

GRADUATE COUNCIL AGENDA
for Thursday, January 20, 2005
at 2:00 p.m.

Upchurch Conference Room, Bell Engineering

- 1. Minutes for the Thursday, December 16, 2004, Graduate Council meeting will stand approved if no corrections are received. (Please review the minutes on the Graduate School web page before the meeting: <http://www.uark.edu/grad>)**
- 2. Announcements**
- 3. Discussion: Proposal from Michael Freeman, Director of the Office of International Students and Scholars, to use automatic payroll deduction for health insurance for all international graduate assistants.**
- 4. New Business:**
 - a. Proposal to change the options available for the M.A. degree in Economics (ECONMA) ([Attachment A](#)) to 1) a one year non-thesis option with a concentration in a business field or math/stat; and 2) a thesis option that would entail at least six hours of additional course work and six hours of thesis credit.**
 - b. Proposal to revise the Ph.D. degree in Economics (ECONPH) as shown in [Attachment B](#).**
 - c. Proposed Academic Honesty Policy for Graduate Students in the Graduate School of Business ([Attachment C](#)).**
 - d. Proposed Honor Code for the Graduate School of Business ([Attachment D](#)).**
- 5. Continued discussion: Minimum enrollment for graduate students on 50% appointment of 21 hours per calendar year.**
- 6. Discussion: Increasing the minimum grade point average requirement for admission to the Graduate School.**
- 7. Course change report from the University Course and Programs Committee ([Attachment E](#))**
- 8. Graduate Faculty Recommendations: A list will be distributed at the meeting.**
- 9. Other Business**

Insert here a statement of the exact changes to be made: The current program includes two options: Business Economics and Pre-PhD. These are internal distinctions as both are awarded M.A. degrees. The current core of both options includes courses that are no longer offered (Econ 5563 – History of Thought, and Econ 5533 – Managerial Econ). Therefore every student requires an exception to the stated core, generating a large amount of paperwork and administrative overhead. Moreover, the current 3 semester program creates awkward timing problems for students desiring to enter other PhD programs. We propose an MA program with two options: (1) a one year Non-Thesis option with a concentration in a business field or math/stat to prepare students for careers in business or doctoral programs, and (2) a Thesis Option that would entail at least 6 hours of additional course work and 6 hours of thesis credit which will enable students to construct a curriculum consistent with their career objectives. The Thesis Option is intended primarily for students whose sponsoring organization requires a two year program, or who desire to acquire advanced skills and write a Masters thesis.

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except “Proposed Name” in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except “Proposed Name” in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except “Proposed Name” in II, section III, and section IV.)

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The current program includes two options: Business Economics and Pre-PhD. These are internal distinctions as both are awarded M.A. degrees. The current core of both options includes courses that are no longer offered (Econ 5563 – History of Thought, and Econ 5533 – Managerial Econ). Therefore every student requires an exception to the stated core, generating a large amount of paperwork and administrative overhead. Moreover, the current 3 semester program creates awkward timing problems for students desiring to enter other PhD programs. We propose an MA program with two options: (1) a one year Non-Thesis option with a concentration in a business field or math/stat to prepare students for careers in business or doctoral programs, and (2) a Thesis Option that would entail at least 6 hours of additional course work and 6 hours of thesis credit which will enable students to construct a curriculum consistent with their career objectives. The Thesis Option is intended primarily for students whose sponsoring organization requires a two year program, or who desire to acquire advanced skills and write a Masters thesis.

SECTION VII: Catalog Text and Format

Insert the current catalog text and the proposed catalog text. Be sure that the proposed text includes all the elements listed below in order. Do not include university requirements or college requirements. Do not substitute a sample schedule for an explicit statement of requirements. Use standard terms and vocabulary (see Academic Policy 1621.10).

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Master of Arts in Economics

Program Coordinator

Raja Kali

Prerequisites to Degree Program: Applicants for graduate studies in economics must meet the requirements of the Graduate School of Business and be accepted by the Department of Economics. Generally, the requirements are (1) a bachelor's degree from an accredited institution with a satisfactory grade-point average, and (2) a satisfactory score on the Graduate Record Examinations (GRE).

