

Oregon State Aviation Board Meeting Minutes

April 19, 2006

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held April 19, 2006 at the City of Salem's Comfort Suites.

Board Members in attendance included: Board Chair Mike Burrill; Vice-Chair Chris Corich; Board members Steve Beckham, Carrie Novick, Jack Loacker, and Joe Smith.

Employees in attendance included: Director Bob Hidley; State Airports Manager Larry Weber; Fiscal Manager Jennifer Kellar; Department of Justice Attorney Lynn Rosik; Airport Operations Specialist John Wilson; Board Secretary Jody Brewer.

Guests in attendance: City of Newport Dennis Reno, Patricia Patrick; BWK Corp's Charlie Riordan; Bandon City Council member Louis Franyl; OAB Michael Burrilo; Eugene Airport General Services Aviation Manager Phil Groshong; North Bend Airport Kelly Watson; Independence Airport Ken Hardwick, Glenn Plymate, Debra Plymate; Columbia Helicopters, Inc. Joel Scoggin; Bandon FFS Frank Crook, President Bandon Aero Club Bob Thrush; COCAS, LLC Dennis Winningstad; Klamath Falls Airport Ann Crook.

1. Call to Order

Chair Burrill called the meeting to order at 9:00 a.m. Chair Burrill introduced the new Vice-Chair Chris Corich.

2. Information Item – Public Comments

Ken Hardwick thanked the Board for having John Wilson take care of Independence Airport. He also appreciated Larry Weber's help and looked forward to Larry Weber speaking at their Memorial Day celebration.

Kelly Watson, representing Coos Bay Airport Manager Gary LeTellier, stated she was present to answer any questions regarding their *ConnectOregon* application. Kelly Watson wanted to ensure the Board received the letter sent regarding the situation at Bandon airport.

Chair Burrill mentioned the Board was unable to take comments pertaining to *ConnectOregon* applications and would rely on the submitted material.

Chair Burrill received an e-mail concerning a possible conflict of interest between a *ConnectOregon* Application and Board Member Novick.

Chair Burrill requested an interpretation from Attorney Rosik explaining the definition of “conflict of interest” as it pertains to *ConnectOregon*. Attorney Rosik briefed the Board on the state law regarding conflict of interest.

Chair Burrill stated Board Member Novick withdrew herself from the ranking process.

Board Member Novick stated she didn’t want the Board’s integrity questioned; and therefore stepped down, voluntarily, from the entire process.

3. Action Item - Agenda Adjustment

Directly Hidley requested an additional agenda item regarding the new ODA building. Chair Burrill concurred.

4. Information Item – Board Member Activity Update

Board Member Smith stated he had spoken with all Board Members, except Vice-Chair Corich, to help get up to speed on Commission activity.

Chair Burrill’s activities: Attended Albany Oregon Pilot Association meeting with Board Member Smith; the NASAO conference and ADS-B Demo flight in Washington DC with Director Hidley, also attended the Michigan Department of Aeronautics Board Meeting, met with agency consultants and Tom Nagle, GPS Program Manager for the Federal Government; WAAS approaches Frank Lorge; and attended the Evergreen Air Museum Hall of Honor Board Meeting.

Board Member Novick’s activities: Attended opening of the new terminal in Madras, Oregon and encouraged Board Members to visit.

5. Information Item – Review of Pending List

Director Hidley introduced the Board Pending List.

6. Action Item - Approval of Minutes of January 18, 2006 Meeting

Motion: Board Member Corich moved and Board Member Novick seconded the motion to approve the minutes of the January 18, 2006 meeting. The vote passed unanimously, with a notation to adjust #9 paragraph 4 to read:

“A new issue of FlightLines will be mailed shortly and will include a copy of the Mead & Hunt survey. FlightLines is also available on ODA’s website. Future issues of FlightLines will be available on the agency’s website. A future issue will be mailed with

a statement asking the recipient to contact us should they want to opt out of receiving a hard copy.”

7. Information Item – Management Control Program

Director Hidley presented the Management Control Program.

Engineering Position: The agency is having difficulty recruiting permanent Engineers. A variety of options have been explored and the agency has retained a consulting company in the interim. Vice Chair Corich and Board Member Smith will review this matter with staff. *Pending List Addition: Engineering Position*

Director Hidley and Larry Weber attended the Oregon Airport Manager Annual Conference in Klamath Falls.

The agency received the 2nd Place Paving Award from the Asphalt Pavement Association of Oregon for 2005.

