



Weddings at the Ann and Alvin Rogal Family Chapel

The Rogal Chapel is located behind John Jay Center and across from the Nicholson Center. For purposes of the invitation, the Chapel address is:

Rogal Chapel
Robert Morris University
6001 University Boulevard
Moon Township, PA 15108

Reserving a Date and Time

To check the availability of a date and time and make reservations please call the Charles L. Sewall Center, Conference and Facility Services at (412)397-4997. A nonrefundable deposit is required to secure the date and time. (*See fees*)

When the Chapel May Be Used

Weddings are reserved according to a pre-set schedule on Saturdays. Other days and times may be available and will be scheduled for the same time allotments. A six-hour time allotment is scheduled for each wedding. If the wedding begins late the six hour allotment will not be changed.

One hour will be scheduled for rehearsal time the day prior to the wedding date. Again, if the rehearsal begins late the scheduled hour will not change.

If you would like more than the allotted time for your rehearsal, ceremony and photographs, you will be charged 15% of the total fee for each additional hour. Additional time requested will be available only if the Chapel schedule permits. We suggest that you request additional time when scheduling the use of the Chapel for your wedding if you feel you may need it; otherwise, another wedding may be scheduled immediately after yours.

Wedding Schedule

Two ceremonies per Saturday with a six hour allotted wedding schedule. Other days and evenings may be available if desired.

Saturday schedule example only:

8:30 a.m. – 2:30 p.m.

Wedding service must begin by 1:00 p.m.

3:30 p.m. – 9:30 p.m.

Wedding service must begin by 8:00 p.m.


The florist, photographer, and chapel staff require one-hour access time for set up. Adhering to the designated schedule ensures that each wedding receives its allotted time free of disruption.

Cancellations and Rescheduling

If the wedding couple needs to change a confirmed wedding date, they must select a new date from available dates and times for months that are already open. If no agreeable new date is available, it may be necessary to cancel and forfeit the deposit.

Authorized Ceremony


The Rogal Chapel is non-denominational and no clergy are directly affiliated with the Chapel. The wedding ceremony must be performed by a religious or civil officer. The wedding couple is responsible for securing the service of a religious or civil officer. The Campus Ministry Association members are available to assist you.



Chapel Staff and Guidelines

Our goal is to make the Chapel as accessible as possible, and to assure the most positive and pleasantly memorable experience for everyone using the Chapel.

- A member of the Conference and Facility Services staff is present at both the rehearsal and the wedding.
- Within the six hour time designation, the wedding party, guests, florists and photographers must be clear of the Chapel and grounds, and all automobiles must be removed. Remember, there is probably another wedding ceremony scheduled. (If wedding pictures are to be taken at the garden, an additional hour will be allotted for the wedding party at that location only)
- All decorations brought in for a wedding must be removed at the end of the ceremony. The limited time for placement and removal of decorations requires that they remain simple. Please keep in mind that the florist, decorations, arrival and seating of guests, reception line, etc., is included in this time allotment. Please provide sufficient help for the placement and removal of decorations within the allotted access and departure times.
- No flowers, petals, or other materials may be strewn down the aisle or on the aisle runner.
- No rice, confetti, birdseed or other materials may be thrown in the Chapel or on the Chapel grounds. To protect the beauty of the grounds and for environmental considerations, the releasing of balloons or birds is prohibited.
- It is the responsibility of the wedding couple to ensure that all personal property is removed from the Chapel premises immediately following the ceremony. Robert Morris University is not responsible for loss of personal property.
- Bows on end chairs must be attached with ribbons, rubber bands or elasticized thread; no wire, tape, tacks, or other adhesives may be used. Arrangements on metal or plastic clips may be used provided the clips are wrapped.
- A room is available in the Chapel in which the bride and her attendants may prepare prior to the ceremony.
- Although the University has no parking facilities adjacent to the Chapel, there is a parking lot within a short walking distance.
- The Chapel is handicap accessible and there is a circular driveway to drop off and pick up handicapped Chapel visitors.
- The Chapel seats approximately 120 people.
- Photography is permitted before, during, and after wedding ceremonies at the Rogal Chapel.
- Microphones are available.
- Recorded music is permitted in the Rogal Chapel.



Wedding Fees 2009 – 2012

Fees for 2009 – 2012

The charge for the use of Rogal Chapel is:

\$600.00 if the bride, groom or parent is a Robert Morris University student, alumnus, faculty, staff or board member.

\$800.00 if no affiliation with Robert Morris University

\$200.00 deposit is required to secure the reservation. Remaining fee is due the day of the wedding. The deposit is nonrefundable and will include an additional \$100.00 if cancellation is less than 3 months prior to the wedding date.

In addition to the Chapel, you may also have your reception in the Charles L. Sewall Center or the Massey Gardens. Below are fees for both venues. Please contact CFS for more information on these locations.

