

GRADUATE COUNCIL MINUTES

September 15, 2005

MEMBERS PRESENT

Voting: Professors C.R. Geren, M. Arnold, A.E. Ellstrand, J.J. Gentry, T.W. Martin, F.M. Scheide, R.P. Selvam, A.R. Smith-Nix

Non-Voting: Professors W.P. Curington, D. L. Graham, P.R. Koski, S.J. Langsner

MEMBERS ABSENT

Voting: Professors L.C. Jones, D.O. TeBeest, M.R. Thomsen; Second representative from the College of Education and Health Professions; Two representatives from the Graduate Dean's Student Advisory Board

Non-Voting: Professors C.H. Adams, J.R. Young

GUESTS Ms. T.M. Fisher

The meeting was called to order at 2:00 p.m.

1. Minutes for the August 18, 2005, Graduate Council meeting stand approved as no corrections were received. (The minutes of the Graduate Council may be found at <http://www.uark.edu/depts/gradinfo/faculty/gradcouncil/minutes/index.html>.)
2. Dean Geren announced that the University of Arkansas participated in the latest round of DOD EPSCoR proposals, with three of five submissions from the State authored by faculty on our campus.
3. Professor Koski:
 - a. Offered Council members the loan of two publications from the Council of Graduate Schools: "The Doctor of Philosophy Degree," and "Ph.D. Completion and Attrition." Council members are welcome to borrow these publications to read.
 - b. Distributed the latest list of Council members ([Attachment A](#)). We do not yet have the second representative from the College of Education and Health Professions, or the two representatives from the Graduate Dean's Student Advisory Board.
 - c. Distributed the list of Graduate Council Committee assignments ([Attachment B](#)).
 - d. Announced that the interdisciplinary certificate in Gerontology will be offered on-line.
4. Professor Koski reported on the University's efforts with regard to the evacuees from Hurricane Katrina.

5. Old Business: None

6. New Business:

- a. Professor Graham presented a proposal to change the admissions requirements for the M.S. degree in Poultry Science ([Attachment C](#)). Following discussion, the proposal was approved unanimously and will go next to the Faculty Senate.
 - b. Professor Graham presented a proposal to change the admissions requirements for the Ph.D. degree in Poultry Science ([Attachment D](#)). Following discussion, the proposal was approved unanimously and will go next to the Faculty Senate.
7. Discussion: The Council discussed a proposal to require a modified academic bankruptcy, where a student who has had no enrollment in the Graduate School for seven years past the candidacy exam (doctoral students)/six years past the initial enrollment (master's students), automatically forfeits all previous credits and grade points. Following discussion, the Council members were asked to poll their constituencies on this issue for the next Graduate Council meeting.
8. The course change report from the University Course and Programs committee was approved ([Attachment E](#)).
9. The Council approved the graduate faculty recommendations listed in [Attachment F](#). *[Note: Graduate faculty recommendations previously approved by e-mail are listed in the agenda for this meeting.]*

There being no other business, the Council adjourned at 2:41 p.m.

Submitted by:

Patricia R. Koski, Chair

Approved by:

Collis R. Geren, Dean

ATTACHMENT A
GRADUATE COUNCIL
2005-2006

Graduate School

Collis R. Geren

Agricultural, Food, & Life Sciences (4-year terms)

(Elected by College Faculty)

David TeBeest 2003-07*

Michael Thomsen, 2005-09

Arts & Sciences (3-year terms)

(Elected by College Faculty)

Mark Arnold 2005-08

Linda Jones 2002-05*

Frank M. Scheide 2004-07

Business Administration (4-year terms)

(Elected by College Faculty)

Alan Ellstrand 2005-09

Julie Gentry 2004-08*

Education & Health Professions (4-year terms)

(Elected by College Faculty)

Angela Smith-Nix 2004-08*

TBD

Engineering (4-year terms)

(One elected by College Faculty, one appointed by Dean)

