



**STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF STATE POLICE  
BUREAU OF IDENTIFICATION**



**STATE OF CONNECTICUT  
CRIMINAL HISTORY RECORD REQUEST FORM**

(PLEASE TYPE OR PRINT CLEARLY)

**Check Type of Background Search Requested:**

- Conn. Only record by Name/Date of Birth search
- Conn. Only record by Fingerprint supported search

**Name of Requester:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Requesters Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

1. Print full name and date of birth, maiden or alias names for each subject requested.
2. If a fingerprinted background is required submit a Fingerprint card along with this form.
3. Enclose a \$50. dollar Check or Money Order payable to: " *D P S* "
4. If you are requesting more than one name please submit one check totaling \$50. dollars for each subject requested.
5. Mail Request with Check or Money Order to: Department of Public Safety  
Bureau of Identification  
1111 Country Club Road  
Middletown, CT 06457-2389

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Subject's Last Name**                      **First**                      **(Middle)**                      **Date of Birth**

List any alias or maiden names and dates of births used:  
 \_\_\_\_\_

**THE RESULT OF THIS SEARCH IS BASED ON NAME AND DATE OF BIRTH OR FINGERPRINT CARD SUBMISSION AND CONTAINS STATE OF CONNECTICUT CRIMINAL HISTORY RECORD INFORMATION ONLY. PLEASE BE ADVISED THAT THE INFORMATION YOU ARE PROVIDED IS ONLY CURRENT AS OF THE DATE THE DATA IS EXTRACTED FROM THE COMPUTERIZED CRIMINAL HISTORY RECORD SYSTEM OF THE DEPARTMENT OF PUBLIC SAFETY. THE DEPARTMENT OF PUBLIC SAFETY AND THE STATE OF CONNECTICUT ARE NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS RESULTING FROM SUBSEQUENT DISSEMINATION OF THIS DATA. THE SUBJECT AND/OR REQUESTER ASSUME ALL LIABILITY IN THE USE OF DATA OBTAINED FROM THIS DATABASE.**

\*A COPY OR FACSIMILE OF THIS FORM CAN BE USED.

Phone: (860) 685-8480 Fax: (860) 685-8361  
 1111 Country Club Road  
 Middletown, CT 06457-2389  
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