Students from all academic backgrounds are encouraged to apply. In particular, students with strong mathematical background are welcomed. To take graduate courses in economics, students, as a general rule, must have had courses in intermediate microeconomics and macroeconomics, statistics, two semesters of calculus, and linear algebra.

Degree Options: Students must select the Non-Thesis or Thesis option. Both options combine study of economic theory, applied econometrics, and of an applied field that will prepare students for careers in the private or public sector, or for doctoral programs. The Non-Thesis Option can be completed in 10 months—two semesters plus an intensive 3 week course in mathematics and statistics taken immediately before the start of the entering fall semester. The Thesis option is for students who seek more advanced skills. It requires additional coursework and a thesis, and will take three or four semesters to complete.

Common Requirements for the Master of Arts Degree, Non-Thesis and Thesis Options: Candidates for both the Non-Thesis and Thesis options must complete a minimum of 30 hours of coursework that includes the following:

Core Courses: 24 hours

ECON 5133 Mathematics for Economic Analysis (NEW COURSE)

ECON 5533 Microeconomic Theory I

ECON 6233 Microeconomic Theory II

ECON 5433 Macroeconomic Theory I

ECON 6243 Macroeconomic Theory II

ECON 5613 Econometrics I

ECON 5623 Econometrics II

ECON 643V Fall Seminar

ECON 644V Spring Seminar

Applied Field Concentration: 6 hours

Each student shall complete at least six hours of coursework in one applied field. Students who seek advanced training in applied economics and business preparatory to entering business or government employment should select one of the following fields: finance, accounting, marketing, transportation, information systems, or quantitative methods. Students who plan to enter a doctoral program should choose mathematics or statistics as their field. Other concentrations are possible with the approval of the Program Coordinator.

Seminars: Students are required to register for the seminar courses for at least one credit hour each semester they are on campus.

Additional Degree Requirements, Non-Thesis Option (30 hours): In addition to 30 hours of required coursework, students who select the non-thesis option must take a comprehensive exam. For these students, a Masters Paper will typically be integrated with the Econometrics II and the Spring Seminar classes. Presentation of the Masters Paper to faculty and students during the Seminar course will constitute the final comprehensive exam.

Additional Degree Requirements, Thesis Option (Minimum of 42 hours): This option is intended for students who seek the acquisition of advanced analytical and research skills. Students who select the Thesis option must pass 30 hours of required coursework specified above, 12 additional hours of coursework--6 hours approved by the Program Director and 6 hours of thesis credit, and pass a comprehensive exam. The comprehensive exam will take the form of a formal thesis defense.

Financial Assistance: A limited number of merit based graduate assistantships are awarded to students, typically for one year of study. Students in the Thesis option may be considered for continued funding after the first year of the Masters program if they possess a minimum GPA of 3.75 in their graduate coursework during their first year in the program and are recommended by the graduate committee in economics. Such funding will be offered strictly on the basis of merit and is subject to availability of funds.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM ___ SUBJ ___ CIP ___ CRTS
 DGRE ___ PGCT ___ OFFC&CRTY VALID

REPORTING CODES

PROG. DEF. ___ REQ. DEF. Initials ___ Date

Distribution

Notification to:
 (1) College (2) Department (3) Admissions (4) Institutional Research (5) Continuing Education (6) Graduate School
 (7) Treasurer (8) Undergraduate Program Committee Initials ___ Date

- **Require one of the two fields of specialization to be applied econometrics; previously neither field of specialization was specified**
- **Require students to pass written candidacy exams in microeconomics and macroeconomics, and a written exam in applied econometrics; previously students were required to pass written qualifying exams in microeconomics, macroeconomics, and quantitative methods and in two fields of specialization.**