Terry Martin 2004-08 (appointed)

R. Panneer Selvam 2002-06 (elected)*

Graduate Dean's Student Advisory Board

Two members to be selected

Ex Officio Non-Voting Members

Charles Adams, Fulbright College of Arts & Sciences

William P. Curington, Walton College of Business

Donna Graham, Bumpers College of Agricultural, Food, & Life Sciences

Patricia Koski, Graduate School, *chair*

Stephen Langsner, College of Education & Health Professions

Juana Young, University Libraries

*Graduate faculty representatives

ATTACHMENT B

**GRADUATE COUNCIL COMMITTEE ASSIGNMENTS
2005-2006**

Calendar Committee

Panneer Selvam

University Course and Programs Committee

Patricia Koski (Chair of the Graduate Council)
Terry Martin
Student member to be selected

Library Committee

Frank Scheide (ARSC)

University Program Review Committee

TBD (EDUC)
Mark Arnold (ARSC)
Alan Ellstrand (WCOB)
Patricia Koski (GRAD), *ex officio*
Terry Martin (ENGR)
Michael Thomsen (AFLS)

Graduate Faculty Status: College Representatives

Julie Gentry (WCOB)
Linda Jones (ARSC)
Panneer Selvam (ENGR)
Angela Smith-Nix (EDUC)
David TeBeest (AFLS)

ATTACHMENT C

ADD, CHANGE OR DELETE PROGRAM OR UNIT

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair	Date Submitted	Faculty Senate Chair	Date
College Dean	Date	Provost	Date
Undergraduate Program Committee Chair	Date	Board of Trustees Approval Date	
Graduate Council Chair	Date	Arkansas Higher Education Coordinating Board Approval Date	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit
Level: Undergraduate Graduate Law Effective Catalog Year **2006-2007**

Current Name **Poultry Science**

College, School, Division Department Code **POSC**

Current Code (6 digit Alpha) **POSCMS** Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code **01.0907**
Prior assignment from Office of Institutional Research is required.

Proposed Name
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<<http://www.adhe.arknet.edu.aadept.html>>.

SECTION IV: Eliminate an Existing Program/Unit

Code/Name ___ Effective Catalog Year ___
No new students admitted to program after Term: Year: ___
Allow students in program to complete under this program until Term: _ Year: ___

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: **Proposed changes pertain to admissions into the MS program.**

Current admissions guidelines for the POSCMS program:

Minimum UG GPA Minimum Total GRE (verbal + quantitative)

3.50 or above with	950
3.25 or above with	1000
3.00* or above with	1050

***The minimum GPA requirement may be based either on all course work taken prior to receipt of a baccalaureate degree or on the last 60 hours of course work taken prior to receipt of a baccalaureate degree.**

Students who do not meet the criteria outlined above for regular admission to the POSCMS program will be evaluated by the Poultry Science Department Graduate Admissions Committee on an individual basis for provisional admission.

Proposed admissions guidelines for the POSCMS program:

All applicants for admission must take the Graduate Record Exam (GRE). The minimum GPA required for admittance will be the same as admittance to the Graduate School at the University of Arkansas. A student in any non-thesis M.S. degree program cannot transfer into the Degree program in this department except through regular admission procedures.

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

On October 28, 2004, the faculty of the Poultry Science Department unanimously voted to propose changing admission requirements in the M.S. Degree Program in the Poultry Science Department. Briefly, it is proposed that the GPA for admission to the POSCMS program be changed from a 3.0 GPA to the GPA required for admission to the Graduate School at the University of Arkansas. In addition, all applicants into either the M.S. or Ph.D program in the Poultry Science Department still will be required to take the GRE under the proposed changes, but there will be no minimum GRE score for acceptance as is now required. No course changes or degree requirement changes are proposed for the POSCMS program. No other programs are expected to be impacted.

