

Delaware Division of Corporations
401 Federal Street – Suite 4
Dover, DE 19901
Phone: 302-739-3073
Fax: 302-739-3812

Certificate of Incorporation
Non-Stock Corporation

Dear Sir or Madam:

Enclosed please find a copy of the Certificate of Incorporation to be filed in accordance with the General Corporation Law of the State of Delaware. The fee to file the Certificate is \$89.00. If your document is more than 1 page, you must submit \$9.00 for each additional page. You will receive a stamped filed copy of your submitted document. A certified copy may be requested for an additional \$30. Expedited services are available. Please contact our office concerning these fees. Please make your check payable to the “Delaware Secretary of State”.

For the convenience of processing your order in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type your name under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don't hesitate to call us at (302) 739-3073.

Sincerely,

Department of State
Division of Corporations

encl.
rev. 07/04

STATE of DELAWARE
CERTIFICATE of INCORPORATION
A NON-STOCK CORPORATION

• **First:** The name of the Corporation is _____

_____.

• **Second:** Its Registered Office in the State of Delaware is to be located at

_____ (street), in the City of _____
County of _____ Zip Code _____. The name of the registered agent
is _____

• **Third:** The purpose of the corporation is to engage in any lawful act of activity for which corporations may be organized under the General Corporation Law of Delaware. (If the corporation is to be a nonprofit corporation, please add: "This Corporation shall be a nonprofit corporation.")

• **Fourth:** The corporation shall not have any capital stock.

• **Fifth:** The conditions of membership are

(If the conditions of the membership shall be stated in the by-laws, please state that fact on the above line.)

• **Sixth:** The name and mailing address of the incorporator are as follows:

Name _____

Mailing Address _____

_____ Zip Code _____

• **I, The Undersigned,** for the purpose of forming a corporation under the laws of the State of Delaware, do make, file and record this Certificate, and do certify that the facts herein stated are true, and I have accordingly hereunto set my hand this _____ day of _____, A.D. 20_____.

BY: _____
(Incorporator)

NAME: _____
(type or print)

NON-PROFIT CORPORATIONS

The Delaware Division of Corporations only requires a statement indicating that you are a non-profit corporation however the Internal Revenue Service has additional requirements. If you are filing a non-profit corporation, **please** contact the Internal Revenue Service for their requirements. In most cases, this federal agency requires certain language (501 c 3) be included in the Certificate of Incorporation. If this wording is not present when you apply to the IRS for the tax-exempt status, they will possibly reject it and you may have to file another document to correct this and pay additional fees. The sample form our Division provides does not allow space to include this language so you will have to use our form as a guideline and draw up your own Certificate of Incorporation and insert the IRS language. We, the Delaware Division of Corporations, encourage you to contact the IRS at 1-800-829-3676 or on the Web at www.irs.gov/charities and file your documents accordingly.