Director Hidley recognized and commended Fiscal Manager Jennifer Kellar and staff for receiving the Oregon State Controller Fiscal Year Certificate.

Director Hidley stated the final version of SB 680 rule language had been drafted. The public hearing has been scheduled for May 26, from 10 a.m. to 11 a.m. in the ODA conference room. Written public comment can be received until 5 p.m. Rule adoption is required by July 1, 2006.

ODA fiscal Manager Kellar discussed the two new slides depicting agency revenue and expenditures as previously requested by Board Member Corich.

8. Action Item - Review of Wakonda State Airport proposals

Director Hidley distributed the history of the airport, prepared by Glen Plymate. Proposals were solicited to find someone to lease or purchase the airport. We received one proposal, which was later rescinded.

Chair Burrill noted that even though this is shown as an action item we will not currently be voting on this item.

A letter of interest was received after the proposal deadline, which appears to have merit. Details will be presented at the next Board meeting.

9. Action Item - Bandon State Airport – possible change of sponsor – review issue

Last year the Port of Bandon and Coos Bay Airport District expressed interest in airport sponsorship. In response, the Agency mailed letters of interest to each. The Agency

received letters from the Bandon AeroClub and the Mayor of Bandon stating they would like ODA to remain the sponsor. Coos Bay Airport has rescinded their previous offer to become a sponsor and Port of Bandon is monitoring the situation. Currently ODA will remain the sponsor.

(9a) Added Information Item – New office building.

Director Hidley presented the results of a study performed on the current ODA building. Previous options:

1. Renovate
2. Rebuild same site
3. Joint venture with Army National Guard

After proceeding with the joint venture, the cost escalated above the approved expenditure limitation; subsequently the entire project has been postponed. The Director requested concurrence to explore other options.

Motion: Locker moved to authorize the staff to review all options available for the stand alone building. Beckham seconded. The vote passed unanimously.

10. Information Item – Legislative Concepts

Fiscal Manager Kellar presented three legislative concepts which will be included in the 2007-09 budget process.

1. Written notification of Airport closure
2. Real estate purchase: notification to prospective buyers of proximity to airports.
3. Pilot registration due date revision.

A legislative concept for funding Automated Weather Observation Stations (AWOS) was considered; however FAA funding is available.

11. Information Item – Public Comments

Ken Hardwick stated support for a new stand alone building allowing private aircraft access, rather than a joint venture with the National Guard.

12. Break – Working Lunch

13. Action Item – Ranking of Connect Oregon Applications

Julie Rodwell made a presentation on the ranking process for *ConnectOregon* applications. She discussed six items (the Criteria) the Board should consider in ranking these applications.

Chair Burrill reminded the Board they should remember the statewide mission while ranking these applications.

The Board began the process of ranking the *ConnectOregon* Aviation applications using the criteria furnished by ODOT. Conjunctively a spreadsheet was projected on a screen and modified during the review process.

Review of *ConnectOregon* Applications continued until 4:30 p.m.

14. Adjournment The meeting was adjourned at 4:30.

Oregon State Aviation Board Draft Meeting Minutes

April 20, 2006

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board Committee was held April 20, 2006 at the City of Salem's Comfort Suites

Board Members in attendance included: Board Chair Mike Burrill; Vice-Chair Chris Corich; Board members Steve Beckham, Carrie Novick, and Joe Smith.

Employees in attendance included: Director Bob Hidley; State Airports Manager Larry Weber; Fiscal Manager Jennifer Kellar; Department of Justice Attorney Lynn Rosik; Board Secretary Jody Brewer

Guest in attendance: North Bend Airport Kelli Watson; Klamath Falls Airport Director Ann Crook; Bucher, Hillis & Ratliff's Consultant Charlie Riordan.

15. Call to Order

Chair Burrill called the meeting to order at 9:00 a.m. He stated that Board Member Beckham had to leave by noon.

16. Continue Ranking Connect Oregon Application

Discussion was held regarding the ranking process. Chair Burrill suggested the Board provide a Regional and then a Statewide ranking of the applications.

A Motion was made to approve the statewide list exactly as indicated on the screen and attached. Board Member Corich motioned and Board Member Beckham seconded. The vote passed unanimously.

A motion was made that our representatives from the consensus committee be authorized to exercise their judgment if it appears that moving money around will result in a greater total investment in aviation. Board Member Smith motioned and Board Member Beckham Seconded. The vote passed unanimously. Motion adopted.

18. Meeting was adjourned at 11:30