SECTION VII: Catalog Text and Format

Insert the current catalog text and the proposed catalog text. Be sure that the proposed text includes all the elements listed below in order. Do not include university requirements or college requirements. Do not substitute a sample schedule for an explicit statement of requirements. Use standard terms and vocabulary (see Academic Policy 1621.10).

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Current Catalog Copy:

POULTRY SCIENCE (POSC)

Walter Bottje

Department Head

0114 Poultry Center

479-575-4952

E-mail: frederi@uark.edu

Web: <http://www.uark.edu/depts/posc/>

- University Professor Waldroup (P.W.)
- Professors Anthony, Bottje, Chapman, Coon, Denton, Hargis, Kuenzel, Slavik, Wideman
- Research Professors Donoghue (A), Huff (B), Jones, Rath
- Associate Professors Erf, Kirby, Li, Parcels
- Research Associate Professors Clark, Goodwin, Marcy, Watkins
- Assistant Professors Donoghue (D), Emmert, Okimoto, Owens
- Research Assistant Professors Balog, Bramwell, Huff (G.), Iqbal, Newberry
- Adjunct Professors Bristor, Keck, Plue, Porter, Rhoads, Steelman
- Adjunct Associate Professor Story
- Adjunct Assistant Professors Breeding, Cook, Davis, Fussell, Meullenet
- Adjunct Research Assistant Professor Pumford

Degrees Conferred:

M.S., Ph.D. (POSC)

Areas of Concentration: Graduate studies may be pursued in subject matter areas of food safety, genetics, immunology, microbiology, nutrition, parasitology, pathology, product technology, poultry health, management, and physiology. Poultry and laboratory animals are available for research programs in the poultry science department.

Prerequisites to Degree Program: The student pursuing a program for a Master of Science degree must meet all general requirements of the Graduate School. In addition, the student must have completed the B.S. degree in a college or university with a major or equivalent in one of the areas of the poultry science department. All applicants must submit at least three letters of recommendation and scores on the Graduate Record Examinations.

For acceptance into the Ph.D. degree program, a grade-point average of 3.00 on all previous graduate work and scores on the Graduate Record Examinations must be presented.

Requirements for the Master of Science Degree: minimum 30 hours. The student and adviser will prepare a program of work that may include additional undergraduate basic courses and at least 24 semester hours of studies plus the completion of a thesis and one research paper. Any deficiencies in undergraduate major requirements or prerequisites for advanced courses may be included in the student's program; however, they may not be included as part of the 24 hours needed to fulfill the M.S. degree.

Requirements for the Doctor of Philosophy Degree: In addition to the general requirements of the Graduate School are those of the department, which consist of a program of research, appropriate course work and seminars as specified by the student's graduate committee. In addition, a dissertation and two research papers acceptable to the committee are required.

Through an agreement with the Academic Common Market, residents of certain Southern states may qualify for graduate enrollment in this degree program as in-state students for fee purposes. See page 216 for details.

Proposed Catalog Copy:

POULTRY SCIENCE (POSC)

Walter Bottje

Department Head

0114 Poultry Center

479-575-4952

E-mail: frederi@uark.edu

Web: <http://www.uark.edu/depts/posc/>

- University Professors Waldroup (P.W.), Chapman
- Professors Anthony, Bottje, Coon, Erf, Goodwin, Hargis, Jones, Kirby, Kuenzel, Li, Slavik, Wideman
- Research Professors Donoghue (A), Huff (B), Huff (G), Moore, Rath
- Associate Professors Bramwell, Clark, Donoghue (D), Emmert, Marcy, Watkins
- Assistant Professors Kwon, Owens
- Research Assistant Professor Haggard
- Adjunct Professors Bristor, Keck, Plue, Porter, Rhoads, Steelman
- Adjunct Associate Professors Meullenet, Story
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Degrees Conferred:

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Areas of Concentration: Graduate studies may be pursued in subject matter areas of food safety, genetics, immunology, microbiology, nutrition, parasitology, pathology, product technology, poultry health, management, and physiology. Poultry and laboratory animals are available for research programs in the poultry science department.