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When the market for economics Ph.D.s contracted in the mid-1980's, the Department of Economics temporarily limited the supply of doctoral candidates and focused resources on a high quality MA program that placed students in prestigious Ph.D. programs such as the University of Minnesota, University of Wisconsin, UCLA, University of Michigan, University of Illinois, and California Institute of Technology. Although this strategy has been successful for many years, the market conditions that drove it appear to be changing. The demand for new Ph.D.s in economics is forecasted to increase and supply decrease because of retirements of baby boomers in the coming years. A departmental review of the graduate programs last year led to the decision to restructure the M.A. and Ph.D programs to accommodate a larger Ph.D. program. The department's faculty are well recognized nationally and internationally for their research so the department is positioned to attract high quality students. The proposal below will considerably strengthen the current Ph.D. program. At the same time it will conserve on the use of scarce faculty resources by integrating the revised MA-Econ program with the Ph.D. program. Finally, new courses in have been added in mathematical analysis, microeconomics and econometrics that will also benefit accounting, finance, and agricultural economics graduate students.

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- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Ph. D. in Economics

Program Coordinator – Raja Kali

Prerequisites to Degree Program: Most students must first earn a master's degree and then apply for entry to the doctoral program. In exceptional cases, students may enter the doctoral program immediately upon completion of the bachelor's degree. The requirements for this program include (1) intermediate theory, (2) 2 semesters of calculus, (3) statistics, and (4) linear algebra.

Requirements for the Doctor of Philosophy Degree: The doctoral program consists of

- 1. Core requirements**
- 2. Fields of specialized study**
- 3. Electives**
- 4. Candidacy and Field Examinations**
- 5. Dissertation**
- 6. Final Examination**

Additional course requirements may be requisite for PhD students in those economics classes populated primarily by Masters Students.

Core Requirements, Including Applied Econometrics Field Courses: All doctoral candidates must satisfactorily complete 33 semester hours of core requirements and applied econometrics field courses listed below. In addition, they must register for the graduate seminar each semester they are in residence.

<u>ECON 5133</u>	<u>Mathematics for Economic Analysis</u>	<u>(NEW COURSE)</u>
<u>ECON 5533</u>	<u>Microeconomic Theory I</u>	
<u>ECON 6233</u>	<u>Microeconomic Theory II</u>	
<u>ECON 6253</u>	<u>Microeconomic Theory III</u>	<u>(NEW COURSE)</u>
<u>ECON 5433</u>	<u>Macroeconomic Theory I</u>	
<u>ECON 6243</u>	<u>Macroeconomic Theory II</u>	
<u>ECON 5613</u>	<u>Econometrics I</u>	
<u>ECON 6623</u>	<u>Econometrics II</u>	<u>(COURSE NUMBER CHANGE)</u>
<u>ECON 6633</u>	<u>Econometrics III</u>	<u>(NEW COURSE)</u>
<u>STAT 5103</u>	<u>Theory of Statistics</u>	
<u>STAT 5113</u>	<u>Statistical Inference</u>	

Seminars: Doctoral students are required to register for ECON 643V or 644V each semester they are in residence. Normally they will register for one hour of credit. However, at one point in their program, usually the last year of course work, they must register for three hours of credit.

Fields of Specialized Study: Students are required to take a field in applied econometrics as well as select a second field that may be in economics or in a complementary field if approved by the economics Program Director. Potential outside fields include Finance, Mathematics, Statistics, Agricultural Economics, Public Policy, and Environmental Science. At least two graduate level courses must be taken in each field and a grade of "B" must be earned in each field course. The second year statistics requirements above cannot count towards a field in statistics.

Electives: Two economics course electives are required after completing the first year core requirements.

Note: The foregoing requirements are for students who enter the doctoral program directly from undergraduate school. Students whose qualifications exceed the baccalaureate will be evaluated individually in accordance with standards established by the Graduate School and the Walton College of Business. Students who have earned a master's degree in economics at the University of Arkansas or elsewhere will probably have substantially shorter programs. However, there is a

minimum requirement of 24 hours of course work (5000 level and above) beyond that required for a master's degree. Doctoral candidates must have a cumulative grade-point average of 3.25 on all graduate course work.

