

Vanderbilt Digestive Disease Research Center / Clinical and Translational Science Award
Pilot & Feasibility Clinical Research Project Funding Opportunity

Application Process

1. Submit Letter of Intent by the deadline to be announced by the DDRC.
2. DDRC with help of the Vanderbilt Institute for Clinical and Translational Research (VICTR) Scientific Review Committee (SRC) Chair review Letters of Intent
3. Applicants with approved Letters of Intent apply through VICTR Funding Support webpage, <https://starbrite.vanderbilt.edu/funding/> .
DDRC/VICTR application to include the following:
 - a. A completed VICTR application with resources selected which are appropriate for VICTR funding
 - b. Upload DDRC Application
 - c. Upload any additional required documents for VICTR
4. After the PI submits the application it will be pre-reviewed for completeness and all documents forwarded to DDRC for review.
5. At this time a decision will be made to either continue the VICTR pre-review process in parallel of the DDRC review or to wait for the DDRC to make a decision regarding the top 5 candidates.
6. DDRC will select the top 5 applicants, chosen during the DDRC retreat. The VICTR SRC chair will also attend this selection meeting.
7. Once the top 5 applications have been submitted the pre-review process will be completed.
8. Upon completion of all the pre-reviews, a designated agenda will be set for PIs to present to the VICTR SRC committee (5 min presentation followed by 10 min Q&A. A presentation template will be provided to PIs by VICTR). A DDRC representative will be invited to attend the meeting and included in the deliberation of the protocols.
9. SRC scores submitted to DDRC to make final determination of DDRC funding support.