Prerequisites to Degree Program: Students pursuing a program for a Master of Science degree must have completed a B.S. degree with a major corresponding to poultry science or a related discipline. The minimum GPA required for admittance will be the same as admittance to the Graduate School at the University of Arkansas, and scores from the Graduate Record Examination must be submitted. A student in any non-thesis M.S. degree program cannot transfer into the degree program in this department except through regular admission procedures. All applicants must submit at least two letters of recommendation.

For acceptance into the Ph.D. degree program, a grade-point average of 3.00 on all previous graduate work and scores on the Graduate Record Examinations must be presented.

Requirements for the Master of Science Degree: For the M.S. degree at least 24 hours of course work and six hours of thesis credit must be completed. Any deficiencies in undergraduate major requirements or prerequisites for advanced courses may be included in the student's program; however, they may not be included as part of the 24 hours needed to fulfill the M.S. degree. No more than 12 hours or three courses at the 4000 level can be used for credit. A maximum of four hours of 5000 level Special Problems can be used for M.S. degree requirements. At least three courses should be taken in the Department of Poultry Science, and at least one seminar course is required for all M.S. degree candidates. A minimum GPA of 3.0 is required for the M.S. degree. All M.S. candidates must complete a thesis based on their research and pass a final comprehensive oral exam with emphasis on thesis research. In addition, each student must write one manuscript suitable for publication in a refereed journal.

Requirements for the Doctor of Philosophy Degree: In addition to the general requirements of the Graduate School are those of the department, which consist of a program of research, appropriate course work and seminars as specified by the student's graduate committee. In addition, a dissertation and two research papers acceptable to the committee are required.

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SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM ___

SUBJ ___

CIP ___

CRTS

DGRE ___

PGCT ___

OFFC&CRTY VALID

REPORTING CODES

PROG. DEF. ___

REQ. DEF.

Initials ___

Date

Distribution

Notification to:

(1) College
(7) Treasurer

(2) Department
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education
Initials ___ Date

(6) Graduate School

ATTACHMENT D

ADD, CHANGE OR DELETE PROGRAM OR UNIT

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Level: Undergraduate Graduate Law Effective Catalog Year 2006-2007

Current Name Poultry Science

College, School, Division Department Code POSC

Current Code (6 digit Alpha) POSCPH Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code 01.0907
Prior assignment from Office of Institutional Research is required.

Proposed Name
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
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SECTION IV: Eliminate an Existing Program/Unit

Code/Name ___ Effective Catalog Year ___
No new students admitted to program after Term: Year: ___
Allow students in program to complete under this program until Term: _ Year: ___

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: Proposed changes pertain to admissions and degree requirements for the PhD program.

- Currently, a student cannot enter the Ph.D. program or take classes for credit until he/she has completed a Master's or DVM degree with a GPA of 3.00 or better in a Master's Degree or DVM program.
- A GRE score is required from all applicants and is used as part of a sliding scale that also includes GPA:

Minimum UG GPA	Minimum Total GRE (verbal + quantitative)
3.50 or above with	950
3.25 or above with	1000
3.00* or above with	1050

*The minimum GPA requirement may be based either on all course work taken prior to receipt of a baccalaureate degree or on the last 60 hours of course work taken prior to receipt of a baccalaureate degree.

- It is proposed that the admissions requirements of the Graduate School be used by the POSC department.
- In addition to students with a Master's of DVM degree, students with a B.S. in a poultry-related discipline may be admitted into the Ph.D. program.
- The GRE will still be required, and will be used as criterion of reference by the Poultry Science Department Graduate Admissions Committee. However, a specific score will not be required.
- As under the current policy, a student in any non-thesis M.S. degree program cannot transfer into the Degree program in this department except through regular admission procedures.
- All applications are reviewed by the Poultry Science Department Graduate Admissions Committee which is responsible for approving the applicant subject to a faculty member agreeing to serve as the student's advisor. Acceptance into the graduate program does not guarantee financial assistance.

