02		Process Work Flow Group
94	Create Proposed Work Flow Process Design	10 days	Tue 12/10/02	Thu 12/26/02	93	Process Work Flow Group
95	Create Policies and Procedure Documents	5 days	Thu 12/26/02	Thu 1/2/03	94	Process Work Flow Group
96	<b>MILESTONE: Approval on Process Design</b>	<b>0 days</b>	<b>Thu 1/2/03</b>	<b>Thu 1/2/03</b>	<b>91</b>	<b>Project Team,Process Work</b>
97	<b>Create Detailed Project Plan</b>	<b>7 days</b>	<b>Thu 1/2/03</b>	<b>Mon 1/13/03</b>	<b>90,96</b>	<b>Project Team</b>
98	Create Initial Detailed Plan	1 day	Thu 1/2/03	Fri 1/3/03		Project Team
99	Review Initial Detailed Plan with your area	5 days	Fri 1/3/03	Fri 1/10/03	98	Project Team
100	Create Final Detailed Project Plan	1 day	Fri 1/10/03	Mon 1/13/03	99	Project Team
101	<b>MILESTONE: Approval on Detailed Project Plan</b>	<b>0 days</b>	<b>Mon 1/13/03</b>	<b>Mon 1/13/03</b>	<b>97</b>	<b>Exec Steering,Project Team</b>
102						
103	<b>PHASE: Build &amp; Unit Test</b>	<b>55 days</b>	<b>Thu 12/26/02</b>	<b>Thu 3/13/03</b>	<b>90</b>	
104	Build Kick-Off: Review System Design	1 day	Thu 12/26/02	Fri 12/27/02	90	Tech Work Group,Vendors
105	<b>Order &amp; Receive HW/SW/Network/Cable/Power</b>	<b>31 days</b>	<b>Thu 12/26/02</b>	<b>Fri 2/7/03</b>		<b>IPM</b>
106	Order Hardware/Software/Network/Cable/Power	1 day	Thu 12/26/02	Fri 12/27/02		IPM
107	Receive Hardware/Software/Network	30 days	Fri 12/27/02	Fri 2/7/03	106	IPM
108	<b>Perform Data Conversion</b>	<b>32 days</b>	<b>Fri 12/27/02</b>	<b>Tue 2/11/03</b>	<b>104</b>	<b>Data Conv Group</b>
109	Analyze Data/Create Data Conversion Plan	12 days	Fri 12/27/02	Tue 1/14/03		Data Conv Group
110	Execute Data Conversion Plan	20 days	Tue 1/14/03	Tue 2/11/03	109	Data Conv Group
111	<b>MILESTONE: Approval of Data Conversion</b>	<b>0 days</b>	<b>Tue 2/11/03</b>	<b>Tue 2/11/03</b>	<b>110</b>	<b>Project Team,Data Conv Gr</b>
112	<b>Construct System per System Design</b>	<b>30 days</b>	<b>Fri 12/27/02</b>	<b>Fri 2/7/03</b>	<b>104</b>	<b>Tech Work Group</b>
113	Construct Databases	10 days	Fri 12/27/02	Fri 1/10/03		DBAs
114	<b>Develop Applications</b>	<b>30 days</b>	<b>Fri 12/27/02</b>	<b>Fri 2/7/03</b>		<b>Application-Programmers</b>
115	Develop Appl Component 1, etc.	30 days	Fri 12/27/02	Fri 2/7/03		Application-Programmers
116	<b>Develop Interfaces</b>	<b>30 days</b>	<b>Fri 12/27/02</b>	<b>Fri 2/7/03</b>		<b>Interface Experts</b>
117	Develop Interface 1, etc.	30 days	Fri 12/27/02	Fri 2/7/03		Interface Experts
118	<b>Develop Technical Procedures</b>	<b>18 days</b>	<b>Fri 12/27/02</b>	<b>Wed 1/22/03</b>		<b>Tech Work Group</b>
119	Develop Backup Procedures	3 days	Fri 12/27/02	Wed 1/1/03		Tech Work Group
120	Develop Database Maintenance Procedures	3 days	Wed 1/1/03	Mon 1/6/03	119	Tech Work Group
121	Develop System Maintenance Procedures	3 days	Mon 1/6/03	Thu 1/9/03	120	
122	Develop Disaster Recovery Procedures	3 days	Thu 1/9/03	Tue 1/14/03	121	Tech Work Group

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123	Develop Change Control Procedures	3 days	Tue 1/14/03	Fri 1/17/03	122	Tech Work Group
124	Develop Help Desk Documentation	3 days	Fri 1/17/03	Wed 1/22/03	123	Tech Work Group
125	<b>Execute Unit Test Plan</b>	<b>15 days</b>	<b>Fri 2/7/03</b>	<b>Fri 2/28/03</b>	<b>112</b>	<b>Tech Work Group</b>
127	<b>MILESTONE: Approval of Unit Testing Results</b>	<b>0 days</b>	<b>Fri 2/28/03</b>	<b>Fri 2/28/03</b>	<b>125</b>	<b>Tech Work Group,Project 1</b>