Dissertation: The dissertation represents a demonstration of a candidate's ability to select, define, organize, and complete a major research project. It should demonstrate that the student has technical mastery of the field, is capable of doing independent scholarly research, and is able to formulate conclusions which enlarge the body of economic knowledge. Dissertation requirements include (1) a defense of proposal, and (2) presentation of an acceptable doctoral dissertation.

Candidacy Examinations for the Doctor of Philosophy: Students must pass written candidacy examinations in microeconomics and macroeconomics. These exams will be given after the student completes the required core courses. The macroeconomics exam will typically be given after the spring semester, and the microeconomics candidacy exam will typically be given after the fall semester. Students who do not pass an exam will have the option to retake it. Students who fail the exam a second time will normally be dismissed from the program.

Field Examination in Applied Econometrics: Students must pass a written field examination in applied econometrics that will normally be given after the spring semester.

Final Examination: The final examination is normally an oral defense of the student's dissertation.

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ATTACHMENT C

ACADEMIC HONESTY POLICY FOR GRADUATE STUDENTS IN THE GRADUATE SCHOOL OF BUSINESS

Scope, Implementation and Review

The procedures contained in this policy pertain to graduate students under the authority of the Graduate School of Business. Where policies contained herein conflict with those described for undergraduate students in the *Student Handbook*, the policies contained in this policy shall take precedence for graduate students.

For details of procedures for implementing this policy, contact the Office of Community Standards and Student Ethics or the Graduate School of Business.

Academic Honesty

The University of Arkansas and the Graduate School of Business present this policy as part of their effort to maintain the integrity of academic processes. Academic honesty should be a concern of the entire university community, and a commitment to it must involve students, faculty, staff, and administrators.

Students must understand what academic integrity is and what the most common violations are. With that understanding they must commit themselves to the highest standards for their own, as well as for their peers', academic behavior.

Public support and encouragement by the faculty is a second critical component necessary to strengthen academic integrity on campus. Faculty members must be continually vigilant in the management of their classes, their assignments, and their tests.

Finally, the administration of the University must present to the students standards of academic integrity. Those standards must be part of a publicly recognized, understood, and accepted set of policies and procedures that can be applied consistently and fairly in cases of academic dishonesty.

It is the responsibility of each student, faculty member, and administrator to understand these policies. A lack of understanding is not an adequate defense against a charge of academic dishonesty.

With regard to the application of this policy, the University assures its support of faculty members and other employees of the University who are acting in good faith in the course and scope of their employment and in the performance of their official duties.

This policy is only a part of the University's effort to promote academic and research integrity in all aspects of its programs. By necessity, this policy discusses only prohibited acts and a process of applying sanctions. The ultimate goal, of course, is to provide an atmosphere that will make superfluous the procedures and sanctions that follow.

Definitions

Academic dishonesty involves acts that may subvert or compromise the integrity of the educational or research process at the University of Arkansas. Included is an act by which a student gains or attempts to gain an academic advantage for himself or herself or another by misrepresenting his or her or another's work or by interfering with the

completion, submission, or evaluation of work. Academic misconduct may include those acts defined as research or scholarly misconduct. Allegations of research or scholarly misconduct on the part of graduate students are subject to this policy. However, such cases may also be reviewed under the University's Research and Scholarly Misconduct Policies and Procedures.