Proposed changes to the degree requirements for the POSCPH program:

- For students with a B.S. degree, 36 hours of course work with at least 24 hours (excluding Special Problems and Dissertation credit) taken as 5000 and 6000 level courses will be required.
- For students with a M.S. or DVM degree, a minimum of 12 hours (excluding Special Problems and Dissertation credit) of 5000 and 6000 level courses will be required. This represents a decrease from the 24 hours (excluding Special Problems and Dissertation credit) that is currently required.
- 18 hours of dissertation credit will continue to be required for all Ph.D. candidates.

Check all the boxes that apply and complete the required sections of the form:

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SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Proposed changes to the admissions requirements reflect the belief of the POSC faculty that GRE scores, while providing information of interest to potential faculty advisors, are not always reflective of actual academic ability and should not be used as a firm criterion for admissions into the POSC graduate program. It is also recognized that there are qualified students with B.S. degrees that are interested in and capable of directly pursuing a Ph.D. degree. These opportunities exist at other institutions; providing that opportunity here will be important in attracting (and retaining) top-quality students.

The POSC faculty also believe the current number of hours required for Ph.D. students (that already have MS or DVM degrees) is excessive and presents two specific challenges. First, in many disciplines there are not enough courses (even broadly related) to satisfy the requirement, which especially affects those students that received B.S. or M.S. degrees from UAF. Secondly, the high number of hours required virtually dictates that Ph.D. students will still be taking courses late in their programs, thereby impeding the degree to which they can focus on their research. The proposed course requirements are reasonable and will provide a more appropriate balance between coursework and research.

No other programs are expected to be impacted.

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- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

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- **Adjunct Professors Bristor, Keck, Plue, Porter, Rhoads, Steelman**
- **Adjunct Associate Professor Story**
- **Adjunct Assistant Professors Breeding, Cook, Davis, Fussell, Meullenet**
- **Adjunct Research Assistant Professor Pumford**

Degrees Conferred:

M.S., Ph.D. (POSC)

Areas of Concentration: Graduate studies may be pursued in subject matter areas of food safety, genetics, immunology, microbiology, nutrition, parasitology, pathology, product technology, poultry health, management, and physiology. Poultry and laboratory animals are available for research programs in the poultry science department.

Prerequisites to Degree Program: The student pursuing a program for a Master of Science degree must meet all general requirements of the Graduate School. In addition, the student must have completed the B.S. degree in a college or university

with a major or equivalent in one of the areas of the poultry science department. All applicants must submit at least three letters of recommendation and scores on the Graduate Record Examinations.

For acceptance into the Ph.D. degree program, a grade-point average of 3.00 on all previous graduate work and scores on the Graduate Record Examinations must be presented.

Requirements for the Master of Science Degree: minimum 30 hours. The student and adviser will prepare a program of work that may include additional undergraduate basic courses and at least 24 semester hours of studies plus the completion of a thesis and one research paper. Any deficiencies in undergraduate major requirements or prerequisites for advanced courses may be included in the student's program; however, they may not be included as part of the 24 hours needed to fulfill the M.S. degree.

Requirements for the Doctor of Philosophy Degree: In addition to the general requirements of the Graduate School are those of the department, which consist of a program of research, appropriate course work and seminars as specified by the student's graduate committee. In addition, a dissertation and two research papers acceptable to the committee are required.

Through an agreement with the Academic Common Market, residents of certain Southern states may qualify for graduate enrollment in this degree program as in-state students for fee purposes. See page 216 for details.

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POULTRY SCIENCE (POSC)

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- Research Assistant Professor Haggard
- Adjunct Professors Bristor, Keck, Plue, Porter, Rhoads, Steelman
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Degrees Conferred:

M.S., Ph.D. (POSC)

Areas of Concentration: Graduate studies may be pursued in subject matter areas of food safety, genetics, immunology, microbiology, nutrition, parasitology, pathology, product technology, poultry health, management, and physiology. Poultry and laboratory animals are available for research programs in the poultry science department.