128	<b>Install &amp; Configure Test System</b>	<b>7 days</b>	<b>Fri 2/7/03</b>	<b>Tue 2/18/03</b>		<b>Tech Work Group,Data Con</b>
129	Install Hardware	2 days	Fri 2/7/03	Tue 2/11/03	107	Tech Work Group
130	Install Software	2 days	Tue 2/11/03	Thu 2/13/03	129	Tech Work Group
131	Install Network	5 days	Fri 2/7/03	Fri 2/14/03	107	Tech Work Group
132	Final Data Conversion in Test	3 days	Thu 2/13/03	Tue 2/18/03	130,11	Data Conv Group
133	<b>Verify Process Design</b>	<b>54 days</b>	<b>Fri 12/27/02</b>	<b>Thu 3/13/03</b>		<b>Process Work Flow Group</b>
134	Attend Vendor/Internal Training on Systems	10 days	Fri 12/27/02	Fri 1/10/03	104	Process Work Flow Group
135	Configure Test System - Profiles/Parameters/Test Data	7 days	Thu 2/13/03	Mon 2/24/03	130,11	Process Work Flow Group
136	Review/Revise Process Design using Testing System	8 days	Mon 2/24/03	Thu 3/6/03	128,11	Process Work Flow Group
137	Train the Trainers	5 days	Thu 3/6/03	Thu 3/13/03	136	Train Work Group
138	<b>MILESTONE: Approval of Proposed Process Design</b>	<b>0 days</b>	<b>Thu 3/6/03</b>	<b>Thu 3/6/03</b>	<b>136</b>	<b>Process Work Flow Group</b>
139	Review & Revise Detailed Project Plan	2 days	Thu 3/6/03	Mon 3/10/03	138,11	Project Team
140						
141	<b>PHASE: QA/Integrated Test</b>	<b>149 days</b>	<b>Fri 11/22/02</b>	<b>Thu 6/26/03</b>	<b>82</b>	
142	QA Kick-Off/Review Project Doc	1 day	Fri 11/22/02	Mon 11/25/02	41,82	Test Work Group,QA Lead
143	Schedule Testing Room	1 day	Fri 11/22/02	Mon 11/25/02	41	QA Lead
144	Document Test Requirements	10 days	Thu 3/6/03	Thu 3/20/03	136	Test Work Group,QA Lead
145	<b>MILESTONE: Approval of Test Requirements</b>	<b>0 days</b>	<b>Thu 3/20/03</b>	<b>Thu 3/20/03</b>	<b>144</b>	<b>Project Team</b>
146	<b>Create QA/Integrated Test Plan</b>	<b>29 days</b>	<b>Thu 3/20/03</b>	<b>Wed 4/30/03</b>	<b>145</b>	<b>Test Work Group,QA Lead</b>
147	Document/Modify Test Scenarios	15 days	Thu 3/20/03	Thu 4/10/03		Test Work Group,QA Lead
148	Identify Test Scenarios as Manual/Automated	2 days	Thu 4/10/03	Mon 4/14/03	147	QA Lead
149	Create Automated Test Scenarios	10 days	Mon 4/14/03	Mon 4/28/03	148	QA Lead
150	Create QA Test Plan	2 days	Mon 4/28/03	Wed 4/30/03	149	Test Work Group,QA Lead
151	<b>MILESTONE: Approval of Test Plan</b>	<b>0 days</b>	<b>Wed 4/30/03</b>	<b>Wed 4/30/03</b>	<b>150</b>	<b>Test Work Group,QA Lead,</b>
152	<b>Execute QA/Integrated Test Plan</b>	<b>30 days</b>	<b>Wed 4/30/03</b>	<b>Thu 6/12/03</b>	<b>127,11</b>	<b>Test Work Group,QA Lead</b>
153	Refer to Test Plan for Details	30 days	Wed 4/30/03	Thu 6/12/03		Test Work Group,QA Lead
154	<b>MILESTONE: Approval of QA Test Results</b>	<b>0 days</b>	<b>Thu 6/12/03</b>	<b>Thu 6/12/03</b>	<b>153</b>	<b>Project Team,Test Work Gr</b>
155	Review & Revise Project Plan	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
156						
157	<b>PHASE: Training and Go-Live</b>	<b>135 days</b>	<b>Thu 1/2/03</b>	<b>Mon 7/14/03</b>	<b>82,96</b>	
158	Training Kick-Off/Rvw Project Documentation	1 day	Thu 1/2/03	Fri 1/3/03		Train Work Group
159	Schedule Training Room	1 day	Fri 1/3/03	Mon 1/6/03	158	Train Work Group Leader
160	<b>Create Training Plan</b>	<b>37 days</b>	<b>Fri 1/3/03</b>	<b>Tue 2/25/03</b>	<b>158</b>	<b>Train Work Group</b>
161	Identify impacted users	3 days	Fri 1/3/03	Wed 1/8/03		Train Work Group
