

TERMINATION OF VEHICLE AFFILIATION FORM

TO: APPLICANT LICENSING/OWNER SECTION

You may either fax this form and any supporting documents to **718.391.5786**

Or you may email a scanned version of this form and any supporting documents to **terminate@tlc.nyc.gov**

FROM: BASE LICENSE NUMBER: _____ BASE NAME: _____

ADDRESS: _____

IF SENT BY FAX, PLEASE NOTE NUMBER OF PAGES IN TOTAL, INCLUDING THIS FORM: _____

I, _____, an officer of the above-named base, am writing to request that the
please print name

Taxi & Limousine Commission (TLC) terminate the affiliation of the vehicle listed below. PER TLC Rule §59B-25(d), I am providing one of two forms of proof that the vehicle owner was contacted regarding this termination.

Signature Title Date

Vehicle Owner's Name	Vehicle TLC License Number	Vehicle DMV Plate Number	VIN

PROOF OF CONTACT – PLEASE CHECK ONE (1) AND MAKE SURE IT IS COMPLETE

☐ **Vehicle Owner Consents to Termination**

I, _____, an individual owner/partner/corporate officer of the above-named vehicle
please print name

consent to the termination of my vehicle from Base No. _____. I acknowledge that as of the date I note below that my vehicle is no longer licensed to be dispatched from this base and the TLC will be terminating the affiliation in its records. In order for my vehicle to work as a licensed-for-hire vehicle, I must submit a base transfer application and the application must be approved by the TLC.

Signature Title Date

☐ **Vehicle Owner Mailed Termination Notice**

I, _____, an officer of the above-named base, affirm that the vehicle owner was
please print name

given notice of termination of affiliation via mail. An officer or manager at the base station sent the notice by certified mail with return receipt requested to the address of the vehicle owner which is on record with the TLC. We are including with this Termination of Affiliation form a COPY of the **NOTICE MAILED AND THE RETURN RECEIPT**. I understand that the date of termination of affiliation that the TLC will note in its records is the date of mailing as per the Return Receipt.

Signature Title Date