Prerequisites to Degree Program: The minimum GPA required for admittance will be the same as admittance to the Graduate School at the University of Arkansas, and scores from the Graduate Record Examination must be submitted. A student in any non-thesis M.S. degree program cannot transfer into the degree program in this department except through regular admission procedures. All applicants must submit a letter of intent, along with an application for admission, indicating their specific areas of interest and career goals. At least two letters of recommendation and scores on the Graduate Record Examinations must also be submitted at least three months prior to the start of the semester for which the student wishes to register.

Students pursuing a program for a Master of Science degree must have completed a B.S. degree with a major corresponding to poultry science or a related discipline. Students pursuing a program for a Ph.D. degree must have completed a B.S., or M.S., or DVM degree with a major corresponding to poultry science or a related discipline.

Requirements for the Master of Science Degree: For the M.S. degree at least 24 hours of course work and six hours of thesis credit must be completed. Any deficiencies in undergraduate major requirements or prerequisites for advanced courses may be included in the student's program; however, they may not be included as part of the 24 hours needed to fulfill the M.S.

degree. No more than 12 hours or three courses at the 4000 level can be used for credit. A maximum of four hours of 5000 level Special Problems can be used for M.S. degree requirements. At least three courses should be taken in the Department of Poultry Science, and at least one seminar course is required for all M.S. degree candidates. A minimum GPA of 3.0 is required for the M.S. degree. All M.S. candidates must complete a thesis based on their research and pass a final comprehensive oral exam with emphasis on thesis research. In addition, each student must write one manuscript suitable for publication in a refereed journal.

Requirements for the Doctor of Philosophy Degree: In addition to the general requirements of the Graduate School are those of the department, which consist of a program of research, appropriate course work and seminars as specified by the student's graduate committee. Students entering the Ph.D. program with a B.S. degree must take a minimum of 36 hours of course work with at least 24 hours of 5000 and 6000 level courses. The 24 hours or more of 5000 and 6000 level courses excludes Special Problems courses and Dissertation credit. Students entering the Ph.D. program with a M.S. or DVM degree must take a minimum of 12 hours of 5000 and 6000 level course work, which exclude Special Problems courses and Dissertation credit. All Ph.D. degree candidates must take at least 18 hours of dissertation research.

Admission to candidacy requires the candidate to take a comprehensive written examination and a preliminary oral examination, both given by the candidate's Graduate Advisory Committee. Any student that fails the admission to candidacy exams will not be permitted to reschedule the exams for a six-month period. A second failure will lead to termination from the program. A dissertation and two research papers suitable for publication in a refereed journal are required, and a final oral examination will be given, which is a defense of the dissertation. A minimum GPA of 3.0 is required for the Ph.D. degree.

A student that enters the Ph.D. program with a B.S. degree may switch to the departmental Master's Degree program and must then complete the requirements for the Master of Science Degree, provided that the student has remained in good standing while enrolled in the Ph.D. program.

Through an agreement with the Academic Common Market, residents of certain Southern states may qualify for graduate enrollment in this degree program as in-state students for fee purposes. See page 216 for details.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM ___ SUBJ ___ CIP ___ CRTS
 DGRE ___ PGCT ___ OFFC&CRTY VALID

REPORTING CODES

PROG. DEF. ___ REQ. DEF. Initials ___ Date

Distribution

Notification to:
 (1) College (2) Department (3) Admissions (4) Institutional Research (5) Continuing Education (6) Graduate School
 (7) Treasurer (8) Undergraduate Program Committee Initials ___ Date