Academic and/or research misconduct may include, but is not limited to accomplishing or attempting any of the following acts:

- Altering grades or official records.
- Using any materials that are not authorized by the instructor for use during an examination.
- Copying from or viewing another student's work during an examination.
- Collaborating during an examination with any other person by giving or receiving information without specific permission of the instructor.
- Stealing, buying, or otherwise obtaining information about an examination not yet administered.
- Collaborating on laboratory work, take-home examinations, homework, or other assigned work when instructed to work independently.
- Substituting for another person or permitting any other person to substitute for oneself to take an examination.
- Submitting as one's own any theme, report, term paper, essay, computer program, other written work, speech, painting, drawing, sculpture, or other art work prepared totally or in part by another.
- Submitting, without specific permission of the instructor, work that has been previously offered for credit in another course.
- Plagiarizing, that is, the offering as one's own work the words, ideas, or arguments of another person or using the work of another without appropriate attribution by quotation, reference, or footnote. Plagiarism occurs both when the words of another are reproduced without acknowledgement or when the ideas or arguments of another are paraphrased in such a way as to lead the reader to believe that they originated with the writer. It is not sufficient to provide a citation if the words of another have been reproduced – this also requires quotation marks. It is the responsibility of all University students to understand the methods of proper attribution and to apply those principles in all materials submitted.
- Sabotaging of another student's work.
- Falsifying or committing forgery on any University form or document.
- Submitting altered or falsified data as experimental data from laboratory projects, survey research, or other field research.
- Committing any willful act of dishonesty that interferes with the operation of the academic or research process.
- Facilitating or aiding in any act of academic or research dishonesty.

Procedures

Sanctions for acts of academic dishonesty committed by masters students in the Graduate School of Business may be applied in the following ways.

A. Initial Report of Infraction

1. Infractions Involving Graded Course Work

When an instructor determines or believes that a student in the instructor's class is responsible for academic dishonesty deserving of sanction, the instructor will meet with the student and explain the allegation. Without waiving the option to pursue charges, the instructor may also choose to contact the Office of Student Mediation and Conflict Resolution for help in resolving the situation. If the instructor wishes to pursue charges of academic misconduct, he/she should within five working days after meeting with the student, or as soon as practicable thereafter, follow a. or b., below. If the Office of Student Mediation and Conflict Resolution is involved, the five days does not begin until the instructor is aware of the termination of those services. (If the instructor is either a graduate teaching assistant or a temporary faculty member, then a supervising faculty member or the departmental head or chairperson may assist in the handling of an academic dishonesty case.)

a. The instructor may determine a grade sanction and within five working days report that sanction along with the essential details of the matter to the judicial coordinator in the Office of Community Standards and Student Ethics and to the Dean of the Walton College or his designee. The student sanctioned in this way by an instructor will be notified by the Office of Community Standards and Student Ethics and will have five working days from that notification to request a hearing by the All University Judiciary (AUJ). The All University Judiciary is defined, and its composition described, in the *Student Handbook*. If the student does not request a hearing within five working days, then it is assumed that the sanction is not contested. The student will be required to have a conference with the judicial coordinator so that the consequences of the action can be made clear. The student may appeal a grade sanction to the AUJ only on the grounds that he/she did not commit the violation. If the student wishes to appeal the severity of a sanction, he/she will follow the Academic Grievance Procedures for Graduate School of Business Students.

To the extent practical, at the discretion of the instructor, during the course of an appeal to the AUJ or the Graduate Grievance committee (depending on the nature of the appeal), the student's participation in the affected class should continue so that any action can be reversed without prejudicing the student's academic performance and evaluation.

The AUJ is given the authority to determine whether the evidence substantiates the charges of the instructor. If the AUJ determines that the evidence does not substantiate the charges, the grade sanction will be withdrawn and the matter will end. Should the AUJ determine the evidence does substantiate the charges of the instructor, the grade sanction will stand and the AUJ may also impose additional sanctions, as listed under Sanctions, below. The degree program and/or the Graduate School of Business may

impose sanctions in addition to those imposed by the instructor and the AUJ, including expulsion from the program or the University. While the instructor should be consulted in such cases, these additional sanctions may be imposed by the AUJ, the Graduate School of Business and/or the degree program without the permission of the instructor. In addition to other sanctions, graduate students may be dismissed by their degree program or the Graduate School of Business on the first or any subsequent instances of academic dishonesty. Students may not withdraw from either courses in which judicial action is pending or in which they have received a grade sanction.

b. The instructor may file an incident report form referring the case to the student judicial process for determinations of responsibility and the application of sanctions. If the student is determined to be responsible for academic dishonesty, then the instructor may apply a grade sanction in addition to whatever sanctions are applied by the judicial process. To the extent practical, at the discretion of the instructor, while such a case is pending in the judicial process, the student's participation in the affected class should continue, to avoid pre-empting the options available after responsibility is determined.