Charles L. Sewall Center

The entire 3rd floor will be reserved for the wedding activities. (Smaller weddings may require less space and will be priced accordingly)

Robert Morris Family* \$1000.00

Public \$1,400.00

(7:00 a.m. – 11:00 p.m.)

Massey Garden

1. Pictures Only

Robert Morris Family* free

Public \$25.00 honorarium

Must reserve through the Conference & Facility Services for availability

(1 hour allotted for each group)

2. Ceremony & Pictures (rain location Massey Theater or Rogal Chapel, based on availability)

Robert Morris Family* \$600.00

Public \$800.00

(Five hour rental)

3. Reception and pictures


Robert Morris Family* \$850.00 plus rentals

Public \$1300.00 plus rentals

(7:00 a.m. – 11:00 p.m.)

*Robert Morris Family - Students, Alumni, Faculty, & Staff

For questions or concerns please contact
Conference and Facility Services at 412-397-4997.



Driving Directions- to the Robert Morris University Campus

From the North

Take I-79 south to Exit 66 (Sewickley/Emsworth). Follow Route 65 toward Sewickley. At the third light, turn left and cross the Sewickley Bridge. At the end of the bridge, turn right on University Boulevard. Follow 1.5 miles to the second light. Turn left onto the RMU campus.

From the South

Take I-79 north to Exit 59B, I-376 West (Airport). Take Exit 57, Business I-376 (Moon). At the second light, turn right on University Boulevard. Follow 1.5 miles to the sixth light. Turn right onto the RMU campus.

From the East

Take the Pennsylvania Turnpike or I-80 to I-79 south. Follow directions from the north.

From the West

Take the Pennsylvania Turnpike to Exit 10 (New Castle). Follow I-376 east 24 miles to Business I-376 (Moon). Proceed four miles and turn left on University Boulevard. Follow 1.5 miles to the sixth light. Turn right onto the RMU campus.

From Downtown Pittsburgh

Take I-376 west toward Pittsburgh International Airport. Take Exit 57, Business I-376 (Moon). At the second light, turn right on University Boulevard. Follow 1.5 miles to the sixth light. Turn right onto the RMU campus.

From Pittsburgh International Airport

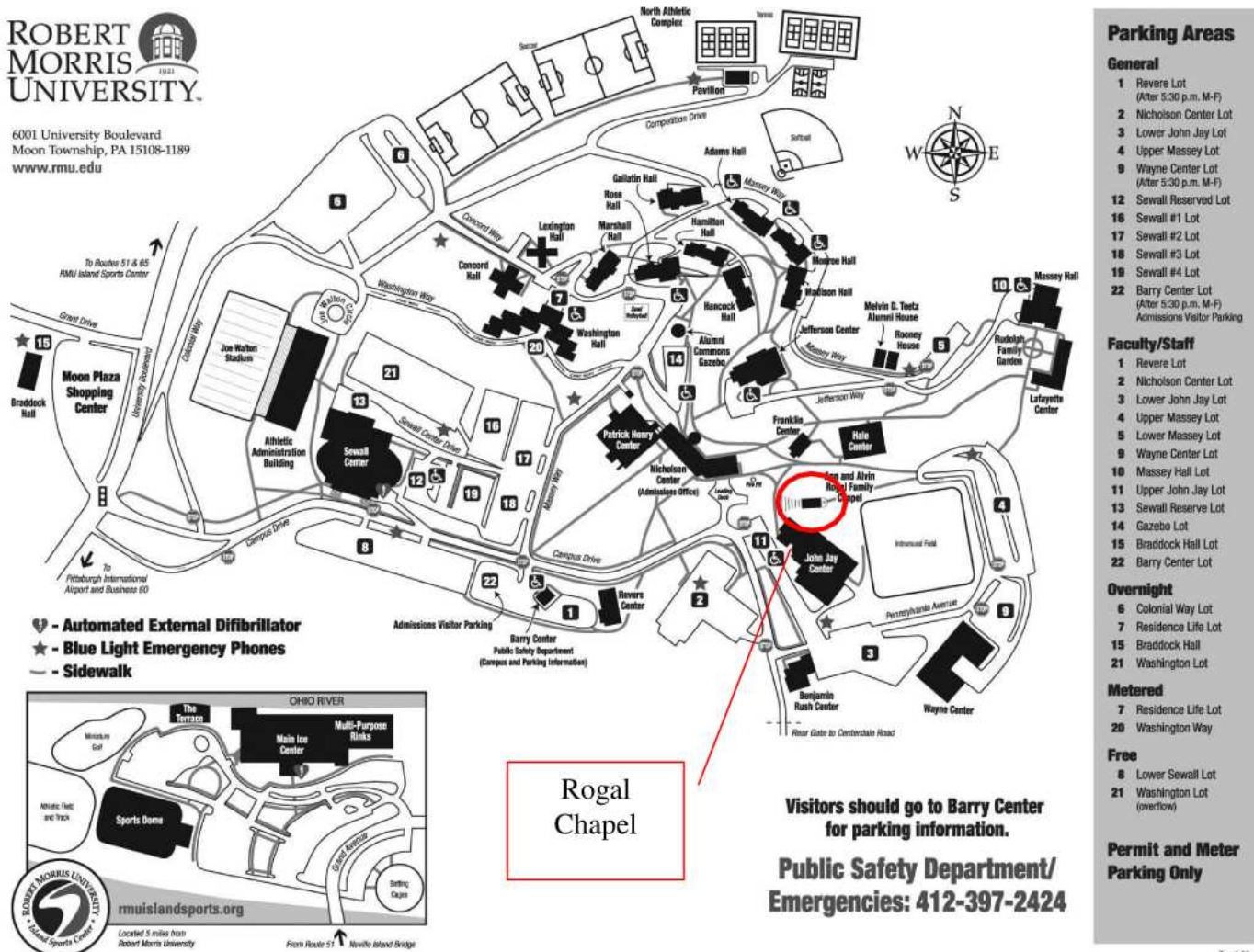
Take the airport exit to I-376 west (Moon-Beaver). Follow to Business 376 (Flaugherty-Moon) exit. After the stop sign, make the second right on Business I-376 (Moon). At the third light, turn left on University Boulevard. Follow 1.5 miles to the sixth light. Turn right onto the RMU campus.