ATTACHMENT E

September 15, 2005

Graduate Courses**Graduate Council**

COLL	DEPARTMENT NAME	DEPT	CRSE ALPHA	CRSE NUM	CRSE TITLE	CREDIT LEVEL	ACTION	CREDIT HOURS	EFFECTIVE DATE
AFSL	Food Science	FDSC	FDSC	6101	Colloquium in Food Science	G	ELC	1	Fall 2006
EDUC	Educational Leadership, Counseling & Foundations	ELCF	HIED	6073 to 5073	Management of Higher Education Institutions	G	CD, CHN	3	Fall 2006
EDUC	Educational Leadership, Counseling & Foundations	ELCF	HIED	6083	Management Skills for Effective Leadership	G	ANC	3	Fall 2006
EDUC	Educational Leadership, Counseling & Foundations	ELCF	HIED	6093	Leading Change	G	ANC	3	Fall 2006
EDUC	Educational Leadership, Counseling & Foundations	ELCF	HIED	6173 to 5173	Individual and Group Management Skills	G	CD, CHN	3	Fall 2006
EDUC	Rehabilitation, Human Resources & Communication Disorders	RHRC	CDIS	5152	TBI and Right-Hemisphere Disorders	G	ELC	3	Fall 2006
EDUC	Rehabilitation, Human Resources & Communication Disorders	RHRC	CDIS	5243 to 5244	Language Disorders in Adults	G	CD, CHN, CCH	3 to 4	Fall 2006
GRAD	Graduate School	GRSD	SPAC	5553	Astrobiology	G	ANC	3	Fall 2006

ACTION

ANC= ADD NEW COURSE

ELC= ELIMINATE COURSE

CT= CHANGE TITLE

CD= CHANGE DESCRIPTION

CHN= CHANGE COURSE NUMBER FROM ___ TO ___

CCH= CHANGE CREDIT HOURS FROM ___ TO ___

CL= CROSS LISTED

CEUDC CHANGE EXISTING UNDERGRADUATE COURSE TO DUAL CREDIT

CEUGC CHANGE EXISTING UNDERGRADUATE COURSE TO GRADUATE CREDIT

CEGUC CHANGE EXISTING DUAL/GRADUATE COURSE TO UNDERGRADUATE CREDIT

OTH= OTHER

RA= REACTIVATE COURSE

IN= INACTIVATE COURSE

Dual Courses

COLL	DEPARTMENT NAME	DEPT	CRSE ALPHA	CRSE NUM	CRSE TITLE	CREDIT LEVEL	ACTION	CREDIT HOURS	EFFECTIVE DATE
AFLS	Food Science	FDSC	FDSC	400V	Special Problems	D to U	CD, CEGUC	3	Fall 2006
EDUC	Rehabilitation, Human Resources & Communication Disorders	RHRC	CDIS	4183	Clinical Assessment of Speech and Language Disorders	U to D	CD, CEUDC	3	Fall 2006
EDUC	Rehabilitation, Human Resources & Communication Disorders	RHRC	CDIS	4213	Introduction to Speech and Hearing Science	U to D	CD, CEUDC	3	Fall 2006

ACTION

- ANC= ADD NEW COURSE
- ELC= ELIMINATE COURSE
- CT= CHANGE TITLE
- CD= CHANGE DESCRIPTION
- CHN= CHANGE COURSE NUMBER FROM ___ TO ___
- CCH= CHANGE CREDIT HOURS FROM ___ TO ___
- CL= CROSS LISTED
- CEUDC= CHANGE EXISTING UNDERGRADUATE COURSE TO DUAL CREDIT
- CEUGC= CHANGE EXISTING UNDERGRADUATE COURSE TO GRADUATE CREDIT
- CEGUC= CHANGE EXISTING DUAL/GRADUATE COURSE TO UNDERGRADUATE CREDIT
- OTH= OTHER
- RA= REACTIVATE COURSE
- IN= INACTIVATE COURSE
- RA= REACTIVATE COURSE
- IN= INACTIVATE COURSE