If the student is determined to be responsible for the actions charged, the instructor will impose a grade sanction. The AUJ has no authority to impose a grade sanction, but is permitted to make a recommendation and to impose other sanctions, as described below. Additionally, the Graduate School of Business and/or the degree program may impose sanctions in addition to those imposed by the instructor. In such cases, the instructor should be consulted, but additional sanctions may be imposed by the AUJ, the Graduate School of Business and/or the degree program without the permission of the instructor. Students may not withdraw from a course for which judicial action is pending or in which they have received a grade sanction. Should the graduate student feel that the severity of the grade sanction is unfair, he/she may appeal via the Academic Grievance Policy for Graduate School of Business Students.

It should be noted that, in addition to other possible sanctions, graduate students may be dismissed by their degree program and/or the Graduate School of Business on the first or any subsequent instance of academic dishonesty.

2. Infractions Not Involving Graded Course Work

Cases of academic misconduct may occur in situations not involving graded course work. One example is a situation where a graduate student plagiarizes material for his/her dissertation. In cases not involving graded course work, the department chairperson/program director and major professor, or other appropriate official(s) will meet with the student. Without waiving the option to pursue charges, the program may also choose to contact the Office of Student Mediation and Conflict Resolution for help in resolving the situation. If the department/ program decides to proceed with charges of academic misconduct, the chair/head/director or other appropriate official will, within five working days after meeting with the student, or as soon as practicable thereafter, follow one of

the following: [If the Office of Student Mediation and Conflict Resolution is involved, the five days does not begin until the instructor is aware of the termination of those services.]

a. The department or program faculty will determine a sanction and the department chairperson/program director will, within five working days after meeting with the student [or as soon as practicable thereafter], report that sanction along with the essential details of the incident to the judicial coordinator in the Office of Community Standards and Student Ethics, and to the Dean of the Walton College or his designee. The student sanctioned in this way by a department or program will be notified by the Office of Community Standards and Student Ethics and will have five working days from that notification to request a hearing by the All University Judiciary (AUJ). The All University Judiciary is defined, and its composition described, in the *Student Handbook*. If the student does not request a hearing within five working days, then it is assumed that the sanction is not contested. The student will be required to have a conference with the judicial coordinator so that the consequences of the action can be made clear.

The student may appeal such a sanction to the AUJ only on the grounds that he/she did not commit the violation. If the student wishes to appeal the severity of a sanction, he/she will follow the Academic Grievance Procedures for Graduate School of Business Students.

While such a case is pending in the student judicial process, to the extent practical, at the discretion of the program, the student's participation in the degree program should continue so that any action can be reversed without prejudicing the student's academic performance and evaluation.

b. The department chairperson/program director may file an incident report form referring the case to the judicial process for determination of responsibility. If the student is determined to be responsible for academic dishonesty, then the judicial board may impose a sanction in addition to that imposed by the program/department and the Graduate School of Business. Sanctions are listed and described below. To the extent practical, at the discretion of the program, while such a case is pending in the judicial process, the student's participation in the program should continue, to avoid pre-empting the options available after the responsibility is determined.

Unlike the situation in which the Judicial Board hears the appeal of a student protesting a sanction imposed by the department/program, students who are sanctioned by the Judicial Board itself may appeal both the imposition of and the severity of the sanction via the Academic Grievance Procedure for Graduate School of Business Students. Graduate students may be dismissed by their degree program and/or the Graduate School of Business on the first or any subsequent instance of academic dishonesty.

