

## REQUEST FOR PROPOSAL TEMPLATE

1. Please provide a brief narrative for the purpose of the Request for Proposal (RFP).

2. Please provide, if applicable, any introductory or overview information and/or data that will help the respondents with their response to the RFP. Information that can be included is statistical data about the UCLA Health System hospitals and/or departments.

3. Please provide, if applicable, any product and/or service specifications.

4. Please provide a list of criteria for award. Criteria of award may include, but is not limited to company qualifications and experience, financial stability and resources, and references.

5. How would you like the pricing submitted?

6. How would you like to award this agreement?

Low Bid                       Cost per Quality Points

7. Are there any special instructions required? If so, please list below.