

**Brief Grant Proposal for New Projects
Library Services and Technology Act FFY2012**

This form is available for download in Microsoft Word on our web site via:
http://www.oregon.gov/OSL/LD/grantmainalt.shtml. Proposals not meeting the following conditions will be returned. The form must not exceed this cover page and two pages of proposal content. A page is defined as one side of a sheet of paper. Use 12 point Times New Roman with one inch margins. Do not alter the format of this form. The deadline for receipt of this proposal is **5:00 pm on Friday April 22, 2011. Use form Appendix D if applying for a second or third year of funding.**

General Information

Project Title: Oregon National Primate Research Center Rare Book Digitization Project

Applicant: Oregon Health & Science University/Oregon National Primate Research Center

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Fiscal Agent (if different than Applicant):

Authorized by: Deborah Golden-Eppelein

Title: Director, R.G.& C.

Signature:

Date:

PLEASE INDICATE THE ANTICIPATED LENGTH OF YOUR GRANT PROJECT:

(Check applicable boxes)

THIS IS THE 1st YEAR OF A ONE YEAR GRANT PROJECT.
 TWO YEAR
 THREE YEAR

For projects that are anticipated to be multi-year projects be sure to include an estimate of the funds anticipated to be needed for future years in the Section 4 budget discussion and Section 5 grid.

THIS IS PRIORITY 1 OF THIS ORGANIZATION'S PROPOSALS.

This form must be received at the State Library no later than **5:00 pm on Friday, April 22, 2011. Faxed copies will not be accepted.** Mail or deliver **one copy** of your proposal to:

Library Development Services
Oregon State Library
250 Winter St. NE
Salem, OR 97301-3950

As a courtesy, the State Library asks that you email an electronic copy of your proposal, in rtf or Word format, to ann.reed@state.or.us. This does not substitute for the signed, mailed copy.

Project Proposal

Section 1. Provide the exact text of the single most relevant goal and high-level outcome from the *Library Services and Technology Act (LSTA) Five-Year State Plan* that will be addressed by the grant project.

GOAL#5- Using Technology to Expand Access and to Increase Efficiency: Oregon libraries use cost-effective technologies to expand and enhance the access that all Oregonians have to information resources.

Most Relevant High-level outcome: Access to information is enhanced through the effective use of cost-effective technologies to deliver information/content.

Section 2. Describe the problem that will be addressed by the proposed grant project.

The Oregon National Primate Research Center's Isabel McDonald Library holds a collection of rare books on non-human primates, published between the 18th and 19th centuries that need to be available to the public. At this time the ONPRC library can only be visited by appointment which severely limits access. The collection includes books owned by few other libraries in the USA, and the world. Items that would be selected for digitization represent monkeys, apes and other non-human primates as subjects of scientific study and natural beauty. These books are of value and interest to a wide audience because of their scientific content, historic value, and artistic merit. Digitizing a selection of the books will preserve them for the future whilst making these hidden gems available to researchers in Oregon and worldwide.

Section 3. Describe the proposed solution that the project will implement. Indicate the project goal, and the quantified objectives that will be used to measure whether the goal is accomplished. Describe briefly the activities that will be undertaken to meet each objective.

This proposed project will adapt a successful collaborative model used by the National College of Naturopathic Medicine's LSTA-funded Naturopathic Medicine Historical Collection, which drew on the expertise of library staff and resources at both NCNM and Oregon Health & Science University. The goal of this project is to digitize at least 10 rare, historically significant books from ONPRC's rare book collection, making historic resources on non-human primates available to a wider audience via the internet. In order to meet this goal the following objectives and activities are planned:

- ONPRC Librarian will finalize choices of material for scanning in consultation with OHSU Library's Head, Historical Collections & Archives-(HC&A).
- With input from ONPRC Librarian, OHSU Library's Archivist will hire and train a student worker for scanning and file preparation.
- OHSU Library's Archivist will supervise the digitization process to ensure consistency and quality.
- OHSU Cataloging and Metadata Librarian will create a metadata schema and upload files to ContentDM. This will include compound object creation which will enable the files to be viewed as simulated books.
- The ONPRC Librarian will prepare publicity materials. Outreach activities will be planned and implemented by the ONPRC Librarian in collaboration with ONPRC

Educational Outreach staff and OHSU Library staff from Instruction, Research & Outreach and Historical Collections & Archives.

- The ONPRC Librarian and the OHSU Cataloging and Metadata Librarian will collaborate to ensure ongoing maintenance of the online collection.

Section 4. Provide specifics about the project budget.

Although independently operated and funded, the Isabel McDonald Library has close links with the OHSU Library, and will collaborate closely to maximize shared resources. Resources available at OHSU Library include a high-resolution Indus book scanner and highly skilled staff who can train and supervise a project employee. OHSU Library will use the ContentDM platform for which OHSU has a license to host the digital collection, under the guidance of OHSU’s Cataloging and Metadata librarian. ONPRC will provide in kind support of 10% for the ONPRC Librarian to select materials, supervise the project, problem solve and produce and distribute promotional materials.

We are seeking funds for:

- 5% of salary of OHSU Library’s Head of Historical Collections & Archives, to support finalizing book selection, management of staff and project goals within HC&A, and assistance with publicity and outreach.
- 5% of salary of OHSU Library’s Archivist, to support training and supervision of student employee.
- 100% of student employee wages, budgeted at \$10 per hour at 10 hours per week for 20 weeks
- 5% of salary of OHSU Library’s Cataloging and Metadata Librarian, to support metadata creation and management of ContentDM.
- Contribution of 22% of the current license for online hosting of the collection.
- 50% of Indus book scanner maintenance contract to cover extra wear and tear.
- Cost of producing promotional materials including posters and pamphlets.

Section 5. Proposed project budget summary

Item	Local Cash	Local In-kind	LSTA	Total
Personnel		\$5,100	\$10,754	\$15,854
Benefits		\$1,790	\$2,930	\$4,720
Travel				\$0
Equipment			\$2,200	\$2,200
Supplies			\$1,000	\$1,000
Contractual			\$1,000	\$1,000
Library Materials				\$0
Total Direct Charges	\$0	\$6,890	\$17,884	\$24,774
<i>Indirect Charges</i>	\$0		\$1,073	\$1,073
Total Budget	\$0	\$6,890	\$18,957	\$25,847

Proposed second year LSTA amount: _____ Proposed third year LSTA amount: _____