B. Appeals

1. ***When a sanction has been imposed by the instructor or department/program:*** The student may appeal such a sanction to the AUJ on the grounds that he/she did not commit the violation. If the student

wishes to appeal the severity of a sanction, he/she will follow the Academic Grievance Procedures for Graduate School of Business Students. In both cases, the student will notify the appropriate office of his/her appeal within five working days of receiving the sanction, or as soon as practicable. For appeals to the AUJ, the student will contact the Office of Student Ethics and Community Standards. For appeals following the Academic Grievance Procedures for Graduate School of Business Students, the student will contact the Graduate School of Business.

2. ***When a sanction has been imposed by the AUJ:*** Unlike the situation in which the Judicial Board hears the appeal of a student protesting a sanction imposed by the department/program, students who are sanctioned by the Judicial Board itself may appeal either or both the imposition of and the severity of the sanction via the Academic Grievance Procedure for Graduate School of Business Students. Students who wish to initiate such an appeal shall contact the Graduate School of Business within five working days of receiving the sanction, or as soon as practicable.
3. ***When a sanction has been imposed by the Graduate School of Business:*** Students who are sanctioned by the Graduate School of Business may appeal to the Dean of the Graduate School.

Sanctions

The choice of sanctions in cases of academic dishonesty involves considerations of the integrity of the educational process of the University. There is no place in that process for academic dishonesty; and these actions will be taken seriously. The intent of this policy is to make acts of academic dishonesty clear risks, that is, the sanctions are to be sufficiently heavy to deter academic dishonesty.

While not intended to be an exhaustive list, the following are possible sanctions for academic dishonesty:

- **Grade Sanctions:** An instructor may impose a grade sanction. Grade sanctions may consist of either grades of zero or failing grades on part or all of a submitted assignment or examination, or a lowering of a course grade, or a failing course grade. All grade sanctions must be appropriately reported as outlined in the procedures above. A graduate student may appeal the severity of a grade sanction via the Academic Grievance Procedures for Graduate School of Business Students. Once a grade sanction has been applied, following the procedures outlined herein, students may not withdraw from courses in which they have been assessed a grade sanction, unless this has been recommended by the AUJ or a grievance committee.
- **Other Sanctions:** The graduate student's program or the Graduate School of Business may impose a variety of other sanctions, including but not limited to any of the following: requiring an activity designed to increase the student's awareness of and understanding about academic honesty, placing the student

- on probation or suspension, or dismissing the student.
- The AUJ may administer the following sanctions: university reprimand, university censure, conduct probation, restrictive conduct probation, suspension, indefinite suspension, educational sanctions, or expulsion. Please see the *Student Handbook* for definitions of these sanctions.

It should be noted that graduate students may receive any of these sanctions, including dismissal, upon the first or any subsequent finding of academic misconduct.

ATTACHMENT D

HONOR CODE FOR THE GRADUATE SCHOOL OF BUSINESS UNIVERSITY OF ARKANSAS

Graduate students at the Walton College of Business are expected to a) know and abide by the regulations for all students, as described in the *Student Handbook* published by the Vice Chancellor for Student Affairs, and b) know and abide by the regulations contained within the Academic Honesty Policy for Graduate Students in the Graduate School of Business and the Research Misconduct Policy. It is expected that graduate students will refrain from all acts of academic and research dishonesty and will furthermore report to the Graduate School of Business any acts witnessed.

The pledge of the Honor Code is this: “On my honor as a graduate student at the Walton College of Business, I certify that I will abide by the academic honesty policy on the work I do for my degree.”

Students will be asked to sign this pledge when they are admitted to the Graduate School of Business. Faculty may also require students to sign this pledge before completing the requirements of a course or a program of study.