162	Identify skill set criteria for each user group	5 days	Wed 1/8/03	Wed 1/15/03	161	Train Work Group

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ID	Task Name	Duration	Start	Finish	Prede	Resource Names
163	Finalize Policies and Procedures	5 days	Wed 1/15/03	Wed 1/22/03	162	Train Work Group
164	Develop Training Materials	15 days	Wed 1/22/03	Wed 2/12/03	163	Train Work Group
165	Train the Trainers	5 days	Wed 2/12/03	Wed 2/19/03	164	Train Work Group
166	Establish Procedures for Ongoing Training	3 days	Wed 2/19/03	Mon 2/24/03	165	Train Work Group
167	Brainstorm on Training Assignments	1 day	Mon 2/24/03	Tue 2/25/03	166	Train Work Group
168	<b>MILESTONE: Approval of Training Plan</b>	<b>0 days</b>	<b>Mon 2/24/03</b>	<b>Mon 2/24/03</b>	<b>166</b>	<b>Project Team,Train Work G</b>
169	Execute Training Plan	15 days	Thu 6/12/03	Thu 7/3/03	154,16	Train Work Group
170	<b>Create Go-Live Plan</b>	<b>87 days</b>	<b>Mon 2/24/03</b>	<b>Thu 6/26/03</b>	<b>168</b>	<b>Project Team</b>
171	Define Back Out Plan	10 days	Mon 2/24/03	Mon 3/10/03		Project Team
172	Define Go-Live Day Plan	10 days	Mon 3/10/03	Mon 3/24/03	171	Project Team
173	Plan Dress Rehearsal	2 days	Mon 3/24/03	Wed 3/26/03	172	Project Team
174	Perform Dress Rehearsal	5 days	Wed 3/26/03	Wed 4/2/03	173	Train Work Group,Test Work G
175	<b>Train Info. Mgmt. Staff As Needed</b>	<b>10 days</b>	<b>Thu 6/12/03</b>	<b>Thu 6/26/03</b>		
176	Train/Document Help Desk	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
177	Train/Document Operations Tech. Support	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
178	Training/Document Application Support	10 days	Thu 6/12/03	Thu 6/26/03	154	Project Team
179	Perform Pre-Installation Steps	10 days	Thu 6/12/03	Thu 6/26/03	154	Tech Work Group
180	<b>MILESTONE: Perform Pre-Go-Live Review</b>	<b>0 days</b>	<b>Thu 7/3/03</b>	<b>Thu 7/3/03</b>	<b>170,1</b>	<b>Change Mgmt,IPM,Tech Wc</b>
181	<b>MILESTONE: Go/No Go Live Decision</b>	<b>0 days</b>	<b>Thu 7/3/03</b>	<b>Thu 7/3/03</b>	<b>180</b>	<b>Exec Steering,Project Team</b>
182	<b>Execute Go-Live Plan</b>	<b>1 day</b>	<b>Thu 7/3/03</b>	<b>Mon 7/7/03</b>	<b>181</b>	<b>Project Team</b>
183	Go-Live Coordination	1 day	Thu 7/3/03	Mon 7/7/03		IPM
184	Installation	1 day	Thu 7/3/03	Mon 7/7/03		Tech Work Group
185	<b>MILESTONE: Verification of Installation</b>	<b>0 days</b>	<b>Mon 7/7/03</b>	<b>Mon 7/7/03</b>	<b>182</b>	<b>Test Work Group,Project T</b>
186	Monitor Go-Live Daily	5 days	Mon 7/7/03	Mon 7/14/03	182	Project Team,IPM
187						
188	<b>PHASE: Close Out</b>	<b>7 days</b>	<b>Mon 7/14/03</b>	<b>Wed 7/23/03</b>	<b>186</b>	
189	Develop Project Close Out Summary	5 days	Mon 7/14/03	Mon 7/21/03		IPM
190	Post Project Documentation	2 days	Mon 7/21/03	Wed 7/23/03	189	IPM
191	Transfer System Maintenance Responsibility	5 days	Mon 7/14/03	Mon 7/21/03		Tech Work Group,IPM
192	Conduct Project Close Out Celebration/Recognition	1 day	Mon 7/21/03	Tue 7/22/03	191,1	Exec Steering,Project Team
193	Modify ROI & Set ROI Follow Up Date	0.5 days	Tue 7/22/03	Tue 7/22/03	192	IPM,Project Team
194	<b>MILESTONE: Review Close Out with Exec Steering Committee</b>	<b>0 days</b>	<b>Tue 7/22/03</b>	<b>Tue 7/22/03</b>	<b>193</b>	<b>IPM,Exec Steering</b>
195	<b>MILESTONE: Perform Project Review - ?? WHERE SHOULD THI</b>	<b>0 days</b>	<b>Tue 7/22/03</b>	<b>Tue 7/22/03</b>	<b>194</b>	<b>IPM</b>