ATTACHMENT F

GRADUATE FACULTY STATUS APPROVAL FOR: September 2005

Name, Highest Degree (Institution), Title, Department, Requested Status, Approval Date

Buckner, David L, M.Ed. (University of Arkansas), Visiting Assistant Professor, Curriculum & Instruction, III-T to II-T, 09/15/05

Cottone, Cindy, M.S.W. (University of Arkansas at Little Rock), Instructor, Social Work, III-T, 09/15/05

Daugherty, Michael K., Ed.D. (Oklahoma State University), Professor, Rehabilitation, Human Resources & Communication Disorders, I, 09/15/05

Davis, Shannon G., Ph.D. (University of Kansas), Research Assistant Professor, Educational Research, II, 09/15/05

Deemer, Ryan E., M.F.A. (Rhode Island School of Design), Visiting Instructor, Fine Arts, III-T, 09/15/05

Faflik, David T., Ph.D. (University of North Carolina), Visiting Assistant Professor, English, II-T, 09/15/05

Featherston, Larry W., M.S. (University of Texas Southwestern Medical Center at Dallas), Doctoral student in Rehabilitation, III-T, EDFD 5013 Research Methods in Education, 09/02/05 (Fall 2005 only) & 09/15/05 (Spring 2006)

Hapgood, Thomas L., M.F.A. (University of Arizona), Assistant Professor, Art, I, 09/15/05

Hays, Phillip D., Ph.D. (Texas A & M University), Research Assistant Professor, Environmental Dynamics, II to I, 09/15/05

Henderson, Belinda Charlene, Ph.D. (Arizona State University), Assistant Professor, Accounting, II, 09/15/05

Hennely, Michael J., M.A. (University of Chicago), Doctoral student in Management, III-T, MBAD 5313 Strategic Management, Spring 2006, 09/15/05

Kuharick, George, M.T.L.M. (University of Arkansas), Instructor, Marketing, III-T, 08/26/05

Owen, Donna S., M.Ed. (University of Arkansas), Visiting Instructor & Educational Specialist student in Curriculum & Instruction, III-T, 09/15/05

Robertson, Judith L., Ph.D. (University of Arkansas), Visiting Assistant Professor, Rehabilitation Human Resources & Communication Disorders (formally Educational Leadership, Counseling & Foundations), II-T, 09/15/05

Settlage, Latisha A., M.S. (University of Arkansas), Adjunct Professor & Doctoral student in Agricultural Economics at Purdue University, Agricultural Economics, II-T, 09/15/05

Scott, Jill D., M.S.W. (University of Arkansas at Little Rock), Research Assistant, Social Work, II, 09/15/05

Spencer, Angela, M.B.A. (University of Central Arkansas), Doctoral student in Accounting, III-T, to teach ACCT 4753 (dual credit) Accounting Principles, 08/26/05

Valetutti, James V., M.B.A. (Florida Institute of Technology), Visiting Assistant Professor, Operations Management, II, 09/15/05

Key:

Group I & I-T

Authority:

Supervision of study of candidates for the doctoral degree.
Supervision of study of candidates for the MFA degree.
Also includes items for Group II.

Qualifications:

Doctoral degree, for supervising doctoral students.
Doctoral or MFA degree, for supervising MFA students, or extensive performance experience.
Scholarly achievement in relevant field of study.
Experience in the conduct of graduate degree programs.

Group II & II-T

Authority:

Supervision of study of candidates for the master's degree.
Supervision of study of candidates for the Ed.S. degree.
Graduate teaching.
Membership on doctoral or MFA advisory committees. (Doctorates or MFA regularly required.)
Membership on master's committee.

Qualifications:

Doctoral or MFA degree, or master's degree and evidence of proficiency.
Experience in relevant field of study.

Group III & III-T

Authority:

Teaching of specified graduate courses.
May, with the approval of the Dean of Graduate School, serve on master's committees.

Qualifications:

Master's degree and evidence of proficiency.