Attachment E (revised 1/18/05)

Graduate Courses			Graduate Council			January 20, 2005			
COLL	DEPARTMENT NAME	DEPT	CRSE ALPHA	CRSE NUM	CRSE TITLE	CREDIT LEVEL	ACTION	CREDIT HOURS	EFFECTIVE DATE
ARSC	Mathematical Sciences	MASC	MATH	5363	Scientific Computation and Numerical Methods	G	ANC	3	Fall 2005
ARSC	Physics	PHYS	PHYS	5363	Scientific Computation and Numerical Methods	G	ANC	3	Fall 2005
ENGR	Electrical Engineering	ELEG	ELEG	5323	Semiconductor Nanostructures I	G	ANC	3	Fall 2005
ENGR	Electrical Engineering	ELEG	ELEG	5333	Semiconductor Nanostructures II	G	ANC	3	Fall 2005
GRAD	Graduate School	GRSD	MEPH	5801	Graduate Seminar	G	ELC	1	Fall 2005
GRAD	Graduate School	GRSD	MEPH	6801	Graduate Seminar	G	ELC	1	Fall 2005
WCOB	Economics	ECON	ECON	5233 from 4733	Mathematics for Economic Analysis from Quantitative Economic Analysis	D to G	CT, CD, CHN, OTH	3	Fall 2005
WCOB	Economics	ECON	ECON	5623 to 6623	Econometrics II	G	CD, CHN	3	Fall 2005
WCOB	Economics	ECON	ECON	6253	Microeconomics III	G	ANC	3	Fall 2005
WCOB	Economics	ECON	ECON	6533	Seminar in Advanced Economics I	G	ANC	3	Fall 2005
WCOB	Economics	ECON	ECON	6543	Seminar in Advanced Economics II	G	ANC	3	Fall 2005
WCOB	Economics	ECON	ECON	6633	Econometrics III	G	ANC	3	Fall 2005

ACTION

ANC= ADD NEW COURSE
ELC= ELIMINATE COURSE

CT= CHANGE TITLE
CD= CHANGE DESCRIPTION
CHN= CHANGE COURSE NUMBER FROM ___ TO ___
CCH= CHANGE CREDIT HOURS FROM ___ TO ___
CL= CROSS LISTED
CEUDC= CHANGE EXISTING UNDERGRADUATE COURSE TO DUAL CREDIT
CEUGC= CHANGE EXISTING UNDERGRADUATE COURSE TO GRADUATE CREDIT
CEGUC= CHANGE EXISTING DUAL/GRADUATE COURSE TO UNDERGRADUATE CREDIT
OTH= OTHER
RA= REACTIVATE COURSE
IN= INACTIVATE COURSE

Dual Courses

Graduate Council

January 20, 2005

COLL	DEPARTMENT NAME	DEPT	CRSE ALPHA	CRSE NUM	CRSE TITLE	CREDIT LEVEL	ACTION	CREDIT HOURS	EFFECTIVE DATE
AFLS	Human Environmental Sciences	HESC	HESC	4063	Advanced Apparel Production	U to D	CD, CEUDC	3	Spring 2005
WCOB	Economics	ECON	ECON	4733 to 5233	Quantitative Economic Analysis to Mathematics for Economic Analysis	D to G	CT, CD, CHN, OTH	3	Fall 2005
WCOB	Information Systems	ISYS	ISYS	4283	Centralized Data Systems	D to U	CD, CEGUC	3	Fall 2005
WCOB	Information Systems	ISYS	ISYS	4363	Business Application System Development	D to U	CD, CEGUC	3	Fall 2005

ACTION

ANC= ADD NEW COURSE
 ELC= ELIMINATE COURSE
 CT= CHANGE TITLE
 CD= CHANGE DESCRIPTION
 CHN= CHANGE COURSE NUMBER FROM ___ TO ___
 CCH= CHANGE CREDIT HOURS FROM ___ TO ___
 CL= CROSS LISTED
 CEUDC= CHANGE EXISTING UNDERGRADUATE COURSE TO DUAL CREDIT
 CEUGC= CHANGE EXISTING UNDERGRADUATE COURSE TO GRADUATE CREDIT
 CEGUC= CHANGE EXISTING DUAL/GRADUATE COURSE TO UNDERGRADUATE CREDIT
 OTH= OTHER
 RA= REACTIVATE COURSE
 IN= INACTIVATE COURSE