Parking at the Rogal Chapel

- 1st, 2nd Stop Sign go straight
- Make a left at the 3rd Stop Sign
- Pass the Admissions & Visitors building and go straight up the hill. (Top of hill will be large white building on your right)
- At top of hill bear slight right, and drive straight through the larger parking lot.
- Park in spaces closest to chapel.
- You are allowed to drive up to the chapel to drop people off, but **NO PARKING** on Drive Way leading to chapel.




6001 University Boulevard
Moon Township, PA 15108-1189
www.rmu.edu



Parking Areas	
General	
1	Revere Lot (After 5:30 p.m. M-F)
2	Nicholson Center Lot
3	Lower John Jay Lot
4	Upper Massey Lot
9	Wayne Center Lot (After 5:30 p.m. M-F)
12	Sowall Reserved Lot
16	Sowall #1 Lot
17	Sowall #2 Lot
18	Sowall #3 Lot
19	Sowall #4 Lot
22	Barry Center Lot (After 5:30 p.m. M-F) Admissions Visitor Parking
Faculty/Staff	
1	Revere Lot
2	Nicholson Center Lot
3	Lower John Jay Lot
4	Upper Massey Lot
5	Lower Massey Lot
9	Wayne Center Lot
10	Massey Hall Lot
11	Upper John Jay Lot
13	Sowall Reserve Lot
14	Gazabo Lot
15	Braddock Hall Lot
22	Barry Center Lot
Overnight	
6	Colonial Way Lot
7	Residence Life Lot
15	Braddock Hall
21	Washington Lot
Metered	
7	Residence Life Lot
20	Washington Way
Free	
8	Lower Sowall Lot
21	Washington Lot (overflow)
Permit and Meter Parking Only	

Rogal Chapel

Visitors should go to Barry Center for parking information.
Public Safety Department/
Emergencies: 412-397-2424



Area Accommodations



Holiday Inn Pittsburgh Airport is a preferred partner of Robert Morris University.

Holiday Inn
8256 University Boulevard
Moon Township, PA 15108
412-262-3600
800-333-4835

Hampton Inn
8514 University Boulevard
Moon Township, PA 15108
412-264-0020
1-800-HAMPTON



WEDDING APPLICATION for use of CHAPEL

Please Return to:
Conference and Facility Services,
Robert Morris University ♦ 6001 University Boulevard ♦ Moon Township, PA 15108 ♦ 412-397-4997

Please print all information

Name of Bride: _____

Address: _____

City: _____ State: _____ Zip code: _____

Daytime Phone: _____ Email address: _____

Are you a RMU student or graduate? _____ Year of graduation: _____

Name of Groom: _____

Address: _____

City: _____ State: _____ Zip code: _____

Daytime Phone: _____ Email address: _____

Are you a RMU student or graduate? _____ Year of graduation: _____

Wedding date: _____ Rehearsal date: _____

Wedding time: _____ Rehearsal time: _____

Officiating Clergy/Civil Officer:

Name: _____

Daytime Phone: _____ Denomination/ Organization: _____

I agree to all terms of the Rogal Chapel Wedding Policies and understand that the balance of the total fee is due on the day of the wedding.

Signature of Bride

Signature of Groom

Date

Date

Deposit fee must accompany this application. Please make check payable to Robert Morris University.

\$200.00 if no affiliation with Robert Morris University. \$200.00 if bride, groom or parent is a student, alumnus, faculty, staff, or board member. Name of RMU Contact: _____

Remaining fee is due the day of the wedding. The deposit is nonrefundable and will include an additional \$200.00 if cancellation is less than 3 months prior to the wedding date.

** Once we receive this application along with the deposit, a copy of the confirmation will be returned to you via mail and e-mail.*